बिड संख्या/Bid Number: GEM/2026/B/8215506
दिनांक /Dated: 29-10-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	26-11-2026 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	27-11-2026 15:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Delhi
विभाग का नाम/Department Name	Directorate Of Training (utcs)
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	North West Zone
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :buycon3.hedd.dl@gembuyer.in Buyer Email id: ic-gadtu@delhi.gov.in
वस्तु श्रेणी /Item Category	Revenue Based Services - H1 Evaluation - Mess Services in DTU for Group A , Revenue Based Services - H1 Evaluation - Mess Services in DTU for Group B , Revenue Based Services - H1 Evaluation - Mess Services in DTU for Group C , Revenue Based Services - H1 Evaluation - Mess Services in DTU for Group D , Revenue Based Services - H1 Evaluation - Mess Services in DTU for Group E
अनुबंध अवधि /Contract Period	1 Year(s)
पिछले 3 वितीय वर्षों का बिडर का न्यूनतम औसत वार्षिक वित्तीय टर्नओवर/Minimum Average Annual Turnover of the bidder (For the last 3 Financial Years)	25 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
टर्नओवर के लिए एमएसई को छूट प्राप्त है / MSE Relaxation for Turnover	Yes | Complete
टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है / Startup Relaxation for Turnover	Yes | Complete

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
न्यूनतम मूल्य/Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	10060560
मूल्यांकन पद्धति/Evaluation Method	Item wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes

ईएमडी विवरण/EMD Detail

एडवाईजरी बैंक/Advisory Bank	State Bank of India
Schedule 1 ईएमडी राशि/EMD Amount (In INR)	40000
Schedule 2 ईएमडी राशि/EMD Amount (In INR)	40000
Schedule 3 ईएमडी राशि/EMD Amount (In INR)	40000

Schedule 4 ईएमडी राशि/EMD Amount (In INR)	40000
Schedule 5 ईएमडी राशि/EMD Amount (In INR)	40000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	15

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(c).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(d).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Registrar
Delhi Technological University, Bawana Road, Shahbad Daulatpur, Delhi-110042
(Registrar, Dtu)

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

1. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any

Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	**प्री-बिड स्थान/Pre-Bid Venue**
12-11-2026 15:00:00	O/o Assitant Registrar, Delhi Technological University, Bawan Road, Shahbad Daulatpur Delhi-110042

मूल्यांकन विधि(मदवार मूल्यांकन विधि) / **Evaluation Method** (Item Wise Evaluation Method)

Contract will be awarded schedule wise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

मूल्यांकन अनुसूचियां / **Evaluation Schedules**	अनुमानित मूल्य / **Estimated Value**	वस्तु/श्रेणी / **Item/Category**	मात्रा / **Quantity**
Schedule 1	1751520	Revenue Based Services - H1 Evaluation - Mess Services In Dtu For Group A	Project / Lumpsum Based
Schedule 2	1751520	Revenue Based Services - H1 Evaluation - Mess Services In Dtu For Group B	Project / Lumpsum Based
Schedule 3	2456400	Revenue Based Services - H1 Evaluation - Mess Services In Dtu For Group C	Project / Lumpsum Based
Schedule 4	2349600	Revenue Based Services - H1 Evaluation - Mess Services In Dtu For Group D	Project / Lumpsum Based
Schedule 5	1751520	Revenue Based Services - H1 Evaluation - Mess Services In Dtu For Group E	Project / Lumpsum Based

Revenue Based Services - H1 Evaluation - Mess Services In DTU For Group A (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Activity	Mess Services in DTU for Group A
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes

प्राचल/Parameter	मूल्य/Values
कोर / Core	1751520

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldeep Kumar Sarsar	110042,DELHI TECHNOLOGICAL UNIVERSITY, Shahbad Daulatpur, Main Bawana Road, Near Sector 17 Rohini, Delhi, India	Project / Lumpsum Based	N/A

Revenue Based Services - H1 Evaluation - Mess Services In DTU For Group B (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Activity	Mess Services in DTU for Group B
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes

प्राचल/Parameter	मूल्य/Values
कोर / Core	1751520

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldeep Kumar Sarsar	110042,DELHI TECHNOLOGICAL UNIVERSITY, Shahbad Daulatpur, Main Bawana Road, Near Sector 17 Rohini, Delhi, India	Project / Lumpsum Based	N/A

Revenue Based Services - H1 Evaluation - Mess Services In DTU For Group C (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Activity	Mess Services in DTU for Group C
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes

प्राचल/Parameter	मूल्य/Values
कोर / Core	2456400

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldeep Kumar Sarsar	110042,DELHI TECHNOLOGICAL UNIVERSITY, Shahbad Daulatpur, Main Bawana Road, Near Sector 17 Rohini, Delhi, India	Project / Lumpsum Based	N/A

Revenue Based Services - H1 Evaluation - Mess Services In DTU For Group D (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Activity	Mess Services in DTU for Group D
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes

प्राचल/Parameter	मूल्य/Values
कोर / Core	2349600

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

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परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldeep Kumar Sarsar	110042,DELHI TECHNOLOGICAL UNIVERSITY, Shahbad Daulatpur, Main Bawana Road, Near Sector 17 Rohini, Delhi, India	Project / Lumpsum Based	N/A

Revenue Based Services - H1 Evaluation - Mess Services In DTU For Group E (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Activity	Mess Services in DTU for Group E
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes

