



DELHI TECHNOLOGICAL UNIVERSITY

MINUTES

of

52nd Meeting

BOARD OF MANAGEMENT

Date : 26.09.2024

Time : 11:30 a.m.

**Venue : Room No. 307, 2nd Floor,
Administrative Block,
Delhi Technological University**

Shahbad Daulatpur, Bawana Road, Delhi-110042

INDEX

Item No.	Description	Page No.
Agenda 52.1	Opening remarks by the Vice Chancellor	2 – 4
Agenda 52.2	Confirmation of the Minutes of 51 st meeting of the Board of Management held on 05.07.2024	5
Agenda 52.3	Action taken report on the decisions taken in the 51 st meeting of the Board of Management held on 05.07.2024	6 – 14
Agenda 52.4	Composition of the Probation Clearance Committee for Teaching and Non-Teaching (Ministerial & Technical) Posts	15 – 16
Agenda 52.5	Regarding Stipend and Annual Budgetary Expenditure for Ph.D. students of DTU	17
Agenda 52.6	Concept Note for School of Interdisciplinary Learning and Research (SILR) at DTU	18
Agenda 52.7	Approval of the Minutes of the meeting(s) for Career Advancement under Career Advancement Scheme (CAS) of DTU faculty in the various departments of DTU	19 – 23
Agenda 52.8	Approval of Promotion of eligible Non-Teaching Officials	24
Agenda 52.9	Approval of Appointment on Compassionate Ground in DTU	25
Agenda 52.10	Approval for Enhancement of Imprest Amount and Financial Powers to Head of the Departments of DTU	26
Agenda 52.11	Providing Laptops in the office of HoDs and Branch Incharges of the University	27
Agenda 52.12	Approval of guidelines and other modalities for implementation of Central Civil Services (Implementation of National Pension System) Rules-2021 and Central Civil Services (Payment of Gratuity under National Pension System) Rules-2021 for the DTU Employees.	28 – 29
Agenda 52.13	Approval of Engagement of Assistant Programmer and Junior Technical Assistant through Outsourcing agency for Laboratory	30

Agenda 52.14	Confirmation of faculty members at the post of Assistant Professor (s) after completion/clearance of probation period	31
Agenda 52.15	Confirmation of faculty members at the post of Associate Professors and Assistant Professors after completion/clearance of probation period	32 – 34
Agenda 52.16	Regarding Engagement of Distinguished International Faculty Prof. Kaushik Roy (Purdue University, USA) and Prof. Jamal Deen (McMaster University, Canada) as Adjunct Faculty in the Vinod Dham Centre of Excellence for Semiconductors and Microelectronics (VDCoE4SM)	35
Agenda 52.17	Recruitment of Ministerial Post of Deputy Registrar, Assistant Registrar, Section Officer and Senior Office Assistant on Deputation Basis	36 – 37
Agenda 52.18	Recruitment of Technical Post of Executive Engineer (Civil), Assistant Engineer (Civil), Assistant Engineer (Electrical), Junior Engineer (Civil) and Junior Engineer (Electrical) on Deputation Basis	38
Agenda 52.19	Approval for Statute (Second), Statute (Third), Statute (Fourth) and Statute (Seventh), 2024 of the University	39 – 40
Agenda 52.20	Judgement of Hon'ble Supreme Court of India in the matter of "DTU vs Pushpendra Singh" SLP Diary No.9609/2024	41 – 49
Agenda 52.21	Approval for minor revision of Recruitment Regulations for the Post of Controller of Finance	50 - 51
Agenda 52.22	Approval of Annual Accounts for the year 2023-24 of Delhi Technological University	52
Agenda 52.23	Engagement of OSD to Vice Chancellor	53
Agenda 52.24	Matter for Ratification: i. Extension of period of Teaching and Non-Teaching staff of DTU. ii. Engagement of Shri Bimal Jain against the post of Executive Engineer in DTU. iii. Revision of monthly remuneration of the doctors deployed in University Health Centre.	54 – 56
Agenda 52.25	Matter for Information. i. Relieving of teaching and non-teaching staff of the University. ii. Joining of teaching staff of the University.	57

