



Office of International Affairs DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi Vide Act 6 of 2009
Shahbad Daulatpur, Bawana Road, Delhi 110042
Tel: +91-11-27871018, Fax: +91-11-2787 1023

REPORTING INSTRUCTIONS

FOR NRI/ PIO/ FN/ CIWG CANDIDATES FOR ADMISSION TO B. TECH. COURSES IN DTU THROUGH DASA FOR THE ACADEMIC SESSION 2026-2027.

Candidates who have been provisionally selected for admission in DTU after completion of online allotments are required to report **PHYSICALLY** at DTU as per the schedule given below. It may please be noted that no separate letters will be issued by the University for such candidates. It is in the interest of the candidates that they should regularly visit website www.dtu.ac.in for any specific updates. **If provisionally selected candidate does not report for admission at DTU on the specified date with required original documents / testimonials / certificates and Fees, he / she shall forfeit his / her right of admission and no correspondence in this regard will be entertained after scheduled dates.** In case of emergency/ genuine cases, candidates who are not able to pay fee before the counselling schedule, should take prior permission from Vice Chancellor, DTU through email: vcdu@dtu.ac.in and a copy to oia_admission@dtu.ac.in

All admissions would be subject to the verification of original certificates/documents and satisfactory physical fitness as prescribed by the DTU during the time of admission. Not reporting at DTU on the specified dates entails cancellation of the allotted seat.

Provisionally selected candidates should bring one set of self-attested photocopies and originals of all required documents for verification and fee receipt of (i) Payment made to DASA 2026, (ii) Balance amount paid to DTU. If found eligible in all respect, candidates will be given provisional admission to DTU.

1. SCHEDULE OF REPORTING:

Reporting Date - **13.08.2026**
Reporting Day – Thursday
Reporting Time: 10 minutes before the designated time slot/schedule

Following time slot/schedule shall be observed for the DASA counseling*

Morning Shift		Afternoon Shift	
Branch	Time Slot	Branch	Time Slot
Electronics & Communication Engg.(ECE)	9:30 AM	Information Technology (IT)	3:00 PM
Computer engineering (COE)	10:15 AM	Software Engineering (SE)	3:30 PM
Mechanical Engineering (ME)	12:15 PM	Mathematics & Computing (MC)	4:00 PM
Electrical Engineering (EE)	1:15 PM	Biotechnology (BT)	4:30 PM
Production & Industrial Engineering (PIE)	2:15 PM	Environmental Engineering (ENE)	4:45 PM
Civil Engineering (CE)	2:30 PM	Mechanical Engg with specialization in Automotive Engineering (MAM)	5:00 PM
		Engineering Physics (EP)	5:15 PM
		Chemical Engineering (CHE)	5:15 PM

***Candidates are advised to report before their prescribed slot for completing all the formalities.**

2. PLACE OF REPORTING:

SPS10 In front of Mechanical Engineering Department, DELHI TECHNOLOGICAL UNIVERSITY, Shahbad Daulatpur, Bawana Road, Delhi-110042.

How to reach: Please visit: <https://www.dtu.ac.in/Web/About/campusmap.php>

May also visit website of Govt of NCT Delhi and Delhi Tourism.

In-Charge:

Dr. Richa Srivastava,

Deputy Chairperson, DASA Admission 2026-27

Email: dia_admission@dtu.ac.in, richasrivastava@dtu.ac.in

Mobile: +919958343748

3. PROCEDURE OF COUNSELLING:

- 3.1 All students and their companion / parents are requested to make it convenient to sit in SPS10, in front of Mechanical Engineering Department (near medication centre/central canteen).
- 3.2 A blank file containing guidelines etc. will be handed over to the student at the reception desk.
- 3.3 Student is required to place all required documents (as per para 4) and tag them in **strict order** of list in the file.
- 3.4 Self-attest all photocopies indicating name in CAPITAL ENGLISH letters and put date.
- 3.5 Tea and snacks will be served in the Convocation Hall, Civil Engineering Department.
- 3.6 Students will be allowed to get their document verified in counseling area one by one, on the basis of merit list of concerned branch/discipline, where all original documents will be verified and provisional admission letter will be issued to the student.

