



DELHI TECHNOLOGICAL UNIVERSITY

MINUTES of 42nd Meeting of

THE FINANCE COMMITTEE

Date : 24.08.2026

Time : 11.00 A.M.

**Venue : Vigyan Hall,
2nd Floor, Admin Block
Delhi Technological University
Shahbad Dairy, Delhi**



Delhi Technological University

(Established by Govt. of NCT of Delhi vide Act 6 of 2009)

(Formerly Delhi College of Engineering)

No.F.5/DTU/ACCTS/FC-42/2026-27(1)/383

Dated: 24/08/2026

Minutes of 42nd meeting of the Finance Committee, Delhi Technological University (DTU) held on 19.08.2026 at 11:00 AM. The following members attended the meeting:

1. Prof. Prateek Sharma, Vice Chancellor, DTU.
2. Sh. Praveen Bhargava, Dy. Secretary (Finance)
[represented Principle Secretary (Finance)] (online mode)
3. Sh. Krishan Kumar, Dy. Controller of Accounts (DCA), DTTE
(represented Secretary, DTTE)
3. Sh. Binod Doley, Registrar, DTU.
4. Sh. Girish Chandra Prasad, Controller of Finance, DTU.

Principle Secretary (Finance), GNCTD and Secretary, DTTE could not attend the meeting due to their pre-occupation.

Following persons also joined the meeting as Special Invitee:

1. Prof. Girish Kumar, Dean (R&D)
2. Prof. Vishal Verma, Dean (International & Alumni Affairs)
3. Prof. S. Indu, Dean (Digital Education), DTU
4. Prof. K.C. Tiwari, HoD (DGST)
5. Prof. Anil Singh Parihar, HoD (CSE)
6. Prof. Shilpa Pal, Director (IQAC)
7. Dr. Raghvendra Gautam, Transport Officer, DTU
8. Dr. Amrish K. Panwar, Associate Director (IQAC), DTU
9. Dr. M. Jayasimhadri, Associate Dean (R&D), DT
9. Sh. Madhuresh Kr. Jha, Assistant Registrar (G.A. Branch), DTU
10. Sh. Jasbir Singh, DCA, DTU
11. Sh. Mahesh Dhankhad, DDO, DTU

Agenda 42.1: Opening remarks by the Chairman

Hon'ble Vice Chancellor welcomed Sh. Praveen Bhargava, Dy. Secretary (Finance) [represented Principle Secretary (Finance) in online mode], Sh. Krishan Kumar, Dy. Controller of Accounts (DCA), DTTE, Government of NCT of Delhi; Sh. Binod Doley, Registrar, DTU, Sh. Girish Chandra Prasad, Controller of Finance, DTU and other special invitees in the 42nd meeting of the Finance Committee.

The Chairperson highlighted some of the achievements/events in DTU since the last meeting of the Finance Committee as under:

1. All Admissions in both UG and PG level has been completed. Orientation program of UG students was organized on 27th July 2026. Chief guest of the event was Smt Kiran Bedi (IPS)
2. Delhi Technological University Launched two online certificate programs under **Digital Education Department**
 1. **Certificate program for Advanced Program in Renewable & Sustainable Energy Management**
 2. **Leadership Program in CSR, ESG & Corporate Sustainability**
3. Delhi Technological University hosted **Smt. Nidhi Bansal, Outstanding Scientist & Director, TDF, DRDO, Ministry of Defense**, Govt. of India, and **Dr. Ram Prakash, Additional Director, TDF, DRDO**, for an engaging **interaction on R&D, innovation, entrepreneurship and defense technology**. The program showcased innovative work by DTU startups and student technology teams, along with faculty-led defense-related research initiatives.
4. Delhi Technological University (Formerly DCE) (DTU) proudly announces the successful launch and completion of its **first Industry Micro-Credential Course in Semiconductor Design, marking a significant step towards strengthening industry-academia collaboration and advancing semiconductor skilling in India Offered through the Vinod Dham Centre of Excellence** for Semiconductors and Microelectronics (VDSemiX) in academic partnership with ANSYS-Synopsys, the 4-credit elective course, **"Big-Data Driven Power Integrity Signoff in ICs,"** was introduced during the Even Semester of the Academic Session 2025–2026.
5. We are delighted to share that Dr. Rajesh K. Soin, Distinguished Alumnus of our University (Mechanical Engineering, 1969) has invested ₹4 Crore in seed funding in Biome Sustainability Ventures, a sustainability startup founded by DTU alumnus Sumeet Popli (Civil Engineering, 2004).

6. Delhi Technological University expresses its heartfelt gratitude to Dr. Durga Das Agrawal, Distinguished Alumnus of our University, for his extraordinary support towards the Masters students enrolled in the joint program between DTU and University of Houston, the DTU-UH Accelerated 4+1 MS in Engineering Data Science & AI Program.
7. DTU Secures ₹1 Crore DST Grant for Setting up an Undergraduate Laboratory in Quantum Technologies for hands-on student learning
8. Delhi Technological University (DTU), through its Centre of Excellence in Disaster Risk Reduction (CoEDRR) and the Department of Civil Engineering, inaugurated an Industry- Supported Laboratory in collaboration with Hilti India Pvt. Ltd. on 10 April 2026.
9. AllSecureX has been selected as one of the NASSCOM Emerge50 Award 2026 winners. Chosen from more than 800 deep-tech startups from across the country, AllSecureX has earned a place among India's Top 50 most promising technology ventures. The award was presented at the NASSCOM Emerge50 Awards 2026, held in Bengaluru alongside the Government of Karnataka, recognizing startups driving innovation through cutting-edge science, engineering, and technology.
10. Delhi Technological University has achieved a significant milestone under the AICTE Post-Doctoral Fellowship (PDF) Scheme, with five project proposals from DTU having been approved under this scheme, including three from the Department of Applied Physics, one from the Department of Biotechnology, and one from the Department of Mechanical Engineering.
11. DTU formally launched its multidisciplinary Department of Geospatial Science and Technology on 24th April, 2026.
12. On April 17, 2026, Delhi Technological University hosted the felicitation ceremony for female students who were chosen for the Rupa Rahul Bajaj National Scholarship for Women in Engineering. On April 29, 2026, DTU launched the ATL Saarthi & Mentor India Academy in association with Atal Innovation Mission (AIM), NITI Aayog.
13. DTU-Incubated startup 'AllSecureX' was featured in the headlines of Amar Ujala. The startup remains focused on building quantum-resilient security infrastructure to help organizations prepare for the next era of cybersecurity.
14. Mr. Rushiv Bansal and Mr. Rishabh Bansal, attained outstanding placement offers through DTU, with packages of ₹29 LPA at NVIDIA and ₹34 LPA at Texas Instruments.
15. Dr. Harish Panghal, who recently earned his doctorate in structural engineering from Delhi Technological University's Department of Civil Engineering, has been granted the esteemed Marie Skłodowska-Curie Actions Postdoctoral Fellowship, which is supported by the European Commission. One of Europe's most distinguished and competitive

international research grants, the MSCA Fellowship supports exceptional researchers across the globe.

16. Congratulations to the two teams from Delhi Technological University (DTU) who emerged as winners at the Harit Manthan 2026 National Hackathon, a prestigious national-level innovation initiative organized by the Delhi Development Authority and the Udhmodya Foundation. The winning teams were awarded incubation support of up to ₹10 lakhs to further develop their innovative solutions.
17. Congratulations to the two teams from Delhi Technological University (DTU) who emerged as winners at the Harit Manthan 2026 National Hackathon, a prestigious national-level innovation initiative organized by the Delhi Development Authority and the Udhmodya Foundation. The winning teams were awarded incubation support of up to ₹10 lakhs to further develop their innovative solutions.
18. At HackIITK 2026, a national cybersecurity competition organized by C3iHub at IIT Kanpur, Team EHAX from Delhi Technological University (formerly DCE) won the third place, valued at ₹1,00,000. In a 15-hour overnight CTF test that covered cryptography, web exploitation,
19. Delhi Technological University marked a significant milestone in promoting holistic education with the inauguration of the Science of Spirituality (SOS) Meditation Centre. The center was inaugurated by Sant Rajinder Singh Ji Maharaj, an internationally renowned spiritual leader and Head of Science of Spirituality, with the objective of fostering holistic development, meditation practices, and value-based education among students.
20. Delhi Technological University is proud to announce that a student team led by Shubhika and Pradeep Patel, under the guidance of Prof. [Jai Gopal Sharma](#), Department of Biotechnology, DTU has secured the Second Position at the prestigious Rajasthan Green Innovation Challenge held at MNIT, Jaipur for their groundbreaking innovation in sustainable energy. In recognition of their outstanding contribution, the team was felicitated by the Hon'ble Chief Minister of Rajasthan, Mr. Bhajan Lal Sharma and awarded a cash prize of ₹15 lakh.
21. The DD Morning Show aired on 28th April on "Tech Trends – Future Roadmap for Technical Education in India" featured Prof. Prateek Sharma, Hon'ble Vice Chancellor, DTU
22. The Centre for Extension and Field Outreach (CEFO), Delhi Technological University (Formerly DCE), successfully organized **Exploring Engineering 2026 from 20–25 July 2026**, welcoming nearly 200 school students for an immersive six-day journey into the world of engineering.

Patents Awarded

1. Dr. Mayank Kumar, Prof. Madhusudan Singh, Mr. Rushiv Bansal, and Mr. Rishabh Bansal "A Bidirectional Multiport DC-DC Converter."
2. Prof. Dr. Bharat Bhushan and Mr. Prashant Kumar from the Department of Electrical Engineering, Delhi Technological University, on the grant of their patent titled "An Automated Electromagnetic Ball Balancing System."
3. Prof. S. C. Sharma and his team at DTU's Department of Physics for receiving a patent for "Biosensor for Detecting Biomolecules." Biosensors offering real-time detection and high sensitivity have attracted significant attention as potential solutions for biomolecule detection.
4. Prof. Amrish Kumar Panwar and his team for the grant of their patent titled, "ADVANCED STEP SINTERING METHOD FOR THE SYNTHESIS OF CERAMIC SOLID-STATE ELECTROLYTE AND USE THEREOF".
5. Priyanka Jain, Bhavnesh Jain, Raghav Gupta, Dheeraj Joshi, and Anup Kumar Mandpura, who successfully received and published the patent "AN ENERGY HARVESTING SYSTEM AND METHOD."
6. Ajit Kumar Yadav, Ayush, Rajeev Kumar, Dheeraj Joshi energy science, electric mobility, and sustainable technology,
7. Prof. Amit Srivastava and his co-inventor, Dr. Abhishek Prakash Paswan, for their invention, "Device and Method of Rainfall Simulation for Replicating Rainfall Patterns,"
8. Prof. Amit Kumar Shrivastava and Mr. Abhishek Prakash Paswan for their invention "Testing System and Method for Calibration and Efficiency Assessment of Developed Tilt Sensor"
9. Dr. Rajeev Kumar and Dr. Sanjay Kumar for their innovation "Advanced biometric security and authentication technologies"
10. Dr. Pallavi Ranjan, Dr. Sonal Gandhi and Dr. Ankit Kumar for their innovative work "AI-Driven Configuration Clustering and Blockchain Privacy System"
11. Dr. Rajeev Kumar and Dr. Sanjay Kumar for their innovation "System and Method for Adaptive Multi-Factor Biometric Authentication with Dynamic Obfuscation"
12. Dr. Deva Nand and Dr. Sonam Rewari for their innovation "Biosensor Device for Label-Free Detection of Biomolecules and Method Thereof"

MOU Signed

1. **Delhi Technological University (DTU) and CSIR–Central Scientific Instruments Organisation (CSIR-CSIO)** have signed a Memorandum of Understanding (MoU) to strengthen academic, research, training, and skill-development collaboration between the two premier institutions.
2. **Delhi Technological University signed a Memorandum of Understanding (MoU) with GRIHA Council** to strengthen sustainability research and education in the built environment.
3. Delhi Technological University marked a significant step towards strengthening academic–industry collaboration with the signing of a Memorandum of Understanding (MoU) between its Civil Engineering Department and the National Council for Cement and Building Materials (NCCBM), Ballabhgarh.
4. DTU signed a Memorandum of Understanding (MoU) with Indian Railways Institute of Signal Engineering and Telecommunications to introduce specialized learning in Railway Signalling and the indigenous Automatic Train Protection system – KAVACH – within its B. Tech program in Electronics and Communication Engineering (ECE).
5. DTU signed a Memorandum of Understanding with Navjyoti India Foundation on 28 April in the presence of Dr. Kiran Bedi, IPS (Retd.), Former Lieutenant Governor of Puducherry and Founder of Navjyoti India Foundation.
6. We are pleased to announce that Gujarat Fluorochemicals Limited Ltd (GFL) and Delhi Technological University (formerly DCE) have signed a Memorandum of Understanding (MoU) to work together on a cutting-edge pilot project under the Clean Yamuna Water Initiative. Through this partnership, DTU and GFL will collaborate on research, innovation, sustainable water treatment systems, operational data creation, and water quality monitoring.
7. In order to promote research, innovation, and scholarly cooperation in cutting-edge fields of science and technology, Delhi Technological University (formerly DCE) and Inter-University Accelerator Center (IUAC)-New Delhi signed a Memorandum of Understanding (MoU).

8. The Department of Applied Chemistry, Delhi Technological University is signed a Memorandum of Understanding (MoU) with Delhi Pharmaceutical Sciences and Research University (DPSRU), marking the beginning of a promising partnership in research, innovation, and academic excellence.

Distinguished speaker Series

The 9th edition of the Distinguished Speaker Series at Delhi Technological University was held on 19 August 2026, with **Vice Admiral Deepak Kapoor**, Indian Navy Veteran, Ati Vishisht Seva Medal, and former Controller of Logistics at the Indian Navy, as the Distinguished Speaker.

Industrial visit

The Vinod Dham Centre of Excellence for Semiconductors and Microelectronics (VDSemiX), Delhi Technological University (Formerly DCE), in collaboration with the Department of Applied Physics, DTU, organized an industrial visit to STMicroelectronics, Greater Noida on 19 August 2026 for students of B.Tech. Electrical Engineering, Engineering Physics, and Electronics & Communication Engineering.

Celebrations

- Delhi Technological University celebrated the 80th Independence Day of India with fervor and patriotic spirit. The celebrations commenced with the hoisting of the National Flag, followed by the National Anthem.
- Delhi Technological University celebrated the Golden Pride Function 2026 on March 10, 2026, to honour the outstanding achievements of its students. The event recognized recipients of Chancellor's and Vice Chancellor's Gold Medals in undergraduate and postgraduate programs, Scholarship winners along with Ph.D. scholars for their academic excellence and research contributions.
- DTU organizes Kavi Sammelan to Commemorate Shaheed Diwas on 19th March 2026
- Delhi Technological University successfully organized Engifest 2026, its annual cultural festival, with great enthusiasm and participation from students across the country. (20th-23rd March)

- On March 24, 2026, the Department of Biotechnology at Delhi Technological University organized an awareness event on the occasion of World Tuberculosis Day under the theme “Yes! Tuberculosis Can Be Eradicated.”
- On March 24, 2026, Delhi Technological University organized the Viksit Bharat Yuva Connect Programme (VBYP), a flagship initiative of the Ministry of Youth Affairs and Sports, Government of India implemented through the Mera Yuva Bharat (MY Bharat) platform.
- As part of the celebration of Ambedkar Jayanti Week (7–14 April), Delhi Technological University (formerly DCE) organized a series of meaningful events to honor the life, vision, and enduring ideals of Dr. B. R. Ambedkar. Among these events, the university, successfully conducted the “Run for Equality and Unity”.
- Aahvaan '26 concluded successfully, showcasing a high standard of discipline, athletic excellence, and competitive spirit. Guided by the theme Valour, Skill, and Resilience in competition, the event served as a significant platform for inter- collegiate sporting engagement. During 11-13 April
- International Mother Earth Day celebrated by the Department of Environmental Science and Engineering on 22nd April 2026
- Expert Session on ‘Codex to Architects of Intelligence’ by Dr. Ashish Chandra, Partner and Global Head, of AI on 22nd April 2026
- On April 22, 2026, the Hostel Office of Delhi Technological University held "The Hostel Council Felicitation and Awards Distribution Ceremony" at the Dr. B. R. Ambedkar Auditorium, to honor the contributions of Hostel Council members and commemorate the Hostel Leadership and Innovation Initiative.
- The 9th lecture of the Lecture Series in Biotechnology was held on 27 April at Vigyan Hall, Delhi Technological University by the Department of Biotechnology. Dr. Rajesh Pandey, Senior Principal Scientist, CSIR-IGIB, gave an informative presentation on "Looking Inside out into the Cell for Decoding Genomic Modulators of Disease Severity" during the event.
- NSS DTU visited the Office of the Deputy Commissioner of Police, Outer North District, Delhi, during Anti-Drug Drive Week (April 24–30, 2026), for a thought-provoking conversation about creating a Nasha Mukta Delhi.

- On the occasion of World Environment Day 2026, the Department of Environmental Science & Engineering, in association with the Institute Innovation Council (IIC), Delhi Technological University, organized a thought-provoking lecture and symbolic tree plantation activity on 5 June 2026.
- DTU Celebrated International Yoga Day on 21st June 2026.

Workshops and webinars and FDP and Lecture Series

1. Workshop on Mind and Stress Management to promote mental well-being and equip students and faculty with practical strategies for managing stress. Organized by the Centre of Excellence for the Science of Happiness on 16th March 2026
2. Invited Talk on Gender-Responsive HIV Programming to mark International Women's Day by Equal Opportunity Cell and the Department of Applied Mathematics on 17th March 2026
3. 9th lecture of its Distinguished Lecture Series (DLS) in Applied Physics on March 18, 2026 by Prof. (Dr.) Kanika Malik, Senior Principal Scientist at CSIR-National Institute of Science Communication and Policy Research (NIScPR)
4. The Department of Electronics and Communication Engineering at Delhi Technological University organized a one-day workshop on "AI, Digitization & Automation in University Administration: Enhancing Efficiency & Productivity" on March 20, 2026.
5. One Day Workshop on "Impact of EVs in Deregulated Electricity Markets" organized by the Department of Electrical Engineering on 24th March
6. DTU hosts Indian Cricketer, Shafali Verma for the event 'Empowering Women in Sports' on 25th March 2026
7. 3 Distinguished Lecture on 'Solid Waste Management' Organised by Department of Environmental Science and Engineering Dr. Anil Kumar, Director of Perfect Enviro Consultants and former Director of the Department of Environment, Government of Delhi, on 27th March 2026
8. The Quiz Club of DTU (Delhi-42 DTU) organized a series of engaging quizzes during Fortitude'26, held on April 4 & 5, 2026, at Delhi Technological University.
9. The Center of Excellence in Disaster Risk Reduction at Delhi Technological University hosted an expert lecture on "Landslide Susceptibility, Hazard and Risk Mapping" by Prof. Dericks P. Shukla of IIT Mandi on 7th April

10. On April 10, 2026, Department of Mechanical Engineering and DTU ALTAIR arranged an expert talk as part of the Expert talk Series. Shri Sunil Kumar, Deputy Director, MSME, Government of India, gave the talk, "Success Mantra to Become Best Entrepreneur,
11. SemiXthon – A Hardware Hackathon was organized by the Semicon Society under the Vinod Dham Centre of Excellence for Semiconductors and Microelectronics (VDSemiX), DTU. A 10-hour hardware hackathon focused on innovation in electronics, semiconductors, and emerging technologies. On 13/04/2026
12. Interactive Session on CAD/CAM in the Field of Oral Health organized by the Department of Mechanical Engineering Dr. Rekha Sharma, Senior Professor and Head of the Department of Orthodontics on 22nd April 2026
13. On April 23, 2026, the Department of Applied Physics successfully arranged a seminar on "Reflections for a Post-AI World." Dr. Lokesh Mishra, Chief AI Officer of Mentiora AI, a DTU B.Tech Engineering Physics (EP) alumnus with a PhD from the University of Geneva and academic experience at the University of Bern, was honored to talk to the department.
14. DTU celebrated the World Book & Copyright Day to highlight the importance of protecting knowledge as much as sharing it. The event brought together some truly remarkable minds. Dr. Vimal Kumar Varun, Former CTO, CISO & Head (IT) at DSIR, Ministry of Science & Technology, Government of India, on 23rd April
15. To commemorate the World Malaria Day 2026, the Department of Biotechnology at Delhi Technological University (formerly DCE) held a seminar at Pragyan Hall with the topic "One Health, One Fight: Malaria-Free Nation." On 23rd April
16. On May 11, 2026, the Department of Civil Engineering at Delhi Technological University commemorated National Technology Day in partnership with the Institution's Innovation Council (IIC), DTU. The event's distinguished speaker was Prof. Prem Krishna, a renowned specialist in structural and wind engineering and a former professor and head of the Department of Civil Engineering at IIT Roorkee.
17. On May 13, at Pragyan Hall, Delhi Technological University (formerly DCE), SIUA (Sustainability Integration in University Activities) and SILR (School of Integrated Learning and Research) hosted eminent delegates and members from the American Institute of Indian Studies (AIIS) for an enlightening one-day symposium on Environment and Sustainability.

18. Delhi Technological University's Department of Electronics and Communication Engineering is pleased to host a one-week faculty development program (in hybrid mode) on recent advancements in semiconductor materials, devices, and circuits. By bringing academicians, researchers, and industry specialists together on a single platform, this FDP seeks to offer insightful information about new trends, cutting-edge research, and advancements in semiconductor technology.
19. Human Resource Development Centre (HRDC), Delhi Technological University (Formerly DCE) in association with Office of Research and Development (R&D), DTU is organizing a one-day workshop on “How to write a Winning Proposal” on 04th June, 2026 at Pragyan Hall, Admin. Building, DTU.
20. SIUA (Sustainability Integration in University Activities) and SILR (School of Integrated Learning and Research) hosted distinguished delegates and members from the American Institute of Indian Studies (AIIS) for an insightful one day symposium on Environment and Sustainability on 13th May at Pragyan Hall, Delhi Technological University (Formerly DCE).
21. The Department of Computer Science & Engineering, Delhi Technological University in association with the Institution's Innovation Council (IIC), DTU, successfully organized a one-day workshop on “Using AI for Fundraising and Investor Pitch Preparation” on 19th August 2026

Agenda 42.2: Confirmation of the minutes of the 41st meeting of the Finance Committee held on 02.03.2026

It was submitted that Minutes of the 41st meeting of the Finance Committee held on 02.03.2026 were circulated to the Hon'ble members of the Finance Committee.

Decision: The Finance Committee confirmed the minutes of 41st meeting of Finance Committee held on 02.03.2026.

Agenda 42.3: Action taken report on the decisions taken in the 41st meeting of the Finance Committee held on 02.03.2026.

The Finance Committee was informed that 11 agenda items were discussed in the last meeting held on 02.03.2026. The details of the agenda items, decisions taken thereon and the action taken by the University were given in tabular form for information of the Hon'ble Members.

Decision: The Finance Committee expresses the satisfaction and took the Action Taken Report on record.

Agenda 42.4: Establishment of DTU Press and DTU Digital Printing Unit – Approval of Financial Support and Budget for Five Years

DTU- PRESS

During the 5th University Court Meeting of Delhi Technological University, held on 28.04.2023 it was suggested to start a University Press for publication of research work carried out by the University.

DTU-PRESS aims to become a globally respected academic publishing platform for high-quality scholarly books, journals, and research publications in engineering, science, technology, and allied disciplines. It promotes Indian scholarship and disseminates accessible, inclusive, and high-impact knowledge to advance education, research, and innovation at the national and global levels.

Objectives of DTU-PRESS

- To publish high-quality books, journals, conference proceedings, and other scholarly publications in engineering, science, technology, and allied disciplines.
- To provide a credible publishing platform for faculty members, researchers, students, and Indian academicians.
- To promote digital-first, multilingual, and Open Access publishing for wider dissemination of knowledge.
- To uphold the highest standards of editorial quality, peer review, and ethical publishing practices.
- To support teaching, research, innovation, and knowledge dissemination through world-class academic publishing.

Benefits of DTU-PRESS

- Enhances the academic reputation and global visibility of Delhi Technological University.
- Promotes high-quality research and innovation by providing a dedicated in-house publishing platform.
- Improves access to affordable, authentic, and high-impact academic content for students, researchers, and institutions.
- Strengthens collaborations with universities, research organizations, industry, and international publishing partners.
- Generates sustainable revenue through publications, journals, editorial services, and institutional partnerships.

The business plan of DTU Press was presented before the Heads/Deans Meeting held on 05.01.2026. Thereafter, the proposal was considered in the Planning Board Meeting held on 30.07.2026. Subsequently, the Hon'ble Vice-Chancellor directed that the proposal be placed before the Finance Committee for its consideration and recommendation to the Board of Management.