प्राचल/Parameter	मूल्य/Values
कोर / Core	1751520

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldeep Kumar Sarsar	110042,DELHI TECHNOLOGICAL UNIVERSITY, Shahbad Daulatpur, Main Bawana Road, Near Sector 17 Rohini, Delhi, India	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Provisions for workmen compensation, insurance, public liability, property damage, insurance etc. to be ensured by the contractor. Also, safety measures prescribed for working in Extra High Voltage & use of personnel protective equipment must be adhered to.
2. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly

and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Bawana Road, Delhi 110 042
Tel: +91-11-2729 4673, e-mail: ga@dtu.ac.in

Azadi Ka Amrit Mahotsav

NIT FOR ALLOTMENT OF MESS IN DTU

1. GENERAL: -

The present tender is being invited from the agencies who are interested to run the hostel mess with the suitable and uniformed trained manpower at **Delhi Technological University, Shahbad Daulatpur, Bawana Road, Delhi-110042**, for a period of 01 (One) year initially and may be extended based on satisfactory performance on existing terms and conditions for a period of another 01 (One) year on *monthly license fee basis*.

2. Eligibility Criteria:-

Please refer Annexure-III for documents required to be eligible for the participation in the tender.

3. COST OF BID: -

The bidder shall bear all costs associated with the preparation and submission of his bid and the University will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tender process.

4. VISIT TO UNIVERSITY: -

The interested bidder may visit the university campus (Bawana Road) and DTU East Delhi Campus and make acquaint himself with the area and operational system. The costs of visiting shall be borne by the bidder. It shall be deemed that the agency has undertaken a visit to the University and is aware of the operational conditions prior to the submission of the tender documents.

5. Duration of Contract: -

The Contract shall be valid initially for one year and the University reserves the right to curtail the validity of contract & be extended on the same terms and conditions for another one year.

6.1 BID Security: -

6.1.1 The Agency/Firm shall deposit Bid Security (Earnest Money Deposit) for an amount of **Rs 2,00,000/- (Rupees Two Lakhs only) for each Group of Mess** in the form of an Account Payee DD, Fixed Deposit Receipt from a commercial bank, or Bank Guarantee from a commercial bank in an acceptable form in favor of Registrar, Delhi Technological University along with the Tender document. The Bid Security will remain valid for a period of forty-five days beyond the final bid

validity period. **The EMD has to be submitted in original physically before the last date and time for submission of tender. Bid not accompanied by EMD shall be rejected.**

6.1.2 **Any tender not accompanied by Bid Security (except exemption as per provisions of GeM/Govt. of NCT of Delhi/Govt. of India) shall be rejected**.

6.1.3 Bid security of the successful bidder shall be returned on receipt of Performance Security by the University and after signing the agreement.

6.1.4 Bid Security shall be forfeited if the bidder withdraws his bid during the period of Tender validity.

6.1.5 Bid Security shall be forfeited if the successful bidder refuses or neglects to execute the Contract or fails to furnish the required Performance Security within the time frame specified by the University.

TERMS AND CONDITIONS

1. The Contract shall be awarded for 01 (one) year initially to the successful bidder. However, the period may be extended to another 01 (one) year based on the satisfactory performance and recommendation of Mess Council. The rates of food items may be revised based on mutual terms.

2. The Tenderer should have experience since last three years of running of Mess/Canteen in Reputed State/Central educational institutions such as IITs, NITs or central/state universities or any academic institution of National Repute only. **Bidder must submit self-attested Experience certificate from last 03 preceding years issued by the concerned department. Further, Letter of Award, Letter of Intent, work orders will not be considered**.

3. The Tenderer shall submit the documentary proof of service tax registration number / GST/ Permanent Account Number (PAN) etc. along with 03 years of annual return etc.

4. The Tenderer shall deploy only those workers who have Police Verification Certificate and shall provide a list of such staff along with their permanent and local addresses to the Chief Warden. In such cases, the Security Officer of DTU authentication is sought. If any law-and-order problem arising out of the involvement of mess worker, the responsibility shall lie with the contractor and this may result into the termination of the contract at any point of time. The staff deployed shall be free from any virulent or contagious disease (s), and the caterer shall submit their Medical fitness certificate from Registered Medical practitioner (M.P.). Staff shall be sober, polite and decent behavior. Preferably, the workers deployed in girl's mess shall be female.

5. The University may direct to the Tenderer to remove or replace any person engaged in the mess, at its discretion.

6. EMD's for mess tender shall be in shape of DD/PO/FDR amounting to Rs. 2,00,000/- in favour of Registrar, DTU. Photocopy of the DD/PO/FDR is to be scanned and uploaded along with the bid, and the original DD/PO/FDR shall be send to DTU so as to reach before the date of closing of the bids. Failure to furnish the original DD/PO/FDR before the closing of the bid will entail rejection of bid and blacklisting.

7. The successful bidder shall be required to furnish a 5% Performance Security of the annual license fees within 07 days of receipt of "Letter of Offer" in the form of an Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee from a Commercial bank or online payment in an acceptable form in favor of Registrar, Delhi Technological

University. The Performance Security shall remain valid for a period of two months beyond contract period. In case the contract period is extended further, the validity of Performance Security shall also be extended by the Contractor accordingly. Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds or the annulment of the award and forfeiture of Performance Security during the course of contract. If any of Contractor's personnel are found to be indulging in any corrupt practices causing any loss of revenue or/and the impression to the University will be recovered from the Contractor or shall be entitled to terminate the contract forthwith duly forfeiting the Contractor's Performance Guarantee.