4. DOCUMENTS TO BE SUBMITTED AT THE TIME OF REPORTING

- 4.1 All transcripts/ certificates need to be produced during the verification.
- 4.2 Provisional Admission Letter issued by the DASA
- 4.3 Details and proof of fee payment –
 - [i] Payment made to DASA 2026
 - [ii] Balance amount paid to DTU. In case of payment by SWIFT/ E-Payment transfer; the complete details should be attached with the printed application form.
- 4.4 The hard copy of online application form submitted at the time of online registration at the reporting venue, duly signed by the candidate and parent/ guardian.
- 4.5 Recent one passport size photograph (3.5 cm x 3.5 cm) to be affixed in space provided in the printed application form and five passport size photograph is to be attached on the application form, same photo which was uploaded on the DASA application portal. *(Please also bring the scan copy with either in pen drive or uploaded in on your email).*
- 4.6 Copy of candidate's Passport *(Nationals of Nepal and Bhutan who do not have a passport, a copy of Authenticated Citizenship Card has to be submitted instead. Candidates can contact the Embassy of India in Kathmandu, Nepal or Embassy of Nepal at New Delhi for verification and authentication of the residential proof certificates).*

- 4.7 OCI(F) certificate/PIO(F) card (*if issued before 04.03.2021, a copy of the online form filled where option of OCI(F)/PIO(F) id opted*)- if applicable
- 4.8 Copy of proof for date of birth (Secondary Education Board/University Certificate [*Class X or equivalent*] or any certificate issued by the Government authorities).
- 4.9 Anti-ragging –Affidavits (Annexure I & II). (*Attached herewith*)
- 4.10 Self-declaration and undertaking forms (Annexure III). (*Attached herewith*)
- 4.11 Self-Attested Copies of Mark Sheets of 10th, 11th, and 12th, (or) Equivalent examination.
- 4.12 Copy of certificate from School authorities (in the format given in *Annexure-11 of DASA 2026 brochure on the letter head of the school*) as proof of completion of 11th and 12th Standard or equivalent.
- 4.13 Percentage/CGPA equivalence provided by the principal examination authorities, in case CGPA on a different scale than that specified is awarded OR if only grades are awarded.
- 4.14 Proof of 2 years of education (11th and 12th or equivalent) in foreign country in case of NRI (School leaving certificate/Mark sheets/Study Certificate as in *Annexure-13 of DASA-26*)
- 4.15 Medical Fitness (*Annexure –10 of DASA brochure*).
- 4.16 Copy of Passport of the Parents working in the Gulf *in case of CIWG Candidates*. The leaves of the passport clearly indicate the immigration status.
- 4.17 Copy of Parent's visa with a validity on any date in the year 2026 *in case of CIWG Candidates*.
- 4.18 Copy of Parent's Work Permit with a validity on any date in the year 2026 *in case of CIWG Candidates*.
- 4.19 Certificate from the company/organization as proof that parent is working OR was working till any date in the year 2026, in gulf country as per format given in *Annexure 12 of DASA 2026 brochure*.
- 4.20 Undertaking to be produced by the candidate to submit 12th standard or equivalent final results (*if not declared as on counselling date*) to the admitting institute by September 30th, 2026 -*Annexure 14 DASA brochure*

Provisional admission given based on the basis of JEE Mains score will be deemed to be cancelled if the candidate is not able to produce the required documents for academic eligibility within the specified time.

- I. The transcripts/ marks/ grade sheets of the qualifying examination should be self-attested.
- II. If any supporting documents are in languages other than English or Hindi, authenticated translated copy of the documents in English or Hindi must also be provided.
- III. Incomplete/ illegible applications and documentary evidences in any respect would be summarily rejected without any communication to the candidates.
- IV. JEE Main's score card

5. Annual Tuition Fee:

5.1 Registration fee and first Semester Tuition Fee which has been deposited with DASA as per the 3 (Three) Distinct categories mentioned in DASA 2026 brochure:

S.No	Tag	Admission category	Registration Fees	Tuition fee (for first semester only), payable to DASA 2026
1	Single Tag	DASA- CIWG	US\$ 300	INR ₹ 62,500/-
2		DASA (Non- SAARC)	US\$ 300	US \$ 4000/-
3		DASA (SAARC)	US\$ 300	US \$ 2000/-
4	Double Tag	DASA CIWG & DASA (Non-SAARC)	US\$ 300	US \$ 4000/-

5.2 Balance fee towards the net annual tuition fee for First year is to be deposited at the time of reporting at DTU where admissions have been confirmed.