The proposal envisages establishment of two functional units, namely:

1. **DTU Press (Publishing Unit);** and
2. **DTU Digital Printing Unit.**

The following financial framework has been proposed:

1. The University shall provide financial support to both the DTU Press and DTU Digital Printing Unit for an initial period of **five years**, after which both units are expected to become financially self-sustainable.
2. DTU Press (Publishing Unit) will return the direct support of amount for publishing book, journals etc. in a particular year within 2 years from the date of publication of such book/journals.

The proposed budget for the DTU Press is as under:

PROPOSED BUDGET FOR DTU PRESS PUBLISHING UNIT:				
Year	SALARY	ASSETS	CONTINGENCY	TOTAL
2026-27	1740000	1160000	1200000	4100000
2027-28	3828000	150000	2450000	6428000
2028-29	4668000	300000	3300000	8268000
2029-30	5052000	350000	3950000	9352000
2030-31	5436000	450000	4550000	10436000
				38584000

PROPOSED BUDGET FOR DTU PRESS DIGITAL PRINTING UNIT:				
Year	SALARY	ASSETS	CONTINGENCY	TOTAL
2026-27	390000	5810000	300000	6500000
2027-28	858000		400000	1258000
2028-29	936000		300000	1236000
2029-30	1014000		250000	1264000
2030-31	1092000		260000	1352000
				11610000

*The detailed year-wise budget estimates are placed at **Annexure-III**.*

The total financial implication for establishment and operation of the DTU Press (Publishing Unit) and DTU Digital Printing Unit for a period of five years is **₹5,01,94,000** (Rupees Five Crore One Lakh Ninety-Four Thousand only).

The Finance Committee is requested to consider and recommend to the Board of Management:

1. Establishment of **DTU Press** comprising the Publishing Unit and Digital Printing Unit.
2. Provision of financial support for an initial period of five years as detailed above.
3. Approval of the proposed budget amounting to **₹5,01,94,000** for establishment and operation of both units.

Decision: The Finance Committee considered the agenda and recommended the agenda to the Board of Management for approval.

Agenda 42.5: Approval of Revised Budget for Research & Innovation Activities of Research & Development Office (R&D), DTU

It is submitted that a budget of **₹5,75,00,000/- under schemes of faculty and operational cost** for Research & Innovation activities was approved by the Board of Management vide **Agenda Item No. 51.20 of its 51st Meeting**. A copy of the relevant Agenda Item is placed at **Annexure-IV**.

The University has been promoting research, innovation, and academic excellence through various schemes and incentive programs. The existing expenditure under different heads during recent years indicates a steady increase in participation and demand. To strengthen these initiatives and encourage greater research output, innovation, sponsored projects, and faculty development activities, enhanced annual budgetary provisions are proposed.

Details of Existing and Proposed Budget

S.No.	Head	Approved Budget in the 51st BOM (Annexure 51.20) (in Rs.)	Proposed Budget (in Rs.)
1	Published Papers	2,00,00,000	3,60,00,000
2	Innovation Awards		
3	Ph.D. Thesis Award		
4	Sponsored Projects Award		
5	Faculty Schemes	3,75,00,000	4,75,00,000
Total		5,75,00,000	8,35,00,000

Accordingly, the **total revised budget proposed is ₹8,35,00,000/- (Rupees Eight Crore Thirty-Five Lakh only)**, representing an enhancement of **₹2,60,00,000/- (Rupees Two Crore Sixty Lakh only)** over the budget of ₹5,75,00,000/- approved by the Board of Management.

Justification

1. **Published Papers:** The number of quality research publications and faculty members have been increased significantly, necessitating adequate financial support towards publication incentives and related research activities.

2. **Innovation Awards:** Enhanced provision under this head will encourage faculty members, researchers, and students to undertake innovative, interdisciplinary, and translational research and to convert research outcomes into innovative products, processes, and technologies.
3. **Ph.D. Thesis Awards:** Enhancement of the provision for Ph.D. Thesis Awards will enable the University to recognize and incentivize high-quality doctoral research and promote excellence in doctoral studies.
4. **Sponsored Projects Awards:** Increased allocation under this head is expected to motivate faculty members to actively pursue and secure externally funded research projects from government agencies, industry, and other funding organizations, thereby strengthening the University's sponsored research portfolio.
5. **Faculty Schemes:** Allocation of ₹4.75 crore under Faculty Schemes is essential for sustaining various faculty development, research promotion, and interdisciplinary research initiatives of the University.

Financial Implication

The total budget requirement proposed for Research & Innovation activities for the financial year is **₹8,35,00,000/- (Rupees Eight Crore Thirty-Five Lakh only)**.

The proposed enhancement is:

- **Existing approved budget:** ₹5,75,00,000/-
- **Proposed revised budget:** ₹8,35,00,000/-
- **Additional requirement:** ₹2,60,00,000/-

The expenditure shall be met from the appropriate budgetary provision of the University for the Annual Year, subject to availability of funds and applicable rules and regulations.

Decision: The Finance Committee considered the agenda and recommended to the Board of Management for approval.

Agenda 42.6: Guidelines and Ceiling of Funding Amounts for Innovative Projects Admissible to DTU Tech Teams – Version II

1. The performance of Delhi Technological University (DTU) Tech Societies and Tech Teams has brought distinction to both the University and the nation through outstanding achievements in several national and international competitions, including securing prestigious iDEX projects and recognition at forums such as DARPA, USA. During an interaction with the Hon'ble Vice Chancellor, the student teams and Faculty Advisors highlighted challenges related to funding, procurement and project execution. They pointed out that the existing financial assistance is governed by DTU Notification No. F.DTU/Council/BOM-AC/Notification/31/2018/4144 dated 21 December 2018 (Annexure-I), whose funding limits are no longer adequate to support competitive prototype development and participation at national and international levels. They also requested simplification of procurement and fund utilization procedures to enable greater focus on innovation and competitions. Accordingly, revised funding ceilings, guidelines and utilization procedures prepared in consultation with the Faculty Advisors and Tech Teams was discussed in the Deans/Heads Meeting and is being presented for consideration by the Finance Committee. Besides during the meeting, it was also proposed to establish a Tech Innovation Cell (TIC) at DTU to further strengthen the innovation ecosystem. This proposal is being progressed separately.

2 Existing Funding Limits (DTU notification F.DTU/Council/BOM-AC/Notification/31/2018/4144 dated 21/12/18 – copy at Annexure - I) – The existing funding limits both for prototype development and travel are Category I – Rs 2.00 Lakhs, Category II – Rs 2.5 lakh, Category III – Rs 5 Lakh and Category IV – Rs 8 Lakh.

3. Budget Proposal by the Tech Teams – All tech teams will be required to submit their proposals **to TIC** annually. The proposal would be submitted in two distinct parts viz prototype development / proof of concept and participation in Competitions.

4. Revised Ceiling for Funding and Eligibility

Categories	Eligibility	Maximum Support	Remarks
Category I	Newly registered Innovation Team with approved project proposal	4.00 lakh	The approved amount of support will be divided between Prototype Development / Proof of Concept and Participation in Competitions (National / International) in the ratio of 60 : 40. Any saving in Travel may be utilised for prototype development but not vice-versa
Category II	A Tech Team will be eligible for this Category only after 3 years at Category One and if it has participated in at least one recognized national level competition	5.00 lakh	
Category III	Team wins an award in at least one National Competition and demonstrates satisfactory completion at Category I and II in preceding five years and in addition either the team submits a research proposal to any Govt agency for at least the double amount <u>OR</u> Team files at least one patent based on the prototype developed <u>OR</u> team submits at least two papers (one each in SCI/ESCI/Scopus Journals and one in a National/International Conference)	10.00 lakh	

Category IV	Team wins an award in at least two National and/or International Competitions in last five years and demonstrates readiness for advanced prototype validation, field deployment or commercialization and in addition either at least one research proposal submitted by the team to any Govt agency for at least double amount is shortlisted for award <u>OR</u> Team is awarded at least one patent based on the prototype developed <u>OR</u> at least two papers submitted by the teams are accepted for publication (one each in SCI/ESCI/Scopus Journals and one in a National/International Conference) <u>OR</u> the team registers a startup for incubation at DTU IIF/elsewhere	16.00 lakh	
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Category V	Innovation Excellence Grant for teams with proven national/international excellence, patents, industry partnerships or registers a start up or shows startup potential, or has won an iDex proposal and is recommended by the technical evaluation committee and approved by the competent authority	25.00 lakh	
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NOTE –

(i) Progression to the next funding level shall not be automatic and shall be subject to satisfactory technical evaluation by a Committee constituted with the approval of competent authority, financial utilization, compliance with the provisions of this Policy, and approval of the Competent Authority.

(ii) Enhanced amounts may be considered in deserving cases with the approval of competent authority on case to case basis.

(iii) Maximum number of students permitted to travel will be as per the restrictions of organisers and will usually not exceed 06 students. No extra funds will be provided for additional students, if any. The students may arrange sponsorships/external funding for this purpose.

(iv) Faculty Advisor may be permitted to accompany the team with the approval of the competent authority.

5. Sponsorships and External Funding – following points will govern

(i) Any sponsorships/external funding for a particular tech team, if transferred to DTU Accounts, will be utilised by the team only as per GFR and DTU rules. It will be in addition to the financial assistance provided by DTU and unless it results in any duplication of expenditure on the same item.

(ii) Such sponsorships can be in the form of Cash as well as in Kind.

6. Annual Innovation Events - The DTU Tech Innovation Cell (TIC) shall organize at least one major National level institutional event and several DTU level orientation/awareness/capacity building programs to promote innovation and showcase student achievements. -

7 Allotment of Imprest - It is proposed to create an Imprest support of Rs 25000/- per faculty advisor per year to various tech team related requirements.

8. Estimated Annual Budget as under-

Budget Head	Estimated Amount	Remarks/Source
Student Innovation Projects, Prototype development and competitions as mentioned under Ser 4 above	1.75 Cr	From Students Welfare Fund
Annual National Tech Innovation Events, Capacity building and local competitions	25 Lacs	From Students Welfare Fund
Manpower and other assistance to the Tech team Labs	15 Lacs	From URDF
National/ International Travel and participation by faculty nominated by the competent authority	25 Lacs	From URDF
Contingency including Imprest of Rs 25000/- at one time	10 Lacs	From Students Welfare Fund
Total	2.50 Cr	
NOTE – All other expenditures on Labs, infrastructure/maintenance etc shall be part of the regular DTU budget		

9 Recommended Method for Procurement - All procurements shall primarily follow GFR rules and DTU policy unless relaxed by the Vice Chancellor on case to case basis.

10. Constitution of Committees – Following Committees will be constituted with the approval of the competent authority -

(i) Technical Evaluation Committee - to evaluate the proposals received from the tech teams and recommend sanction of funds

(ii) Enhancement in Grants Committee – In exceptional circumstances, Hon'ble Vice Chancellor may consider proposal for enhanced/additional funding on the recommendation of the Committee.

11. The Budget for this will be provided from Student Welfare Fund, DTU.

Decision: The Finance Committee considered the agenda and recommended to the Board of Management for approval.

Agenda 42.7: Policy For Engagement, Entitlements And Salary Fixation Of Academic Positions Other Than Regular (APOR) At Delhi Technological University

Introduction

1. Delhi Technological University (DTU) has taken an initiative for greater academia - Govt- industry collaboration in teaching and research. In order to tap the vast experience of senior retired Govt and Industry personnel of eminence, DTU welcomes them to be part of the teaching and research at DTU through various modes. This policy provides a transparent and rational framework for engagement and salary fixation of Academic Positions other than Regular (APOR) while ensuring parity with the academic hierarchy prescribed under various GoI, MoE, UGC, AICTE and DTTE regulations for Assistant Professor, Associate Professor, and Professor positions.

Short Title and Commencement

2. The salient details of the policy shall be as under –

- 2.1 **Title** - This policy shall be called the “policy for entitlements and salary fixation of Academic Positions other than Regular (APOR) at Delhi Technological University”
- 2.2 **Competent Authority** - The Vice Chancellor shall be the Competent Authority for interpretation and implementation of this policy.
- 2.3 **Interpretation and Residual Clause** - In matters not explicitly covered herein, the decision of the University shall be final and guided by: GoI, MoE and UGC guidelines, AICTE regulations, DTU statutes and ordinances, prevailing Government of NCT of Delhi norms on the subject.

Objectives

- 3. The objectives of this policy framework are:
 - (i) Recognize relevant professional experience as equivalent to academic experience;
 - (ii) Facilitate attraction of high-quality professionals
 - (iii) Ensure compatibility with AICTE-regulated academic scales; and
 - (iv) Maintain salary fixation within the range from Assistant Professor entry level to Professor scale ceiling.

Type of Applicants

4. Following types of applicants are expected -:

- (i) Retired from Govt under Old Pension Scheme (OPS) or New Pension Scheme (NPS) e.g retired academicians, scientists from labs or persons on sabbatical from Govt
- (ii) Retired or on sabbatical from Industry

Definition of Relevant Industry Experience

5. Following relevant experience in reputed private/public sector organizations;

- (i) Technical/managerial work
- (ii) R&D, innovation, product development, consulting, entrepreneurship, or technology leadership;
- (iii) Experience in emerging areas aligned with University programs;
- (iv) Senior leadership roles involving domain expertise, innovation, or strategic responsibilities.
- (v) Any other experience considered relevant by the competent authority

Modes of Appointments

6. Appointments may be made on: Contract basis ; Visiting assignment; Part-time engagement; Chair professorship and special category of Professorships model.

Types of Engagements

7. There will be three distinct types of Engagements –fulltime against sanctioned posts, part-time against non- sanctioned posts and special categories of Eminent Professionals. These are summarized below -

(a) Full-time against sanctioned posts

- (i) Professor Emeritus
- (ii) Visiting Faculty (Full Time)
- (iii) Visiting Distinguished Fellow
- (iv) Visiting Distinguished Alumni Fellow
- (v) Chair Professor
- (vi) Professor of Practice- HEI/DTU
- (vii) Professor of Practice- Industry

(b) Part-time against non-sanctioned posts

- (i) Professor of Practice- Honorary
- (ii) Honorary Faculty
- (iii) Adjunct Faculty
- (iv) Adjunct Distinguished Fellow
- (v) Adjunct Distinguished Alumni Fellow

(c) Special Categories of Eminent Professionals

- (i) Distinguished Professor
- (ii) Distinguished Professor of Practice

NOTE - The above types of engagements are subject to revision/change of nomenclature / renewal/ merger from time to time with the approval of the competent authority.

SALARY FIXATION

Salary Fixation – Essential Requirements

8. The essential requirement for salary /pay fixation of all types of applicants **(both full time and part time)** shall be as under -

- (i) All appointments, both full time as well as Part – time will clearly indicate equivalent posts against which the appointments have been made viz Assistant Professor, Associate Professor, or Professor. These will be treated as a reference while deciding pay fixation and entitlement as may be approved by the competent authority
- (ii) Salary shall be fixed within the corresponding AICTE pay level equivalent to: Assistant Professor, Associate Professor, or Professor.
- (iii) The minimum remuneration shall not be below the entry-level gross salary equivalent to Assistant Professor Scale.

Salary Fixation – Those Appointed Full-time Against Sanctioned Posts

9. **Types** - Fixation of pay under this category of engagement will be of two types:

- a) Those who were working in Govt. Organization before engagement offer from DTU – their pay will be fixed according to GoI, MoE and UGC guidelines, AICTE regulations, DTU Statutes and Ordinances and prevailing Govt. of NCT Delhi norms on the subject.

- b) Those who were working in public or private sector before engagement in DTU – their pay will be fixed on the basis of matrix given at Table – I

TABLE I: SALARY FIXATION – ASSISTANT PROFESSOR/ASSOCIATE PROFESSOR/PROFESSOR			
S.No.	Equivalent Level	Experience (in years)	Consolidated Salary
1	Assistant Professor	upto 10 years	Rs 50,000/-
		Above 10 years	1,00,000
2	Associate Professor	Above 15 years	1,25,000
3	Professor	15-20 years	1,50,000
		21-25 years	1,75,000
		Above 25 Years	2,00,000

10. **Equivalence Criteria Between Industry Experience and AICTE Academic Levels Minimum** – This will be based on Eligibility Mapping taking into consideration Relevant industry experience equivalent to teaching/research experience for determining academic parity.

Academic Equivalent	AICTE Academic Benchmark	Equivalent Relevant Industry Experience
Assistant Professor Equivalent	Entry-level faculty with prescribed qualifications	Minimum 5 years
Associate Professor Equivalent	Typically 8 years post-qualification experience	Minimum 12 years
Professor Equivalent	Typically 15 years post-qualification experience with leadership/research distinction	Minimum 20 years

11. **Experience Weightage** - Relevant industry experience after essential qualification shall be counted on a year-to-year basis.

12. All matters pertaining to Old Pension Scheme (OPS) and New Pension Scheme (NPS) be resolved as per Govt /UGC orders issued from time to time.

Salary Fixation – Those Appointed Part-time Against Non-Sanctioned Posts

13. Following guidelines shall apply –

(i) The engagement remuneration will be at the rate of per hour basis. In addition, they will be reimbursed the local cost of travel from their residence to DTU and back as per existing norms. This appears only to local travel within NCR region unless otherwise approved by the competent authority.

(ii) The essential requirements for salary fixation as mentioned at para 8 above.

Salary Fixation - Special Categories of Eminent Professionals

14. The University may, with approval of the Board of Management/Competent Authority, offer higher consolidated remuneration within the Professor-equivalent ceiling to distinguished industry leaders possessing having exceptional national/international reputation; CEO-level experience; Significant innovation or entrepreneurial achievements, strategic relevance to institutional objectives.

Existing Honoraria (Approved Vide BOM Agenda item 55.18 and also notified vide F.DTU/Council/BOM-Notification/71/2025/P-1/636 –)	Recommended
The quantum of the honorarium and/or methodology for the computation of honorarium may be amended from time to time. - The <u>honorarium</u> may comprise: i. A token lump-sum amount of Rs. 10,000 per day, extended up to once in a year ii. A sum approved by the Board of Management, applicable in case Distinguished Professor involved in teaching in online or offline mode iii. A sum of Rs. 10,000/- as an advance for the faculty attached with the Distinguished Professor, to meet the contingent expenditure. <u>Accommodation & Travel</u> expenses (for in-person visit to DTU) provided as follows:	HONORARIUM - A token lump-sum amount of Rs. 10,000 per day. - Maximum ceiling of Rs. 1,00,000 per month - Teaching Online- Rs.3000 per hour or as approved by BOM from time to time with a maximum of Rs 10,000/- per day - A sum of Rs. 10,000/- per year as an advance for the faculty attached with the Distinguished Professor to meet the contingent expenditure. ACCOMODATION AND TRAVEL

Entitlements and Other Allowances

15. This will be as given in Table – II or as may be approved by the competent authority from time to time.

TABLE II : ENTITLEMENTS AND OTHER ALLOWANCES		
S.No.	Headings	Details
1	Office Space, secretarial support and any other support	As approved by the competent authority depending upon involvement and requirement
2	Travel TA/DA and Transport Allowance	(i) For Full Time Professors Appointed Against Permanent Posts, it will be same as for the Assistant/ Associate/ Professor against which he is appointed. (ii) For Part Time Professors Appointed Against Non – as per DTU rates. (iii) For Special Categories of Eminent Professionals – as recommended at Para 14.
3	Air Travel (National/ International)	(i) For Special Categories of Eminent Professionals – as recommended at Para 14. (ii) For Full Time Professors Appointed Against Permanent Posts – as may be approved by the competent authority on case to case basis (iii) For Part Time Professors Appointed Against Non - Permanent Posts – As per approval of the competent authority on case to case basis
4	Any other Allowances and entitlements	As per approval of the competent authority on case to case basis
5	Leave entitlement	(i) Leave will be entitled to only those appointed against Permanent posts (ii) It will be a maximum of 12 days in a year (iii) No leave encashment or carry over
6	Research Grants	(i) As per DTU norms for research grants or as per approval of competent authority. (ii) Application to be made through DTU for govt. and private research grants as per applicable rules of the donor agencies.
7	Attending Conferences	Permissible subject to approval of competent authority
	Provisioning of Laptop / PC	Subject to approval of competent authority based on work requirement. However, each distinguished faculty is expected to generate funds and propose procurement of laptop/equipment out of the funds generated. Such laptop/PC will be required to be returned back to DTU at the end of assignment.
8	Any other facility /requirement	Subject to approval of competent authority

Version and Revision

16. This SOP may be treated as version 1 and be regularly improved so as to ensure that engagement of Industry Professionals is both a successful and satisfying experience.

Decision: The Finance Committee considered the agenda and recommended the same to the Board of Management for approval, subject to the following modifications in Para 7 “Types of Engagements”:

- 1. Under Para 7(a), the designations “Visiting Distinguished Fellow” and “Visiting Distinguished Alumni Fellow” shall be read as “*Distinguished Fellow*” and “*Distinguished Alumni Fellow*”, respectively.**
- 2. Under Para 7(b), the designations “Adjunct Distinguished Fellow” and “Adjunct Distinguished Alumni Fellow” shall be read as “*Honorary Distinguished Fellow*” and “*Honorary Distinguished Alumni Fellow*”, respectively.**

Agenda 42.8: Approval for Utilization of Approximately ₹44.00 Lakhs Received Annually through Application Fees from foreign national applicants for strengthening the Office of International Affairs through Recruitment of One Manager (International Affairs) and Two Assistant Managers (International Affairs)

Background

The University has, over the years, witnessed a significant increase in the number of applications and admissions from international students. Consequently, the annual application fee collected from foreign students has grown to approximately **₹44.00 lakhs**, creating a dedicated source of revenue directly attributable to international admissions and related activities.

The National Education Policy (NEP) 2020 identifies internationalization as a strategic priority for Indian higher education institutions and encourages universities to strengthen global engagement through international collaborations, academic partnerships, student and faculty mobility, international admissions, and institutional branding. Furthermore, participation in national and international rankings increasingly depends upon the University's global outlook, international collaborations, diversity of international students, and worldwide academic visibility.

At present, the Office of International Affairs does not have dedicated professional staff to undertake these specialized responsibilities. Most international activities are being managed through existing administrative arrangements, resulting in fragmented coordination, limited outreach, delayed processing of international student matters, and constraints in developing sustained international collaborations.

Considering the expanding scope of international activities and statutory obligations relating to foreign students, it is proposed to strengthen the **Office of International Affairs (OIA)** by utilizing the annual receipts generated through international student application fees.

Some of the functions performed by Office of International Affairs

- Development of international academic collaborations.
- Establishment and monitoring of Memoranda of Understanding (MoUs).
- International admissions and student recruitment.
- International branding and global outreach.
- Preparation of institutional branding and promotional materials.
- Student and faculty exchange programmes.

- Inward and outward student mobility.
- Credit transfer and academic equivalence.
- International student support services.
- Visits of foreign delegations.
- Liaison with Embassies and High Commissions in New Delhi.
- Coordination with the Ministry of Education, Ministry of External Affairs (MEA), Ministry of Home Affairs (MHA), University Grants Commission (UGC), FRRO, ICCR, Study in India Programme and other Government agencies.
- Participation in international education fairs.
- Maintenance of statutory records relating to foreign students.
- Uploading and updating information on MHA/FRRO portals and other designated Government platforms.
- Processing residential permits, visa-related documentation, Bonafide certificates, registration formalities, and academic records of international students.
- Development and maintenance of the International Affairs website.
- Management of official social media platforms.
- Publication of newsletters and international bulletins.
- Networking with overseas universities and international organisations.
- Handling day-to-day international correspondence and enquiries.

Office of the International Affairs Office will also involve extensive use of digital platforms for managing international admissions, student records, statutory compliance, financial transactions, institutional branding, and communication with stakeholders across different countries, and this will require a dedicated professional support to ensure uninterrupted, secure, and efficient management of the Office's digital infrastructure.

The above responsibilities require specialised administrative expertise and continuous engagement that cannot be effectively managed through existing staffing arrangements.

Proposal

It is proposed to strengthen the Office of International Affairs Office by engaging the following personnel:

Position	No. of Posts	Monthly Remuneration	Other Statutory expenses, viz, EPF, GST, Service fee, increments, etc
Manager (International Affairs)	1	₹80,000	₹ as applicable
System Manager(International Affairs)	1	₹80,000	₹ as applicable
Assistant Manager (International Affairs)	2	₹40,000 each	₹ as applicable

The Finance Committee is requested to approve the utilization of approximately ₹37.44 lakhs for recruitment of staff from outsourced agency from out of the application-registration fees received annually from international students for the strengthening of the Office of International Affairs, together with the associated sundry operational expenditure, their annual increments.

Decision: The Finance Committee considered the agenda and recommended the agenda to the Board of Management for approval.

