



# EVENT REPORT

WORKSHOP ON SENSITISATION OF ROLES  
AND RESPONSIBILITIES OF DEANS, HODS  
AND DIRECTORS OF DTU

**Venue:** Pragyan Hall, DTU

**Date:** 17th February, 2026

**Time:** 3:00 PM onward

Organised by: Human  
Resource Development  
Centre, DTU



**DELHI TECHNOLOGICAL UNIVERSITY**  
*Formerly Delhi College of Engineering*  
Govt. of NCT of Delhi  
Shahbad Daulatpur, Main Bawana Rd., Delhi - 110042  
**(Human Resource Development Centre)**



## **Event Report**

### **Workshop on Sensitisation of Roles and Responsibilities of Deans, HODs and Directors of DTU**

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A workshop on Sensitisation of Roles and Responsibilities of Deans, Heads of Departments (HODs), and Directors was successfully conducted on 17th February 2026 at Pragyan Hall, Delhi Technological University. The workshop was organized by the Human Resource Development Center (HRDC), DTU, with the objective of enhancing awareness and clarity regarding the administrative, academic, and leadership roles of senior functionaries of the university.

The event witnessed the presence of distinguished academic leaders and senior officials, making it an insightful and meaningful session for all attendees

#### **Key Highlights:**

##### ***Inaugural Session:***

The workshop began with the rendition of the National Anthem to pay homage to the nation.



Dr. Pradeep K. Goyal, Director of HRDC, delivered the Welcome Address, where he highlighted the vital role of Deans, HODs, and Director in maintaining academic excellence and ensuring effective administration within the University.



Following this, Prof. Prateek Sharma, Hon'ble Vice-Chancellor, DTU addressed the participants. He emphasized the importance of leadership, coordination, and transparency in institutional functioning and encouraged the participants to carry out their responsibilities with dedication and professionalism. His address set an encouraging tone for the workshop and motivated the participants for the sessions ahead.

### ***Session by Distinguished Speakers***

The workshop featured insightful deliberations by eminent academic leaders who shared their perspectives on institutional administration and leadership responsibilities:

**Prof. A. Trivedi, Dean (SILR), DTU:** During the workshop, Prof. A. Trivedi presented the roles and responsibilities of Deans using a detailed presentation. He explained that Deans are responsible for implementing NEP 2020, managing curriculum, promoting research, supporting student welfare, and ensuring institutional planning. He also highlighted the importance of leadership qualities such as emotional intelligence, strategic planning, and technology adoption for effective academic governance and institutional development.





**Prof. V. K. Minocha, Director (Planning and Recruitment), DTU:** Prof. Vijay K. Minocha explained the roles of HoDs in providing vision and leadership, managing day-to-day departmental activities, and ensuring effective curriculum planning and student support. He emphasized promoting research, maintaining proper academic and research data, ensuring quality standards, managing faculty workload, and developing infrastructure in accordance with university rules for the smooth functioning and growth of the department.

**Prof. Rishu Chaujar, Associate Dean, Academic (UG), DTU:** She briefly explained the key roles of a Directors of Centre of Excellence, focusing on strategic planning, academic development, research promotion, and institutional growth. Emphasis was also given to infrastructure development, collaborations, and effective resource management for strengthening Delhi Technological University.



### ***Discussion and Interaction:***

- The workshop provided an open platform for Deans, HODs, and Directors to interact directly with the speakers and share their administrative experiences.
- Participants actively raised queries related to their roles, responsibilities, and the challenges faced in academic and administrative functioning.
- Meaningful discussions were held on improving communication, ensuring transparency, and maintaining efficiency in departmental and university-level administration.



- The session concluded with active engagement from participants, making the workshop informative, productive, and beneficial for all attendees.



### ***Acknowledgments***

The organizers expressed sincere gratitude to Hon'ble Vice-Chancellor Prof. Prateek Sharma for his continuous guidance and support. Appreciation was also extended to all the distinguished speakers for sharing their valuable insights and experiences.

The Human Resource Development Center, DTU, was acknowledged for successfully organizing the workshop and providing a platform for academic and administrative development..

### ***Conclusion***

The workshop proved to be highly informative and beneficial for the Deans, HODs, and Directors of DTU. It enhanced their understanding of institutional responsibilities, leadership expectations, and administrative processes.

Such workshops play a vital role in strengthening institutional efficiency, promoting effective governance, and ensuring the smooth functioning of the university.

### ***Outcomes of the Workshop***

- Clear understanding of roles and responsibilities of Deans, HODs, and Directors.
- Improved coordination and alignment in academic and administrative functions.
- Strengthened leadership and governance perspective among participants.
- Identification of key administrative challenges and areas for improvement.
- Commitment towards quality enhancement and institutional excellence.

