



Govt. of N.C.T. of Delhi
DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Bawana Road-Delhi-42

F. No. DTU/R&D/2026/3656

Date: 16/09/2026

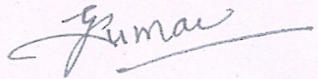
To
The HoDs
Delhi Technological University

Subject: Circulation of "Instructions to Awardees – Research and Innovation Excellence Awards 2026"

As the 9th Research and Innovation Excellence Awards (RIEA) 2026 is scheduled to be held on 18th September 2026 at B.R. Ambedkar Auditorium, an "*Instructions for Awardees*" document has been prepared to facilitate the smooth and orderly conduct of the award ceremony.

You are requested to kindly circulate the enclosed "*Instructions for Awardees*" widely among all awardees from your respective Departments to ensure the smooth conduct of the event.

We look forward to your gracious presence at this meaningful celebration of research and innovation.


Prof. Girish Kumar
Dean (R&D)

Encl.: Instructions for Awardees – RIEA 2026

Copy to:

1. PS to VC.
2. PS to Registrar.
3. All HODs with the request to circulate the same among faculty members/students.
4. Head, Computer Centre with a request to upload the same on the DTU's website.
5. Guard File.

9th Research and Innovation Excellence Awards Function 2026

Instructions for Awardees

Date: 18th September 2026

Time: 4:30 PM

Venue: B.R. Ambedkar Auditorium

All awardees are requested to kindly follow the instructions given below for smooth conduct of the event:

1. Reporting & Seating

- All awardees are kindly requested to **report** to the B.R. Ambedkar Auditorium by **3:15 PM sharp** on 18th September 2026.
- Awardees are requested to occupy their **designated seating (Department-wise)** inside the auditorium. There will be faculty members and volunteers to guide the awardees to their designated area.

2. Attendance & Certificate Collection

- Attendance of awardees will commence at **3:30 PM** at their designated area.
- **Certificates** (for all awards except Citation Awards) will be distributed at the time of attendance.
- The **last call for attendance will be at 3:45 PM.**
- **Certificate Distribution** at the designated area to awardees will **close at 4:00 PM** to ensure smooth conduct of the event. No requests will be entertained thereafter.

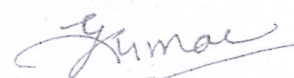
3. Citation Awardees

Citation Awardees will be invited **individually** to receive their certificates on stage during the felicitation.

4. Sequence of Felicitation

The following order will be observed:

- (i) **Citation Awards** (individual awardees, one by one):
 - Cumulative Citation Awards (Platinum, Gold & Silver)
 - Yearly Citation Award (Early Research Impact & Influence Award)
- (ii) **Sponsored Research Project Award** – All PIs and Co-PIs (group)



- (iii) **Innovation Awards** – All applicant inventors (group)
- (iv) **Ph.D. Thesis Submission within Minimum Stipulated Period Award** – All scholars and their supervisors (group)
- (v) **Premier Research Awards & Commendable Research Awards** – Awardees will be felicitated in **batches of 10**. Kindly remain standing in your designated area until the group photograph is taken.
 - First five awardees will stand to the **left** of the dignitaries on the dais, and the next five to the **right**.
 - In case of any inadvertent mismatch in the name announcement, awardees are requested to kindly proceed to the stage without interruption.

5. Booklet Access

A QR code will be displayed in the auditorium lobby for downloading the **RIEA-2026 booklet**.

6. Decorum & Discipline

- All awardees are requested to maintain the **decorum** of the function at all times. Please follow announcements and instructions carefully.
- Kindly keep **mobile phones on silent mode**.
- Please remain seated until the conclusion of the event and till dignitaries leave the auditorium.
- Use dustbins, maintain queues, and extend full cooperation to the organizers.

7. Drinking Water

Drinking water will be available in the auditorium lobby.

8. Dinner

Dinner for awardees has been arranged at **6:30 PM** post-event. Please proceed to the designated locations (as listed below), after the event, to avoid crowding.

- **Students and scholars:** Outside B.R. Ambedkar Auditorium
- **Faculty members:** Lobby of Pragyan Hall

9. Photography & Media

- Please cooperate with the official photographers.
- Personal photography or videography on stage is not permitted.