Agenda 42.9: Provision of Matching Grant by the University Against Alumni Contributions for Supporting Long-Term Overseas Research Sabbaticals of Young Faculty Members

Background

Delhi Technological University has consistently emphasized the promotion of high-quality research, international collaboration, and faculty development as integral components of its academic and institutional growth. In the rapidly evolving global knowledge ecosystem, **exposure to internationally reputed universities and research laboratories is essential for faculty members** to remain abreast of emerging technologies, advanced research methodologies, and global best practices.

It has been observed that opportunities for young faculty members to undertake long-term research assignments, collaborative projects, and sabbatical engagements at leading foreign universities significantly enhance their academic capabilities and research productivity. Such exposure not only contributes to the professional growth of the individual faculty member but also creates a multiplier effect that benefits the University as a whole.

Proposal

In order to encourage and facilitate such opportunities, it is proposed that the University may institute a provision for providing a **Matching Grant** equivalent to the **amount contributed by alumni donors** for supporting **long-term overseas deployment of young faculty members** on sabbatical leave or approved research assignments at reputed foreign universities, research institutions, or laboratories for three years initially, and subsequently reviewed for its long-term adoption as a scheme/policy.

Under the proposed scheme, any **financial contribution received from alumni specifically** earmarked for supporting an eligible faculty member's international research engagement **may be matched by the University**, subject to the availability of funds and approval of the competent authority. The combined financial support may be utilized towards travel, accommodation, research-related expenses, laboratory access charges, health insurance, visa fees, and other admissible expenditures connected with the approved assignment.

The Finance Committee is requested to consider and approve the provision of a University Matching Grant, equivalent to alumni donations received for supporting long-term overseas research sabbaticals of young faculty members, with the objective of strengthening faculty development, promoting international research collaborations, and enhancing the overall research ecosystem of the University and recommend to the Board of Management for approval.

Decision: The Finance Committee considered the agenda and recommended the agenda to the Board of Management for approval.

Agenda 42.10: Proposal for transfer of amount received by DTU as one time Alumni membership fee (AY 2014-15, 2015-16, 2016-17 and 2017-18 – 4 years accumulated in term of Fixed Deposit), (AY 2025-26 and 2026-27) to DCE-DTU Legacy Connect, a registered society of DTU (Registration No.-ROS/OUTER NORTH/2026/39, dated: -05/06/2026) and opening up of new account in the name of “DCE-DTU Legacy Connect” in the SBI, at DTU campus

Ref: Agenda 55.19, 55th Board of Management meeting, dated:27/05/2025
Formation of a society of DTU in the name of “DCE-DTU Legacy Connect” and its registration under societies registration act 1860 to cater to the requirement of institutionally linked Alumni Association, providing umbrella cover to all existing private Alumni Association in India and abroad” (Annexure VI)

Purpose

1. Staff positions in the DCE-DTU Legacy Connect:

- Chief Operating Officer (COO)
- Assistant Manager
- MTS

2. Design, Development, Implementation, Operation and Maintenance of an Integrated, Automation Based and AI-supported Digital Alumni Relationship Management, Engagement and Resource Mobilization Platform

These appointments and digital platform are proposed to establish a professionally managed DCE-DTU legacy connect under the ambit of Alumni Affairs Office capable of strengthening alumni engagement, institutional fundraising, donor management, and strategic advancement initiatives.

Background

A vibrant and professionally managed Alumni Affairs Office and its associated Society has become an essential component of modern universities worldwide. Alumni today represent one of the institution's strongest assets—not only as ambassadors but also as contributors to academic excellence through philanthropy, mentorship, research collaborations, industry partnerships, internships, placements, and institutional advocacy.

As the University's alumni base continues to expand, the present administrative arrangements are no longer adequate to effectively manage alumni relations, fundraising activities, donor stewardship, digital communications, and institutional outreach. These functions require dedicated professional expertise and continuous engagement.

The proposed recruitment will establish a sustainable administrative framework capable of significantly enhancing alumni participation and mobilising financial and intellectual resources for the University.

Roles and Responsibilities (to name few...)

Functional Area	Chief Operating Officer	Assistant Manager
Strategic Planning	Lead	Support
Alumni Engagement Strategy	Lead	Execute
Fundraising Campaigns	Lead	Operational Support
Corporate & CSR Relations	Lead	Documentation
Major Donor Engagement	Lead	Record Maintenance
Donor Accounts	Supervision	Day-to-day Maintenance
Fund Utilisation Monitoring	Supervision	Documentation
Financial Reporting	Review	Data Compilation
Alumni Database	Supervision	Management
Website Administration	Oversight	Daily Updates
Social Media	Strategy	Daily Operations
Newsletters	Editorial Approval	Preparation & Distribution
Email Management	Policy Matters	Daily Correspondence
Alumni Events	Leadership	Coordination
National & International Networking	Lead	Logistical Support
Reports to University Authorities	Preparation	Assistance

Even a modest increase in annual alumni contributions and institutional partnerships would have the potential to exceed the recurring salary expenditure, making these appointments financially prudent and strategically beneficial.

Despite the presence of a large and distinguished alumni network, the University currently lacks an integrated digital platform capable of systematically identifying, engaging, nurturing and leveraging alumni expertise for institutional development. Alumni information is presently scattered across departments, colleges, personal records, social media platforms and outdated databases, resulting in fragmented engagement and limited institutional utilization.

The absence of a centralized digital ecosystem also restricts opportunities for structured mentoring, internships, placements, research collaborations, incubation support, fundraising, CSR partnerships, international collaborations and knowledge exchange.

Recognizing these challenges and the transformative role of digital technologies, it is proposed to establish a comprehensive **AI-enabled Alumni Relationship Management and Engagement Platform** that will serve as the University's official digital ecosystem for alumni engagement, networking, communication, fundraising and institutional collaboration which will thrive upon developed comprehensive, regularly updated digital Alumni Database integrated with modern Customer Relationship Management (CRM) and Content Management System (CMS) tools.

The proposed platform will not merely function as a database but as a strategic institutional asset integrating CRM, CMS, Artificial Intelligence, workflow automation, communication tools, analytics and decision-support systems. It will facilitate lifelong engagement between alumni and the University while creating measurable academic, professional and financial value.

Approval of **the transfer of the entire accumulated Alumni Membership fee to DCE-DTU Legacy Connect** for the aforesaid proposal will enable the University to establish a professionally managed registered society of DTU under the aegis of Office of Alumni Affairs capable of strengthening alumni relations, enhancing donor confidence, expanding fundraising initiatives, and contributing significantly to the University's long-term academic and financial sustainability. The approval shall perpetuate in accordance with receipt of annual membership fee.

Additionally, a separate mandatory saving bank account may also be allowed to be opened in SBI, DCE, at DTU campus, and balance amount be credited in this account.

Decision: The Finance Committee considered the agenda and recommended the agenda to the Board of Management for approval.

Agenda 42.11: Budget Proposal for Sustainability Cell (FY: 2026-2027)

This is in reference to the IQAC meeting held on 17th June, 2026, and subsequent meeting held on 06th August, 2026 for reviewing the Action Taken Report in regard of the Sustainability Cell at DTU, Delhi.

The sustainability cell of DTU has been working towards alignment of SDGs with the academic, research, and other activities within the University, but there was no specifically allocated budget for the activities of sustainability cell. However, expenditure of this is met out from the consolidated budget of the University.

The accreditation agencies like NAAC and NBA asks for dedicated budget and expenditure towards Sustainability Development Activities Cell. This issue was discussed in the IQAC meeting held on 17th June, 2026, and subsequent meeting held on 06th August, 2026 and it was decided to provide dedicated budget for this activity.

Accordingly, such budget is proposed as below:

S. No.	Particulars	Amount (Rs. In lakhs)
1.	Addition to Green Infrastructure (Capital Expenditure)	
	Solar street lights and solar high-mast light; Rainwater harvesting tank; Effluent Treatment Plants for wet labs; Addition of aero-bins (food waste composters); Addition to waste segregation yard (for plastic waste recycling); Fitting of Electro-magnetic flow meters over borewells; Installation of EV-charging stations; Machinery for horticultural use	220
2.	Awareness campaigns, Structured Knowledge sharing, and Professional Networking (Recurring Expenditure)	
	Central awareness workshop; INTERNATIONAL SUSTAINABILITY SUMMIT ; Distinguished and Expert; Celebration of Environmentally important days (World Environment Day, Earth Day, World Water Day, Ozone Week, Biodiversity Day etc.); Printing of newsletters and annual sustainability report; Conduct of medical check-up (Health monitoring camp); Regular plantation campaigns; and Miscellaneous expenses	35.0
TOTAL	Two Crore and fifty-five lakhs only	255.0

Such budget will be provided from Earmarked Development Fund of the university.

Decision: The Finance Committee considered the agenda and recommended the agenda to the Board of Management for approval.

Agenda 42.12: Provision for Engagement of Regular/Permanent Faculty Members for Additional Teaching Load on Remuneration Basis to Address Acute Faculty Shortage in DTU

The University is facing an acute shortage of regular faculty, particularly in departments having high student intake and substantial teaching requirements. The shortage has affected the availability of suitably qualified teachers for theory courses and has necessitated the engagement of guest faculty members and research scholars for academic support.

The matter was discussed in a meeting of the Heads of the Departments of Applied Mathematics, Computer Science & Engineering, Information Technology and Software Engineering with the Hon'ble Vice-Chancellor held on 10.07.2026. Considering the urgency of ensuring uninterrupted and quality academic delivery, regular/permanent faculty members were permitted to undertake additional teaching assignments, over and above their prescribed teaching workload, on remuneration basis.

The arrangement is in accordance with Point No. 4 of the Minutes issued vide F. No. DTU/Registrar/Minutes/2016/6030-36 dated 11.08.2016 (**Annexure VI**), which provides that, to overcome faculty shortage and ensure quality education, a regular faculty member may be assigned a maximum of one additional course, subject to a maximum of four hours per week over and above the prescribed teaching load in respective faculty cadre. The said provision further requires that the additional course be assigned only for undergraduate classes up to the third year, with permission of the Hon'ble Vice-Chancellor.

However, the aforesaid Minutes dated 11.08.2016 do not specifically provide for payment of remuneration to regular/permanent faculty members for undertaking such additional teaching assignments. Accordingly, in order to provide a clear and transparent framework for payment of remuneration, the following conditions are proposed:

1. A regular/permanent faculty member shall be assigned a maximum of one additional theory course in a semester, subject to a maximum of four lecture hours per week.
2. The additional course shall ordinarily be restricted to undergraduate classes up to the third year.
3. The faculty member shall personally conduct the theory classes. The assigned classes shall not be delegated to a Ph.D./M.Tech. scholar or any other person.
4. Remuneration shall be admissible only for the actual lecture hours conducted or the maximum lecture hours prescribed for the course, whichever is lower.

5. No remuneration shall be admissible for tutorials, laboratory sessions or classes conducted beyond the prescribed lecture hours.
6. Payment shall be released only on submission of documentary evidence of the classes conducted, duly verified and certified by the concerned Head of Department.
7. The remuneration for additional lecture hours shall be paid at the rates prescribed by the University for engagement of Guest Faculty, as amended from time to time. The present applicable rates are as under:

Category of Faculty	Remuneration Rates per hour
Professor	₹2,750/-
Associate Professor & Assistant Professor who has completed 3 years of service in AGP ₹8,000/- under 6th CPC	₹2,250/-
Assistant Professors (not covered above)	₹1,750/-

8. This arrangement shall be implemented as an interim measure to ensure uninterrupted and quality teaching initially for 03 years.

Decision: The Finance Committee considered the agenda and recommended to the Board of Management for approval.

Agenda 42.13: Revision in the monetary ceiling for the basic facilities being provided to the officers/officials in DTU.

It is submitted to the Finance Committee that in line with the decision of Board of Management in its 28th Meeting held on 20.07.2018, the University is reimbursing a cost of mobile phone and a lump sum amount per month towards Newspaper/Magazine, mobile phone bills, internet/ residential phone and Hospitality bills to the eligible officers as per Officer Order no. DTU/Gen. Admin/22/485/2011-12/226, 227, 228, 229 dated 19.11.2018. In order to review the monetary ceiling of these facilities, a committee was constituted by the Competent Authority vide Office Order dated 24.02.2026:

Committee after going through the existing guidelines and revised guidelines issued by GAD, Govt. of NCT of Delhi related to increase in the monetary ceiling for some of the basic facilities such as briefcase/office bag, telephone facility etc vide Office Memorandum no. F.53/778/GAD/CN/2025/1950-1955 Dated 09.07.2025 and Circular No. F.2/1799/GAD/CTB/2025-26/2151-2160 Dated 11.06.2025 (**Annexure VII**), the committee unanimously recommended that revised guidelines issued by the GAD, GNCTD dated 11.06.2025 and 09.07.2025 be adopted in the University as per justification and equivalence given below:

Justification for revision:

The committee noted that the existing the basic facility to the officers are being provided as per Officer Order dated 19.11.2018 which has not been revised for more than 7 years. Further, the proposed revision is at par with the revised the monetary ceiling for some of the basic facilities such as briefcase/office bag, telephone facility etc. issued by the General Administration Department, Govt. of NCT of Delhi vide Office Memorandum No. F.53/778/GAD/CN/2025/1950-1955 Dated 09.07.2025 and Circular No. F.2/1799/GAD/CTB/2025-26/2151-2160 Dated 11.06.2025.

Equivalence Table

S. No	Pay Level	Designations in GNCTD as per OM dated 11.06.25 and 09.07.25	Equivalent Designations in DTU proposed to be mapped.
1.	Level 13-15	Pr. Secretary/ Secretary/Spl. Secretary/Director or equivalent (Pay Level 13-15)	Registrar/HOD/ DEAN/COF/COE/Chief Warden/ Head CC/Director IQAC/Dy. Registrar (L-13) and equivalent Officer based on functional requirement
2.	Level 12	Addl. Secretary or equivalent (Pay Level 12)	Dy. Registrar (L-12), I/C Hostel office/ Network Manager/ OSD(Exam & Results)/ Executive Engineer/OIC GA/ OIC Store/ OIC Purchase/Librarian/ Associate Deans/Asst. Registrar (L-11) and equivalent Officer based on functional requirement
3.	Level 10-11	Dy. Secretary or equivalent (Pay Level 11)	Assistant Registrar (L-10)/Sr. AO and equivalent Officer based on functional requirement
4.	Level 8-11	Section Officer/Pr. Private Secretary/ Private Secretary or equivalent (Pay Level 8-11)	Staff Officer to VC/Account Officer/Statistical Officer/AAO / Section Officer

Further, equivalence for the following categories of officers/officials, who are currently being provided basic facilities for functional requirement, is not available in the designations in the GNCTD as per the OM's dated 11.06.2025 and 09.07.2025. Accordingly, the monetary ceiling for these officers/officials has also been revised proportionately.

Sr. No.	Designations in DTU
1	Hon'ble Vice Chancellor
2	Pro Vice Chancellor
3	Hostel Warden/ Security Officer/ Transport Officer
4	Associate HoD & Associate Director IQAC, Additional Director (IA), Assistant Director (IA)
5	Drivers

Accordingly, committee has proposed revised monetary ceiling of the basic facilities as below:

S. No	Designation	Purchase of mobile phone	Reimbursement monthly bill/s of mobile phone/ internet/ residential phone/Newspaper/ Magazine (In Rs.)	Reimburse-ment of Hospitality bills (In Rs.)	Briefcase/ hand bag/ ladies Bag/ carry bag (In Rs.)
<u>Category – A(i)</u>					
1.	Hon'ble Vice Chancellor	No Ceiling	Rs. 10,000/- P.M.	No Ceiling	No Ceiling
2.	Pro Vice Chancellor	Rs 75,000/- for one handset	Rs. 8,200/- P.M.	No Ceiling	No Ceiling
<u>Category – A(ii)</u>					
1.	Registrar/HOD/ DEAN/COF/COE/Chief Warden/ Head CC/Director IQAC/Dy. Registrar (L-13) and equivalent Officer based on functional requirement	Rs 60,000/- for one handset	Rs. 8,000/- (Rs. 6,000/- P.M. + Taxes @18%+1100)	Rs 3,000/- PM	Rs 12,000/-
<u>Category – B (i)</u>					
1.	Dy. Registrar (L-12), DCA, I/C Hostel office/ Network Manager/ OSD(Exam & Results)/ Executive Engineer/OIC GA/ OIC Store/ OIC Purchase/Librarian/ Associate Deans/Asst. Registrar (L-11) and equivalent Officer based on functional requirement	Rs 40,000/- for one handset	Rs. 6700/- (Rs. 5,000/- P.M. + Taxes @18%+850)	Rs 2500/- PM	Rs 10,000/-
2.	Assistant Registrar (L-10)/Sr. AO and equivalent Officer based on functional requirement	Rs 30,000/- for one handset	Rs. 5,200/- (Rs. 4,000/- P.M. + Taxes @18% + 500)	Rs 1,500/- PM	Rs 7,000/-
3.	Staff Officer to VC/Account Officer/Statistical Officer/AAO / Section Officer	Rs 25,000/- for one handset	Rs. 4,000/- (Rs. 3,000/- P.M. + Taxes @18% +500)	Rs 1,000/- PM	Rs 5,500/-

Category – B (ii)					
1.	Hostel Warden/ Security Officer/ Transport Officer	Rs 25,000/- for one handset	Rs. 2,500/- (Rs. 2,000/- P.M. + Taxes @18%)	Rs 1,000/- PM	Nil
2.	Associate HoD & Associate Director IQAC, Additional Director (IA), Assistant Director (IA)	Rs 25,000/- for one handset	Rs.1,500/- PM	Nil	Nil
Category – B (iii)					
1.	Drivers	Rs 15,000/- for one handset	Rs.1,000/- PM	Nil	Nil

Decision: The Finance Committee considered the agenda and noted the observations of the DTTE representative that the existing and proposed monetary ceilings should be presented in a comparative statement for clarity. Accordingly, the comparative statement of the existing and revised monetary ceilings was placed before the Committee (Annexure VIII).

The Finance Committee considered the proposal and recommended the revised monetary ceilings to the Board of Management for approval.

Agenda 42.14: Enhancement of Imprest Amount of Deans and Directors

It is submitted that at present, the imprest amount sanctioned to all Heads of Departments (HODs) is **₹50,000/-**, whereas the imprest amount available to all Deans, Directors and Officers (Registrar, Controller of Finance and Controller of Examination) is **₹20,000/-**.

Since Deans, Directors and Officers also handle various administrative and academic activities and are required to meet urgent day-to-day official expenses, the existing imprest amount of ₹20,000/- is often not sufficient for smooth functioning of their offices.

In order to remove the existing disparity and to facilitate efficient discharge of official duties, it is proposed that the imprest amount of all Deans, Directors and said Officers be enhanced from **₹20,000/- to ₹50,000/-**, bringing it at par with the imprest amount already allowed to the Heads of Departments.

Decision: The Finance Committee considered the agenda and recommended to the Board of Management for approval.

Agenda 42.15

Matter for Ratification

(i) Procurement of 01 no. of new 36 Seater, Air Conditioned, CNG Bus against the condemnation of old bus

It is submitted that the Board of Management, in its 59th Meeting held on 07.05.2026, vide Agenda Item No. 59.9, approved a budgetary provision of ₹25.00 lakh for the procurement of one new 35-seater Air Conditioned CNG Bus against the condemnation of the existing old bus.

Subsequently, the concerned branch explored the availability of the required vehicle on the Government e-Marketplace (GeM) Portal. It has been reported that the required 36-seater AC Bus (S7 CNG AC School Bus – 37 Seaters, 2×2 High Back) is presently available on the GeM Portal at a current price of approximately ₹29,50,000/-. The available model suitably meets the University's operational requirements and transportation needs.

However, the prevailing GeM prices are dynamic and are subject to revision upon expiry of the cart/offer validity. Accordingly, the final procurement price may vary at the time of placing the purchase order.

In order to avoid delay in procurement and to accommodate normal fluctuations in GeM prices, it is proposed that approval may be accorded for procurement of the bus at the prevailing GeM rate, with a permissible variation of **up to 10% over the current indicative price of ₹29,50,000/-**, if required at the time of placement of the order. Accordingly, the maximum financial implication may be considered as **₹32,45,000/- (inclusive of a 10% price variation)**. This cap will include cost of essential operational accessories and safety features, including fire safety equipment, CCTV cameras, and other mandatory fittings required for operation of the bus before the bus will be on road.

The procurement of the bus is of an urgent nature as the University is already opened in the month of August 2026 for UG and PG students. Timely procurement of the bus is essential to ensure adequate transportation facilities for students and the smooth functioning of academic and administrative activities.

Since the procurement cost exceeds the amount of ₹25.00 lakh already approved by the Board of Management, the additional financial implication of approximately ₹4.50 lakh is placed before the Finance Committee for its consideration and recommendation to the Board of Management for approval/ratification.

Decision: The Finance Committee considered, ratified the agenda for additional budgetary provision with authorization to incur expenditure up to ₹32,45,000/- (inclusive of a permissible variation of 10% over the current GeM price of ₹29,50,000/-) to cater to fluctuations in GeM prices due to expiry of cart validity or revision in prices before placement of the purchase order for procurement of one 36-Seater CNG Air-Conditioned Bus through the GeM Portal and recommended the agenda to the Board of Management for approval.

(ii) Approval of revised guidelines for the Utilization of Research Faculty Development Fund (RFDF)

It was submitted to the Finance Committee that a Committee was constituted by the Hon'ble Vice Chancellor, Delhi Technological University, vide office order No. F. No. DTU/R&D/2026/ 02/3245(a), dated: 06/02/2026, to review and revise the Guidelines for Utilization of Research Faculty Development Fund so as to widen the scope of activities and purposes for which the fund may be utilized.

The Committee held a meeting and finalized the revised guidelines. The revised guidelines were placed before the Academic Council for consideration and approval and Academic Council approved and recommended the agenda to BOM. The agenda is submitted to Finance Committee for ratification.

The Revised Guidelines for Utilization of Research Faculty Development Fund (RFDF):

The RFDF available with the Principal Investigator (P.I.) may be utilized, with prior approval of Dean (R&D), for the following purposes:

A. Expenditure after approval of Dean (R&D)

1. Purchase of equipment for research/academic laboratories.
2. Purchase of office and laboratory furniture.
3. Purchase of air purifiers, air conditioners and room heaters for offices and laboratories.
4. Purchase of PCs (laptops, desktops, workstations, tablets, graphic tablets).
5. TA/DA, registration fees and accommodation charges for attending conferences in India or abroad, or for professional activities promoting sponsored research projects.
6. Recruitment of project staff/interns on a temporary basis, for a maximum period of three years.
7. Payment of article publication charges in journals.
8. Payment of university guest house charges for external faculty involved in R&D work.
- 9. Payment for procuring case studies, simulation packages, and related teaching-learning materials.**

B. Reimbursement-Based Expenditure

1. Purchase of contingency items including, USB hubs, connectors, pen drives, external HDDs, SSD, cartridges, printers, routers, keyboards, mouse, laptop stands, laptop carry case, adapters, and batteries.
2. Purchase of various softwares, including antivirus, MS office or any type of academic/research software, professional cloud-based applications for research/academic purposes, and cloud storage fee.
3. Upgradation/repair of existing equipment's and computer/laptop.
4. Payment of membership fees for professional societies.
5. Purchase of research and academic resources, including books, periodicals, book chapters, research related databases, journal subscriptions, videos, and teaching/learning materials.
6. Purchase of chemicals, consumables and glassware.
7. Hospitality expenses for developing research collaborations, subject to a ceiling of Rs. 5,000 per month.

General Conditions

1. Any other expenditure not covered in the above list may be permitted with the prior approval of the Dean (R&D).
2. All items procured under RFDF shall be accounted by the concerned P.I, department/centre and shall remain the property of the University.
3. The office of Dean (R&D) shall maintain records of RFDF utilization and monitor compliance with university rules and procedures.
4. All purchases and expenditures shall be governed by the applicable financial rules, procurement procedures and audit requirements of the University.
5. Any expenditure claimed under RFDF must not have been claimed or reimburses under any other University scheme, project, grant or funding source.

Decision: The Finance Committee considered, ratified and recommended the agenda to the Board of Management for approval.

Agenda 42.16

Agenda 42.16: Any other item with the permission of the Chair.

(i) Delegation of Financial Powers to the Dean, Digital Education for Operational and Programmatic Expenses

To seek approval from the Finance Committee for delegating financial powers up to **₹25.00 Lakh** (Rupees Twenty-Five Lakhs only) to the Dean Digital Education, to facilitate smooth operations, vendor payments, and logistical execution for training programs in respect of two newly started Digital Courses at the University, namely: (i) Advanced Programs in Research Methodology (APRSEM) and (ii) Leadership Program in CSR, ESG and Corporate Sustainability (LPCECS).