Agenda 52.26	Any other item with the permission of the Chair.	57
Supplementary Agenda 52.27	Establishment of NCEET as section 8 company of DTU with 99.9% share in the name of DTU	58 – 59
Supplementary Agenda 52.28	Approval of the engagement of EPMS by hiring a firm and outsourcing the job in NCEET	60
Supplementary Agenda 52.29	Regarding procurement of 02 no's of Electric Vehicle (EV) against the condemned vehicle (DL-4CNB-4918, Scorpio & DL-8CL-1369, Tata Indica)	61 – 62
Supplementary Agenda 52.30	Regarding Fixation of License Fee for the allotment of Canteen, Cafeteria, Kiosks, etc. in Delhi Technological University	63
Supplementary Agenda 52.31	Approval of Guidelines for Engaging Distinguished Professor	64
Supplementary Agenda 52.32	Ratification of Quality Manual of Delhi Technological University	64
	ANNEXURE	1 – 184

Delhi Technological University

(Estd. by Govt. of NCT of Delhi vide Act 6 of 2009)

(Formerly Delhi College of Engineering)

No.F.DTU/Council/BOM/69/2024/527

Date : 08/10/2024

Minutes of 52nd meeting of the Board of Management of Delhi Technological University held on 26th September, 2024 at 11:30 a.m. in Room No. 307, 2nd Floor, Admin Block, Delhi Technological University, Delhi.

The following members were present:

1. Prof. Prateek Sharma, Vice Chancellor, Delhi Technological University.
2. Ms. Alice Vaz R., IAS, Secretary, Higher Education/ Training and Technical Education, Government of NCT of Delhi
3. Sh. R. P. Meena, Dy. Director, Higher Education, Government of NCT of Delhi (Nominee of Secretary (Higher Education)).
4. Prof. Madhusudan Singh, Registrar, DTU

Following officers also joined the meeting as Special Invitees:

1. Prof. Nirendra Dev, Controller of Finance, DTU
2. Prof. S. Indu, Dean (Student Welfare), DTU

Dr. Ashish Chandra Verma, Principal Secretary (Finance), Government of NCT of Delhi could not attend the meeting due to his pre occupations.

Agenda 52.1 : Opening remarks by the Vice Chancellor

Hon'ble Vice Chancellor welcomed Ms. Alice Vaz R., Secretary, (Training & Technical Education and Higher Education) Government of NCT of Delhi; Shri R. P. Meena, Deputy Director (Higher Education), Government of NCT of Delhi; Prof. Madhusudan Singh, Registrar, DTU and other special invitees in 52nd meeting of the Board of Management.

The Vice Chancellor apprised the Hon'ble members of the Board of Management about the achievements of the University since last meeting of the Board.

Rankings

The Vice Chancellor informed the Board about the achievement of the University since last meeting. NIRF ranking of the University for the year 2024 is improved to 27 as compared to the last year it was 29. Also in State University Ranking DTU is ranked 15th, IIRF ranking 03rd and further the University ranking is 6th by India today.

Placement Statistics 2024 – 2025 (As on 23/09/2024)

No. of Companies visited	98
No. of Offers	530
Highest CTC	64 LPA (Apple)
No. of Offers above 20 lacs	251
Average CTC till date	24.10 Lacs per annum

Internship Statistics 2024-2025

No. of internships offered	78
Highest stipend	1.87 Lacs per month (UBER)
No. of stipend above Rs. 1,00,000	31

CAS promotions of faculty members in all Departments are completed

Consultancy and Sponsored Projects

- University has received consultancy project work of around Rs. 6,14,08,605/- from 21 different projects



Admissions in AY 2024-25

- Admission for all programs completed.
- University has successfully organized Orientation programs for newly admitted students.
- Five new programs in (Integrated B.SC-M.Sc, M.Sc., M.Tech by Research) started in AY 2024-25.