8. A Minimum reserved License fee of each mess will be @ Rs.1780/- + GST (18% at present) per square mtr and the same will be revised as per the directions of DTU from Time to time. The monthly license fee along with other fee and charges will be deposited by the contractor to designated office of DTU, on or before the 7th of every month, failing which delayed payment will attract the penalty interest of 18% per annum for every month or part of the month for which the monthly rental was not paid. The penal interest will be recoverable on monthly basis.

9. The tenderer shall keep the mess open every day from 06:30 A.M. to 11:00 P.M. or as may be decided by the Competent Authority on the recommendation of the Mess Council from time to time.

10. The Tenderer shall serve food items strictly as per this agreement (A sample menu attached), and the Hon'ble Vice Chancellor or his authorized officer may at any time enter the premises for general inspection without any prior notice. Such officer shall also be entitled to take away sample of food and other items prepared by the Tenderer, free of cost, for the purpose of inspection, testing, trial or analysis with a view to ensure that the food items served by the Tenderer are wholesome edible food and confirm to general guidelines / standards normally prescribed by FSSAI in respect of such food items for human consumption. If the food supplied by the Tenderer is found to be of substandard quality, then the Hon'ble Vice-Chancellor may cancel this agreement forthwith without giving any notice.

11. The Tenderer shall prepare and prominently display the menu for the day for breakfast, lunch, dinner, etc. which will be prepared in prior consultation with the Hostel Mess Council and Mess Warden of the said hostel. The Tenderer shall serve only such items, which have been approved and agreed to.

12. The Tenderer may also be required by the Competent Authority to supply food items, cold drinks, tea/coffee etc. in addition to those as indicated in

ANNEXURE-I. Apart from catering for the regular meals served by the Tenderer, provided this will not affect the running of main food services.

13. The Tenderer shall also prominently display approved rate list for the supply of extra items. The rates may be revised by mutual consultation from time to time, but until the rates are revised, the Tenderer shall not have any right to increase the rates mentioned in the ANNEXURE-I hereto.

14. The Tenderer shall prepare only three regular Meals as recommended by Mess Council and an evening snacks.

15. No left out food items or material, will be taken out of the hostel premises without the Warden's approval.

16. Mess staff will wear head cap and gloves at the time of cooking and serving the food to the students.

17. The University will not provide to the Tenderer, the required no. of kitchen and mess utensils and chapatti plate/ additional gas stoves for cooking and dining, refrigerator etc. All such equipment shall be arranged by the Tenderer. The Tenderer shall keep these items functional at his/ her own expenses. Such other infrastructure as may be required for cooking, serving and catering the regular meals and other items to the residents, including crockery, cutlery tables flower vases, etc. Tenderer shall arrange liveries for the mess staff on her/his own cost and risk. Water tankers, if required, shall also be arranged by the Tenderer.

18. The Tenderer shall use commercial IGL connection at his own expenses and risk for cooking purpose and shall not use any other kind of fuel or electric heater.

19. The Tenderer shall keep suggestion/ complaint book to enable the Residents to lodge their complaints/ suggestions and shall abide by the decision of the University made in respect of any complaint/ suggestion and shall be bound to follow the same.

20. No employee of the Tenderer shall be allowed to stay overnight in the Kitchen, Dining Hall or any other place in the hostel.

21. The Tenderer shall ensure that the pantry, Kitchen, Dining Hall and the kitchen and Dining Hall, Furniture, Water Cooler, Refrigerator, Fan, Tubes, Tables and Benches in the Dining Hall are kept neat and clean at all the times.

22. The Tenderer shall not carry out any additional/ alteration in the portion allowed to him for the above purpose, except with prior written permission of the University.

23. The Tenderer shall vacate the premises within 2 days of the conclusion of the agreement or on the termination of the agreement if takes place at an earlier date.

24. The Tenderer shall be allowed to remove his/her utensils and equipment, if any from the premises after obtaining a 'no dues' certificate from the concerned officer.

25. It shall be the responsibility of the Tenderer to give a clean and vacant possession of the premises on the conclusion or termination of this agreement.

26. The Tenderer shall arrange sub meter before the commencement of work for electricity on its own expenses. The Tenderer will pay Electricity charges as per actual Consumption shown by sub meter installed by the agency.

27. The Tenderer shall also be provided with water supply, and he/ she shall pay Rs. 2000/- (flat rate) per month per group of hostels. Water tankers, if found necessary on account of shortage of water supply, shall be arranged by the Tenderer at his/ her own expenses. The water charges may be revised by the university.

28. The Tenderer will pay PNG charges as per actual Consumption shown by sub meter installed by the agency.

29. The Tenderer shall pay conservancy charges @ Rs. 500/- per month. The Tenderer shall keep the premises neat and clean, on his own expenses, always conforming to the standards of hygiene prescribed by the MCD or as may be prescribed by the DTU from time to time.

30. The Tenderer shall ensure the timely payment of minimum monthly wages (as per the government of NCT OF Delhi) to the workers deployed in the mess, apart from ESI, EPF, Bonus etc. and DTU shall have no liability on his account.

31. The Tenderer shall install firefighting equipment in the kitchen as per Fire Regulation and keep the premises harmless and indemnified against any damage arising on account of fire, theft or negligence on the part of the Tenderer or his/her staff, to any property, to any resident or staff, such loss or damage shall be made good at the cost of the Tenderer.