The Department of Digital Education successfully enrolled **45 participants** across two specialized programs:

- **Advanced Program in Research Methodology (APRSEM):** 21 Participants
- **Leadership Program in CSR, ESG and Corporate Sustainability (LPCECS):** 24 Participants

The department receives fee components on a **quarterly basis** (inclusive of 18% GST):

Fee Component	Fee Per Participant (Incl. 18% GST)	Net Revenue Per Participant (Excl. 18% GST)	18% GST Component
Application Fee (one time)	2,360	2,000	360
Course Fee (Per Quarter)	64,900	55,000	9,900
Total (Per Participant/Quarter)	67,260	57,000	10,260

Total Revenue Summary (for 45 Participants per Quarter):

- **Gross Collections:** ₹30,26,700 (inclusive of 18% GST)
- **GST Component (18%):** ₹4,61,700 (payable to tax authorities)
- **Net Departmental Revenue:** ₹25,65,000 per quarter

To avoid delays in program execution and ensure seamless operations, the delegated powers will be utilized by the Head of Department for:

- **Honorarium Payments:** Experts, guest faculty, and trainers.
- **Logistics & Hospitality:** Hotel accommodation, venue arrangements, and catering for training sessions.
- **Participant Materials:** Purchase of program kits, bags, and training merchandise.
- **Miscellaneous Operational Expenses:** Vendor/party payments directly related to conducting APRSEM and Leadership programs.

Moreover, we are planning to launch **online MBA and M.Tech.** programs. As a result, the total payment amount will increase.

Financial Implication

- Expenses will be met directly from the net course fees collected from the participants.
- All expenditures will strictly follow standard procurement norms, GFR/Institutional purchase rules, and prior sanction protocols within the ₹25.00 Lakh ceiling per approval cycle/program batch.

The Finance Committee is requested to consider and approve:

1. Delegation of financial sanction authority up to **Rs. 25.00 lakh (Rupees twenty-five lakh)** to the Head, Department of Digital Education.
2. Expenditure authorization under the specified heads (Honorarium, Hotel/Training Expenses, Kits/Bags, and Vendor Payments) out of the program revenue.

Decision: The Finance Committee considered the agenda and recommended the agenda to the Board of Management for approval.

(ii) Revision of Remuneration for Admission, Recruitment and Examination-Related Activities

It is submitted that a proposal for revision of remuneration payable for various Admission Committees, Recruitment Committees, and Examination-related activities at Delhi Technological University, in view of the nature and quantum of responsibilities involved and the prevailing rates of remuneration. The revised remuneration rates, as proposed in the accompanying tables, may kindly be considered and approved for implementation with effect from the date as decided by the competent authority. The proposed revision placed at **Annexure IX** shall supersede the existing rates, wherever applicable.

Decision: The Finance Committee considered the agenda and directed that the proposal for revision of remuneration for Admission, Recruitment and Examination-related activities be examined by the Accounts Branch, DTU, and the revised proposal, along with the recommendations of the Accounts Branch, be placed before the next meeting of the Finance Committee for consideration.

In the meantime, the remuneration for Admission-related activities pertaining to M.Tech. and Ph.D. (including QIP) admissions shall continue to be paid as per DTU Notification No. DTU/Reg/Notification/2017-18/4933 dated 01.03.2018, until further decision of the competent authority.

Meeting ended with a vote of thanks to the Chair.


(Girish Chandra Prasad)
Controller of Finance

Copy forwarded for information to: -

1. PA to Vice Chancellor, DTU for kind information of the Chairman Finance Committee/VC, DTU.
2. The Principal Secretary (Finance), Govt. of NCT of Delhi, 4th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi - 110002 or his/her nominee.
3. The Secretary, Training & Technical Education, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitampura, Delhi - 110088 or his/her nominee.
4. Sh. Binod Doley, Registrar, DTU.


(Girish Chandra Prasad)
Controller of Finance

ANNEXURES

ANNEXURE I



DELHI TECHNOLOGICAL UNIVERSITY

MINUTES OF

41st Meeting of

THE FINANCE COMMITTEE

Date : 02.03.2026

Time : 11:00 A.M.

**Venue : Room No. 307,
2nd Floor, Administrative Block
Delhi Technological university
Shahbad Dairy, Delhi**



Delhi Technological University

(Established by Govt. of NCT of Delhi vide Act 6 of 2009)
(Formerly Delhi College of Engineering)

No.F.5/DTU/ACCTS/FC-41/2025-26(4)/1074

Dated: 05/03/2026

Minutes of 41st meeting of the Finance Committee, Delhi Technological University (DTU) held on 02.03.2026 at 11:00 AM. The following members attended the meeting:

1. Prof. Prateek Sharma, Vice Chancellor, DTU.
2. Sh. Krishan Kumar, Dy. Controller of Accounts (DCA), DTTE (represented Secretary, DTTE)
3. Sh. Binod Doley, Registrar, DTU.
4. Sh. Girish Chandra Prasad, Controller of Finance, DTU.

Principle Secretary (Finance), GNCTD and Secretary, DTTE could not attend the meeting due to their pre-occupation.

Following persons also joined the meeting as Special Invitee:

1. Prof. S. Indu, Dean (Digital Education), DTU.
2. Prof. Girish Kumar, Director, DTU-IIF.
3. Dr. Rajesh Birok, OIC (Store), DTU.
4. Prof. Ruchika Malhotra, HoD (SE), DTU.
5. Dr. Raghvendra Gautam, Transport Officer, DTU.
6. Sh. Madhuresh Kr. Jha. Assistant Registrar, DTU.
7. Sh. Rajesh Kumar, DDO, DTU.
8. Sh. Mahesh Dhankhad, Sr. Accounts Officer, DTU.

Agenda 40.1: Opening remarks by the Chairman.

Hon'ble Vice Chancellor welcomed Sh. Krishan Kumar, Dy. Controller of Accounts (DCA), DTTE, Government of NCT of Delhi; Sh. Binod Doley, Registrar, DTU, Sh. Girish Chandra Prasad, Controller of Finance, DTU and other special invitees in the 41st meeting of the Finance Committee.

The Chairperson highlighted some of the achievements/events in DTU since the last meeting of the Finance Committee as under:

1. Three exceptional DTU student teams won India's top-innovation competition, the Smart India Hackathon (SIH) 2025.
2. The Times of India published a research study from Delhi Technological University. The study, which was conducted at the Department of Environmental Science and Engineering's Advance Air and Acoustics Research Lab, focuses on vehicle emissions and how they affect air quality- control
3. In the august presence of eminent alumni, faculty members, and notable guests, Delhi Technological University held its Diamond, Golden, and Silver Jubilee Homecoming Meet 2026 for the Classes of 1966, 1976, and 2001, respectively. Former Indian ambassador to the US Shri Taranjit Singh Sandhu gave a powerful-speech on India's foreign policy, outlining the country's transition from non-alignment to strategic autonomy and emphasizing the need for flexibility rather-than strict alignment frameworks.
4. Delhi Technological University student team-operating under the Vinod Dham Centre of Excellence for Semiconductors and Microelectronics has been chosen for the nationwide 1- TOPS (1 Tape-Out Per Student) program.
5. Team YAAR from the Department of Civil Engineering, DTU represented the university at the City Finale Round of the Bharat Nav-Nirmaan Challenge on 25 February 2026 and secured 3rd Position (2nd Runner-Up).
6. Delhi Technological University (DTU) started PG-level Certificate courses in emerging areas of Computer Science, IT, and Software Engineering, aligned with NEP 2020. DTU is one of the first institute in India started offering such courses.

7. Dr. Jitendra Singh, the Hon'ble Minister of State for Science & Technology, visited Delhi Technological University to examine facilities-funded by the Indian government's Department of Science & Technology (DST). Prof. Abhay Karandikar, Secretary, DST, accompanied him.
8. Two DTU businesses, AllSecureX and Heuronics Pvt Ltd, were awarded ₹10 lakh each-by the Hon'ble Chief Minister of Delhi after placing in the Top 6 of the Delhi Startup Yuva Festival.
9. DTU, hosted the Third National Conference on "Social Responsibilities of Educational Institutions." On 12th Jan 2026 honoring the birth-anniversary of Swami Vivekananda, whose ageless principles of nation-building, education, service, and youth empowerment continue to shape India's intellectual-and social vision.
10. DTU is pleased to inform that the Anusandhan National Research Foundation (ANRF), Government of India, has approved a research project award of ₹99.8304 lakh under the Advanced Research award (ARG) category. Dr. Mayank Kumar, EED, is the Principal Investigator.
11. We are pleased to announce that Prof. Prateek Sharma, Hon'ble Vice Chancellor of Delhi Technological University, gave a panel discussion on "Generative AI, Web 3.0 & Immersive Learning: NEP Implementation — What's Working, What's Next" at the "Education for Bharat Summit on 6th Dec 2026.
12. Prof. Prateek Sharma, Hon'ble Vice-Chancellor of Delhi Technological University, gave a Special Address on "Reimagining Education for a New India" virtually at the Times Now India Education Summit 2025.
13. In partnership with Sarvodaya Kanya Vidyalaya (SKV), located in Khera Khurd, Delhi, the Electronics Communication & Engineering (ECE) Department of Delhi Technological University (DTU) carried out an outreach program on November 28, 2025.
14. Delhi Technological University (DTU) organized the second edition of brainwave 2.0, a 36-hour hackathon focused on AI and innovation, it got off to a great start with over 600 participants from more than 150 teams from all over the country. In order to create brainwave as a truly interdisciplinary innovation platform, participants-competed on issue statements from many tracks, such as Software, Hardware, Design, and Game Jam.

15. The first certificate distribution ceremony was successfully held on February 6, 2026, at MGGS Inter-College, Vijaygarh, Aligarh, by the Centre for Extension and Field Outreach, DTU, in collaboration with the Paytm Foundation's "Wisdom of Wheels" initiative. This event celebrated the completion of the Basic Computer Course by more than 130 students from schools and community organizations.
16. DTU-IIF actively participated in the AI Impact Summit at Bharat Mandapam with its fostered firms, AllsecureX, Heuronics, SRocks Music, and Vidla AI. The Hon'ble Education Minister of Delhi, Shri Ashish Sood, the Secretary of the DTTE, and other high-ranking government officials graced the summit on 16th Feb 2026.

Patents Awarded

1. Dr. Anurag Goel, and Dr. RajeevKumar, assistant professor, Ms. Pallavi Ranjan (former research scholar), Department of CSE.
2. Ms. Anukriti Kaushal, Drs. Sonal Gandhi, Anurag Goel, and Rajeev Kumar of the Department of CSE.
3. Prof. Amit Kumar Srivastava, Department of CE.
4. Prof S Indu, Palak Handa and Prof Nidhi Goyal.

MOU Signed

1. Delhi Technological University and Bajaj Auto Limited have joined forces to create a Bajaj Engineering Skills Training (BEST) Centre at DTU, with an emphasis on Industrial Internet of Things (IIoT), robotics, advanced manufacturing, and Industry 4.0. Bajaj Auto Ltd.'s flagship CSR program, BEST, aims to provide engineering students with the skills necessary to succeed in the rapidly changing manufacturing sector.
2. Delhi Technological University and Darshan Education Foundation (DEF) signed a Memorandum of Agreement, initiating the Meditation and Conscious Living Course at DTU.
3. Delhi Technological University and CSIR-National Physical Laboratory (CSIR-NPL) signed a Memorandum of Understanding (MoU) on January 13, 2026, to improve academic and research cooperation in the fields of condensed matter physics, materials science, nanotechnology, quantum science and technology, astrophysics, quantum materials, biological physics, chemistry, and engineering.

4. Delhi Technological University and Premas Life Sciences Pvt. Ltd. signed a Memorandum of Understanding (MoU). Through the integration of cutting-edge research, practical-training, and chances for teachers and students to solve real-world problems, the-alliance seeks to close the gap between classroom instruction and industry-expectations (20/02/2026).
5. Vinod Dham Centre of Excellence for Semiconductors and Microelectronics, Delhi Technological University has signed an MoU with Ansys-Synopsys on 25th Feb 2026 to strengthen Industry-Academia Collaboration.

Celebrations

- DTU celebrated Republic Day 2026 with pride and patriotism as students and faculties came together to honour the spirit of the Constitution.
- In collaboration with the Indian Red Cross Society, DTU held a blood donation camp on January 20, 2026, from 9:00 AM to 4:00 PM at DTU (near Amul Parlor, Mechanical Canteen). A life could be saved by your generosity.
- In honour of the International Day of Education on January 24, 2026, the Centre for Extension and Field Outreach at Delhi Technological University (DTU) hosted an-expert lecture at Pragyan Hall.
- Delhi Technological University's (DTU) Department of Biotechnology commemorated the International Day of Women and Girls in Science on 11th February.
- On February 20, 2026, the Department of Applied Physics at Delhi Technological University (DTU) successfully held its first departmental alumni meeting at Pragyan Hall in the Administrative Block. The event, which was planned under the direction of Prof. Prateek Sharma, Hon'ble Vice Chancellor of DTU, brought together students, professors, and notable alumni, enhancing ties within the school and encouraging active participation.
- The Department of Applied Physics DTU is organising a One Day National Seminar on "National Science Day 2026 (NSD-2026)" in association with Institution's Innovation Council (IIC), DTU on 27th February 2026.

Workshops, Webinars and FDP

1. The Human Resource Development Center at Delhi Technological University hosted the three- day faculty induction program from December 3–5, 2025.
2. Delhi Technological University sponsored the 2nd National Conference on Geospatial Education: Challenges & Opportunities, which drew over 80 attendees from academia, business, and government on 5th Dec 2025.
3. At Government Girls Senior Secondary School (GGSSS), Siraspur, Team UGV-DTU held a three-day outreach program to introduce students to robotics, mechatronics, and programming through a combination of theoretical instruction and practical exercises. Students learned by doing as they investigated the combination of-mechanics, electronics, and software using Scratch and mechatronics toolkits.
4. The University School of Management and Entrepreneurship at Delhi Technological University's East Delhi Campus hosted a one-day session on "Building Market Ready Analysts: Capital Markets and Financial Modelling" on January 13 starting at noon.
5. The Department of Software Engineering, Delhi Technological University organized an insightful Workshop on “AI and I4.0 Tools for Innovators and Entrepreneurs” on 16 February 2026.
6. USME, DTU organized a workshop on Knowledge Session by Prof Grzegorz Trojanowski, University of Exter, UK on 26th Feb 2026.

PODCASTS

- Prof. Pratima Rani Bose - Building a Safer, Disaster-Resilient India
- Prof Asok Bhattacharyya
- Mr Sunil Tandon
- Raj Soin

Lecture series

1. Department of Applied Physics successfully hosted the third lecture of its Distinguished Lecture Series (DLS)in Applied Physics by Prof. Prof. (Dr.) Pawan Kumar Kulriya, PhD, Dean, School of Engineering & Professor, School of Physical Sciences, Jawaharlal Nehru University, New Delhi.

2. On January 20, 2026, Mr. Saurabh Basu, Scientist E and Head (Enterprise Cyber Security), CDoT, gave a lecture at Delhi Technological University's Department of Electronics and Communication Engineering.
3. Delhi Technological University's Department of Applied Physics successfully hosted the fourth lecture in its Distinguished Lecture Series (DLS) in Applied Physics on January 21, 2026 by Dr. Pratishtha T. Pandey, Advisor and Scientist-G, Head of R&D Infrastructure & National Supercomputing Mission, Department of Science and Technology (DST), Government of India.
4. On January 22, 2026, the Department of Applied Physics at Delhi Technological University successfully hosted the fifth lecture in its Distinguished Lecture Series (DLS) in Applied Physics.
5. On January 28, 2026, the Department of Information Technology, in partnership-with the Society of Information Technology Engineers (SITE), DTU, and the Department of Telecommunications, Delhi LSA, GOI, held an expert lecture and-awareness session on the "Sanchar Saarthi Portal and Sanchar Mitra Program."
6. "Entrepreneurship & Global Business Development" is the title of an expert lecture-being held by Delhi Technological University's Department of Mechanical Engineering on January 28, 2026 by Shri Sunil Khanna, a seasoned businessman with 46 years of expertise in international arbitration, joint ventures abroad, and-commercial food service equipment, will lead the session.
7. In collaboration with the Indian Women Scientists' Association (IWSA), Delhi Branch, and with assistance from the Board of Research in Nuclear Sciences (BRNS), Department of Atomic Energy (DAE), Government of India, the Department of Applied Physics at Delhi Technological University successfully arranged the sixth lecture of its Distinguished Lecture Series (DLS) in Applied Physics on January 29, 2026, as a Popular Science Lecture.
8. The Department of Applied Physics, Delhi Technological University, successfully organized the 7th lecture of its Distinguished Lecture Series (DLS) in Applied Physics on 03.02.2026 by Prof. (Dr.) Mahesh Kumar, Professor, Department of Electrical Engineering, Indian Institute of Technology (IIT), Jodhpur.

9. On 3rd Feb 2026, the Department of Applied Physics successfully held the 8th lecture of its Distinguished Lecture Series (DLS) in Applied Physics. Prof. (Dr.) Jitendra Singh, Senior Principal Scientist & Professor, CSIR-Central Electronics Engineering Research Institute (CEERI), Pilani was the speaker.
10. The Department of Electronics and Communication Engineering at Delhi Technological University, in collaboration with the Institution's Innovation Council DTU (IIC DTU), successfully conducted the two-day, innovation-driven InnoVault Hackathon. With over 1000 registrations, 200 teams, and 125 on-site participants from 35 teams vying for a ₹25,000 prize fund, the hackathon received a resounding response.
11. The Department of Mechanical Engineering, Delhi Technological University (DTU), in collaboration with DTU Altair Centre, successfully organized an Expert Lecture & Interactive Session on 11-02-2026. Mr. M. L. Dhiman, Director of GASKON Engineers Pvt.Ltd., a renowned businessman with more than 40 years of experience in PSA/VPSA gas-plants, biogas/ CBG systems, hydrogen, cryogenic technologies, and gas and liquid-engineering was the speaker.
12. A career counseling talk on "Startup Journey in the Healthcare Products Industry" was arranged by the Department of Electronics and Communication Engineering at DTU. Mr. Rishabh Lal (Batch 2020), the founder of Vitality, gave the-keynote address. He described his inspirational entrepreneurial journey, emphasizing how he recognized real-world healthcare challenges while still a-student, overcame early obstacles like funding and product development, and turned academic projects into profitable products.
13. Eric Stallmer, Executive Vice President for Government Affairs and Public Policy at Voyager Technologies, gave an insightful talk on space technology and entrepreneurship to DTU students, startups, and faculty at the Delhi Technological University Innovation & Incubation Foundation (DTU-IIF) on 16h Feb 2026.
14. Dr. A. P. Singh gave an invited talk on "Earthquake Monitoring and Seismic Hazard Mitigation" at the Department of Applied Mathematics at DTU.

Further, the Vice-Chancellor requested Controller of Finance to proceed with the agenda of the 41st Finance Committee Meeting.

Agenda 41.2: Confirmation of the minutes of the 40th meeting of the Finance Committee held on 28.11.2025

It was submitted that Minutes of the 40th meeting of the Finance Committee held on 28.11.2025 were circulated to the Hon'ble members of the Finance Committee.

Decision: The Finance Committee confirmed the minutes of 40th meeting of Finance Committee held on 28.11.2025.

Agenda 41.3: Action taken report on the decisions taken in the 40th meeting of the Finance Committee held on 28.11.2025.

The Finance Committee was informed that 08 agenda items were discussed in the last meeting held on 28.11.2026. The details of the agenda items, decisions taken thereon and the action taken by the University were given in tabular form for information of the Hon'ble Members.

Decision: The Finance Committee expresses the satisfaction and took the Action Taken Report on record.

Agenda 41.4: Provision of Imprest Rs. 50,000/- to OIC (Store Section)

It is submitted that Imprest of Rs. 50,000/- has been delegated to the Heads of different Units to meet day-to-day and urgent expenditures. However, there is presently no provision of Imprest in favour of the OIC (Store section).

The Store Section is required to incur small and minor expenditures for its smooth functioning, such as:

- (i) Purchase of office supplies and stationery
- (ii) Minor repair and maintenance works
- (iii) Urgent miscellaneous expenditures
- (iv) Purchase of essential items on urgent basis for departments/centers of the University

In the absence of an Imprest facility, meeting such urgent requirements becomes difficult and may cause operational delays.

Therefore, it is proposed that an Imprest amount of Rs. 50,000/- (Rupees Fifty Thousand Only) be sanctioned in favour of the OIC (Store Section), subject to adherence to the prescribed financial rules and submission of recoupment statements.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for approval.

Agenda 41.5: Revision of Remuneration for Doctors engaged in University Health Centre, DTU

It is submitted that that a Committee was constituted by the Competent Authority to review the remuneration for doctors engaged in University Health Centre, DTU and remove the disparity in the structure.

The committee observation and recommendations are as follows: -

1. The committee studied the salary structure of doctors and observed there is a disparity in hourly payment between them. The packages and payment structures have been different at varied times of all medical service providers.
2. Being a specialist Orthopedician, Gynecologist, Psychiatrist, Eye Specialist to be paid 1900/hour. Rest medical professionals such as General Physician, Dentist, Physiotherapist to be paid 1700/hour. The committee recommended the following rates with maximum ceiling given below:

Name	Specialist	No. of Days in a week	No. of Hours in a Day	Existing Rate/hour (in Rs.)	Proposed Rate/hour (in Rs.)	Maximum Ceiling/month	Additional Monthly Financial Liability (in Rs.)
Dr. Ravi Bansal	General Physician	06 days	04 Hrs.	1329.98	1700	1,63,200	35522
Dr. Rajesh Singhal	General Physician	06 days	03 Hrs.	1329.98	1700	1,22,400	26642
Dr. Subodh Mor	Sports Medicine-cum-Physiotherapist	06 days	03 Hrs.	1329.98	1700	1,22,400	26642
Dr. Bharat Bhushan Sethi	Dentist	03 days	03 Hrs.	1647	1700	61200	2012
Dr. Mohit Gulia	General Physician	06 days	03 Hrs.	1080	1700	1,22,400	45323
Dr. Lipika Ghosh / East Campus	Part-Time Physician	02 days	04 Hrs.	1080	1700	54400	19818
Dr. Arpana Bansal	Eye Specialist	03 days	02 Hrs.	1900	1900	45,600	NIL
Dr. Dinesh Kumar Bansal	Orthopedician	03 days	02 Hrs.	1900	1900	45,600	NIL
Dr. Nishi Jha	Gynaecologist	02 days	03 Hrs.	1900	1900	45600	NIL
Dr. Gaurav Gupta	Psychiatrist	02 days	03 Hrs.	1900	1900	45,600	NIL
TOTAL							1,55,959/-
Total Annual Financial Liability (1,55959*12)							18,71,508

Decision: The Finance Committee considered the agenda with a direction that the same committee will re-examine the proposal as per government of Delhi rules and other Universities rules for remuneration of doctors.

Agenda 41.6: Revision of Guidelines for providing Electronic Device to Ministerial Officers, DTU

It is submitted that a committee was constituted to revise the guideline for Providing Electronic Device to Ministerial Offices of Delhi Technological University.

The Committee held meetings on 10-02-2026, 16-02-2026, and 19-02-2026 and deliberated extensively on the matter in light of the revised instructions for the purchase of laptops/notebooks and similar devices for officers, issued by the Ministry of Finance, Government of India (Department of Expenditure), vide Office Memorandum No. F. No. 03(20)/2022-E. II(A) dated 21 July 2023 and DTU Notification No. DTU/GA/237/2019-20/1161/27.1.2019.

The committee unanimously recommended that based on the functional requirement, following category of officers are eligible for electronic devices:

- 1) Registrar
- 2) Controller of Examinations
- 3) Controller of Finance
- 4) Chief Operating Officer
- 5) Deputy Registrar
- 6) Executive Engineer
- 7) Knowledge Network Manager
- 8) System Manager
- 9) Assistant Registrar
- 10) DCA, Accounts Officers, Sr. Account Officer
- 11) EDP Manager
- 12) Section Officer
- 13) Assistant Account Officer
- 14) All similar officers as decided by the Vice Chancellor from time to time.

Eligibility

Pay Level 8 to 11	Pay Level 12 and above
Upto 50% of sanctioned strength of the Department (To be decided by the Competent Authority)	100% of sanctioned strength of the Department

Cost of Device

Pay Level	Cost of Device (Excluding Tax)	Cost of Device with Make-In-India (MII) component of more than 40% (Excluding Tax)
Level 8 to 11	Rs. 90,000/-	Rs. 1,00,000/-
Level 12 and above	Rs. 1,20,000/-	Rs. 1,30,000/-

The purchase will be made by the officer himself for which a maximum advance of 80% of the total cost may be obtained from the University. The officer will afterward seek reimbursement for the complete amount incurred on such purchases.