Programs & MOUs

- University organized *VIRASAT-24* by the SPIC MACAY SOCIETY: Many renowned artists performed including the great Hariprasad Chaurasya ji

Establishment of new Research Centres

- Nodal Centre of Excellence for Energy Transition (NCEET).
- Nodal Center for High Performance Computing and artificial intelligence.
- Signed MOU with CSRI CRRI for furthering the research, consultancy and knowledge dissemination in various fields of road research.
- Signed MOU with Sh. Ramakrishna Mission for induction of courses in the curriculum for enhancing and encouraging students for possessing Indian Values and also Research related to real life.

Conferences organized

- 3rd IEEE International Conference on Power Electronics, Intelligent Control, and Energy Systems (IEEE ICPEICES-2024) organized during April 26-28, 2024 by Electrical Engineering Department, DTU.
- Recent Advances in Mechanical Engineering for Sustainable Development (ISME-2024) held on July 11-13, 2024.

Award Functions

- Successfully organized research award function on 5th September & awarded prize money of Rs.1.72 crore (25 premier Research award and 416 Commendable Research award).
- Started DTU podcast Series EngiTales
- Started Distinguished Speaker Series

Celebrations

- Independence Day
- World Entrepreneur Day
- Teachers day
- Engineers Day
- Hindi Divas

Student Achievements

- This year, Team UGV-DTU represented our University in Egypt at the International Conference and Competition of ICMTC at the Military Technical College in Cairo, Egypt. Team DTU won 4th place overall, the Best Presentation Award, the Best Design Award, and were nominated for the Best Leader Award, receiving a monetary prize of 10,000 EGP.

Achievements of DTU- IIF

- DTU-IIF is currently having 70 start-ups under pre-incubation and incubation stage. Out of these 45 start-ups have already registered their companies.
- Under DTU incubation program 15 start-ups are in revenue stage and they have earned a revenue of 60 Crore in FY2023-24.
- Start-ups have raised 92 Crore investment from external investors.
- Current valuation of DTU-IIF start-ups is approximately 700 Crore.
- More than 600 employment are generated by DTU-IIF start-ups.
- HouseEazy, a DTU-IIF startup raised \$7 million USD in funding led by Chirate Ventures in the month of August 2024.

Infrastructural Development

- Lifts in academic blocks are inaugurated and are functional.
- Mother diary, *Kendriya Bhandar* and *Jan-Aushadhi* facilities are created in the campus.
- New food outlets are established.
- Vending machines for items like chips, juice etc has been placed in hostels



Agenda 52.2 : Confirmation of the Minutes of 51st meeting of the Board of Management held on 05.07.2024


Minutes of the 51st meeting of the Board of Management held on 05.07.2024, were circulated among all the members vide no. DTU/ Council/ BOM/ 65/ 2024/ 486 dated 18.07.2024. No comments received from any Member. A copy of the Minutes was placed at *Annexure pages 01 to 94* in the Agenda note.

Decision : The Board of Management confirmed the minutes of the 51st meeting of the Board of Management held on 05.07.2024.

Agenda 52.3 : Action taken report on the decisions taken in the 51st meeting of the Board of Management held on 05.07.2024

The Board of Management was informed that decisions taken by the Board in its 51st meeting held on 05.07.2024, were circulated vide letter no. DTU/Council/BOM/65/2024/486 dated 18.07.2024. All concerned Departments/ Sections were required to take action and to submit Action Taken Report accordingly. An office letter no. F.DTU/ Orders/ BOM/ 69/ 2024/500 dated 04.09.2024 was issued to all concerned to submit Action Taken Report. The Agenda items, decisions taken and the action taken thereon by the University are as under for information of the Board:

Item No.	Agenda Item	Decision Taken	Action Taken Report
51.1	Opening remarks by the Vice Chancellor.	Noted.	Matter of record.
51.2	Confirmation of the Minutes of 50th meeting of the Board of Management held on 14.03.2024.	The Board of Management confirmed the minutes of the 50th meeting of the Board of Management held on 14.03.2024.	Matter of record.
51.3	Action taken report on the decisions taken in the 50th meeting of the Board of Management held on 14.03.2024.	The Board of Management took the above Action Taken Report of 50th meeting on record.	Matter of record.
51.4	Regarding transfer of Security Deposit from students to DTU Corpus Account.	The Board of Management considered the recommendations of Finance Committee and approved for transfer of Security Deposit from students to DTU Corpus Account.	The security deposit amount has been transferred in to the Corpus Account.
51.5	Approval of the minutes of the meeting(s) of promotion under Career Advancement Scheme (CAS) of DTU faculty members in the various department of DTU.	The Board of Management considered and approved the recommendations of the Screening/Selection Committee for promotion under Career Advancement Scheme (CAS) of DTU faculty members in various departments of DTU. Further, recommendation of Selection Committee in r/o Dr. Pushpendra Singh shall be kept remain in sealed cover as per	Office order issued vide order No. F.1/2-980/2019/Estt./2024/DTU/CAS/part file/974 dated 18.07.2024.



		Hon'ble High Court, Delhi order dated 03.06.2024 under W.P.(C) 8586/2024, C.M. No.s.35140-3514/2024.	
51.6	Engagement of Security Guards in DTU through nominated/ approved Government agencies/ PSUs.	The Board of Management considered and deferred the agenda for engagement of Security Guards in DTU through nominated/ approved Government agencies/ PSUs.	Matter was deferred.
51.7	Engagement of Manpower (Highly Skilled, Skilled, Semi-Skilled & Un-Skilled) in DTU through nominated/approved Government agencies/PSUs.	The Board of Management considered the suggestion of the Finance Committee and advised to follow GFR, 2017 for engagement of manpower (Highly Skilled, Skilled, Semi-Skilled & Un-Skilled) in DTU through outsourcing agency.	General Administration Section is advised to follow GFR, 2017 for engagement of manpower. Matter is under process.
51.8	To enhance the imprest amount from Rs. 50000/- (existing) to Rs. 1.5 Lacs (proposed) to purchase medicines and for other sundry expenditures in University Health Centre.	The Board of Management considered and approved to enhance the imprest amount from Rs. 50000/- (existing) to Rs. 1.5 Lacs (proposed) to purchase medicines and for other sundry expenditures in University Health Centre.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/502 dated 09.09.2024 has been issued to this effect.
51.9	To adopt procedure for admission in Ph.D programme as per UGC Regulations 2022.	The Board of Management considered the recommendations of the Academic Council and approved to adopt the procedure for admission in Ph.D programme as per UGC Regulations, 2022 w.e.f. AY 2024-25.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/505 dated 09.09.2024 has been issued to this effect.
51.10	Revision of R. 12.1 and 12.2 of Ph.D Ordinance, DTU as per UGC (Minimum Standards and Procedure for Award of Ph.D Degree) Regulations, 2022.	The Board of Management considered the recommendations of the Academic Council and approved for revision of R. 12.1 and R. 12.2 of Ph.D Ordinance, DTU as per UGC (Minimum Standards and Procedure for Award of Ph.D Degree) Regulations, 2022.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/503 dated 09.09.2024 has been issued to this effect.
51.11	Regarding starting of M.Tech by Research Program in DTU from AY-2024 25.	The Board of Management considered and approved the recommendations of the Academic Council for starting of M.Tech by Research Program in 11 different	Needful has been done. Brochure for the Academic Year 2024-25 for admission in M.Tech by

