**1/N**

**DELHI TECHNOLOGICAL UNIVERSITY**

**Department name (Department of Mechanical Engineering)**

**File No. DTU/ME/…… Date: 27.01.2024**

**Subject:** Request for Endorsement Certificate and Consent Letter from the University for project Proposal to [ Project Scheme Name}

It is submitted that the Department of Science and Technology has announced a call for Sponsored Research Projects. The relevant call details and guidelines are available from pages C/1 to C/[last page] for your reference.

A copy of the research proposal **titled** “…………………………………………………” for onward submission to “**Department of Science and Technology**” under the “Scheme **Name**” for financial support is enclosed. The application needs an endorsement letter from the head of the institute/concerned person from the university for submission.

**In view of the above following is submitted for approval:**

1. A/A for submission of the project proposal titled “………..” to “Funding agency name”.
2. Issuance of the endorsement letter, attached herewith, as per the format provided on page C/[page number].

(**Project Investigator)**

**HOD (Department Name)**

**Dean (R&D)**