The depreciation of the equipment's would be 25% per year (pro-rata basis), on straight line method. The total prescribed life of such computers/equipment will be of four years. In case an officer retires from service or relinquishes the post the officer will deposit the pro-rata cost of the devices as indicated above, it shall be compulsory for the officer to retain the electronic device issued to him/her.

All eligible officers may purchase the desired technology device (s) which they find useful for smooth functioning of the office work. The accessories of these devices may include printer/scanner/multifunctional UPS, Webcam, sound system, storage device, memory card readers, networking equipment's etc.

The cost of all such purchases should be restricted to a maximum ceiling of as indicated in table once in four years. In case, cost of such purchase exceeds this prescribed ceiling the reimbursement shall be restricted to the upper ceiling amount.

The facility will be provided only to officers appointed on a regular basis or to tenure posts in the University.

After having made the requisite purchase (either from his own funds or from the advance taken up to 80% of the total cost), the concerned officer will furnish the utilization/undertaking to the DDO of the University stating clearly that the requisite amount has been spent/utilized on account of purchase of technology devices. On receipt of such a utilization/declaration, the DDO will reimburse the amount to the officer concerned directly.

Decision: The Finance Committee considered and approved in principle subject to the endorsement of DTTE, Govt. of NCT of Delhi.

Agenda 41.7: Approval for re-appropriation of Budget of DTU-IIF

It is submitted that in the 39th meeting of the BoM of DTU held on 13.11.2020, under Agenda Item 39.15, it was approved that a maximum of 20% of the funds received from all sources, including Grand-in-Aid (GIA), in a financial year may be incurred towards staff salary.

Further, in the 41st meeting of the BoM held on 01.03.2021, under Agenda Item 41.15 (Annexure VI), it was approved for annual grant of Rs. 96 Lacs with 5% yearly enhancement for supporting entrepreneurial activities of MBA (Innovation, Entrepreneurship & Venture Development), MBA (Family Business & Entrepreneurship), B.Tech Entrepreneurship Track, UG/PG Minor in Innovation & Entrepreneurship, and start-ups incubated at DTU-IIF.

In this regard, BoD of DTU-IIF in its 2nd Meeting of “The Board of Directors” of DTU INNOVATION AND INCUBATION FOUNDATION (DTU-IIF) for the year 2025 held on 30.12.2025 recommended that the capping pattern by BoM of DTU may be revised to the pattern of University of Delhi, as per E.C. Resolution No.26 dated 18.08.2022, wherein:

- (i) 60% of the total budget shall be utilized for incubation activities, and
- (ii) up to 40% of the total budget shall be utilized for administrative activities, including salary and related expenses.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for approval.

Agenda 41.8 : Procurement of 02 no's of new vehicles against the 02 no's of Condemned vehicles ie. DL-5CD-9975 (Maruti Van) & DL-10CA-2100 (Honda City).

It is submitted that at present only 01 vehicle ie. DL- 8CBJ-623 (Eeco) is available in General Pool for performing day-to-day transportation purpose. The University transport office receives large numbers of requisitions for providing for vehicles time to time from various departments. The details of all vehicles held on charge as on date with Transport Branch of DTU are as under please: -

S.No.	Vehicle Registration No. & Model	Date of Purchase	Attach with	Present Condition	Remarks
1.	DL-8CBJ-6243 (Ciaz)	13-01-2025	Hon'ble VC	On Road	-
2.	DL-11CB-2685(Ciaz)	10-07-2018	Registrar	On Road	-
3.	DL-8CBJ-6236 (Eeco)	13-01-2025	General Pool	On Road	-
4.	DL-1A-2507 (Eeco)	03-01-2013	Ambulance	On Road	-
5.	DL-1PC-3419 (Bus)	17-03-2011	S/Mazda, CNG Bus	On Road	Due for Condemnation in March 2026
6.	DL-1MA-6407 (s/m, Bus)	17-03-2021	Lab on Wheel	On Road	

The 02 Nos of DTU vehicles, which have already been condemned as given below: -

S. No.	Vehicle Regt. no./ Model	Date of Purchase	Date of Condemnation	Remarks
1.	DL-5CD-9975 Maruti Van	01-07-2009	21-07-2025	After completion of prescribed life & Km's
2.	DL-10CA-2100 Honda City	25-08-2009	21-07-2025	--do--

To meet the immediate requirement of vehicle for the University use, it is proposed to replace both condemned vehicles with new 02 nos' of vehicles i.e. **Honda City Car (Honda Elevate VXCVT R) & 01 Maruti DZire** respectively for smooth functioning of transport branch. The tentative cost of the above 02 vehicles on GeM Portal is below Rs. 20 Lakhs only.

S.No. No.	Particulars	Quantity	Price (in Rs.)	Total Amt. (in Rs.)
1.	Honda City Car (Honda Elevate VXCVT R)	01	13,18,671.00	13,18,671.00
2.	Maruti DZire (VXI, 1.2 L, ISS 5 MT)	01	6,31,048.00	6,31,048.00
			Total	19,49,719.00

Finance Department, Govt. of NCT of Delhi, vide OM dated 25.02.2021 have issued directives for purchase of Electrical Vehicle by all the Departments of GNCTD. However, it has been observed that the electric vehicle has limited access, limited battery rage, limited road mileage, limited charging stations and require long charging time, the lithium ion battery pack of EV is also more environmental harmful than manufacturing process for an average petrol vehicle which is much suitable for University.

DTU is committed to complying with the said Office Memorandum issued by GNCTD. The University is already in the process of procuring two electric buses for staff and students, and four electric carts are currently operational on the campus.

Therefore, it is requested to kindly approve and allow to purchase 02 new vehicles i.e. 01 Honda City car (Elevated VXCVT R) and 01 Maruti DZire (VXI 1.2 L ISS 5MT) against the o2 nos. of condemned vehicle i.e. DL-10CA-2100 Honda City, DL-5CD-9975 Maruti Van.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for approval.

Agenda 41.9: Pay Protection of Shri Binod Doley, Registrar, DTU

It is hereby apprised that vide File No. F.DTU/Recruitment/2024/F-500A/3181 (Advertisement No. 04/2024) dated 24/09/2024, DTU advertised for three statutory position of the University i.e Registrar, Controller of Finance & Controller of Examination.

In pursuance of University's Memorandum No. F.1/2-942/2025/Estt./DTU/1874 dated 03.11.2025 and consequent upon reporting for joining to the post of Registrar, Sh. Binod Doley has been taken on the strength of the University w.e.f. 18.11.2025 (F/N) vide office order No. 2180 dated 02.12.2025 and his pay is fixed in Level-14, Cell-1 with basic pay of ₹1,44,200/-under 7th CPC.

In response to the above said office order dated 02.12.2025, Sh. Binod Doley, Registrar has submitted vide letter 03.12.2025 requesting that his last basic pay drawn at MANIT Bhopal be considered for pay protection while fixing the pay at DTU.

In this regard, it is submitted that Sh. Binod Doley has applied in DTU for the post of Registrar through proper channel by granting NOC from Maulana Azad National Institute of Technology Bhopal. Thereafter, consequent upon his selection as Registrar in DTU, he has been relieved from Maulana Azad National Institute of Technology Bhopal vide their office order bearing No.AB/Estt/2025/1671 dated 29.08.2025.

It is pertinent to mention here that as per Experience Certificate issued from Maulana Azad National Institute of Technology Bhopal, he was drawing basic pay of Rs.1,67,200/- in Level 14, Cell-6 under 7th CPC.

Further, following are the provision laid down in the **FR 22(I)** in regard to pay protection: -

(a) If a Government servant has previously held substantively of officiated in the same post, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to the pay.

(b) If a Government servant has previously held substantively or officiated in a permanent or temporary post on the same time-scale, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to that pay.

(c) If a Government servant has previously held substantively or officiated in a permanent post or a temporary post (including a post in a body, incorporated or not, which is wholly or substantially owned or controlled by the Government) **on an identical time-scale**, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to that pay.

(d) If a Government servant is appointed subject to fulfilment of the eligibility conditions as prescribed in the relevant Recruitment Rules to a tenure post on a time-scale identical with that of another tenure post which he has previously held on regular basis, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to that pay.

Ongoing through the provisions outlined above of the FR 22(I) pay protection mentioned under above, it may be seen that case of the present incumbent is broadly covered the provision FR(I) (d). It is further stated that, if the last basic pay drawn by an officer appointed to a statutory post is not duly protected, the University shall face significant difficulty in attracting experienced and competent officers.

The request of pay protection was forwarded to Accounts Branch for examination. Accounts branch has examined the file and replied that, the matter is purely administrative and establishment may decide the matter as FR 22(I) (d).

Accordingly, in view of the provisions elucidated above, the Finance Committee and Board of Management may sympathetically consider fixing the pay of Sh. Binod Doley, Registrar, DTU, at ₹1,67,200/- with effect from the date of his joining, i.e., 18.11.2025 (F/N), by protecting the last pay drawn by him at Maulana Azad National Institute of Technology Bhopal.

Decision: The Finance Committee considered and advised to send the proposal to Finance Department, Govt. of NCT of Delhi for consideration.

Agenda 41.10: Pay Protection of Shri Girish Chandra Prasad, Controller of Finance (COF), DTU

It is hereby apprised that vide File No. F.DTU/Recruitment/2024/F-500A/3181 (Advertisement No. 04/2024) dated 24/09/2024, DTU advertised for three statutory position of the University i.e Registrar, Controller of Finance & Controller of Examination.

In pursuance of University's Memorandum No. F.1/2-940/2025/Estt./DTU/1397 dated 21.08.2025 and consequent upon reporting for joining to the post of Controller of Finance (COF), Sh. Girish Chandra Prasad has been taken on the strength of the University w.e.f. 09.09.2025 (A/N) vide office order No. 1695 dated 08.10.2025 and his pay is fixed in Level-14, Cell-1 with basic pay of ₹1,44,200/-under 7th CPC.

In response to the above said office order dated 08.10.2025, Sh. Girish Chandra Prasad, Controller of Finance (COF) has submitted vide letter 16.12.2025 requesting that his last basic pay drawn at Bihar Animal Sciences University (BASU) be considered for pay protection while fixing the pay at DTU.

Vide his application dated 16.12.2025, Sh. Girish Chandra Prasad, Controller of Finance (COF) has intimated that he joined DTU as COF in Pay level 14 after fulfilling the eligibility condition prescribed in the recruitment rule for this post in DTU from the tenure post on pay level 14 held by him on regular basis in his previous employment. So his initial pay shall not be less than the pay that he has drawn on the last occasion, that mentioned in the pay slip issued from his previous employer.

Accordingly, ongoing through the documents provide by Sh. Girish Chandra Prasad, Controller of Finance (COF), it is submitted that he has worked in Bihar Animal Science University for the period of 5 years from June 2018 to June 2023 and as per LPC is last basic pay was 1,53,000/-. Thereafter, he was appointed as Financial Advisor (Consultant) on per visit basis at IIT, Patna from 2023.

Further, following are the provision laid down in the **FR 22(I)** in regard to pay protection: -

(a) If a Government servant has previously held substantively of officiated in the same post, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to the pay.

(b) If a Government servant has previously held substantively or officiated in a permanent or temporary post on the same time-scale, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to that pay.

(c) If a Government servant has previously held substantively or officiated in a permanent post or a temporary post (including a post in a body, incorporated or not, which is wholly or substantially owned or controlled by the Government) **on an identical time-scale**, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to that pay.

(d) If a Government servant is appointed subject to fulfilment of the eligibility conditions as prescribed in the relevant Recruitment Rules to a tenure post on a time-scale identical with that of another tenure post which he has previously held on regular basis, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to that pay.

Ongoing through the provisions outlined above of the FR 22(I) pay protection mentioned under above, it may be seen that case of the present incumbent is broadly covered the provision FR(I) (d). It is further stated that, if the last basic pay drawn by an officer appointed to a statutory post is not duly protected, the University shall face significant difficulty in attracting experienced and competent officers.

Accordingly, in view of the provisions elucidated above, the Finance Committee and Board of Management may sympathetically consider fixing the pay of Sh. Girish Chandra Prasad, Controller of Finance (COF), DTU, at ₹1,53,000/- with effect from the date of his joining, i.e., 09.09.2025 (A/N), by protecting the last pay drawn by him at Bihar Animal Sciences University (BASU), Patna.

Decision: The Finance Committee considered and advised to send the proposal to Finance Department, Govt. of NCT of Delhi for consideration.

Agenda 41.11: Pay Protection of Dr. Nupur Srivastava, Controller of Examination (COE), DTU

It is hereby apprised that vide File No. F.DTU/Recruitment/2024/F-500A/3181 (Advertisement No. 04/2024) dated 24/09/2024, DTU advertised for three statutory position of the University i.e Registrar, Controller of Finance & Controller of Examination.

In pursuance of University's Memorandum No. F.1/2-943/2025/Estt./DTU/1875 dated 03.11.2025 and consequent upon reporting for joining to the post of Controller of Examination (COE), Dr. Nupur Srivastava has been taken on the strength of the University w.e.f. 16.12.2025 (F/N) vide office order No. 2423 dated 26.12.2025 and her pay is fixed in Level-14, Cell-1 with basic pay of ₹1,44,200/-under 7th CPC.

In response to the above said office order dated 16.12.2025, Dr. Nupur Srivastava, COE has submitted vide e-mail dated 12.01.2026 requesting that her last basic pay drawn at Indira Gandhi National Tribal University, Amarkantak, be considered for pay protection while fixing the pay at DTU.

In this regard, it is submitted that Dr. Nupur Srivastava has applied in DTU for the post of Controller of Examination (COE) through proper channel by granting NOC from IGNTU, Amarkantak. Thereafter, consequent upon her selection as COE in DTU, she has been relieved from IGNTU, Amarkantak vide their relieving office order bearing No. IGNTU/A&E/2025/92 dated 15.12.2025.

It is pertinent to mention here that as per Last Pay Certificate issued from IGNTU, she was drawing basic pay of Rs.1,48,500/- in Level 14, Cell-2 under 7th CPC.

Further, following are the provision laid down in the **FR 22(I)** in regard to pay protection: -

(a) If a Government servant has previously held substantively of officiated in the same post, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to the pay.

(b) If a Government servant has previously held substantively or officiated in a permanent or temporary post on the same time-scale, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to that pay.

(c) If a Government servant has previously held substantively or officiated in a permanent post or a temporary post (including a post in a body, incorporated or not, which is wholly or substantially owned or controlled by the Government) **on an identical time-scale**, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to that pay.

(d) If a Government servant is appointed subject to fulfilment of the eligibility conditions as prescribed in the relevant Recruitment Rules to a tenure post on a time-scale identical with that of another tenure post which he has previously held on regular basis, then his initial pay shall not be less than the pay which he drew on the last occasion, and such period on previous occasion shall also count for increment in the stage of the time scale equivalent to that pay.

Ongoing through the provisions outlined above of the FR 22(I) pay protection mentioned under above, it may be seen that case of the present incumbent is broadly covered the provision FR(I) (d). It is further stated that, if the last basic pay drawn by an officer appointed to a statutory post is not duly protected, the University shall face significant difficulty in attracting experienced and competent officers.

Accordingly, in view of the provisions elucidated above, the Finance Committee and Board of Management may sympathetically consider fixing the pay of Dr. Nupur Srivastava, Controller of Examination (COE), DTU, at ₹1,48,500/- with effect from the date of her joining, i.e., 16.12.2025 (F/N), by protecting the last pay drawn by her at Indira Gandhi National Tribal University, Amarkantak.

Decision: The Finance Committee considered and advised to send the proposal to Finance Department, Govt. of NCT of Delhi for consideration.

Agenda 41.12: Matter for Ratification

(i) Engagement of Security Guards through outsourcing agency in DTU

The NIT for Security Services on minimum wages of GNCTD/DGR has been floated on the GeM Portal after due approval of the Competent Authority. The details of Manpower to be engaged is as under: -

S. No.	Particulars	Monthly @26 Mdays(Values In Rs.)	Annual @ 12 Months (Values In Rs.)	Gst @18% (Values In Rs.)	Service Charge s (%) Incl. Gst	Annual Service Charges (Values In Rs.)	Annual Cost Per Person (Values In Rs.)	Number Of Manpower	Annual Wages Incl. Gst Plus Service Charge (Values In Rs.)
1	Lady Guard	22996	275952	49671	3.85	10624	336248	34	11432415
2	Lady Supervisor	24362	292344	52622	3.85	11255	344966	1	344966
3	ESM Guard	33668	404016	72723	3.85	15554	492293	170	83689894
4	ESM Supervisor	44779	537348	96723	3.85	20688	634071	8	5072565
Grand Total									100539841

Numbers of Security Guards /Supervisors may increase/decrease as per the requirement and approval of the Competent Authority.

The aforementioned manpower is presently deployed through outsourcing agency i.e. M/s SCM Protection Pvt. Ltd.

The Annual Estimated Cost towards the deployment of the said workmen as per BID published on the GeM Portal is ₹10,05,39,841/- (Rupees Ten Crore Five Lakh Thirty-Nine Thousand Eight Hundred Forty-One Only), calculated in accordance with the minimum wages prescribed by the Govt. of NCT of Delhi / DGR.

It is pertinent to mention that as per Delegation of Financial Power the financial power beyond ₹10 Crore vests with the Board of Management. The tender was floated on GeM after obtaining approval of the Hon'ble Vice Chancellor, being the Chairperson of the Finance Committee and Board of Management.

Decision: The Finance Committee considered, ratified and recommended the agenda to the Board of Management for approval.

(ii) Engagement of Highly Skilled, Skilled and Semi-Skilled through outsourcing agency in DTU

It is submitted that NIT for Engagement of Skilled and Semi-Skilled workmen on minimum wages has been awarded to M/s Sai Ram Security and Placement Services for a period of 01 year initially w.e.f. 01.07.2024 till 30.06.2025 and subsequently extended for the period of 01 year till 30.06.2026 after due approval of the Competent Authority. The details of Manpower engaged through M/s SRSPS and expenditure as on date is as under: -

S. No.	Particulars	Monthly @26/days (values in Rs.)	Annual @ 12 months (values in Rs.)	Annual GST @18% (values in Rs.)	Service charges (%) incl. GST	Annual service charges (values in Rs.)	Annual cost per person (values in Rs.)	Number of manpower	Annual wages incl. GST plus service charge (values in Rs.)
1	MTS	20371	244452	44001	3.85	9411	297865	219	65232383
2	JOA	24356	292272	52609	3.85	11252	356133	69	24573207
3	Library Asstt.	24356	292272	52609	3.85	11252	356133	1	356133
4	JTA	24356	292272	52609	3.85	11252	356133	5	1780667
5	Driver	22411	268932	48408	3.85	10354	327694	4	1310775
6	Ground Man	22411	268932	48408	3.85	10354	327694	2	655387
7	Technician	24356	292272	52609	3.85	11252	356133	1	356133
8	Telephone Operator	22411	268932	48408	3.85	10354	327694	1	327694
9	Care Taker	24356	292272	52609	3.85	11252	356133	2	712267
10	Counter Assistant	24356	292272	52609	3.85	11252	356133	5	1780667
									9,70,85,313

Further, the following highly skilled workmen were deployed in the University through outsourcing agency i.e. M/s Vaishnavi Consultancy Services through GeM Portal, the details of manpower deployed and expenditure towards the same are as under: -

S. No.	Particulars	Monthly @26/day (values in Rs.)	Annual @ 12 months (values in Rs.)	GST @18%(values in Rs.)	Service charges (%) incl. GST	Annual service charges (values in Rs.)	Annual cost per person (values in Rs.)	Number of manpower	Annual wages incl. GST plus service charge (values in Rs.)
1	STA	27800	333600	60048	3.85	12843.6	406492	1	406492
2	Dy. Security Officer	45000	540000	97200	3.85	20790	657990	1	657990
3	Care taker	35000	420000	75600	3.85	16170	511770	1	511770
4	Content writer	40000	480000	86400	3.85	18480	584880	2	1169760
5	Video editor	32000	384000	69120	3.85	14784	467904	1	467904
6	Media manager	40000	480000	86400	3.85	18480	584880	1	584880
7	Nurse	35000	420000	75600	3.85	16170	511770	6	3070620
8	Sports coach	40000	480000	86400	3.85	18480	584880	7	4094160
9	Camera man	32000	384000	69120	3.85	14784	467904	2	935808
10	Senior mechanic	39400	472800	85104	3.85	18202.8	576107	1	576107
11	Assistant Programmer	35000	420000	75600	3.85	16170	511770	1	511770
Grand Total									1,29,87,261

In this regard, a committee was constituted to look into the various issues related to payment with M/s VCS. The Committee deliberated on the matter and noted the following points;

- Complaints of payment related issues has been reported from the Outsourced employees deployed through M/s VCS.
- The amount of contract with M/s VCS is approximately 15% only of the contract with M/s Sai Ram Security and Placement Services.
- Contract of M/s VCS is valid up to 15.12.2025 only and retendering at this stage will take another 03 months to materialize.

Based on the above justification, the committee recommended to shift the existing outsourced manpower from M/s Vaishnavi Consultancy Services to M/s Sai Ram Security and Placement Services.

It is stated that the Annual Cost after shifting of manpower stated at sub para 2 above to M/s SRSPS will be approx. ₹10,41,78,943.50/- (Rs. 9,70,85,313/- (Skilled and Semi-Skilled workmen, M/s SRSPS) + Rs. 7093630.50/- (highly skilled workmen, M/s VCS, Six Month Salary) (Rupees Ten Crores Forty-One Thousand Seventy-Eight Thousand Nine Hundred Forty-Three and Fifty Paise Only) calculated in accordance with the minimum wages prescribed by the Govt. of NCT of Delhi, as on date.

It is worth mentioning here that the financial powers upto ₹10 crore vests with the Hon'ble Vice Chancellor in a single transaction, and above ₹10 crores with BOM.

Keeping in view of the above, the Hon'ble Vice Chancellor being Chairperson of the Board of Management has approved the above mentioned proposal for continuation of services of these manpower w.e.f. 16.12.2025.

Accordingly, the matter is placed before the Finance Committee for its ratification before placing Agenda before Board of Management for ratification.

Decision: The Finance Committee considered, ratified and recommended the agenda to the Board of Management for approval.

Meeting ended with a vote of thanks to the Chair.

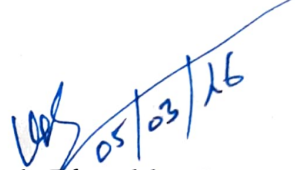

(Girish Chandra Prasad)
Controller of Finance

No.F.5/DTU/ACCTS/FC-41/2025-26(4)/1079

Dated: 05/03/2026

Copy forwarded for information to:-

1. PA to Vice Chancellor, DTU for kind information of the Chairman Finance Committee/VC, DTU.
2. The Principle Secretary (Finance), Govt. Of NCT of Delhi, 4th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi - 110002 or his/her nominee.
3. The Secretary, Training & Technical Education, Govt. Of NCT of Delhi, Muni Maya Ram Marg, Pitampura, Delhi - 110088 or his/her nominee.
4. Sh. Binod Doley, Registrar, DTU.