		disciplines from AY- 2024 25 along with its scheme and credit distribution in the emerging area of these disciplines.	Research has been issued and admissions for August 2024 session completed.
51.12	Regarding Fee of M.Tech by Research Program, DTU.	The Board of Management considered the recommendations of the Finance Committee and approved the annual fee of M.Tech by Research Program in DTU @ Rs.1,00,000/- (One Lakh).	Notification for fee of all programs has been issued vide notification No. F.DTU/ Reg/ Univ.Adm.Com./2023-24/1689 dated 03.07.2024.
51.13	Admission modalities in M.Tech. programs and revised M.Tech. Scheme & Syllabus as per National Education Policy (NEP) 2020.	The Board of Management considered the recommendations of the Academic Council and approve the admission modalities, and revised Scheme of M.Tech Programs (Full Time & Part Time) as per National Education Policy (NEP) 2020 w.e.f. AY 2024-25.	Needful has been done. Revised M.Tech. Scheme & Syllabus as per National Education Policy (NEP) 2020 is implemented.
51.14	Duration of DTU Fellowship for full time DTU Ph.D scholars.	The Board of Management considered the recommendations of the Academic Council and approved the proposal of duration of DTU Fellowship for full time DTU Ph.D scholars up to 5 years i.e. maximum (60 months). The continuation of the fellowship for 5th year shall be performance based which will be evaluated by SRC of the research scholar. The research scholar must have minimum one publication (published/ accepted) in SCI/ SCIE/ SSCI journals and presented/published work in one international conference in 04 years to continue his/her fellowship to the 5th year. However, the fellowship shall terminate on completion of Ph.D tenure or submission of Ph.D thesis, whichever is earlier. Further, the Para 2 of the NOTE above, not approved.	Notified vide notification no. 105-64/Acad-PG/ Committee/Ord.Regulations/2022/7542-47 dated 05.08.2024.
51.15	Shifting of all the MBA programs from USME to DSM, DTU and revised seat matrix.	The Board of Management considered and approved the recommendations of the Academic Council for shifting of MBA, MBA (BA) and MBA (IEV) programs from USME to DSM, DTU and the revised seat matrix.	Notice no. 105-101/Acad-PG/Reorganization/MBA/2024/7037-44 dated 26.07.2024.



51.16	In principle approval of the proposal for creation of a new Interdisciplinary Department of Geospatial Sciences and Technology in DTU.	The Board of Management considered the recommendations of the Academic Council and approved in principle for starting a new Interdisciplinary Department of Geospatial Sciences and Technology in DTU. Further, the Board advised that this new department must initially plan to start only 1-2 programs which shall be skilled based and market driven. The department shall prepare a detailed stakeholder analysis including potential employers, market survey and full justifications for starting program in Geospatial Sciences and Technology.	It is proposed to hold a brainstorming session by October end to collect feedback and suggestions from the stakeholders.
51.17	Proposal for introduction of 02-year M.Sc Program in Geospatial Sciences at Multidisciplinary Centre for Geoinformatics, DTU w.e.f. Jul/Aug 2024.	The Board of Management considered the recommendations of the Academic Council and approved in principle for starting of 02-year M.Sc program in Geospatial Sciences at Multidisciplinary Centre for Geoinformatics, DTU w.e.f. Jul/Aug 2024. However, decision on creation of additional posts shall be made only after reviewing the status of admissions in 02 consecutive batches of the proposed program.	The new M.Sc. program has been started w.e.f. 11 th September 2024 with 13 students admitted in the first course against total seats of 30. The mid-term exams have been aligned with the academic calendar for the year 2024-25.
51.18	Approval for establishment of Centre of Excellence in Disaster Risk Reduction (COEDRR) in the Department of Civil Engineering, DTU.	The Board of Management considered the recommendations of the Academic Council and approved in principle for establishment of Centre of Excellence in Disaster Risk Reduction (COEDRR) in the Department of Civil Engineering, DTU. However, department must explore possibilities of fund raising for the proposed centre from external funding agencies and other organizations involved in Structural Engineering and Disaster Management.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/504 dated 09.09.2024 has been issued to this effect.
51.19	Online Executive MBA program to be launched at USME.	The Board of Management considered the recommendations of the Academic Council and approved in principle to start Online Executive MBA program after approval of statutory regulatory body. USME shall also plan for organizing FDP/MDP for faculty	Relevant UGC and AICTE modalities have been framed. The program is likely to be launched for admission in January-February 2024-25 cycle.