32. The DTU shall not be liable for any payment to the staff of the Tenderer on account of salary and Allowances, Leave, Uniform, Medical Aid, Insurance Policy, Provident Fund, ESI dues, and Services Tax payable to Govt. of Delhi / India etc. whatsoever, which shall be the responsibility of the Tenderer. The Tenderer shall also ensure that the norm prescribed by the Human Rights Commission or Government of India, Minimum wages Act, Provision of Industrial Disputes Act or any such other legislation, to the extent applicable, are fully observed by the Tenderer and Hon'ble Vice Chancellor is kept harmless and indemnified in this behalf. The Tenderer hereby undertakes to

keep the Hon'ble Vice Chancellor harmless and indemnified against any claim or demand of his/her workmen under any industrial law for the time being in force, or as may be amended from time to time.

33. This agreement may be renewed by the parties on such terms and conditions as are agreed between the parties on the conclusion of this agreement. However, unless the contract is renewed, it shall come to an end as aforementioned.

34. The Tenderer will ensure that all the Residents, except in the case of sick Residents, eat their meals only in the dining hall and boiled food has to be made available to the sick and foreign Residents on demand, subject to the Warden's approval. The food will not be served in the rooms of the Residents. The guests of Residents alone may be permitted to eat with the prior permission of Warden at rates decided for the purpose.

35. The Hon'ble Vice Chancellor may appoint a sub-committee to monitor the performance and quality of food and other items supplied by the Licensee and if at any time it is found that the Licensee fails to fulfill any of the conditions of this agreement, or for any breach of the terms and conditions on the part of the Tenderers, the Hon'ble Vice Chancellor of DTU will be fully empowered to impose penalty as deemed fit and may forfeit the performance guarantee or terminate the contract by giving one month's notice to the Licensee. However, if the period of notice falls short of one month because of the contract coming to an end in its natural course, such a notice will be only for such no. of days a may be left for the contract to expire in its natural be applicable nor insisted. Decision of Hon'ble Vice Chancellor will be final in this regard.

36. If the Licensee fails to serve the Residents during the currency of this agreement for whatever reason, the following penalty shall be imposed:

i. Rs. 2000/- on each occasion when the licensee fails to serve the meal on time as prescribed in NIT.

ii. If any dead insect / staled food / food adulteration etc. is reported, then penalty of Rs. 5000 will be imposed on each occasion.

iii. Rs. 2000/- or each occasion for unacceptable behavior or misconduct with students or faculty/ officer(s)/staff and improper management of licensee and the staff deployed by him.

iv. If any of the above penalty is imposed on the licensee on more than 03 occasions, then the contract may be cancelled by the Competent Authority.

37. If the Tenderer fails to serve any item to any resident in the prescribed meal hours as decided by the Chief Warden, the Tenderer shall have to serve that missed items subject to the approval of Warden.

38. Mess contract shall not employ workers below 18 Years of age and shall provide bio data of all the workmen along with their salary slip which includes PF, ESI, bonus, etc and Labour License No. received from the Govt. of Delhi. The Tenderer shall provide minimum wages prescribed by Government of NCT of Delhi to the deployed workers in the mess, whenever asked by the University.

39. The garbage collected from the kitchen, dining halls, dish wash area will be disposed of every morning in closed bins.

40. Subletting of any portion in any form is not permissible. If found, action will be taken as deemed fit including forfeiting the security deposit and termination of the contract.

41. The Tenderer, himself, shall be responsible for any type of statutory/ Mandatory claims or penalties in light of the default, if any, with reference to statutory rules and/ or Government directives.

42. The Hon'ble Vice-Chancellor, DTU reserves the right to cancel the contract agreement in the event of non-commencement of services within two weeks of offer letter or unsatisfactory performance of work contract, the Tenderer will be black listed in the university for a period of 4 years from participating in such type of tender & His earnest money and security deposit may also be forfeited if so warranted.

43. In case, the Tenderer fails to render the services to the satisfaction of University authority, the authority will have full liberty to get the work done by the other party or enter into a fresh contract for the remaining period at the risk and expenses of the Tenderer.

44. In every case in which by virtue of the provisions of the Workman's compensation Act, the government of India/Government of Delhi if obliged to pay compensation to such person employed by the Tenderer in execution of the work the government will be entitled to recover from the Tenderer the amount of compensation so paid.

45. The Tenderer shall indemnify the University against all other damages/Charges and expenses for which the government may be held liable or pay on account of the negligence of the Tenderer or his servants or any person under his control whether in respect of accident, injury to the person or damages to the property of any member of the public or any person or in executing the work or other wise and against all claims and demands thereof.

46. One contractor will not be awarded more than two Groups of mess at a time in Delhi Technological University. In case the bidder is already running a canteen or food kiosk in DTU, only one mess will be awarded to such vendors, in case they so participate in this tender and win the bid. Bidder who is already running two kiosks/ canteens in DTU shall not be eligible to bid in this tender.

47. Tenders shall submit the undertaking of Annexure-II in Rs. 100/- Non Judicial stamp paper.

48. Within 03 months of award of the contract, the vendor needs to furnish ESI, EPF Registration No., FSSAI certificate and MCD Health Trade License for working in DTU. If licensee fails to submit the same in stipulated time period, then the penalty of Rs. 1500/- per day will be imposed

49. Dining will be held in every Hostel mess, and the vendor shall start their services within 07 days from the award of contract.