(Mahesh Dhankhad)
Sr. Accounts Officer

ANNEXURE III

FY 2026-27 • 01 October 2026 to 31 March 2027 • Amounts in Rupees

A: Salary

Item	Amount
Head of Publishing (01)	$100000 \times 06 = 600,000$
Commissioning Editor (01)	$50000 \times 06 = 300,000$
Project Editor (01)	$30000 \times 06 = 180,000$
Design and Layout Specialist (01)	$30000 \times 06 = 180,000$
Accounts-cum-Administration Assistant (01)	$30000 \times 06 = 180,000$
Intern (02)	$25000 \times 06 \times 2 = 300,000$
	Total: 17,40,000

B: Assets

Item	Amount
Office Appliances, Equipment and Furniture (Split/Window 2 Ton Air-conditioner 02 nos.; Ceiling Fan 04 nos.; Table 07 nos.; Chair 12 nos.; Refrigerator 01 no.; Food Warmer/Oven 01 no.; RO Water Dispenser 01 no.; Steel/Wood Almirah/Document Storage Unit 02 nos.; Fire Extinguisher 02 nos.; Oil based Space Heater 02 nos.; Tube Lights etc.)	6,00,000
IT Hardware (Desktop for Design and DTP Work 01 no.; Laptop 04 nos.; Tablet 01 no.; Colour Printer-cum-Scanner 01 no.; Smart Phone 03 nos.; External Hard Disk 1 Tera Byte; WiFi Router, etc.); along with IT Software (Adobe, Microsoft Office, Open Journal System (OJS), Cloud Storage, Accounting and Record Keeping etc.)	6,00,000
	Total: 12,00,000

C: Contingency

Item	Amount
Onboarding for Publishing up to 5 (Five) Books and Journals	6,00,000
Miscellaneous Office Stationery; Other Consumables; Electricity and Water Utilities	1,60,000
Website (including E Commerce Section) Design and Maintenance	2,00,000
Communications, Travel (local/outstation), and Contingency	2,00,000
	Total: 11,60,000

Total: A+B+C

41,00,000

Proposed Budget for DTU Press Digital Printing Unit

FY 2026-27 · 01 October 2026 to 31 March 2027 · Amounts in Rupees

A: Salary

Item	Amount
DCPM Operator (01)	40000 × 06 = 240,000
DCPM Operator's Assistant (01)	25000 × 06 = 150,000
	Total: 3,90,000

B: Assets

Item	Amount
Digital Colour Printer Machine (DCPM)	50,00,000
DCPM Associated Equipment and Furniture (Split/Window 2 Ton Air-conditioner 01 no.; Ceiling Fan 02 nos.; Table 02 nos.; Chair 04 nos.; Steel/Wood Almirah/Document Storage Unit 02 nos.; Fire Extinguisher 01 no.; Tube Lights; Cutting Machine 01 no.; Folding Machine 01 no.; etc.)	5,60,000
IT Hardware (Desktop for DTP Work 01 no.; Colour Printer-cum-Scanner 01 no.; Smart Phone 01 no.; External Hard Disk 1 Tera Byte; WiFi Router; etc.)	2,50,000
	Total: 58,10,000

C: Contingency

Item	Amount
Miscellaneous Office Stationery; Other Consumables; Electricity and Water Utilities	3,00,000
	Total: 3,0,0000

Total: A+B+C

65,00,000

Proposed Annual Budget (Year 02) for DTU Press Publishing Unit
Amounts in Rupees

A: Salary

Item	Amount
Head of Publishing (01)	$110000 \times 12 = 1,320,000$
Commissioning Editor (01)	$55000 \times 12 = 660,000$
Project Editor (01)	$33000 \times 12 = 396,000$
Design and Layout Specialist (01)	$33000 \times 12 = 396,000$
Accounts-cum-Administration Assistant (01)	$33000 \times 12 = 396,000$
Intern (02)	$27500 \times 12 \times 2 = 660,000$
	Total: 38,28,000

B: Assets

Item	Amount
Office Appliances, Equipment and Furniture (if required any)	50,000
IT Hardware (iMac, Laptops, Tablet, Printer-cum-Scanner, Smart Phones, etc.); along with IT Software (Adobe, Microsoft Office, Open Journal System (OJS), Cloud Storage, Accounting and Record Keeping etc.) (In case of upgradation and scale up)	1,00,000
	Total: 1,50,000

C: Contingency

Item	Amount
Publishing of up to 15 (Fifteen) Books and Journals	18,00,000
Office Consumables and Utilities	1,50,000
IT Hardware and Software Annual Maintenance; Website Maintenance	1,00,000
Communications, Travel (local/outstation), and Contingency	4,00,000
	Total: 24,50,000

Total: A+B+C

64,28,000

Proposed Annual Budget (Year 02) for DTU Press Digital Printing Unit

Amounts in Rupees

A: Salary

Item	Amount
DCPM Operator (01)	$44000 \times 12 = 528,000$
DCPM Operator's Assistant (01)	$27500 \times 12 = 330,000$
	Total: 8,58,000

B: Contingency

Item	Amount
Consumables and Utilities, Maintenance of IT Hardware and Software and Other	4,00,000
	Total: 4,00,000

Total: A+B

12,58,000

Proposed Annual Budget (Year 03) for DTU Press Publishing Unit

Amounts in Rupees

A: Salary

Item	Amount
Head of Publishing (01)	$125000 \times 12 = 1,500,000$
Commissioning Editor (01)	$60000 \times 12 = 720,000$
Project Editor (02)	$36000 \times 12 \times 2 = 864,000$
Design and Layout Specialist (01)	$36000 \times 12 = 432,000$
Accounts-cum-Administration Assistant (01)	$36000 \times 12 = 432,000$
Intern (02)	$30000 \times 12 \times 2 = 720,000$
	Total: 46,68,000

B: Assets

Item	Amount
Office Appliances, Equipment and Furniture (if required any)	1,00,000
IT Hardware (iMac, Laptops, Tablet, Printer-cum-Scanner, Smart Phones, etc.); along with IT Software (Adobe, Microsoft Office, Open Journal System (OJS), Cloud Storage, Accounting and Record Keeping etc.) (In case of upgradation and scale up)	2,00,000
	Total: 3,00,000

C: Contingency

Item	Amount
Publishing of up to 20 (Twenty) Books and Journals	24,00,000
Office Consumables and Utilities	2,00,000
IT Hardware and Software Annual Maintenance; Website Maintenance	3,00,000
Communications, Travel (local/outstation), and Contingency	4,00,000
	Total: 33,00,000

Total: A+B+C

82,68,000

Proposed Annual Budget (Year 03) for DTU Press Digital Printing Unit

Amounts in Rupees

A: Salary

Item	Amount
DCPM Operator (01)	$48000 \times 12 = 576,000$
DCPM Operator's Assistant (01)	$30000 \times 12 = 360,000$
	Total: 9,36,000

B: Contingency

Item	Amount
Consumables and Utilities, Maintenance of IT Hardware and Software and Other	3,00,000
	Total: 3,00,000

Total: A+B

12,36,000

Proposed Annual Budget (Year 04) for DTU Press Publishing Unit

Amounts in Rupees

A: Salary

Item	Amount
Head of Publishing (01)	$135000 \times 12 = 1,620,000$
Commissioning Editor (01)	$65000 \times 12 = 780,000$
Project Editor (02)	$39000 \times 12 \times 2 = 936,000$
Design and Layout Specialist (01)	$39000 \times 12 = 468,000$
Accounts-cum-Administration Assistant (01)	$39000 \times 12 = 468,000$
Intern (02)	$32500 \times 12 \times 2 = 780,000$
	Total: 50,52,000

B: Assets

Item	Amount
Office Appliances, Equipment and Furniture (if required any)	1,50,000
IT Hardware (iMac, Laptops, Tablet, Printer-cum-Scanner, Smart Phones, etc.); along with IT Software (Adobe, Microsoft Office, Open Journal System (OJS), Cloud Storage, Accounting and Record Keeping etc.) (In case of upgradation and scale up)	2,00,000
	Total: 3,50,000

C: Contingency

Item	Amount
Publishing of up to 25 (Twenty-Five) Books and Journals	30,00,000
Office Consumables and Utilities	2,00,000
IT Hardware and Software Annual Maintenance; Website Maintenance	3,00,000
Communications, Travel (local/outstation), and Contingency	4,50,000
	Total: 39,50,000

Total: A+B+C

93,52,000

Proposed Annual Budget (Year 04) for DTU Press Digital Printing Unit

Amounts in Rupees

A: Salary

Item	Amount
DCPM Operator (01)	$52000 \times 12 = 624,000$
DCPM Operator's Assistant (01)	$32500 \times 12 = 390,000$
	Total: 10,14,000

B: Contingency

Item	Amount
Consumables and Utilities, Maintenance of IT Hardware and Software and Other	2,50,000
	Total: 2,50,000

Total: A+B

12,64,000

Proposed Annual Budget (Year 05) for DTU Press Publishing Unit

Amounts in Rupees

A: Salary

Item	Amount
Head of Publishing (01)	$145000 \times 12 = 1,740,000$
Commissioning Editor (01)	$70000 \times 12 = 840,000$
Project Editor (02)	$42000 \times 12 \times 2 = 1,008,000$
Design and Layout Specialist (01)	$42000 \times 12 = 504,000$
Accounts-cum-Administration Assistant (01)	$42000 \times 12 = 504,000$
Intern (02)	$35000 \times 12 \times 2 = 840,000$
	Total: 54,36,000

B: Assets

Item	Amount
Office Appliances, Equipment and Furniture (if required any)	2,00,000
IT Hardware (iMac, Laptops, Tablet, Printer-cum-Scanner, Smart Phones, etc.); along with IT Software (Adobe, Microsoft Office, Open Journal System (OJS), Cloud Storage, Accounting and Record Keeping etc.) (In case of upgradation and scale up)	2,50,000
	Total: 4,50,000

C: Contingency

Item	Amount
Publishing of up to 30 (Thirty) Books and Journals	36,00,000
Office Consumables and Utilities	2,00,000
IT Hardware and Software Annual Maintenance; Website Maintenance	3,00,000
Communications, Travel (local/outstation), and Contingency	4,50,000
	Total: 45,50,000

Total: A+B+C

1,04,36,000

Proposed Annual Budget (Year 05) for DTU Press Digital Printing Unit

Amounts in Rupees

A: Salary

Item	Amount
DCPM Operator (01)	$56000 \times 12 = 672,000$
DCPM Operator's Assistant (01)	$35000 \times 12 = 420,000$
	Total: 10,92,000

B: Contingency

Item	Amount
Consumables and Utilities, Maintenance of IT Hardware and Software and Other	2,60,000
	Total: 2,60,000

Total: A+B

13,52,000

ANNEXURE IV



DELHI TECHNOLOGICAL UNIVERSITY

MINUTES

of

51st Meeting

BOARD OF MANAGEMENT

Date : 05.07.2024

Time : 11:30 a.m.

**Venue : Room No. 307, 2nd Floor,
Administrative Block,
Delhi Technological University**

Shahbad Daulatpur, Bawana Road, Delhi-110042

Agenda 51.20 : Approval of Restructuring of Industrial Research & Development (IRD) office as Research and Development (R&D) office its Role, Responsibilities and Administrative Structure.

It was submitted to the Board of Management that at present the major responsibilities of IRD office are policy formulation/amendments related to student's research at Bachelor's, Master's and Doctoral level, develop strategies to foster research collaborations within faculty across institutions/industries and other organizations, to identify industry/institutions for collaboration & involvement of the industry in various collaboration work/academic activities, promotion of IPR, filing patents, transfer of technology, MOUs etc., to invite proposals from faculty for research grant & process for grant of research fund at University level, scrutiny & recommendations for Research Excellence Award, Citation Award etc. in the University, framing guidelines & monitoring of implementation of NEP2020. It was identified in the Dean's & HOD's meeting held on 06/Dec/2023 chaired by Hon'ble Vice Chancellor there is a need to restructure the roles and responsibilities of Dean IRD & IRD Office as Research & Development Office.

Meetings of following committee constituted by competent authority to frame the guidelines of administrative structure for Research & Development Office, Corporate Relationship Office and Other Policies were held on 08/02/2024, 15/02/2024, 19/02/2024 & 19/04/2024.

<i>Prof. A. K. Sahu, Dean IRD</i>	<i>: Chairperson</i>
<i>Prof. Vishal Verma, EE</i>	<i>: Member</i>
<i>Prof. Girish Kumar, ME</i>	<i>: Member</i>
<i>Prof. K. C. Tiwari, CE</i>	<i>: Member</i>
<i>Dr. Rajeev Kumar Mishra, ENV</i>	<i>: Member</i>
<i>Dr. Bharti Singh, AP</i>	<i>: Member</i>
<i>Prof. Roli Purwar, AD-IRD</i>	<i>: Convener</i>

After discussion and deliberations, the guidelines for Administrative Structure of Research and Development office, roles and responsibilities were created. The same was discussed in the meetings of Dean's & HOD's Chaired by Hon'ble Vice Chancellor on 02/04/2024, 19/04/2024 and 23/04/2024. Following the recommendations from the Hon'ble Vice Chancellor, as well as feedback from the Deans and HoDs, the draft was revised. The proposed roles, responsibilities and Administrative Structure of Research and Development office at DTU are placed in **Annexure at pages 46 to 51.**



The proposal was placed before the Academic Council in its 39th meeting held on 19.06.2024. The Academic Council considered and recommended the proposal to the Board of Management for approval of restructuring of Industrial Research & Development (IRD) Office as Research and Development (R&D) Office, its Role, Responsibilities and Administrative Structure as proposed.

The proposal was also placed before the Finance Committee in its 34th meeting held on 02.07.2024. The Finance committee considered and recommended the proposal to the Board of Management for its approval.

Decision : The Board of Management considered the recommendations of the Academic Council and Finance Committee, and approved the restructuring of Industrial Research & Development (IRD) office as Research and Development (R&D) office, its Role, Responsibilities and Administrative Structure as proposed. However, the Board advised to create common positions for account and store/purchase units in R&D section and corporate section in view of optimum utilization of manpower. Further, the other administrative positions of R&D section shall be at par with equivalent existing designation/ scales in the Government of NCT of Delhi.

Annexure**PROPOSED ROLES, RESPONSIBILITIES AND ADMINISTRATIVE STRUCTURE OF RESEARCH AND DEVELOPMENT (R&D) OFFICE AT DTU****1.1 Preamble**

The strength of a University is governed by its research productivity, knowledge generation, translational research and innovation. The attainment of these objectives depends on the alignment of faculty with all types of research initiatives being undertaken at the University level. The Research and Development (R&D) office plays a pivotal role in catalyzing the culture of research and development, including multidisciplinary/transdisciplinary and translational research at the University. The R&D office also facilitates interaction with external funding agencies, both national and international. The office acts as a liaison between the University and the funding agencies to undertake sponsored projects. The office provides specialized administrative and managerial support for the operation of sponsored research projects, consultancy projects, University-sponsored projects and other research and development-related activities at the University.

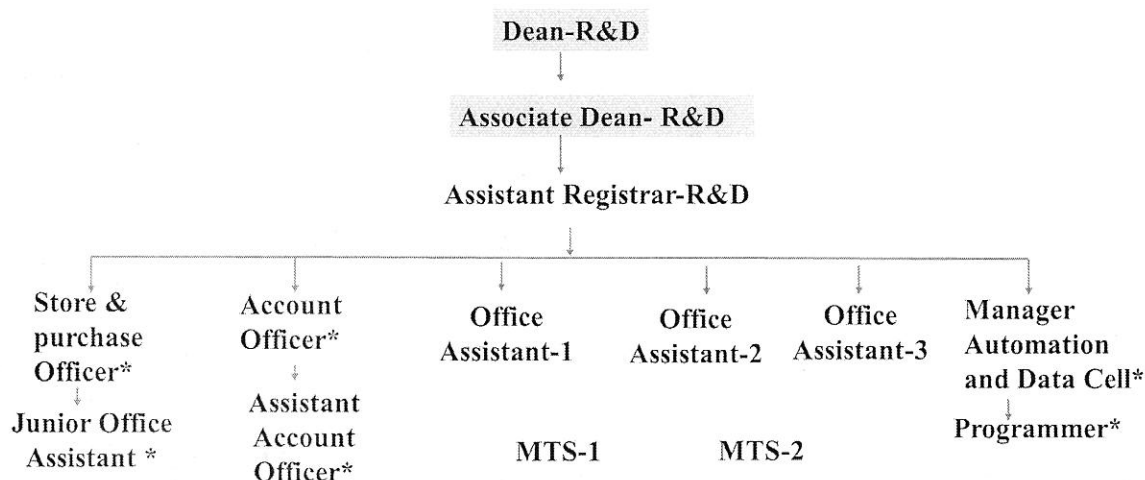
1.2 Vision

To create a dynamic and multidisciplinary research ecosystem in the University by promoting research of both fundamental and translational potential, with a goal to enrich the scientific community and benefit society.

1.3 Mission

- To promote research, innovation, intellectual property, product development, and technology transfer at the University.
- To support researchers in liaising with potential funding sources to finance their research.
- To foster opportunities for collaboration between researchers and their counterparts in industry and other institutes.
- To ensure administrative and managerial support for the execution of sponsored research projects, consultancy projects, university schemes for faculty & students etc.
- To recognize and incentivize researchers for their R&D contributions such as publications, citations, patents, product development, etc.

2. Administrative structure



* Position, Role and Responsibilities shall be shared between R&D and Corporate Relationship Office

2.1 Responsibilities and authorization

The following administrative entities are constituted for the smooth working of R&D office:

(a) Dean-R&D

Responsibility: The office of R&D is headed by the Dean (R&D), who supervises and coordinates the activities of the R&D office, along with any other work assigned by the Vice Chancellor, DTU.

Authorization: Approval for submission of the project proposals to funding agency and subsequent modifications/revisions in the proposals; Signing of the agreement (on behalf of the University) with the funding agencies after obtaining the approval of the competent authority (if needed); Signing of agreements with institutes for collaborative research activities; Approval of submission of project proposals with the relaxation of Administrative Overheads (as per FUNDING AGENCY written norms); Sanction financial implications upto Rs. 25 lakhs for R&D office activities; Issue norms, circulars, notifications, memorandums, etc., related to the R&D office (Expenditure Sanction exceeding 25 Lacs shall be approved by the Vice-Chancellor)

(b) Associate Dean -R&D

Responsibility: The Associate Dean of R&D Office supervises and coordinates the activities of R&D office, along with any other work assigned by Vice Chancellor DTU/ Dean-R&D.

Authorization: Approval for operation of the project & notification; Creation of posts as per R&D designations/norms, when positions are not given by the funding agency in the sanction letter; Issuance of Completion/termination letters/certificates for projects on the recommendation of the PI; Issuing refund of unspent balance and financial closure; Recruitment activities under projects; Execution of faculty funding schemes. Execution of incentive schemes; Execution of student funding schemes; Issue norms, circulars, notifications, memorandums, etc., related to the R&D office.

(c) Assistant Registrar, R&D

Responsibility: The Assistant Registrar is in-charge and custodian of the R&D office. Additionally, he/she is responsible for the tasks assigned by the Vice Chancellor DTU, Dean-R&D, or Associate-Dean-R&D.

Authorization: Issuance of endorsement letters; Registration, extension, and closure of projects; Receipt of grants; Issuance of Utilization Certificates and Statement of Accounts for sponsored research projects; Bharatkosh/e-MRO payments against refunds, faculty no-dues, etc. Hosting visitors' delegations related to the R&D office within the University and coordinating with faculty members; Organization and logistic handling for both national and international visitors. Communication with external funding bodies and coordination of outreach activities for the R&D Office; Preparation of quarterly and annual scientific reports, data analysis, organization, and representation in suitable formats; Dissemination of research funding opportunities and replying to RTI queries. Issuance of norms, circulars, notifications, memorandum, etc., related to the R&D office; Work related to various categories of project appointments including selection committee, ad-hoc and student appointment; Work assignment approval and clearance of bill. Miscellaneous tasks such as RTI requests, issuance of NOCs to project staff. Acceptance of joining, extension and resignation requests; Maintenance of personnel data related to projects; Release of monthly, supplementary salary, and stipends for students, as well as calculation of income tax of project employees; Processing of honorarium payments for university employees, project employees and outsiders from the project; Handling fellowship payment. Distribution of honorarium related to various incentive schemes.

(d) Office Assistant 1

Responsibility: Formation of files related to establishment activities of sponsored research and consultancy project and any other tasks assigned by Dean-R&D/ Associate- Dean- R&D/ Assistant Registrar, R&D.

(e) Office Assistant 2

Responsibility: Formation of files related to faculty schemes, student schemes and various incentive schemes of the R&D office, along with any other tasks assigned by Dean R&D/ Associate Dean R&D, Assistant Registrar, R&D.

(f) Office Assistant 3

Responsibility: Formation of files related to daily activities of R&D Office, preparing quarterly and annual scientific reports, data analysis, organization, and presenting data in suitable formats, disseminating of research funding opportunities and responding to RTI queries, managing IIC activities-related files and any other tasks assigned by Dean-R&D/ Associate- Dean- R&D/ Assistant Registrar, R&D

(g) Store & Purchase (S&P) Officer

Responsibility: Processing of indigenous and import orders through research projects; Paying bills directly and purchase order-based bills from research projects; Verification of assets from research projects on a half-yearly or yearly basis; Processing and making payments of GeM-based orders from research projects; Record keeping and inventory management; Providing

coordination and assistance to other departments and sections for the procurement of goods and services; Any other work assigned by Dean-R&D/ Associate- Dean- R&D/ Assistant Registrar, R&D/ Dean- Corporate Relationship/ Associate Dean -Corporate Relationship/ Director/Chief Operating officer-Corporate Relationship

(h) Junior Office Assistant

Responsibility: Formation of files related to store and purchase, along with any other tasks assigned by Dean-R&D/ Associate- Dean- R&D/ Assistant Registrar, R&D/ Store and Purchase Officer/ Dean- Corporate Relationship/ Associate Dean -Corporate Relationship/ Director/Chief Operating Officer-Corporate Relationship

(i) Accounts Officer

Responsibility: Disbursing all project-related payments; Discharging the responsibilities of Financial Status; Handling Cheque payment, RTGS /NEFT payment, Virtual payment through PFMS, TDS submission through Challan; Maintenance of R&D fund account & Cash-book; Managing R&D as well as A/c- fund Investments; Coordinating with the banks; Resolving queries of payment related issues; Safekeeping of payment records; Preparing Financial Statements and Balance Sheet of the R&D Office; Managing funds related to Sponsored research projects; Overseeing Overhead deduction, professional development funds; Preparing invoices, bill of supplies; export invoices, eWay bills, financial documents required by funding agencies, credit notes, and BRS; Managing funds for projects running through PFMS; Managing Vendor Registration and Registration as Vendor; Financial Management of R&D Office and Claims settlement (Internal and External), GSTR filing, TDS refunds; Managing funds from foreign funding agencies. Any other tasks assigned by Dean-R&D/ Associate- Dean- R&D/ Assistant Registrar, R&D/ Dean- Corporate Relationship/ Associate Dean -Corporate Relationship/ Director/Chief Operating Officer-Corporate Relationship

(j) Assistant Account Officer

Responsibility: Initiating and processing files related to accounts. Any other tasks assigned by Dean-R&D/ Associate- Dean- R&D/ Assistant Registrar, R&D/Accounts Officer/ Dean- Corporate Relationship/ Associate Dean -Corporate Relationship/ Director/Chief Operating Officer-Corporate Relationship

(k) Manager, Automation and Data Cell

Responsibility: Overseeing the design, development, implementation and maintenance of automated systems (R&D online system) and data solutions for R&D office related processes; Monitoring the performance, availability and security of the automated systems and troubleshooting any issues or problems that may arise; Collecting, organizing and entering data from various sources into the University R&D Office database; Ensuring the accuracy, safekeeping and quality of the data, by following the data security and confidentiality policies of the university and in general; Collaborating closely with other departments (Accounts, Establishment, S&P) to support their data needs and resolve any issues; Any other work assigned by Dean-R&D/ Associate- Dean- R&D/ Assistant Registrar, R&D/ Dean- Corporate Relationship/ Associate Dean -Corporate Relationship/ Director/Chief Operating officer-Corporate Relationship.

(l) Programmer

Responsibility: To design, develop and maintain the website of the R&D office; To troubleshoot and fix any issues that arise on the website; To provide regular reports on the website's performance and analytics; To oversee the strategy, content, and performance of the R&D Office social media channels; To Monitor and analyze the metrics and feedback of the social media activities; To report on the results and insights to the R&D Office Team. To handle any other tasks assigned by Dean-R&D/ Associate- Dean- R&D/ Assistant Registrar, R&D/ Manager automation & data cell/ Dean- Corporate Relationship/ Associate Dean -Corporate Relationship/ Director/Chief Operating Officer-Corporate Relationship

(m) Multitask Staff (MTS)-1: Various tasks such as greeting visitors, sorting mails, distributing daks, filing documents, and maintaining the cleanliness of the office. Any other work assigned by Dean/Associate Dean/ Deputy Registrar/ Assistant Registrar/ Data Manager.

(n) MTS -2: Various tasks such as greeting visitors, sorting mails, distributing daks, filing documents, and maintaining the cleanliness of the office. Any other work assigned by Dean/Associate Dean/ Deputy Registrar/ Assistant Registrar/ Data Manager.

3. R&D Account: A separate R&D account shall be opened to receive the funds from the funding agency. The sub-accounts shall be opened for each project under the umbrella of the R&D account (as per the requirement of the funding agency). If the funding agency provides funds through the Public Financial Management System (PFMS), a separate account shall be opened as per funding agency regulations. The account functionaries shall be Dean-R&D, Associate Dean-R&D & Assistant Registrar-R&D. The Signature of any two of the above mentioned account functionaries may release the payment. The audit of the account as per Controller General of Accounts (CGA), Department of Expenditure, Ministry of Finance, Government of India shall be the responsibility of Dean R&D and Assistant Registrar, R&D.