		members and persons from industry and research organizations in the emerging area of management for revenue generation and to meet expenses of the department.	
51.20	Approval of Restructuring of Industrial Research & Development (IRD) office as Research and Development (R&D) office its Role, Responsibilities and Administrative Structure.	The Board of Management considered the recommendations of the Academic Council and Finance Committee, and approved the restructuring of Industrial Research & Development (IRD) office as Research and Development (R&D) office, its Role, Responsibilities and Administrative Structure as proposed. However, the Board advised to create common positions for account and store/purchase units in R&D section and corporate section in view of optimum utilization of manpower. Further, the other administrative positions of R&D section shall be at par with equivalent existing designation/ scales in the Government of NCT of Delhi.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/516 dated 09.09.2024 has been issued to this effect.
51.21	Approval of Roles, Responsibilities and Administrative Structure of Corporate Relationship office at DTU.	The Board of Management considered the recommendations of the Academic Council and Finance Committee, and approved the Roles, Responsibilities and Administrative Structure of Corporate Relationship office at DTU with minor modifications, suggested by the Finance Committee.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/517 dated 09.09.2024 has been issued to this effect.
51.22	Approval of Research & Development Schemes for Faculty.	The Board of Management considered the recommendations of the Academic Council and Finance Committee and approved the Research & Development Schemes for Young Faculty Grant, Equipment Matching Grant, Faculty Interdisciplinary Research Project, Multi Institutional Faculty Interdisciplinary Research Projects for faculty members of DTU.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/512 dated 09.09.2024 has been issued to this effect.
51.23	Approval of Policy for Corporate Social Responsibility (CSR) at DTU.	The Board of Management considered the recommendations of the Academic Council and approved the Policy for Corporate Social Responsibility (CSR) at DTU. The Board advised to adopt	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/513 dated 09.09.2024 has been issued to this effect.



		proposed administrative positions at par with equivalent positions in the Government of NCT of Delhi.	
51.24	Approval of Policy for Chair Professorship at DTU.	The Board of Management considered the recommendations of the Academic Council and approved the Policy for Chair Professorship at DTU.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/506 dated 09.09.2024 has been issued to this effect.
51.25	Approval of Policy for Technology Transfer at DTU.	The Board of Management considered the recommendations of the Academic Council and approved the Policy for Technology Transfer at DTU.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/507 dated 09.09.2024 has been issued to this effect.
51.26	Approval of revised guidelines for evaluation of B.Tech, M.Tech Major Project-II and M.Sc. Major Project.	The Board of Management considered the recommendations of the Academic Council and approved the revised guidelines for evaluation of B.Tech, M.Tech Major Project-II and M.Sc. Major Projects, subject to the relevancy of the startups with the respective discipline and fulfilment of the project requirement of the program.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/514 dated 09.09.2024 has been issued to this effect.
51.27	Approval of Mandatory Publication Requirement for Award of Ph.D Degree –Discipline of Design.	The Board of Management considered the recommendations of the Academic Council and approved the Mandatory Publication Requirement for Award of Ph.D Degree in discipline of Design, as proposed.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/508 dated 09.09.2024 has been issued to this effect.
51.28	Approval for Establishment of Centre for Community Development and Research.	The Board of Management considered the recommendations of the Academic Council and approved in principle for establishment of the Centre for Community Development and Research at DTU.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/518 dated 13.09.2024 has been issued to this effect.
51.29	Approval for creation of office of Dean (Digital Education).	The Board of Management considered the recommendations of the Academic Council and approved for creation of new office of Dean (Digital Education).	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/509 dated 09.09.2024 has been issued to this effect.
51.30	Approval for creation of Centre of Executive Education	The Board of Management considered the recommendations of the Academic Council and	Notification no. F.DTU/Council/BOM-AC/Notification/31/20