50. During the summer vacations following norms will be followed:

a. 01 Boys' Mess and 01 Girls' Mess will be fully operational and the contractor will pay 100% of the License Fee for the concerned mess as per decision and directions of Wardens' Council.

b. If the No. of students availing mess facility in any mess group falls below 95% in any month, then the license fee may be adjusted on pro-rata basis

c. In case the number of students availing mess services in their summer vacation is significantly less than the number of students mentioned in that group then the license fee will be calculated on prorata basis according to the number of students.

d. No license fee will be paid by the contractor if the mess is not operational during vacations.

51. The contractor shall use only fresh food items and high-quality ingredients fit for human consumption and should be stored and cooked in hygienic conditions and if any penalties imposed by MCD / FSSAI or any agency like Food adulteration, Unhygienic food or premises, etc. during the tenure of contract, the cost of same shall be borne by the bidder itself and the University shall not be liable to pay any kind of penalty or damages of any kind.

52. Only RO/Filter water shall be used for cooking purposes.

53. The contractor will be paid the mess dues after deducting the license fee on monthly basis.

54. Bidders are advised to visit the University premises before submitting their bids to acquaint themselves with the existing infrastructure, conditions, and requirements. The bidders are advised to present themselves in Pre-Bid meeting and submit their suggestions, comments etc. during the meeting in writing. Any other communication received after conclusion of the pre-bid meeting shall not be entertained.

55. The Evaluation Committee of the University reserves the right to visit the sites where the bidder is presently providing services or has provided in the past for assessment of performance.

56. All cooking & food preparation items such as utensils, dining materials, crockery, cutlery, and related items shall be brought by the vendor at their own cost. The University shall not provide any such items.

57. PNG and electricity connections shall be obtained by the vendor at their own cost, subsequent to due intimation to the Hostel Office and Chief Project Officer of the University.

58. Labour, cooks, servers, and other manpower shall be engaged and paid by the vendor. All statutory compliances such as ESI, EPF, Bonus, Gratuity, etc. shall be the sole responsibility of the vendor at their own cost.

59. The vendor shall ensure that the health certificate, ID proof, and police verification of every worker deployed in the University are submitted to the Hostel Office.

60. The vendor shall depute a qualified Manager (skilled workman) at DTU to oversee day-to-day operations of the mess.

61. Cleaning of kitchen, dining hall, utensils, and associated areas shall be the responsibility of the vendor at their own cost.

62. The vendor shall ensure segregation of waste at their own cost in accordance with prescribed standards. Non-biodegradable waste shall be moved to the designated collection point (“Khatta”), while biodegradable waste shall be disposed of in the designated pit or energy conversion plant. The vendor shall strictly comply with guidelines of Solid Waste Management, Pollution Control, Hygiene Standards, FSSAI, MCD, and other concerned authorities, as notified from time to time.

63. Upon finalization of the Notice Inviting Tender (NIT) and subsequent award of the contract to the successful bidder(s), the entire scope of operations relating to the hostel mess services, including, but not limited to, day-to-day functioning, execution of services, observance and enforcement of all terms and conditions of the agreement, payment of monthly license fee and other applicable charges, maintenance of prescribed uniforms and decorum, and monitoring of any act of omission, commission, or breach thereof, shall be

under the direct supervision and administrative control of the Hostel Office, Delhi Technological University (DTU).

64. The Hostel Office shall be the designated authority responsible for ensuring compliance with contractual obligations, operational efficiency, and adherence to statutory and regulatory requirements by the vendor(s) throughout the tenure of the contract.

65. A Committee of Wardens headed by Chief Warden may inspect the quality of raw material/grocery being used by the vendor, and the vendor shall comply with directions issued in this regard,

66. Branded packed items, which are not part of the tender may be sold as per MRP/- only and such items can be introduced in the consultation with the respective mess council(s). This clause doesn't permit the Mess contractor for running any regular sale counter in the mess area. This is to meet the urgent requirement of the hostellers as and when required. This is to avoid competition with the regular food kiosks running in DTU.

67. Financial Bid/BOQ evaluation criteria:

a. Bidders may apply for as many Group of hostels (i.e. A, B, C, D, E) as they may desire.

b. However, only 2 (two) highest bids of a bidder will be considered. Rest of the bid(s) of particular will be considered as NIL.

c. Thereafter, a comparative chart shall be prepared on the basis of Two highest bids of a bidder.

d. Only maximum of Two Groups of mess will be awarded to a bidder. (Please refer Clause 47 of the terms and conditions)

Registrar
Delhi Technological University

SCOPE OF WORK

ANNEXURE – I

Nature of the work: - To provide the good quality meals to the hostellers of Delhi Technological University, Bawana Road, Delhi-42

A. Details of Hostel Groups:

S. No.	Mess Group	Hostels	Place for Cooking/ kitchen	Place for Dining/ Serving	Area in Sq. Mtr. of the kitchen	Reserved Monthly License Fee @ Rs. 1780/- per sq. mtr. excluding applicable Taxes (Rs.)	No. of hostellers in Hostel Group (Approx.)
1	A	APJ (Grp-1), HJB, VVS	VVS	HJB, VVS	82	145960	515
2	B	JCB, CVR	CVR	JCB, CVR	82	145960	350
3	C*	SNH, VLB (B-2 -some floor) , KCH, Type-II/III(Female)	SNH	SNH	115	204700	415
4	D	ABH, Type – II (Boys), Ramanujan, NDPG	ABH, Boys Hostels	ABH, NDPG (Outside Campus appx. 500 mtr distance from DTU)	110	195800	490
5	E	APJ (Grp-2), BCH, VMH	VMH	VMH, BCH	82	145960	500

