



DELHI TECHNOLOGICAL UNIVERSITY

(Formerly Delhi College of Engineering)
Established by Govt. of Delhi vide Act 6 of 2009
SHAHBAD DAULATPUR, BAWANA ROAD, DELHI-110042

F. No: DTU/Registrar/Minutes/2019/ 1826

Dated: 08.07.2019

MINUTES OF THE MEETING

24th MONDAY MEETING OF DEANS, HODS AND BRANCH INCHARGES

Minutes of the 24th meeting of All Deans/ HoDs, Branch Incharges called by Hon'ble Vice Chancellor on 01.07.2019 at 3.00 p.m. in Room No. 307, Admn. Block, DTU. The following were present in the meeting:-

1.	Prof. Yogesh Singh	18.	Prof. Rajan Yadav	35.	Sh. Vijay Mishra
2.	Prof. S.K Garg	19.	Prof. Kapil Sharma	36.	Sh. S.K. Khanna
3.	Prof. Madhusudan Singh	20.	Prof. Jai Gopal Sharma	37.	Sh. Mohit Tyagi
4.	Prof. Vishal Verma	21.	Prof. Uma Nangia		
5.	Prof. Pragati Kumar	22.	Prof. Amit Mookerjee		
6.	Prof. R.S. Mishra	23.	Prof. S.C. Sharma		
7.	Prof. Pravir Kumar	24.	Prof. P.K. Suri		
8.	Prof. Amit Srivastava	25.	Dr. R.K. Shukla		
9.	Prof. S.G. Warker	26.	Dr. Manoj Kumar Sharma		
10.	Dr. Ruchika Malhotra	27.	Dr. Nitin Puri		
11.	Prof. Nirendra Dev	28.	Dr. M.S Niranjana		
12.	Prof. M.M Tripathi	29.	Sh. Rajesh Birok		
13.	Prof. Rachna Garg	30.	Sh. Roop Lal		
14.	Prof. S. Indu	31.	Sh. Ram Bhagat		
15.	Prof. Rajesh Rohilla	32.	Dr. Ravinder Kaushik		
16.	Prof. Vipin	33.	Sh. Nand Kishore		
17.	Prof. Sangita Kansal	34.	Sh. Dipin Arora		

At the outset, the Vice Chancellor welcomed all the members of the meeting and took up the review of previous meetings issues and then new issues :

Review of previous Monday Meeting Issues :

	Agenda	Discussion/Decision in 24 th meeting
5.5	E-office implementation	Under process. Action : Head (CC)/ Registrar
12.6	Water connection of Delhi Jal Board in DTU.	AE,(Civil) informed that permission has been granted from Delhi Jal Board and the work is under progress. Vice Chancellor has desired that there should be a provision for centralized water treatment for drinking once DJB is available. Action : Executive Engineer
12.10	Policy for Ethics Committee	Dr. R.K. Shukla (Member Secy of Ethics Committee) informed that the Ethics Policy has been made and circulated to all members of the Ethics Committee & Dean (SW) and after getting the feed back from the members, report will be submitted. Action : Dr. R.K. Shukla / Dean (SW)
14.8	Opening of Kendriya Bhandar in the Campus.	Under Process Action :Executive Engineer
16.2	Dean (UG) informed that the provision of makeup examination was made to address the absence of student in mid-term examination due to very compelling situation like hospitalization of student/attending events on behalf of university etc. Now, it has been observed that the provision of makeup is being misused by the students on one or other reasons. Therefore, after detailed discussion, it has been decided that Dean (UG) shall submit the detailed proposal for discontinuation of makeup examination or mechanism to stop misuse of makeup examination by the students.	Under process. Action: Dean (UG)

18.2	A proposal was put up by Dean (CE) regarding starting of summer course for the students who got failed credit in the previous semesters. Dean (CE) was requested to put up the detailed proposal which will be deliberated by committee to be constituted by Vice Chancellor.	Under process. Action: Dean(CE)
19.9	Vice Chancellor requested all HoDs, Deans and faculty to submit the proposal for strengthening of lab facilities particularly use in undergraduate studies in the university and also to external agencies like AICTE & DST.	Under process Action: All HoDs/ Deans
20.1	How to make teaching learning interesting and creative.	Director (HRDC) informed that the workshop on class room teaching will be tentatively conducted on 22.07.2019. He was requested to expedite the same. Action: Director (HRDC)
20.2	Settlement of Advances	DR (F&A) informed that 408 advances are still pending. Vice Chancellor requested all HoDs & Branch (I/C) to settle all the advances within 15 days and DR (F&A) was requested to give the details of pending advanced to the office of Vice Chancellor. Action: HoDs/Branch (I/C) / DR (F&A)
20.8	Develop at least one model laboratory existing or new to cater the present and futuristic needs of the students.	All Heads were requested to send the proposal for the same. Action: (All HoDs)
21.2	Vice Chancellor requested all the Deans & HoDs to ensure the disposal of all condemn material by next meeting.	AR (S&P) was requested to expedite the process of condemnation. Action: All Deans /HoDs/ AR (S&P)