	and position of Director and Associate Director.	approved for creation of Centre of Executive Education and position of Director and Associate Director.	18/510 dated 09.09.2024 has been issued to this effect.
51.31	Approval for Establishment of Nodal Centre of Excellence in Energy Transition.	The Board of Management considered the recommendations of the Academic Council and approved in principle for Establishment of Nodal Centre of Excellence in Energy Transition.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/511 dated 09.09.2024 has been issued to this effect.
51.32	To add 10%-20% Supernumerary seats for girls in all B.Tech programs of DTU.	The Board of Management considered the recommendations of the Academic Council and approved in principle to add 10%-20% Supernumerary seats for girls in all B.Tech programs of DTU w.e.f. AY 2025 – 26.	Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/515 dated 09.09.2024 has been issued to this effect.
51.33	Engagement of Adjunct Faculty, Professor Emeritus, Honorary faculty and Visiting Faculty in the Academic Departments of the University.	The Board of Management considered and approved the recommendations of the Committee for engagement of Adjunct Faculty, Professor Emeritus, Honorary faculty and Visiting Faculty in the Academic Departments of the University. Following candidates have been selected for appointment:	The offer of appointment have been issued to all the 17 faculty members for the post of Professor Emeritus, Honorary Faculty and Visiting Faculty.
51.34	Clearing/ Closing the Probation period of the Assistant Professor(s) appointed in DTU.	The Board of Management considered and approved for Clearing/ Closing the Probation period of above mentioned 02 Assistant Professors appointed in DTU.	Office order issued vide order No. F.1/2-790/2019/Estt./DTU/1127 dated 08.08.2024.
51.35	Nomination of members for Planning Board of the University.	The Board of Management considered and nominated the following six members for the Planning Board of the University as per provision laid down in the Statues (First) of the University along with a special invitee.	Office Order No. F.DTU/ORG/Planning Board/2012/68/491 dated 01.08.2024 has been issued.
51.36	Updation and Revision of DTU House Allotment Rules.	The Board of Management considered and approved for Updation and Revision of DTU House Allotment Rules, 2015 as proposed in agenda 51.36.	Revised House Allotment Rules modified vide Notification no. F.DTU/Council/BOM-AC/Notification/31/2018/519 dated 09.09.2024.

51.37	<p>Matter for Ratification:</p> <ul style="list-style-type: none"> i. Record retention policy of digital content related to Admission Test in various programmes. ii. Extension of period of Teaching and Non-Teaching staff of DTU. iii. Extension of period of contract of Contractual faculty in DTU. iv. Extension of period of contract of Assistant Professors (on contractual basis) in DTU. v. DTU Innovation and Start-Up Policy for Faculty and Students. vi. Revision of Fee for Issue/ Attestation/ Verification of various types of certificates. vii. Probation Clearance/Closing in respect of Dr. Aditya Kaushik, Assistant Professor. 	Noted	Matter of record.
51.38	<p>Matter for Information:</p> <ul style="list-style-type: none"> i. Relieving of non-teaching staff of the University. ii. Joining of teaching staff of the University. iii. Demise of Non-Teaching Staff while in service. 	Noted.	Matter of record.
51.39	Any other item with the permission of the Chair.	No other matter	Noted.
S.A. 51.40	Revised Fee Structure for AY 2024-25.	The Board of Management approved the Fee Structure for the AY 2024-25 as notified vide notification no. F.No.DTU/Reg/Univ.AdmCom./2023-24/1689 dated 03.07.2024.	Matter of record.

S.A. 51.41	Ex-Post Facto approval for starting M.Des with specialization in 'Transportation and Service Design' and 'Lifestyle and Accessory Design' from the year 2022*23 onwards.	The Board of Management considered and accorded Ex-Post Facto approval for introducing of specialization in 'Transportation and Service Design' and 'Lifestyle and Accessory Design' M.Des program from the year 2022-23 onwards.	Matter for ratification
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The Board of Management took the above Action Taken Report of 51st meeting on record.



Agenda 52.4 : Composition of the Probation Clearance Committee for Teaching and Non-Teaching (Ministerial & Technical) Posts

It was apprised to the Board of Management that there were no standing committees existed for consideration of cases, of the employees who had completed the probation period, for confirmation/ probation clearance. Such Committee(s) for confirmation/ probation clearance used to be constituted after obtaining the approval of the Competent Authority.

Therefore, to regularize this matter, following committees are framed for Probation Clearance/ Confirmation of all classes of the DTU employees. The proposed constitution of the committees is in consonance with the model cadre Recruitment Rules of the Central Universities.