- **For group (C)- It is for female and VLB (B-2- some floors).**

B. Details of Names of the Hostels:

S.No	Name abbreviation	Hostel Name
1.	APJ (Grp-1),	**A.P.J. Hostel**
2.	HJB,	**Homi Jehangir Bhabha Hostel**
3.	VVS	**Vishveshwarya Hostel**
4.	JCB,	**Sir Jagdish Chandra Bose Hostel**
5.	CVR	**Sir C.V. Raman Hostel**
6.	SNH, (Female)	**Sister Nivedita Hostel**
7.	VLB (B-1)(Female)	**Virangana Laxmibai Hostel**
8.	ABH, Type - II,	**AryaBhatt Boys Hostel**
9.	Ramanujan,	**Ramanujan Hostel**
10.	NDPG	**North Delhi PG**
11.	APJ (Grp-2),	**A.P.J. Hostel**
12.	BCH,	**Bhaskaracharya Hostel**
13.	VMH	**Varahmihir Hostel**
14.	KCH (Female)	**Kalpana Chawla Hostel**
15.	Type –II/III (Female)	**Type- 2/3 Hostel**

C. Details of Fixed Mess Charges:

Mess charges shall be Rs. 116/-* per day (116x30 = Rs. 3,480/- per month) for the following meals, Meal for a day shall consist of: -**

D. Timings of the servings:

1. Breakfast - 7:00 A.M. – 9:30 A.M.
2. Lunch - 12:00 noon - 2:30 P.M.
3. Tea and Snacks - 4:30 P.M. – 5:30 P.M.
4. Dinner - 7:30 P.M. – 9:30 P.M.

E. Details of the food items to be served:

1.	**Breakfast**	i. Eggs-2 or vegetable cutlets-2 or Vada-2 or Idli-2 or Utpam-2 or Prantha with seasonal stuffing-2 or Poha- 1 serving ii. Tomato sauce iii. 4 slices of white/brown/whole grain toast with butter (20gms) or jam (20gms) iv. Milk (200 ml) v. Tea/Coffee
2.	**Lunch:**	i.Non-Veg. Dish (Mutton/chicken/fish 150 gms.) for non-vegetarian and paneer/malai kofta for vegetarians (twice a week). For rest of the five days one additional seasonal vegetable in place of these items. ii.Rice whole (good quality Basmati) iii.Chappatis /Puri/Bhatura (as required) iv.Dal/Sambhar/Rajma/Lobia/White Channa/ Channa or any other pulses such as Masur, Moong, Urad etc. v.One Seasonal Vegetable vi.Salad vii.Papad viii.Achar/Chutney ix.Curd with sugar/salt or raita
3.	**Evening Tea – Snacks**	i. Tea/Coffee once ii. Samosa/ paneer pakora/ Veg. pakora/ bread roll / burger/ patties/ pastry/ dhokla – (One piece of any)

4.	**Dinner**	i. Non-Veg. Dish (Mutton/chicken/fish 150 gms.) for non-vegetarian and paneer/malai kofta for vegetarians (twice a week). For rest of the five days one additional seasonal vegetable in place of these items. ii. Rice whole (good quality Basmati) iii. Chappatis (as required)/Puri/Bhatura iv. Dal/Sambhar/Rajma/Lobia/White Channa/Kala Channa or any other pulses such as Masur, Moong, Urad etc. v. One Seasonal Vegetables vi. Salad vii. Papad viii. Achar/Chutney ix. Curd with sugar/salt or raita x. Sweet Dish or Fruit- one serving

F. Admissible Brands

S. No.	Item	Brand(s) Name
1.	Tomato Sauce	Kissan, Tops, Heinz
2.	Breads	Amul, Britannia, Mother Dairy
3.	Coffee	Nescafe, Tata, Bru
4.	Pickle	Tops, Nilon's, Mother's Recipe
5.	Paneer	Amul Mother Dairy, Paras
6.	Milk (Full Cream)	Amul, Mother Dairy, Paras, Parag, equivalent poly-packed brand
7.	Rice (basmati)	India Gate (Golden Label), Kohinoor, Daawat, equivalent brand
8.	Aata (Wheat Flour)	Aashirvaad, Silver Coin, Rajdhani, Shakti Bhog
9.	Curd	Amul, Mother Dairy, Parag, equivalent packed brand
10.	Butter	Amul, Mother Dairy
11.	Spices	MDH, Everest, Catch
12.	Oil	Fortune, Saffola, equivalent packed brand
13.	Besan	Rajdhani, Aashirvaad, Tata Sampann, Shakti Bhog
14.	Jam	Top, Kissan

G. Mess Rebate Policy

If a student does not avail, mess services for minimum three consecutive days and maximum ten consecutive days in a month, the mess charges for that period will be reduced to 30 %.

All mess rebate requests are submitted in advance and approved in advance by the competent authorities and in accordance with the prescribed procedure.

H. The rates mentioned in Annexure-I are inclusive of all taxes.

I. Additional items are permitted and shall be priced as per the rates decided by the respective mess council(s).

Annexure-II

Tender No: _____

Tender Name:

_____

UNDERTAKING

(To be executed on Rs. 100/- Non judicial Stamp Paper)

1. I/ We the undersigned, certify that I/ We have gone through the terms and conditions mentioned in the tender documents and undertake to comply with all of them.