4. Budget of R&D Office

The proposed budget for establishing and ensuring the smooth functioning of the R&D office is as follows, categorized into manpower, schemes, and operations:

Manpower				
Designation	Level	Basic Pay (Rs.)	Monthly Salary (Rs.)	Annual Salary (Rs.)
Assistant Registrar	L-10	56100	110097	1321164
Store Purchase Officer *	L-8	47600	89652	1075824
Account Officer*	L-9	53100	104787	1257444
Office Assistant-1	L-9	25500	50535	606420
Office Assistant-2	L-9	25500	50535	606420
Office Assistant-3	L-4	25500	50535	606420
EDP Manager (Manager Automation & Data)*	L-11	67700	130629	1567548
Programmer*	L-10	57700	112929	1355148

Junior Office Assistant *	L-2	19900	37248	446976
Assistant Account Officer*	L-8	47600	89652	1075824
Multitask Staff (MTS)-1	L-1	18000	33885	406620
Multitask Staff (MTS)-2	L-1	18000	33885	406620
			Total (A)	10732428
* Roles, Responsibilities shall be shared between R&D Office and Corporate Relationship Office				

Schemes for Faculty			
Scheme	Number	Expenditure per project (Rs)	Annual Expenditure (Rs)
Young Faculty Grant	30	250000	7500000
Faculty Interdisciplinary Research project	20	500000	10000000
Equipment Matching Grant**	5	3500000	17500000
Multi- institutional faculty Interdisciplinary Project***	5	500000	2500000
		Total (B)	37500000
** Grant utilization depends on the sponsored project received to DTU			
*** Grant utilization is based on the MOU Signed between the DTU and Other Institute/University			

Operational Cost	
Scheme	Annual Expenditure (Rs)
Research Excellence Award & Innovation awards	20000000
Promotional activities & IIC activities	2000000
ERP & Server#	1000000
Miscellaneous	300000
Total(C)	23300000
Grand Total(A+B+C)	71532428
# Shared between R&D and Corporate Relationship Office	

5. R&D online system: It is a Mini-ERP System that provides administrative support and facilitates project management for the operation of Sponsored Research Projects, Consultancy projects, University-sponsored projects, event administration and other R&D activities undertaken by faculty and researchers of DTU.

ANNEXURE V



DELHI TECHNOLOGICAL UNIVERSITY

MINUTES

of

55th Meeting

BOARD OF MANAGEMENT

Date : 27.05.2025

Time : 11:00 a.m.

**Venue : Room No. 307, 2nd Floor,
Administrative Block,
Delhi Technological University**

Shahbad Daulatpur, Bawana Road, Delhi-110042

Agenda 55.19 : Formation of a society of DTU in the name of “DCE-DTU Legacy Connect” and its registration under societies registration act 1860 to cater to the requirement of institutionally linked Alumni Association, providing umbrella cover to all existing private Alumni Association in India and abroad.

The Board of Management was apprised that rationale for forming a society in the name of “DCE-DTU Legacy Connect”.

All established and renowned like IITs, NITs, IIITs etc. have Alumni Association institutionally connected with them, unlike that of DCE/DTU, where multiple associations/chapters have been created both in India and abroad. Consequently, there is no institutional connect between members of these multiple isolated entities.

Alike that of Alumni there is no forum that institutionally connect the old and present faculty with the students, and alumni. “**DCE-DTU Legacy Connect**” is proposed to have membership of alumni, and faculty (past/present) which helps to more cohesively foster the association with the University.

Alumni Affairs office established in the University has much wider role to play some of which are as following: -

- I. Alumni connect and engagement for a more active participation of Alumni members amongst themselves, as well as for the benefit of the University and present students.
- II. Create exchange forums launching global alumni to connect student proposals with alumni mentors and facilitate internship, job and entrepreneurial opportunities through alumni network.
- III. Role play in technology development by establishing R&D ecosystem, startups, innovation mentorship programs and create alumni network to connect DTU's startup with alumni investors and venture positions.
- IV. Data base management and business information services for creating a secure and reliable data base integrated under DTU system for real time engagement and career support.

For executing the above task, we need the alumni and faculty members institutionally getting along with the University with like objectives.

Presently, University has also focused upon creating Centre of Excellences in different technological fields wherein participation of the alumni is more required for a dedicated and unison approach in terms of their active participation and endowment to support R&D ecosystem.



Thus the need arises for "DCE-DTU Legacy connect" to be established which will have a two tier governance:-

(i) Board of Governance and

(ii) Management committee,

Wherein at both the levels we have equal representatives for the University, alumni members from both global chapters and India chapters.

This will help us to align all the stakeholders in this institutional body to govern as well as contribute and perform. This will also ensure not only the alumni fraternity but also the University and its present students at large by providing plethora of opportunities and advantage to better prepare for future. The University will play the key role in "Governance" and "Management" through Dean/Associate Dean of Alumni Affairs Office, Coordinators at Alumni Affairs engaged for activities related to Research, and Development, Digital infrastructure support etc. to ensure the benefits to the institutional body/centres for R&D, startups, and departments in the University.

DCE-DTU Legacy Connect is not only to execute the required functions through its "Management Committee" which is to be an elected representative body of Alumni and University, but is also to be an umbrella body for coordinating and aligning the output of all alumni associations and chapters in India and abroad.

Formation of DCE-DTU Legacy connect society does not forbid formation of any individual private association but create room for their affiliation DCE-DTU Legacy Connect with prescribed procedure and code of conduct to be followed. While the benefits of membership to DCE-DTU Legacy connect will automatically passed on to its individual members. However, the private alumni chapters and private alumni association can only be benefited if they are affiliated and bound by the detailed regulations which will be developed in due course of time.

The reason for institutional affiliation required is consequent to the audit objection made during the academic and audit conducted on the directives of the Delhi Government. Since the University was not institutionally linked in its management processes, it was then considered to form an integrated approach to formulate institutionally affiliated association for all the process and procedures in respect of Alumni Affairs.

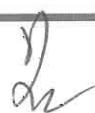
Consequent to the Vice Chancellor's recent visit to USA where he had an opportunity to interact with our alumni fraternity including renowned names like Dr. Vinod Dham, a Padam Bhushan awardee, Dr. Raj Soin, Prof. Yogi Goswami, Durga Das Aggarwal Ji, etc it came to light that our alumni in the global chapters are eager to contribute to their Alma-matter but, their main concern was the transparent fund management, compliances and for which they desired an institutional mechanism be seated.



Thus, a need to form a "DTU Endowment Management Foundation" was placed before the board in previous BoM, and details are presented in this meeting, which will get functionally connected and reporting to Management Committee of "DCE-DTU Legacy Connect". This will help not only to raise funds but also to manage it to alumni satisfaction.

A draft copy of Memorandum of Association including aims and objectives, Governance mechanism, membership criterion, decision making mechanism, governing body, elections, Governance organization/structure, and Governance protocol etc. was placed at Annexure in the Agenda Note.

Decision : The Board of Management considered and approved for forming a society of DTU as "DCE-DTU Legacy Connect", subject to legal vetting of draft Memorandum of Association of the Society by the DTU empaneled counsel.





ANNEXURE VI

Delhi Technological University
(FORMERLY DELHI COLLEGE OF ENGINEERING)
SHAHBAD DAULATPUR BAWANA ROAD,
DELHI-110042

F. No: DTU/Registrar/Minutes/2016/6030-36

Dated: 11.8.2016

MINUTES OF THE MEETING

A meeting chaired by the Hon'ble VC was held on 5.8.2016 at 12.30 p.m in Room No. 307, Admn Block, DTU. It was attended by the following :

Deans, Acad - UG and S&W, HoDs - Applied Physics, Civil Engg., Biotechnology, Applied Mathematics, Environ Engg., Mech. Engg., E&C, Applied Chemistry, DSM, T&P, Humanities, Associate Head (CSE), OIC, B.Tech (Eve) and Executive Engineer.

Following issues were discussed and decision taken :

1. Formulation of RRs for recruitment for various Departments : The Departments should cover the maximum possible combination while laying down the relevant branches. The last date for submitting these was extended till 10.8.2016.
2. List of Experts for External Members on the Selection Panel also have to be provided by the Departments. Though, the Statute lays down minimum seven Experts, however, Departments must provide a list of minimum 25 Experts to provide wider choice and availability.
3. All Heads were requested to ensure that classes are held regularly and they must carry out frequent checks to ensure compliance.
4. It was informed that to overcome the shortage of faculty and provide quality education to the students, Departments can engage their regular faculty for a maximum of one course and 4 hours per week over and above the particular faculty's sanctioned load. The faculty can be engaged on either for evening class or additional day class. The HoDs were requested that only the best teachers can be given this additional load. Also this extra load will be only for UG and that too junior classes upto 3rd year. However, permission of the VC will have to be obtained before allotting this additional load.
5. HoDs were requested to ensure that senior teachers must take junior classes also.
6. Departments must ensure that equipment proposals should be for such machinery which is preferably for teaching the students.
7. Departments should expedite weeding out of old documents, answer sheets as also, condemnation of obsolete stores to vacate the precious space. Physical verification of stores is also long pending and should be expedited.

Handwritten signature
11/8/16

8. Departments must provide the requisite data and other details as and when sought for smooth functioning of the university.

The meeting ended with vote of thanks to the Chair.

Neeraj Suri

Col. Neeraj Suri (Retd.)
Registrar

Copy to: *Om* 11/8/16

1. PA to VC for kind information of the Hon'ble Vice Chancellor.
1. PA to Pro VC for kind information of the Pro Vice Chancellor
2. All Deans and HoDs/ COE *Om* 11/8/16
3. OIC, B.Tech (Eve)/ OIC (S&P) *Om* 11/8/16
4. Director (Phy Edu)/ Librarian *Om* 11/8/16
5. Executive Engineer
6. AR, Acad (UG)/ AR, Acad (PG)/ AR (Estt.) *Madan* 11/08

Anur 11/8/16

Dean - UG *Om* 11/8/16

Dean PG *Om* 11/8/16

Dean ADIA *Savita* 11/8/16

Dean IAD *Anur* 11/8/16

DSW *Om* 11-8-16

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
CARETAKING BRANCH, 2ND LEVEL, A-WING
DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI-02**

No.F.2/1799/GAD/CTB/2025-26/2151-2160.

Dated: 11.06.2025

CIRCULAR

Subject: Revision of monetary ceiling for reimbursement of Briefcase/Office Bag/Ladies Purse - regarding.

1. In supersession of the Circular dated 27.09.2013, issued from this Department regarding reimbursement of the cost of Briefcase/Office Bag/Ladies Purse, following revised ceilings is prescribed for the officers and officials of Govt. of NCT of Delhi :-

SNo.	Designations	Existing ceiling	Revised ceiling
1	Chief Secretary/Addl. Chief Secretary (Pay Level - 17)	Rs. 12,000/-	Rs. 15,000/-
2	Pr. Secretary/Secretary/Spl. Secretary/ Director or equivalent (Pay Level: 13 - 15)	Rs. 10,000/-	Rs. 12,000/-
5	Addl. Secretary or equivalent (Pay Level: 12)	Rs. 8,000/-	Rs. 10,000/-
6	Joint Secretary or equivalent (Pay Level: 11)	Rs. 6,500/-	Rs. 8,000/-
7	Deputy Secretary or equivalent (Pay Level: 11)	Rs. 5,000/-	Rs. 7,000/-
8	Section Officer/Pr. Private Secretary/Private Secretary or equivalent (Pay Level: 8 - 11)	Rs. 4,000/-	Rs. 5,500/-
9	Asstt. Section Officer/P.A. or equivalent (Pay Level: 7)	Rs. 3,500/-	Rs. 4,500/-

2. Heads of Departments (HoDs) should consider only genuine requests based on the functional requirement of a particular post.
3. The officers/officials can purchase Briefcase/Office Bags/Ladies Purses of their own choices and the invoice 'in original' may be submitted for reimbursement in their respective departments.
4. The cost of Briefcase/Office Bag/Ladies Purse shall be reimbursed to the officers/officials either on joining GNCTD or on completion of 03 (three) years from the date of reimbursement of the earlier one.
5. The revised ceiling will take effect immediately.

This issues with the concurrence of Finance Department U.O. No. 58/FIN/DS-I/25-26 dated 10.06.2025.

(Pradeep Tayal)
Joint Secretary (GAD)

To

All Addl. Chief Secretaries/Pr. Secretaries/Secretaries/HoDs,
Govt. of NCT of Delhi, Delhi/New Delhi.

For M.A.

AD (Adm.)

AD (CT)

17-6-25

Sh. Chaman J. D.

CEO
M(A)-On Team
Pr. Dir. (A)
DD (Adm.)
13/06/25

IP
Lr. No. 1016
Date 12/06/2025
O/o the C.E.O. (DUSIB)
G.N.C.T. of Delhi

IP
Pr. Dir. (Adm.) DUSIB
No. R-1882
Date 13/06/25

Annexure VII B

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
CARETAKING BRANCH, 2ND LEVEL, A-WING
DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI-02

No.F.53/778/GAD/CN/2025/1950-1955

Dated: 09.07.2025

OFFICE MEMORANDUM

Subject: Comprehensive instructions regarding provision of telephone facilities and reimbursements to officers of Government of NCT of Delhi.

General Administration Department has from time to time issued instructions on provision of telephone facilities, monetary ceilings on reimbursement to the officers of the Government of NCT of Delhi. Given the increasing dependence on telecommunication technology including mobile telephones for carrying out official work the existing instructions have been comprehensively reviewed, revised and the following instructions are hereby circulated for compliance by all Departments in supersession of all earlier instructions issued by this Department on the subject.

1. Official Telephones

All officers of the level of Joint Secretary and above are entitled for office telephone with STD facility. For officers of the level below Deputy Secretary, Departments may decide in consultation with the General Administration Department and concurrence of Finance Department depending on their functional requirements.

2. Residential telephones

All officers of the level of Joint Secretary and above are entitled for one official residential landline telephone with STD facility. Residential telephone can be allowed to officials below the rank of Joint Secretary on functional requirement basis. Secretaries to Council of Ministers are also entitled to the facility of one residential landline telephone.

3. Mobile phone handsets.

Reimbursement of the cost of mobile handsets is prescribed for the officers as under:-



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-2-

SNo.	Categories/Designations	Maximum cost ceiling
1	Chief Secretary/Addl. Chief Secretary	Upto Rs. 1,00,000/-
2	Pr. Secretary	Upto Rs. 80,000/-
3	Secretary	Upto Rs. 75,000/-
4	Director/Spl. Secretary	Upto Rs. 60,000/-
5	Secretaries to the Council of Ministers	Upto Rs. 50,000/-
6	Addl. Secretary	Upto Rs. 40,000/-
7	Joint Secretary	Upto Rs. 30,000/-
8	Deputy Secretary	Upto Rs. 25,000/-

4. Reimbursement of telephone & mobile phone call charges/broadband/data card.

Reimbursement of telephone call charges of residential telephone/mobile phone/broadband/data card shall be as per entitlement given below and the instructions given hereunder: -

SNo.	Designation	Cost ceiling of reimbursement of residential telephone call charges/mobile phone call charges/broadband/Data Card.
1	Chief Secretary/Addl. Chief Secretary	Rs. 6500/- per month + taxes
2	Pr. Secretary	Rs. 6000/- per month + taxes
3	Secretary	Rs. 5500/- per month + taxes
4	Director/Spl. Secretary	Rs. 5000/- per month + taxes
5	Secretaries to the Council of Ministers	Rs. 5000/- per month + taxes
6	Addl. Secretary	Rs. 4000/- per month + taxes
7	Joint Secretary	Rs. 3000/- per month + taxes
8	Deputy Secretary	Rs. 2000/- per month + taxes
9	Private Secretary to Chief Minister	Rs. 5000/- per month + taxes

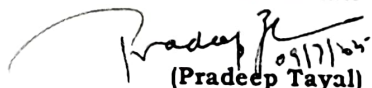
- The mobile phone will not ordinarily be replaced within a period of 02 (two) years from the date of its purchase. However, if at any point of time, the probable cost of repairs exceeds 50% of the total initial cost of the mobile instrument, such replacement may be allowed on case to case basis.
- No SIM/Data-Card will be provided by the office.
- There will be no separate ceiling for landline/mobile/broadband/data card.



Contd...pg/3

- iv) The amount reimbursable will cover landline and/or mobile /broadband/mobile data/data card connection and shall be limited to the prescribed ceiling or actual expenditure, whichever is lower.
- v) Call charges over and above the prescribed ceiling, along with taxes thereon, shall be borne by the officers.
- vi) The amount shall be reimbursed on submission of bills/receipts by the concerned officer.
- vii) Officers are at liberty to choose the service provider and the tariff package for residential landline/mobile phones.
- viii) In case where husband and wife are sharing the same residential landline telephone and both are entitled for reimbursement only one of them will be allowed reimbursement against the residential landline telephone. However, the claim for mobile phone charges shall be treated separately for each of the officer subject to the entitled ceiling.
- ix) Residential telephone reimbursement will not be admissible in cases of Leave (of any nature) and trainings which are for more than one calendar month.

Finance Department vide U.O. No. 91/Fin/DS-1/25-26 dated 09.07.2025 has conveyed its concurrence; hence this Office Memorandum shall come into immediate effect.


(Pradeep Tayal)
Joint Secretary (GAD)

To

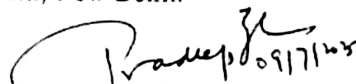
All Addl. Chief Secretaries/Pr. Secretaries/Secretaries/HoDs, GNCT of Delhi, Delhi/New Delhi.

No.F.53/778/GAD/CN/2025/1950-1955

Dated: 09.07.2025

Copy for information to:-

1. Principal Secretary to Lt. Governor, Raj Niwas, Delhi.
2. Secretary to the Chief Minister, 3rd Level, Delhi Secretariat, New Delhi.
3. Secretaries to Council of Ministers, Govt. of NCT of Delhi, Delhi Sectt., ND.
4. S.O. to Chief Secretary, GNCT of Delhi, Delhi Secretariat, New Delhi.
5. Controller of Accounts, Pr. Accounts Office, A-Blk, Azad Bhawan, I P. Estate, ND.
6. PS to Pr. Secretary (GAD), 2nd Level, Delhi Secretariat, New Delhi.
7. Guard file.


(Pradeep Tayal)
Joint Secretary (GAD)

Annexure VIII

		I				II							
Category	Designation		No of Beneficiary (Approx.)	Purchase of mobile phone		Reimbursement monthly bill (In Rs.)		Reimburse -ment of Hospitality bills		Briefcase/ hand bag/ (In Rs.)		Annual Fin. Implication	
				existing	Revised	existing	Revised	existing	Revised	Existing	Revised	Existing	Revised
Category – A(i)	Hon’ble Vice Chancellor		1	No Ceiling	No Ceiling	10000	10000	No Ceiling	No Ceiling	No Ceiling	No Ceiling	-	-
	Pro Vice Chancellor		0	30000	75000	8000	8200		No Ceiling	No Ceiling	No Ceiling	-	-
Category – A(ii)	Registrar/HOD/ DEAN/COF/COE/Chief Warden/ Head CC/Director IQAC/Dy. Registrar (L-13) and equivalent Officer based on functional requirement		41	15000	60000	4500	8000	2500	3000	3000	12000	3690000	6396000
Category – B (i) 1	Dy. Registrar (L-12), I/C Hostel office/ Network Manager/ OSD(Exam & Results)/ Executive Engineer/OIC GA/ OIC Store/ OIC Purchase/Librarian/ Associate Deans/Asst. Registrar (L-11) and equivalent Officer based on functional requirement		17	10000	40000	3500	6700	3000	2500	3000	10000	1399667	2160133
2.	Assistant Registrar (L-10)/Sr. AO and equivalent Officer based on functional requirement		5	5000	30000	2000	5200	1000	1500	2000	7000	191667	463667
3.	Staff Officer to VC/Account Officer/Statistical Officer/AAO / Section Officer		5	5000	25000	2000	4000	400	1000	2000	5500	155667	350833
B(ii) 1.	Hostel Warden/ Security Officer/ Transport Officer		13	10000	25000	2000	2500	1000	1000	Nil	Nil	511333	654333
B(ii) 2.	Associate HoD & Associate Director IQAC, Additional Director (IA), Assistant Director (IA)		7	10000	25000	1500	2000	NIL	Nil	Nil	Nil	149333	226333
B(iii)	Drivers		6	5000	15000	500	1000	NIL	Nil	Nil	Nil	46000	102000
			95								Total	6143667	10353300

Annexure IX

A. Draft Proposal for Revision of Remuneration in respect of various Admission Committees

A1: B.Tech. Admission through the Joint Admission Committee (JAC)			
S.No.	Manpower for the Activity	Proposed	
1	Chairperson	01	2.0 Lakh
2	Vice Chairperson	02	1,00,000/-
3	Core Committee Members (Faculty Members, Coordinator, Network & Computer Support; Nominee of Dean (UG) and not below the level 12)	10	65,000/-
4.	DDO	01	20,000/-
5.	Secretarial Staff (Office Assistants/Technical Assistants/non-teaching staff including from Academic branch)	13	26,000/-
6.	MTS (Group D) Including from Academic Departments/Branch	10	13,000/-

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(Prof. RINKU SHARMA)

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(M. JAYASIMHADRI)

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**A2 : Admission of any other Undergraduate Programme (B.A. (Hons.), B.Des., etc.)
excluding admissions through JAC/CMAC**

S. No.	Manpower for the Activity	Proposed		Remarks
		No. of Persons	Total Honorarium per Person (Rs.)	
1	Chairperson	01	26,000/-	The provisions of this table shall apply separately to each programme. Separate Admission Committees shall be constituted programme-wise Each committee shall have different Chairperson and Dy. Chairperson
2	Dy. Chairperson	01	20,000/-	
3	Committee Members	03	13,000/-	
4	Secretarial Staff (Office Assistant/Technical Assistant)	03	4,000/-	
5	MTS (Group D)	03	2,600/-	
6	Co-Ordinator, Network & Computer Support	01	6,500/-	
7	Computer Centre Assistant	01	5,000/-	
8	In charge, Academic Branch (Not below the level 12)	01	10000/-	
9	Secretarial Staff, Academic Branch	01	4,000/-	
10	Nominated member, Finance Branch, DTU	01	5,000/-	

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A3 : Admission of any other Undergraduate Programme (B.Tech. (Lateral Entry), B.Tech. (Continuing Education), etc.), excluding admissions through JAC/CMAC

S. No.	Manpower for the Activity	Proposed		Remarks
		No. of Persons	Total Honorarium per Person (Rs.)	
1	Chairperson	01	26,000/-	The provisions of this table shall apply separately to each programme. Separate Admission Committees shall be constituted programme-wise Each committee shall have different Chairperson and Dy. Chairperson
2	Dy. Chairperson	01	20,000/-	
3	Committee Members	01	13,000/-	
4	Secretarial Staff (Office Assistant/Technical Assistant)	01	4,000/-	
5	MTS (Group D)	01	2,600/-	
6	Co-Ordinator, Network & Computer Support	01	6,500/-	
7	Computer Centre Assistant	01	5,000/-	
8	In charge, Academic Branch (Not below the level 12)	01	10000/-	
9	Secretarial Staff, Academic Branch	01	4,000/-	
10	Nominated member, Finance Branch, DTU	01	5,000/-	

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A4 : Admission of B.B.A. Program through Combined Management Admission Committee (CMAC- UG)

S. No	Manpower for the Activity	Proposed	
		No. of Persons	Total Honorarium per Person (Rs.)
1	Chairperson	01	35,000/-
2	Dy. Chairperson	01	25,000/-
3	Committee Members (Faculty Members as Coordinators)	04	13,000/-
4	Secretarial Staff (Office Assistants/Technical Assistant)	03	4,000/-
5	MTS (Group D)	03	2,600/-
6	Co-Ordinator, Network & Computer Support	01	6,500/-
7	Computer Centre Assistant	01	5,000/-
8	In charge, Academic Branch (Not below the level 12)	01	10000/-
9	Secretariat Staff Academic Branch	01	4,000/-
10	Nominated member, Finance Branch, DTU	01	5,000/-

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A5: Admission of Post Graduate Programs (M.Tech., M.Tech.(R), M.Sc., IMSc, etc.)				
S. No.	Manpower for the Activity	Proposed		Remarks
		No. of Persons	Total Honorarium per Person (Rs.)	
1.	Chairperson	01	26,000/-	The provisions of this table shall apply separately to each programme. Separate Admission Committees shall be constituted programme-wise and, where applicable, department-wise.
2.	Dy. Chairperson	01	20,000/-	
3.	Secretarial Staff (Office Assistants/Technical Assistants/non-teaching staff including from Academic branch)	03	4,000/-	
4.	MTS (Group D)	02	2,600/-	
5.	Co-Ordinator, Network & Computer Support	01	6,500/-	
6.	Computer Centre Assistant	01	5,000/-	
7.	Nominated member, Finance Branch, DTU	01	5,000/-	
8.	In-charge, Academic Branch (Not below the level 12)	01	10,000/-	
9.	Secretarial Staff Academic Branch	01	4,000/-	
For Each Concerned Department				
S. No.	Manpower for the Activity	No. of Persons	Total Honorarium per Person (Rs.)	
1.	Coordinator	01	13,000/-	
2.	Dy. Coordinator	01	10,000/-	
3.	Secretarial Staff (Office Assistant/Technical Assistant)	01	4,000/-	
4.	MTS (Group D)	01	2,600/-	