22.8	About ERP implementation, Prof. S.K. Garg, Pro VC informed that the Modules related to attendance, Accounts, Examination, Store & Purchase, Establishment., Hostels are ready for use by the concerned department. It means that about 80-85% of ERP can now be in use once the date is posted by the concerned branch. We are expecting that from the next academic year, the ERP will be fully implemented in DTU.	Under Process Action : Head (CC) /Sh. Piyush, Network Manager
23.5	The matter related to M.Tech fee structure was discussed and Prof. S.Indu was requested to make the proposal for the same.	Under Process Action : Prof. S. Indu, HoD (E&C)

New issues were discussed in the 24th Monday meeting held on 01.07.2019:

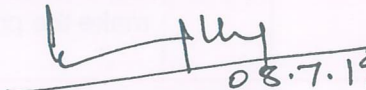
24.1	Vice Chancellor extended his greetings and welcomed Prof. Uma Nangia as new appointed HoD (Elect. Engg).	
24.2	Strategic Plan of DTU (2019-2030): Vice Chancellor informed that the Strategic Plan of the University has been circulated to all Deans/ HoDs & Branch Incharges. All Deans/HoDs & Branch Incharges have been requested to prepare two years term plan based on various resolutions, actions & aims on Education, Research, Innovation and Entrepreneurship, Faculty & Staff, Infrastructure & Finance and submit the same to the office of Vice Chancellor latest by 10 th July,2019. They were also requested to give presentation restricting to only 05 slides in 3 rd or 4 th week of July to the Vice Chancellor. Action: All Deans/ HoDs/Branch Incharges	
24.3	Orientation Programme,2019: Vice Chancellor informed that the Orientation Programme,2019 will be held either on 1 st or 2 nd August,2019 as per the availability of Chief Guest. Dean (UG) was requested to expedite the printing of booklets for Orientation program. Further, Vice Chancellor requested Dean (UG) to make necessary arrangements for one week orientation programme for students of first year. It was also discussed to organize orientation programme for 2 nd year engineering students at the department level. Dean (UG) to coordinate with all HoDs. Action: Dean (UG)	
24.4	Training programme for the newly recruited non teaching ministerial/ technical staff : Director (HRDC) was requested to conduct 15 days training programme for newly recruited non teaching staff. Shri D.P. Dwivedi will be the Coordinator for this training. Action: Director (HRDC)/ Sh. D.P. Dwivedi, Consultant (F&P)	

24.5	<p>Research Publication of Students/Faculty in Scopus Indexed Conferences (SIC) The Vice Chancellor advised the students/faculty members to attend only the Scopus Indexed Conferences from the funding received from university. Further, he has directed that from now onwards every research publication/ patent should have the university affiliation titled "Delhi Technological University" in place of any other nomenclature.</p> <p>All Deans/ HoDs were requested to note the same and a notification be issued from IRD Section.</p> <p style="text-align: right;">Action: All Deans/ HoDs</p>
24.6	<p>NIRF Ranking: The Vice Chancellor informed that this year the university has scored 34th position in NIRF ranking. He has requested to all Deans/ HoDs to increase the research publications, patents etc. Further, Vice Chancellor advised that major and minor project of UG/PG students be encouraged to publish one paper in Scopus Indexed Conference. For UG students, the group size can be of 2-3 groups. The grade of the students should be connected with the publication. Dean (UG/PG) to prepare the complete guidelines in this regard.</p> <p style="text-align: right;">Action: All HoDs/ Dean (UG/PG)</p>
24.7	<p>Patent : Vice Chancellor informed that we have received zero number in patent under NIRF ranking as no one has mentioned the name of Delhi Technological University/ Delhi College of Engineering in the column of affiliation. All are requested to file the patents with the affiliation of Delhi Technological University. A notification be issued from IRD Section.</p> <p style="text-align: right;">Action: All HoDs/ Dean (IRD)</p>
24.8	<p>Profile of the Departments : The Vice Chancellor has requested all HoDs to update and upload the profile and list of major equipments of their respective departments.</p> <p style="text-align: right;">Action: All HoDs</p>
24.9	<p>Creation of Digital space: Librarian was requested to create digital space for uploading the research papers of DTU faculty on this portal. This will improve the visibility of the publication of DTU faculty in outside academic world and improve the citation of the publications.</p> <p>Further, all Heads were requested to intimate the faculty members of their respective departments to update and upload their research publications at the digital space created by central library of the university.</p> <p style="text-align: right;">Action: All HoDs/ Librarian</p>
24.10	<p>Maintenance & Up-gradation of Washrooms: Engineering Cell was requested to make the proposal for maintenance & up-gradation of washrooms.</p> <p style="text-align: right;">Action: Executive Engineer</p>
24.11	<p>Inflibnet: : Space for faculty members Librarian was requested to examine the issue and schedule a meeting comprising of the following members:</p> <ul style="list-style-type: none"> (i) Vice Chancellor (ii) Pro Vice Chancellor (iii) All Heads (iv) Librarian <p style="text-align: right;">Action: :Librarian</p>