2. That no Civil / Criminal/ Income Tax/ Service tax/ blacklisting case is pending against my firm.

3. The rates quoted by me/ us are valid and binding on me/ us for acceptance for the entire period of contract.

4. I/ We undersigned hereby bind myself/ ourselves to the Registrar, Delhi Technological University, Delhi to provide mess services in Delhi Technological University, Delhi during the period of contract.

5. The Security Money deposited by me shall remain in the custody of the Registrar, Delhi Technological University, Delhi till two months after the expiry of the contract.

6. I/ We shall abide by Minimum Wages Act, Contract Labour Act, PF, ESI, Bonus, Gratuity, as applicable from time to time for the workers employed for running the mess.

7. In case of any lapse occur on my part or on my staff while discharging the services the university authorities may cancel my/ our contract and award the work to another agency and the costs difference may be recovered from me/ us and can forfeit security money.

8. The food/ eatable items will be genuine, fresh, hygienic and good quality.

9. In the event of any breach/ violation of the terms and conditions, the Competent Authority shall be at liberty to terminate my contract and can forfeit the security money deposited by me/ us.

10. I/ we will be wholly responsible for providing Hostel Mess Services at Delhi Technological University, Delhi-110042 and will ensure deployment of adequate staff to provide, quick clean and efficient service and also responsible to pay all taxes as applicable to Tenderer. I shall also be responsible for behavior/ act of employees engaged by me for running of Hostel Mess of the University.

11. I/we shall be responsible for health and injury caused to the worker while working in the mess.

12. I/we shall be responsible for any loss or damage to the university property by the employee engaged by me/ us.

13. The Vice Chancellor, Delhi Technological University, Delhi has the right to accept or reject any or all the tender without assigning any reason. The decision of the Vice Chancellor, Delhi Technological University, Delhi will be binding upon me.

14. I/ we shall conspicuously display the Rate List per unit of all available cooked items on the two separate boards' first at the entrance of the mess and second at the cash counter of the mess.

15. I/ we shall vacate the mess premises on completion of the contract period. In case of unauthorized retention of the mess premises beyond the contract period, a penalty of 50% over the above the pre-existing rate will be levied on me/us during the period of unauthorized retention.

16. I/we shall also be responsible to pay all taxes as applicable to the government like Income Tax GST, and Service Tax etc.

17. I/we shall be responsible for any theft/ loss/ damage to university property/ fixtures and I will rectify/ replace the same.

18. I/We have not been prosecuted for violation of FSSAI prescribed norms by any organization where i/we are/have operated/operating the mess/canteen and i/we have not been punished by way of penalty by that organization.

Signature of the Tenderer

Name of the firm/ Tenderer

Seal of Firm

ANNEXURE - III

Technical Bid

1. Undertaking for the name of the Group of Mess (i.e. A, B, C, D, and E) for which the bidder is participating, bidders can only take part for upto 02 group(s) of mess only. **Bids submitted for more than 02 group(s) shall be rejected summarily**. (refer Para 1 & 9 of NIT)
2. Proof of identity of tender such as Name of the proprietor, Residence address and telephone no.
3. **Self-attested** copy of PAN No. of Income Tax Department.
4. **Self-attested** copy of GST Registration Number by Government of India / Delhi **along with annual returns of preceding 03 years.**
5. **Self-attested** copy of valid Health Trade License / License received from the concerned Authority or an Undertaking for the submission of the same within 03 months from the date of award of contract.
6. **Self-attested** copy of FSSAI Registration:
7. Annexure-II on Rs. 100/- Non Judicial Stamp Paper:
8. Proof of Fixed Deposit Receipt/DD toward EMD: The EMD shall be in the form of the Demand Draft/Pay order of scheduled bank/Fixed Deposit Receipt of a scheduled bank issued amounting to Rs. 2,00,000/- in favor of Registrar, Delhi Technological University, Delhi. Photocopy of the DD/PO/FDR is to be scanned and uploaded along with the bid, and the original DD/PO/FDR shall be sent to DTU up to Last Date and Time for receipt of tenders through e-procurement solution. Separate EMD is to be submitted for each Group of hostels. The envelope cover should have the name of the Group of hostels clearly written out of the Total 04 Groups of Mess Namely A, B, C, D, and E. One vendor can bid for maximum 2 groups only.
9. Copy of **Experience Certificate** of running mess services in the **preceding last three years** at Reputed State/Central educational Institutions such as IITs, NIT's or central / State Universities or any Academic Institute of National Repute duly signed by concerned Authority only. (**Bidder must submit self-attested Experience certificate from last 03 preceding years. Further, Letter of Award, Letter of Intent, work orders will not be considered)**
10. Tenderer shall provide a certificate stating that he has not been debarred or blacklisted by any participating Central/State Government Department/ Bodies/PSU/etc from participating in the Tender process.
11. Turnover above Rs. 25,00,000/- (Rupees Twenty-five Lakh only) in at least one year during last 03 years. Balance Sheet of the said year to be submitted.
12. Solvency Certificate.
13. All pages duly serial numbered and uploaded.

Declaration: - This is to certify that I/We before signing this tender have read and fully understand all the terms and conditions contained herein and undertake myself/ourselves to abide by them. Also, I/We hereby declare that the information given in the technical bid by the undersigned is correct.