S.No		Admission category	Fee
1		Tuition fee	
A	Single Tag	DASA (CIWG)	INR ₹ 1,14,500/-
B		DASA (Non-SAARC)	US \$ 4000
C		DASA (SAARC)	US \$ 2000
D	Double Tag	DASA CIWG & DASA (Non-SAARC)	US \$ 4000
2		Non-Govt. Components for 1 (a), 1 (b) and 1 (c)	
A	Single Tag	DASA (CIWG)	INR ₹ 92,700/-
B		DASA (Non-SAARC)	US \$ 1192
C		DASA (SAARC)	US \$ 1192
D	Double Tag	DASA CIWG & DASA (Non-SAARC)	US \$ 1192
3		Grand Total of 1 & 2	
A		DASA (CIWG)	INR ₹ 2,07,200/-
B		DASA (Non-SAARC)	US \$ 4000 + US \$ 1192, Total (US \$ 5192)
C		DASA (SAARC)	US \$ 2000 + US \$ 1192, Total (US \$ 3192)
D	Double Tag	DASA CIWG & DASA (Non-SAARC)	US \$ 4000 + US \$ 1192, Total (US \$ 5192)

6. MODE OF FEE PAYMENT

The tuition fee is to be paid through Bank Demand Draft drawn in favour of Registrar, DTU – International Affairs” payable at New Delhi at the time of reporting.

Payment can also be made through bank transfer to SBI bank.

Name of the Beneficiary	REGISTRAR ,DTU –INTERNATIONAL AFFAIRS
Bank Name	State Bank of India
Bank Address	DCE Campus, Shahbad Daulatpur, Bawana Road, Delhi – 110042.
Bank Account No.	37143752513
MICR Code	110002438
Branch Code	10446
IFSC Code	SBIN0010446
Swift Code	SBININBB544
Type of Account	Current Account

Note: Any transaction charge towards payment should be borne by the candidate.

7. TUITION FEE FOR SUBSEQUENT YEARS OF STUDY:

The tuition fee as applicable to respective students for subsequent years of study will be deposited by admitted candidates, directly to DTU, as per the fee notification issued by the DTU, at the beginning of each year as per the scheduled.

8. HOSTEL ACCOMMODATION AND OTHER EXPENSES:

Hostel accommodation: The candidate can choose any one out of 4 (four) options:

Fees are required to be paid by the candidate directly to the University hostel office at the time of admission. Candidates are advised to visit the websites or contact concerned authorities for detailed information regarding hostel accommodation and their expenses.

Tentative (likely to be revised) hostel and other expenses are follows (may vary slightly at the time of reporting)

S. No	Room-Type	Hostel Fee (for 2 Semesters)	Advance Mess Fee (for 10 months) @Rs. 3480/-per month)
01.	Single-Seater (Non-AC)	Rs. 60,000/-	Rs. 34,800/-
02.	Double-Seater (Non-AC)	Rs. 56,000/-	Rs. 34,800/-
03.	Triple-Seater (Non-AC)	Rs. 52,000/-	Rs. 34,800/-
04.	Triple-Seater (AC)	Rs. 72,000/-	Rs. 34,800/-

9. REFUND OF FEES

All cases of refund of fee will be dealt with as per DASA guidelines.

10. MISCELLANEOUS INFORMATION

Following information is for the benefit of candidates who are taking admission in DTU.

- Academic session will start as per academic calendar. For more information please visit www.dtu.ac.in (Academic Calendar).
- All candidates and parents are advised to make their own arrangements for stay in Delhi, as DTU will not be able to provide any accommodation during the admission process.
- All selected foreign passport holders (excluding PIO/OCI card holders) must obtain a valid students visa issued by the Indian Missions abroad. The visa can be obtained by producing the provisional admission letter issued by DASA secretariat and other required documents at the Indian Missions located in their respective country. All foreign passport holder excluding (OCI/PIO) are required to register with FRRO and obtain SII-ID from Study in India portal.

11. MEDICAL EXAMINATION

The candidates, in their own interest, are advised to ensure that they are medically fit to pursue the prescribed course of study. The candidates would be required to submit the Medical Certificate (Annexure- IV) from an Authorised Medical Practitioner in their home country or India for general fitness. Alternatively, the candidates would be required to undergo a Medical Fitness Test at the time of reporting DTU. Please note that if the candidate is not medically fit, his/ her admission is likely to be rejected.

12. ACADEMIC REGULATIONS, PLACEMENT AND INTERNSHIP

Potential applicants should visit the website www.dtu.ac.in or directly approach the authorities of the DTU for details on Academic Regulations, Placement and opportunities for internship.

ANNEXURE I

AFFIDAVIT BY THE STUDENT

(This matter has to be typed on a non-judicial stamp paper of Rs. 20/-)

- 1).....(full name of student with admission/registration/ enrolment number) s/o d/o Mr./Mrs./Mshaving been admitted to (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
 - 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
 - 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
 - 4) I hereby solemnly aver and undertake that (a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
 - 5) I hereby affirm that if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
 - 6) I hereby declare that I have not been expelled or debarred from admission in any institution on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- Declared this.....day of.....month ofyear.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at(place) on this the (day), of..... (month),.....(year).