## ***Future Scope***

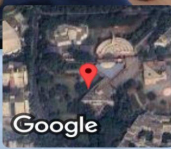
- The Human Resource Development Center, DTU may organize more such sensitisation workshops for academic leaders to further strengthen administrative effectiveness.
- Follow- up workshops may be arranged to address specific administrative challenges and share best practices among departments.

## **Promotion in Social media:**

[https://www.linkedin.com/posts/pro-delhi-technological-university-delhi-397129209\\_the-human-resource-development-centre-dtu-activity-7428401465922113536-hzga?utm\\_source=social\\_share\\_send&utm\\_medium=member\\_desktop\\_web&rcm=ACoAADTgvOMBp4iGFEweW66Lhp-zKw0l8r9jP1Y](https://www.linkedin.com/posts/pro-delhi-technological-university-delhi-397129209_the-human-resource-development-centre-dtu-activity-7428401465922113536-hzga?utm_source=social_share_send&utm_medium=member_desktop_web&rcm=ACoAADTgvOMBp4iGFEweW66Lhp-zKw0l8r9jP1Y)

## **Glimpses of the event**





Delhi, Delhi, India   
Q428+3gf, Delhi, Delhi 110042, India  
Lat 28.750156° Long 77.116092°  
17/02/2026 04:57 PM GMT +05:30  
@डीटीयू स्टूडियो (विकसित भारत@2047)



**DELHI TECHNOLOGICAL UNIVERSITY**  
Established under Govt. of Delhi Act 6, of 2009  
*Formerly Delhi College of Engineering*  
Shahbad Daulatpur, Main Bawana Rd., Delhi - 110042  
(Human Resource Development Centre)



## **Workshop on Sensitisation of Roles and Responsibilities of Deans, HoDs and Directors** **February 17<sup>th</sup>, 2026**

### **FINAL LIST OF PARTICIPANTS**

S.No	Name	Designation	Department Name
1	Prof. Rinku Sharma	Dean	Academics PG
2	Prof. Rajeshwari Pandey	Dean	Academics UG
3	Prof. Girish Kumar	Dean	Research & Development
4	Prof. A. Trivedi	Dean	School of Integrated Learning & Research
5	Prof. Ram Singh	Dean	Student Discipline
6	Prof. V.K. Minocha	Dean	Planning & Recruitment
7	Prof. Anil Singh Parihar	HoD	Computer Science & Engineering
8	Prof. Dinesh K. Vishwakarma	HoD	Information Technology
9	Prof. Neeta Pandey	HoD	Electronics & Communication Engineering
10	Dr. Saurabh Agarwal	HoD	Delhi School of Management
11	Prof. Rachna Garg	HoD	Electrical Engineering
12	Prof. Awadhesh Kumar	HoD	Civil Engineering
13	Dr. Geeta Singh	HoD	Environmental Engineering
14	Prof. Yasha Hasija	HoD	Bio Technology
15	Prof. Vinod Singh	HoD	Applied Physics
16	Prof. Ramesh Srivastava	HoD	Applied Mathematics
17	Dr. Saroj Bala	HoD	Humanities
18	Prof. Rajesh Rohilla	HoD	Training & Placement
19	Prof. R.C Singh	HoD	Department of Design

20	Prof. Ram Bhagat	HoD	B.Tech. (Continuing Engineering)
21	Prof. Shailender Kumar	HoD	Computer Centre
22	Prof. Shilpa Pal	Director	Internal Quality Assurance Cell (IQAC)
23	Prof. Pradeep K. Goyal	Director	Human Resource Development Centre
24	Prof. Awadhesh Kumar	Director	Centre for Competitive Examinations
25	Prof. T. Vijay Kumar	Director	Centre of Excellence for the Science of Happiness
26	Prof. Rishu Chaujar	Director	Vinod Dham Centre for Excellence for Semiconductors and Microelectronics
27	Prof. Narendra Kumar -II	Director	Narela Campus
28	Prof. Girish Kumar	Director	Centre for Community Development & Research (CCDR)
29	Prof. P.V. Ram Kumar	Director	Recruitment
30	Prof. Raju Sarkar	Director	Centre for Disaster Risk Reduction
31	Dr. Vikas Gupta	Associate Dean	Outreach & Extension Activities
32	Prof. Rajesh Kumar	Associate Dean	Equal Opportunity Cell (EOC)
33	Dr. Richa Srivastava	Associate Dean	Strategic Initiatives
34	Dr. Virender Raya	Associate Dean	Student Welfare
35	Dr. M. Jayasimhadri	Associate Dean	Research & Development
36	Dr. Abhilasha Sharma	Associate Dean	Student Discipline
37	Dr. Amrish K. Panwar	Associate Director	Internal Quality Assurance Cell (IQAC)
38	Prof. S.C. Sharma	Former Dean (PG), Former Head	Applied Physics