Signature of the tenderers: - _____
Name: - _____
Designation: - _____
Address: - _____
Phone No: - (O) _____
(R)_____

ANNEXURE – IV

FINANCIAL BID

Name of the Tenderer/ Firm _____
Full Address _____

_____

Phone No._____ Mobile No._____

- I/We accept all the Terms & Conditions received with Tender Documents.
- I/We have submitted Technical Bid separately.
- I/We now offer to pay a monthly license fee (Excluding taxes if any (Rs.) follows:

S. No.	Group	Hostels	Place for Cooking	Place for Dining	Area in Sq. Mtr.	Reserved Monthly License Fee @ Rs. 1780/- per sq. mtr. excluding applicable Taxes (Rs.)	No. of students in Hostel Group (Approx.)	Quoted monthly license Fee excluding taxes in Rs.
1	A	APJ (Grp-1), HJB, VVS	VVS	HJB, VVS	82	145960	515	To be filled by the bidder in the BOQ only.
2	B	JCB, CVR	CVR	JCB, CVR	82	145960	350	
3	C*	SNH, VLB (B-2 -some floor) , KCH, Type-II/III(Female)	SNH	SNH	115	204700	415	
4	D	ABH, Type - II, Ramanujan, NDPG	ABH, Boys Hostels	ABH, NDPG (Outside Campus appx. 500 mtr distance from DTU)	110	195800	490	
5	E	APJ (Grp-2), BCH, VMH	VMH	VMH, BCH	82	145960	500	

- **For group (C)- It is for female and VLB (B-2- some floors).**

Signature: _____
Name: _____
Designation: _____
Seal/ Rubber Stamp: _____

N.B.

1. Rates should be quoted on monthly basis inclusive of all taxes/ levies. Nothing extra will be considered.

2. Rates should be mentioned both in words and figures.

3. Financial Bid will be considered only if the Competent Authority accepts technical Bid.

4. University reserves the right to award the contract of each group of Hostel separately based upon the highest bid received for individual group of Hostel.

5. Only one kitchen in each group (A, B, C, D, & E) will be operational. License Fee for the same has been calculated accordingly. *Minimum reserved License fee of each mess will be @ Rs.1780/- + 18% GST per square mtr and the same will be revised as per the directions of Govt. of NCT of Delhi/DTU from Time to time Food will be served in each Hostel Mess of every group.

ANNEXURE – V

FORM OF AGREEMENT

This AGREEMENT IS MADE on the _____ day _____ (Month) _____(Year) between the Board of Management of the University through the _____(Name & Address of the department) herein after called "the department" which expression shall unless excluded by or repugnant to the context be deemed to include its successors in office and assigns of the one part AND _____ (Name & address of the Tenderer) through Sh. _____ the authorized representative (hereinafter called "the contractor") (which expression shall, unless excluded by or repugnant to the context, be deemed to include its /their heirs, successors, executors, administrators, representatives and assigns) of the other part,. Under which the contractor shall provide uniformed and trained personnel and will use its best endeavor's to provide Hostel Mess Services at Delhi Technological University, Delhi.

NOW THIS AGREEMENT WITNESSETH as follows: -

1. In this agreement words and expression shall have the same meaning as are respectively assigned to them in the terms and conditions hereinafter referred to.

2. The following documents shall deemed to form and be read and constructed as part of this agreement, viz:

   a) Letter of acceptance of award of contract;

   b) Terms and conditions of Bid.

   c) Notice Inviting tender.

   d) Scope of work and Mess contract.

   e) Bills of Quantities.

   f) Addendums, if any;

   g) Any other documents forming part of the contract.

3. In consideration of the payments to be made by the Contractor of the University as hereinafter mentioned, the contractor hereby covenants with the employer to execute and the Mess Service w.e.f. _____ as per the provisions of this Agreement and the tender documents.

4. The Contractor Tenderer hereby covenants to pay the University in consideration of the execution and completion of the Contract as per the provision of this Agreement and the tender documents advance license fee of Rs. _____ (_____ Rupees in words) per month by 7th of each

month failing which will attract the penalty interest of 18% per annum for every month as a late fee.

5. Being the sum stated in the letter of acceptance subject to such additions thereto or deductions there form as may be made under the provisions of the contract at the times in manner prescribed by the contract.

IN WITNESS WHEREOF the parties hereto have signed the Agreement the day and the year first above written.

For and on behalf of the Contractor	For and on behalf of Board of Management of University, DTU.
Signature of the authorized official	Signature of the authorized Officer
Name of the Official	Name of the Officer
Stamp/Seal of the Contractor	Stamp/Seal of the Employer
By the said	By the said
_____ Name	_____ Name
On behalf of the Contractor in the presence of:	On behalf of the Employer in the presence of:
Witness_____	Witness_____
Name_____	Name_____
Address_____	Address_____
_____	_____
_____	_____
Telephone No: _____	Telephone No: _____

INSTRUCTIONS

1. All columns shall be filled legibly.

2. Clear and precise information shall be given against each column in the space provided.

3. If any column is left blank or not properly replied to or the application is not accompanied by the pay order/demand draft of the requisite value, the application is liable to be rejected summarily.

4. The License granted is liable to be cancelled forthwith, if it is found that the applicant had given wrong or false information in the application for the issue of authorization.

5. Only those bidders who qualify the Pre-Qualification cum Technical Stage (As per the requirement of Technical Bid) shall be considered for Price (Financial) Bid Evaluation.

6. The Financial bid evaluation sum Selection of bidders will be done on the basis of highest quoted monthly license fee (Rs.) in each group of the hostels as given in FINANCIAL BID FOR HOSTEL MESS.

7. In case of a tie, the successful bidder would be decided by a draw of lots in the presence of the bidders, who may wish to be present on the occasion.

8. ***Any clarifications regarding NIT to the bidders can be done in the pre bid meeting***.

Digital Signature