Signature of deponent:

Solemnly affirmed and signed in my presence on this the (day) of..... (month),(year) after reading the contents of this affidavit.

OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC

ANNEXURE II

AFFIDAVIT BY THE PARENT OR GUARDIAN

(This matter has to be typed on a non-judicial stamp paper of Rs. 20/-)

1. Mr./Mrs/Ms.....(Full name of the parent or guardian)
Father/Mother/ Guardian of..... (full name of student with admission/registration/
enrolment number), have been admitted to (name of the institution), have received a copy of the UGC
Regulations on Curbing the Menace of Ragging in Higher Educational institution 2009, (hereinafter called the
"Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
 2. I have, in particular perused clause 3 of the Regulations and am aware as to what constitutes ragging.
 3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal
and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting
ragging, actively or passively, or being part of a conspiracy to promote ragging.
 4. I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the
Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be
constituted as ragging under clause 3 of the Regulations.
 5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of
the Regulations, without prejudice to any other criminal action that may be taken against my ward under any
penal law or any law for the time being in force.
 6. I hereby declare that my ward has not been expelled or debarred from admission in any institution on
account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm
that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- Declared thisday of..... month of year.

Signature of deponent:
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false
and nothing has been concealed or misstated therein.

Verified at (place) on this the (day), of..... (month),..... (year).

Signature of deponent:

.....(year) after reading the contents of this affidavit.

OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC

ANNEXURE –III

Self-Declaration

for getting services from Government Departments/Local Bodies/Autonomous Body under the GNCT of Delhi.

The written declaration as given hereunder will be included at the end of the application form for seeking the services:

I.....son/daughter of
Shri.....age.....years.....resident
of..... do hereby affirm and declare that the information given above and in the enclosed documents is true and correct to the best of my knowledge and belief and nothing material has been concealed therein. I am well aware that concealment of facts and giving false information is a punishable offence and in case I am guilty of giving false information or concealment of facts herein, I will be liable to be punished with imprisonment and / or fine as per the relevant provisions of law. I also undertake that the benefits availed by me by furnishing such false information or concealment of facts shall be liable to be summarily withdrawn.

Signature.....

Full Name in Capital Letters.....

Place

Date:

THE UNDERTAKING

(Please make the triplicate copy)

I..... (Enrolment No.) do hereby take a pledge that as a student of Delhi Technological University, I shall:

1. Faithfully follow and abide by the ordinance, Statues and other notifications as issued by DTU from time to time;
2. Carry my identity card with me, especially when I moved out of my hostel/ Place of stay;
3. Not adopt any unfair means before, during or after the examination.
4. Not copy someone other's work or any information from a book / article or internet and shall not insert it in my class work submissions, project, seminar, reports, dissertation, etc., without proper acknowledgement, credit and reference;
5. Not plagiarize the class work submissions, reports, project, dissertation, etc.;
6. Not commit any cyber offence and shall not indulge in any act related to computers/electronics/information technology which may be construed to be an offence under the Indian Penal Code and / or Cyber Law international protocol on internet use / telephony/ information access, etc.
7. Abide by Ordinance pertaining to maintenance of Discipline.
8. Keep clean my University

I do, hereby, undertake that I shall cooperate and assist in any enquiry and disciplinary proceeding initiated by the University concerning any matter what so ever, including those as given heretofore.

Date_____

(Signature of student)

Name of the Student: _____

Branch_____

Signature of the parent/ guardian

Note for the student:

- x Please submit ONLY one signed copy of The UNDERTAKING at the AR (International Affairs) at the time of Registration.
- x Handover one signed copy of The UNDERTAKING to your Parent / Guardian for record.
- x Keep one signed copy of The UNDERTAKING with you.

ANNEXURE- IV

MEDICAL FITNESS CERTIFICATE

(on letter head of the GP/Hospital etc.)

(To be signed by a registered medical practitioner holding a degree not below of M.B.B.S.)

(TO BE SUBMITTED AT THE TIME OF ADMISSION)

I certify that I have carefully examined Mr. /
Ms.* _____ Son/Daughter of Shri
_____ whose signature is given below. Based on the
examination, I certify that he/she is in good mental and physical health and is free from any physical defects,
which may interfere with his/her studies including the active outdoor duties required of a professional.

Marks of Identification _____

Signature of the Candidate _____

Place:

Date:

Name & Signature of the Medical Officer

With seal and registration number

* Strike off whichever is not applicable