24.12	<p>SWAYAM: Vice Chancellor explained about the Project called 'Study Webs of Active Learning for Young Aspiring Minds' (SWAYAM) of Ministry of HRD (Govt. of India) which provides one integrated platform and portal for online courses. This covers all higher education subjects and skill sector courses. The objective is to ensure that the every student in our country has access to the best quality higher education at the affordable cost. Further, Vice Chancellor has desired that faculty should participate and go through the site of SWAYAM (http://swayam.gov.in).</p> <p style="text-align: right;">Action: All HoDs</p>
24.13	<p>Unnat Bharat Abhiyan : The matter of Unnat Bharat Abhiyan was discussed. Dean (OEA) was requested to expedite the same.</p> <p style="text-align: right;">Action : Dean (OEA)</p>
24.14	<p>Recruitment to the post of Assistant Professor : Vice Chancellor informed that .167 posts of Assistant Professor in different disciplines have been advertised. DR (Estt.) was requested to expedite the process of recruitment so that it should be completed within 03 months.</p> <p style="text-align: right;">Action: DR (Estt.)</p>
24.15	<p>NPS: The matter regarding NPS was raised by DR (Estt.). He informed that two phases have already been completed. Only one phase (2010-2013) has not been completed as yet. Vice Chancellor requested DR (F&A) to expedite the same on top priority.</p> <p>Further, DR (Estt) was requested to schedule a review meeting of NPS on 15th July,2019, comprising of the following members:</p> <ul style="list-style-type: none"> (i) Vice Chancellor (ii) Pro Vice Chancellor (iii) Registrar (iv) DR (F&A) (v) Consultant (F&P) (vi) DR (Estt.) <p style="text-align: right;">Action: DR (F&A)/ DR (Estt.)</p>
24.16	<p>Employee Welfare Fund: Vice Chancellor informed that Employee Welfare Fund has been approved by BoM in its 31st meeting held on 31.5.2019. Further, the Vice Chancellor has desired to explore the possibility of various schemes for Employees Welfare. A committee in this regard has been constituted comprising of the following :</p> <ul style="list-style-type: none"> (i) Prof. Nirendra Dev, Director (HRDC) : Chairman (ii) Prof. M.M. Tripathi, Director (IQAC) : Member (iii) Prof. P.K. Suri, Deptt. of DSM : Member (iv) Sh. D.P. Dwivedi, Consultant (F&A) : Member (v) Dr. Ravinder Kaushik, Dy. Registrar (Estt.): Member Secretary <p style="text-align: right;">Action : All Committee members</p>

The meeting ended with vote of thanks to and from the Chair.


 08.7.19
 (Kamal Pathak)
 Registrar (Incharge)

Copy to :

1. PA to Vice Chancellor, for kind information of the Hon'ble VC.
2. PA to Pro VC for kind information of the Pro Vice Chancellor
3. All Deans & HoDs / Associate Deans/ HoD (USME)
4. Director (HRDC) / Director (IQAC)/ Director (Phy.Edu)
5. Chairperson (B.Tech Admission Committee)/ Chairperson (Sports Council)
6. All Branch In-charges