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A6: Admission of Ph.D. Program			
S. No.	Manpower for the Activity	Proposed	
		No. of Persons	Total Honorarium per Person (Rs.)
1.	Chairperson	01	26,000/-
2.	Dy. Chairperson	01	20,000/-
3.	Secretarial Staff (Office Assistants/Technical Assistants/non-teaching staff including from Academic branch)	03	4,000/-
4.	MTS (Group D)	02	2,600/-
5.	Co-Ordinator, Network & Computer Support	01	6,500/-
6.	Computer Centre Assistant	01	5,000/-
7.	Nominated member, Finance Branch, DTU	01	5,000/-
8.	In-charge, Academic Branch (Not below the level 12)	01	10,000/-
For Each Concerned Department			
S.No.	Manpower for the Activity	No. of Persons	Total Honorarium per Person (Rs.)
1.	Coordinator	01	13,000/-
2.	Dy. Coordinator	01	10,000/-
3.	Secretarial Staff (Office Assistant/Technical Assistant)	01	4,000/-
4.	MTS (Group D)	01	2,600/-

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A7: Admission of MBA (Regular and IEV) through Combined Management Admission Committee (CMAC - PG)

S. No	Manpower for the Activity	Proposed	
		No. of Persons	Total Honorarium per Person (Rs.)
1	Chairperson, CMAC (MBA and MBA(IEV))	01	26,000/-
2	Dy. Chairperson CMAC (MBA and MBA(IEV))	01	20,000/-
3	Committee Members (Faculty Members as Coordinators)		
	(i) MBA	04	13,000/-
	(ii) MBA(IEV)	01	13,000/-
4	In-charge Academic Branch, DTU (Not below the level 12)	01	10, 000/-
5	Nominated member, Finance Branch, DTU	01	5,000/-
6	Secretarial Staff (Office Assistants/Technical Assistants/non-teaching staff including from Academic branch)	03	4000/-
7	Co-ordinator, Network & Computer Support	01	6,500/-
8	Computer Centre Assistant	01	5,000/-
9	Experts for PI	03 per panel*	5,000/-+TA per day
10	MTS (including one from Academic Branch-Group D), DTU	03	2,600/-

* Number of PI Panels (to be constituted based on the number of eligible applicants shortlisted for PI; preferably comprising two experts from CMAC-participating Universities and one expert from outside the CMAC-participating Universities)

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A8: Admission to MBA Programmes Outside the CMAC Framework & Executive MBA

S. No	Manpower for the Activity	Proposed		Remarks
		No. of Persons	Total Honorarium per Person (Rs.)	
1	Chairperson	01	26,000/-	The provisions of this table shall apply separately to each programme. Separate Admission Committees shall be constituted programme-wise and, where applicable, department-wise.
2	Dy. Chairperson	01	20,000/-	
3	Committee Members (Faculty Members as Coordinators)	02	13,000/-	
4	Incharge Academic Branch (Not below the level 12)	01	10,000/-	
5	Nominated member, Finance Branch	01	5,000/-	
6	Secretarial Staff (Office Assistants/Technical Assistants/non-teaching staff including from Academic branch)	02	4000/-	
7	Co-ordinator, Network & Computer Support	01	6,500/-	
8	Computer Centre Assistant	01	5000/-	
9	Experts for PI	03 per panel [#]	5,000/-+TA per day	
10	MTS (including one from Academic Branch Group D)	03	2,600/-	

[#] Constitution of PI Panels (Number of Panels based on shortlisted applicants; each panel comprising one External Expert, one Outside-Department Expert, and one Within-Department Expert)

Signatures:

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A9: Admission of Post Graduate Programs (M.Des. & M.A(Economics), etc.)

S.No.	Manpower for the Activity	Proposed		Remarks
		No. of Persons	Total Honorarium per Person (Rs.)	
1.	Chairperson	01	26,000/-	The provisions of this table shall apply separately to each programme. Separate Admission Committees shall be constituted programme-wise and, where applicable, department-wise
2.	Dy. Chairperson	01	20,000/-	
3.	Committee Members (Faculty Members as Coordinators)	02	13,000/-	
4.	Secretarial Staff (Office Assistants/Technical Assistants/non-teaching staff including from Academic branch)	02	4,000/-	
5.	MTS (Group D)	02	2,600/-	
6.	Co-Ordinator, Network & Computer Support	01	6,500/-	
7.	Computer Centre Assistant	01	5,000/-	
8.	Nominated member, Finance Branch	01	5,000/-	
9.	In-charge Academic Branch (Not below the level 12)	01	10,000/-	

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A10: DASA Admission + Other admissions done by International Affairs Office (Mode:M1, M2 and M3)

		Proposed		The provisions of this table shall apply separately to each mode (M1/M2/M3). Separate Admission Committees shall be constituted for each mode, as the admission will be conducted at different times, with a common Chairperson and Dy. Chairperson for all three modes. The Chairperson and Dy. Chairperson shall be entitled to a single payment for all modes.
S. No	Manpower for the Activity	No. of Persons	Total Honorarium per Person	
1	Chairperson	01	Rs. 26,000/-	
2	Dy. Chairperson	01	Rs. 20,000/-	
3	Committee Members (Faculty Members as Coordinators)	03	Rs. 13,000/-	
4	Secretarial Staff (Office Assistant/Technical Assistant), including one from Academic Branch	03	Rs. 4,000/-	
5	MTS (Group D)	03	Rs. 2,600/-	
6	Nominated member, Finance Branch	01	Rs. 5,000/-	
7	Co-coordinator, Network & Computer Support	01	Rs. 6,500/-	
8	Computer Centre Assistant	01	Rs.5,000/-	

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B. Recruitment

B1: Screening of Application & Shortlisting Committee for Teaching and Non-Teaching Posts

S. No.	Position and Role	Proposed Remuneration		Remarks
		No. of Persons	Total Remuneration Per Person	
1.	Chairperson	01	Rs. 50/- per application Minimum Rs. 4,000/- and Maximum Rs. 40,000/-	Department wise Committee for each advertisement
2.	Core Committee Members (SC/ST nominee, Branch In-charge Recruitment, Member Secretary)	03	Rs. 30/- per application Minimum Rs. 3,000/- and Maximum Rs. 30,000/-	
3.	Assistant Registrar/Section Officer or equivalent post	01	Rs. 20/- per application Minimum Rs. 1,500/- and Maximum Rs. 15,000/-	
4.	Secretarial Staff (Assistants/Technical Assistant)	02	Rs. 15/- per application Minimum Rs. 1,500/- and Maximum Rs. 15,000/-	
5.	Nominated Member, Computer Centre, DTU	01	Rs. 15/- per application Minimum Rs. 1,500/- and Maximum Rs. 15,000/-	
6.	MTS (Group D)	02	Rs. 10/- per application Minimum Rs. 1,000/- and Maximum Rs. 10,000/-	

For Each Department Post*

7.	HOD of the concerned Department	01	Rs. 30/- per application Minimum Rs. 3,000/- and Maximum Rs. 30,000/-	--
8.	Member (Professor/Associate Professor) as applicable	02	Rs. 30/- per application Minimum Rs. 1,500/- and Maximum Rs. 15,000/-	02 members for first 80 application and 01 member for subsequent 40 applications.
9.	Deans nominated by VC (for whole process from Screening to Result Declaration)	02	Rs. 30/- per application Minimum Rs. 3,000/- and Maximum Rs. 30,000/-	In case of non-regular teaching posts (Professor of Practice, Adjunct Faculty, Professor Emeritus, Visiting Faculty etc.)
10.	Registrar and COF or their nominee	02	Rs. 30/- per application Minimum Rs. 3,000/- and Maximum Rs. 30,000/-	In case of non-regular non-teaching posts (Engagement of Retired post/Empanelment etc.)

* (i) point no 7, 8 and 9 for teaching posts.

* (ii) point no 10 for non-teaching posts.

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B2: Documents Verification Committee for the Teaching and Non-teaching Posts

S. No.	Position and Role	Proposed Remuneration		Remarks
		No. of Person	Total Remuneration Per Person Per day	
1.	Chairperson	01	Rs. 3,000 /-	
Documents Verification Team				
2.	Core Committee Members (SC/ST nominee, Branch In-charge Recruitment, Member Secretary)	03	Rs. 2,000/-	Department wise Committee for each advertisement
3.	Deputy Registrar/Assistant Registrar/DAO	01	Rs. 1,500/-	
4.	Section Officer/S.O.A or equivalent post	01	Rs. 1,200/-	
5.	Secretarial Staff (Assistants/Technical Assistant)	02	Rs. 1,000/-	
6.	MTS (Group D)	02	Rs. 350/-	
7.	Member (Professor/Associate Professor) as applicable	04* 02#	Rs. 2,000/-	

*For teaching posts (at least 02 members from concerned department).

#For non-teaching posts.

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***Core Committee Members for Technical Post shall include: 01 SC/ST nominee + 03 members of different stream from the concerned/related department as recommended by a committee of Dean UG, Dean PG, Concerned HOD and approved by Hon'ble Vice Chancellor.**

B4: Presentation Committee

S. No.	Position and Role	No. of Person	Proposed Remuneration		Remarks
			Working Day	Non-Working Day	
1.	External Expert Member	02	Rs. 5,000 /- per meeting	Rs. 5,000 /- per meeting	Rs. 15,000/- max. per day
2.	Internal Members	As per requirement*	--	Rs. 4,000/-	--
3.	Secretarial Staff	02	Rs. 1,000/-	Rs. 1,000/-	--
4.	MTS (Group D)	02	Rs. 350/-	Rs. 350/-	--
5.	Staff of VC/Registrar				
	i. Secretarial Staff	02	Rs. 1,000/-		--
	ii. MTS (Group D)	02	Rs. 350/-		--

*One (01) Chairperson, One (01) Member Secretary, Two (02) Department Experts and Two (02) Outside department Experts.

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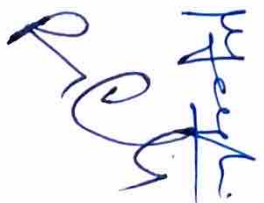
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B5: Selection Committee

Sr. No.	Position and Role	No. of Person	Proposed Remuneration		Remarks
			Working Day	Non-Working Day	
1.	External Expert Member	03	Rs. 5,000 /- per meeting	Rs. 5,000 /- per meeting	Rs. 15,000/- max. per day
2.	Internal Members	As per requirement*	--	Rs. 4,000/-	--
3.	DAO/SO/Assistant Registrar from Recruitment Cell	01	--	Rs. 1,000/-	--
3.	Secretarial Staff from Recruitment Cell	01	Rs. 1,000/-	Rs. 1,000/-	--
4.	MTS (Group D)	02	Rs. 350/-	Rs. 350/-	--
5.	Staff of VC/Registrar				
	ii. Secretarial Staff	02	Rs. 1,000/-	Rs. 1,000/-	--
	ii. MTS	02	Rs. 350/-	Rs. 350/-	--

*Two (02) Deans nominated by the Hon'ble Vice Chancellor.



C. Examination

C1: END TERM EXAMINATION – PAPER SETTING, EVALUATION, PRACTICAL, DISSERTATION, THESIS & VIVA

S. No	Manpower for the activity	Remuneration	Min/ Max Amount (per day)	Applicability
1)	Theory – Question Paper Setting	Paper Setting ₹ 2600/-	-----	Applicable to Examiners external to DTU and DTU Guest Faculty
2)	Theory - Evaluation	₹ 65/- per script/ per answer book	Minimum ₹ 1000/-	Applicable to Examiners external to DTU and DTU Guest Faculty.
3)	Practical - PRS/STS/CMS,PRE/STE	₹ 65/- per candidate	Minimum ₹ 1,000/- and Maximum ₹ 6000/-	Applicable to External Examiner
4)	Practical - Minor Project, Dissertation/Report, Industrial Training, Internship for Pre-Final semester of UG & PG programmes	₹ 65/- per candidate	Minimum ₹ 3,000/- and Maximum ₹ 6,000/-	Applicable to External Examiner
5)	Practical - Major Project Dissertation/Report for Final semester of UG & PG programmes except M.Tech. & M.Tech by Research)	₹ 200/- per candidate	Minimum ₹ 3,000/- and Maximum ₹ 10,000/-	Applicable to External Examiner
6)	M. Tech. Thesis, M.Tech. (Research), M.Des. for Final Semester	₹ 2500/- per candidate	Minimum ₹ 3,000/- and Maximum ₹ 15,000/-	Applicable to External Examiner
7)	Ph. D Thesis Evaluation (External – Indian)	₹ 6500/- per candidate	-----	Applicable to Indian External Examiner
8)	Ph. D Thesis Evaluation (External – Abroad)	US \$ 400/- per candidate	-----	Applicable to Abroad External Examiner
9)	Conducting Ph. D Viva Voce – Indian Examiner	₹ 6500/- per candidate	-----	Applicable to Indian External Examiner
10)	Conducting Ph. D Viva Voce – Abroad Examiner	US \$ 400/- per candidate	-----	Applicable to Abroad External Examiner

C2: END TERM SUPPLEMENTARY EXAMINATION			
S. No	Manpower for the activity	Remuneration	Applicability
1.	Theory – Question Paper Setting	Paper Setting ₹ 2600/-	Applicable to all
2.	Theory - Evaluation	₹ 65/- per script / per answer book	

C3: END TERM THEORY EXAMINATION (CONDUCT)					
S. No.	Manpower for the Activity		No. of persons	Remuneration per person	Applicability
1.	Superintendent	Main Campus	01	₹ 50,000 /- (Consolidated)	Applicable for each semester
		East Campus	01	₹ 20,000/- (Consolidated)	
2.	Dy. Superintendent	Main Campus	04 (Maximum)	₹ 35,000 /- (Consolidated)	
		East Campus	01	₹ 15,000/- (Consolidated)	
3.	Flying Squad		Team of 2 members for every 1000 candidates or part thereof (Minimum 2 per session)	-----	Preferably Professor /HOD / Dean/Director
4.	Invigilators		• 1 -20 Student – one per hall • 21-75 Student-Two per hall • 76-150 Student-Three per hall • 151-250 Student-Four per hall Two Additional for Control Room	₹ 800/- per session	• Applicable to DTU Guest Faculty. • Also applicable to DTU faculty and Staff during holiday / non-working day / notified vacation period
5.	Asstt. Invigilators		• 1-50 Student – Nil • 51-150 Students-01 per hall Above 150 Students -02 per hall	₹ 450 /- per session	
6.	Examination Assistant (Conduct)		1 for every 400 candidates or part thereof	₹ 450 /- per session	
7.	MTS/Office Attendant, Waterman, Sweeper, Security Guard		1 for every 150 candidates or part thereof	₹ 350/- per session	Applicable to all
8.	Electrician		• 1-1000 Student – 01 per session • >1000 Students-02 per session	₹ 350/- per session	
9.	Transport vehicle driver (For transportation of answer books – used / unused)		01 per session	₹ 350/- per session	

Note: Security Guards as per need

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C4: END TERM SUPPLEMENTARY EXAMINATION (CONDUCT)

S. No.	Manpower for the Activity		No. of persons	Remuneration per person	Applicability
1.	Superintendent	Main Campus	01	₹ 50,000 /- (Consolidated)	Consolidated for all supplementary examination (odd sem + even sem)
		East Campus	01	₹ 20,000/- (Consolidated)	
2.	Dy. Superintendent	Main Campus	04 (Maximum)	₹ 35,000 /- (Consolidated)	
		East Campus	01	₹ 15,000/- (Consolidated)	
3.	Flying Squad		Team of 2 members for every 1000 candidates or part thereof (Minimum 2 per session)	₹ 1000/- per session	Preferably Professor /HOD / Dean / Director
4.	Invigilators		• 1 -20 Student – one per hall • 21-75 Student-Two per hall • 76-150 Student-Three per hall • 151-250 Student-Four per hall Two Additional for Control Room	₹ 800/- per session	Applicable to all
5.	Asstt. Invigilators		• 1-50 Student – Nil • 51-150 Students-01 per hall Above 150 Students -02 per hall	₹ 450 /- per session	
6.	Examination Assistant (Conduct)		1 for every 400 candidates or part thereof	₹ 450 /- per session	
7.	MTS/Office Attendant, Waterman, Sweeper, Security Guard		1 for every 150 candidates or part thereof	₹ 350/- per session	
8.	Electrician		• 1-1000 Student – 01 per session • >1000 Students-02 per session	₹ 350/- per session	
9.	Transport vehicle driver (For transportation of answer books – used / unused)		01 per session	₹ 350/- per session	

Note: Security Guards as per need

C5: WRITING ASSISTANT / SCRIBE DURING EXAMINATION (MID TERM / END TERM / SUPPLEMENTARY)			
S. No.	Manpower for the Activity	No. of persons	Remuneration
1.	Writing Assistant / Scribe	As per requirement	• ₹ 650/- per person per session for End Term Theory Examination / End Term Supplementary Examination / any written exam of duration 2.5 hrs or more • ₹ 325/- per person per session for Mid Term Examination / Practical / any written exam of less than 2.5 hrs duration

C6: SECRECY SECTION (DURING MID TERM EXAMINATION (MTE) and END TERM EXAMINATION (ETE) including SUPPLEMENTARY EXAMINATION					
S. No.	Manpower for the Activity		No. of persons	Remuneration (Consolidated per semester per person)	Applicability
1.	In Charge Secrecy	Main Campus	01	₹ 25,000/- (MTE + ETE)	Admissible only in case duty is assigned to any Faculty/Staff other than examination branch with the approval of the Competent Authority
		East Campus	01	₹ 7,500/- (MTE + ETE)	
2.	Exam Assistant (Secrecy)	Main Campus	03	₹ 3,000/- for MTE ₹ 6,000/- for ETE	Admissible to all
		East Campus	02	₹ 1,000/- for MTE ₹ 2,500/- for ETE	
3.	Office Attendant (Secrecy)	Main Campus	03	₹ 1,500/- for MTE ₹ 3,750/- for ETE	
		East Campus	01	₹ 750/- for MTE ₹ 1,750/- for ETE	

Note: Supplementary Examinations include both Odd Semester Supplementary Examination and Even Semester Supplementary Examination, treated as combined.

C7: CONDUCT OF END TERM PRACTICAL EXAMINATION				
S. No.	Manpower for the Activity	No. of persons	Remuneration (per lab per session)	Applicability
1.	Superintendent	One for each Deptt.	₹ 650 /-	Applicable to all
2.	Foremen or Tech. Assistant (any level)	1 per lab per session	₹ 450 /	
3.	Lab. Attendant or MTS	1 per lab per session	₹ 350 /	
4.	Sweeper	1 per session	₹ 350 /	
5.	Waterman	1 per session	₹ 350 /	

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C8: EVALUATION SECTION (END TERM EXAMINATION and END TERM SUPPLEMENTARY EXAMINATION)					
S. No.	Manpower for the Activity		No. of persons	Remuneration (Consolidated per semester per person)	Applicability
1.	Coordinator	Main Campus	01	₹ 35,000/-	Admissible only in case duty is assigned to any Faculty/Staff other than examination branch with the approval of the Competent Authority
		East Campus	01	₹ 15,000/-	
2.	Exam Assistant (Evaluation)	Main Campus	05	₹ 10,000/-	Admissible to all
		East Campus	02	₹ 8,000/-	
3.	Office Attendant (Evaluation)	Main Campus	05	₹ 7,000/-	
		East Campus	02	₹ 3,000/-	
4.	Sweeper (Evaluation)	Main Campus	01	₹ 5,000/-	
		East Campus	01	₹ 2,000/-	

Note:

1. The Evaluation Centre shall open with the start of the respective End Theory / Supplementary Examination and will continue till the Evaluation of all answer books is complete and all award sheets are submitted.
2. Supplementary Examinations include both Odd Semester Supplementary Examination and Even Semester Supplementary Examination, treated as combined.

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C9: CONDUCT OF ADMISSION TEST / ENTRANCE EXAMINATION / RECRUITMENT EXAMINATION (Applicable to all)

S. No.	Manpower for the Activity	No. of persons	Remuneration	Remarks
1.	COE	01	₹ 3000/- (per person per session)	-----
2.	Setting of QP (MCQ)	As reqd	₹ 200 per question	-----
3.	Setting of Descriptive Question Paper (Non Multiple Choice Question (MCQ))	As reqd	₹ 5000/- per question paper (along with answer key / evaluation rubrics)	-----
4.	Checking of Descriptive Answer Sheet	As reqd	₹ 100/- per answer sheet (Min. ₹ 3000/-)	-----
5.	Observers	1 for 300 candidates or part thereof	₹ 3000/- (per person per session)	-----
6.	Flying Squad Members	Team of 2 members for 400 candidates or part thereof (Minimum 2 members)	₹ 3000/- (per person per session)	-----
7.	In-Charge Secrecy	01	₹ 2000/- per day (maximum 2 days)	In case of Offline Examination
8.	Exam Assistant (Secrecy)	01 for 200 candidates or part thereof	₹ 1000/- per day (maximum 2 days)	
9.	Attendant (Secrecy)	02	₹ 400/- per day (maximum 2 days)	
10.	Nominated member Computer Centre, DTU	01	₹ 2000/- (per person per session)	In case of Online CBT Examination
11.	IT Team member for Examination Branch (Upload of paper & answer key etc.)	01	₹ 2000/- (per person per session)	
12.	Technical Assistant	01 for every 40 candidates or part thereof	₹ 1000/- (per person per session)	
13.	Attendant for technical support	01 for every 60 candidates or part thereof	₹ 400/- (per person per session)	
14.	Superintendent	01	₹ 3000/- (per person per session)	
15.	Dy. Superintendent	One for every 500 candidates or part thereof	₹ 2000/- (per person per session)	
16.	Invigilators	01 for every 20 candidates	₹ 1300/- (per person per session)	
17.	Candidate/Data Verifying Officer for exam centre / Incharge Rectt. Br.	01	₹ 2000/- (per person per session)	
18.	Candidate/Data Verifying Assistant for exam centre /Asstt.'s Rectt. Branch	01 for every 50 candidates or part thereof subject to maximum of 6.	₹ 1000/- (per person per session)	
19.	Exam Assistant	01 for every 200 candidates or part thereof	₹ 1000/- (per person per session)	
20.	Attendant, Waterman, Sweeper, Security Guard	01 each for every 200 candidates or part thereof	₹ 400/- (per person per session))	

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C9: CONDUCT OF ADMISSION TEST / ENTRANCE EXAMINATION / RECRUITMENT EXAMINATION (Applicable to all)

S. No.	Manpower for the Activity	No. of persons	Remuneration	Remarks
21.	Electrician	01 for every session	₹ 400/- (per person per session)	
22.	Camera Man	01 each for every 100 candidates or part thereof	₹ 1000/- (per person per session)	

Note: Security Guards as per need



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D. Proposal from the office of CDIE/T&P

Subject: The proposal for Engagement of Faculty as Exam Coordinator/Superintendent, Deputy Exam Coordinator/ Deputy Superintendent, Flying Squad and Invigilators for Conduct of Recruitment Tests under Campus Placement Activities & Revision of Remuneration thereof.

The Career Development & Industry Engagement (CDIE), formerly Training and Placement Department, proposes to engage faculty members, to serve as Exam Coordinator/Superintendent, Deputy Exam Coordinator/ Deputy Superintendent, Flying Squad and Invigilators during recruitment tests on remuneration basis. These examinations will be conducted after office hours in working days or during holidays only

With reference to earlier Office Order No. F. No. DTU/T&P/620/2025/376 dated 12.09.2025, the CDIE office, hereby proposes the revised rates for conducting Screening Tests/Recruitment Tests/Admission Tests as detailed below: -

Sr. No.	Role and position	No. of Person	CDIE Office /T & P Department			
			Existing Minimum Remuneration Per Session Amount (for test duration up to 01 hour 30 minutes	Proposed Minimum Remuneration Per Session Amount (for test duration up to 01 hour 30 minutes (Hike @ 30% on Existing)	Existing Minimum Remuneration Per Session (for additional hour/time)	Proposed Minimum Remuneration Per Session (for additional hour/time) (Hike @ 30% on Existing)
1	Exam Coordinator/ Superintendent	01	500	650	333	430
2	Deputy Exam Coordinator/ Deputy Superintendent	01	500	650	333	430
3	Observer	01	500	650	333	430
4	Flying Squad	01	500	650	333	430
5	Invigilator	As per requirement	300	390	200	260
6	Examination Assistant*	01	175	225	100	130
7	Waterman/Attendant	01	100	130	50	65

- Examination assistants will be deputed based on university level roster
- These examinations will be conducted after office hours in working days or during holidays only