(a) For Group 'A' posts (other than Statutory posts): (For Teaching and Non-Teaching Posts)

1. Vice-Chancellor/ Pro-Vice Chancellor* - Chairperson
(*in the absence of Vice-Chancellor)
2. Head of the concerned Unit/ Department - Member
3. A representative of SC/ ST/ OBC/ Minority/ Women/ PwD, if any of candidates representing these categories is an applicant, to be nominated by the Vice-Chancellor, and if none of the above members of the Selection Committee belongs to the Category - Member
4. Registrar - Member

(b) For Group 'B' posts: Non-Teaching Posts (Ministerial & Technical)

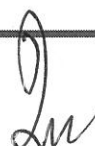
1. Pro-Vice Chancellor/ Registrar* - Chairperson
(*in the absence of Pro-Vice Chancellor)
2. Head of the concerned Unit/ Department - Member
3. A representative of SC/ ST/ OBC/ Minority/ Women/ PwD, if any of candidates representing these categories is an applicant, to be nominated by the Vice-Chancellor, and if none of the above members of the Selection Committee belongs to the Category - Member
4. Registrar/ Jt. Registrar/ Dy. Registrar - Member



(c) For Group 'C' posts: Non-Teaching Post (Ministerial & Technical)

- | | | |
|---|---|-------------|
| 1 Registrar | - | Chairperson |
| 2 Head of the concerned Unit/ Department | - | Member |
| 3. A representative of SC/ ST/ OBC/ Minority/ Women/ PwD, if any of candidates representing these categories is an applicant, to be nominated by the Vice-Chancellor, and if none of the above members of the Selection Committee belongs to the Category | | |
| | - | Member |
| 4 Joint Registrar/ Deputy Registrar | - | Member |

Decision : The Board of Management considered and approved the composition of the Probation Clearance Committees for Teaching and Non-Teaching (Ministerial & Technical) Posts of DTU.



Agenda 52.5 : Regarding Stipend and Annual Budgetary Expenditure for Ph.D. students of DTU

It was apprised to the Board that in reference to the office order F.No. DTU/Reg/Committees/2023-24/682, dated 17.05.2024, meetings of the committee to examine the matter related to the current stipend of Ph.D. students, stipend payable to Ph.D. students of Central Institutions and also to work out the annual budgetary expenditure etc. were held on 21.05.2024 and 13.06.2024 in the office of Controller of Finance with a prior circulation of the meeting notice. The Chairperson was apprised regarding the enhancement of the DTU fellowship for the Ph.D. students admitted under the DTU fellowship and its implementation. Also, the chairperson apprised that this matter was also taken up in the University Court meeting and it was discussed that the stipend should be at par with the Central Government Institutions, which may be part of the GIA.

In pursuance of the approval of 50th Board of Management meeting held on 14.03.2024 vide agenda item 50.11, the fellowship of the Ph.D. scholars was enhanced to Rs. 40,300/- w.e.f 01.01.2024 vide Academic-PG notification F.No. DTU/PhD/All Deptt/3747-52, dated: 22.04.2024.

The current stipend of Ph.D. students (no.: 450) per year (A):
 $450 \times 40300 \times 12 = \text{Rs. } 21,76,20,000/-$

The stipend payable to Ph.D. students (no.: 450) at par with Central Institutions (B): 450×46990 (including HRA 27%) $\times 12 = \text{Rs. } 25,37,46,000/-$

The difference in annual budgetary expenditure (B - A): Rs. 3,61,26,000/-

The Committee suggested that the University may initially approach DKDF for deficit funds of Rs. 3,61,26,000/- and may try to get additional funding from the government in the GIA of DTU.

As and when AICTE/ UGC/ any other Govt. agency enhances the fellowship of the Ph.D. students, this enhancement will also be a part of the GIA.

The matter was discussed in the 34th meeting of Finance Committee held on 02.07.2024. The Finance Committee recommended the Agenda to the Board of Management for its approval and suggested for taking approval of Finance Committee and Board of Management for every such future enhancement of fellowship.

Decision : The Board of Management considered and approved the recommendations of Finance Committee regarding deficit funding from DKDF for 01 year and subsequently through Annual Budgetary Expenditure/GIA for enhancement of Ph.D. fellowship amount to that of Centrally Funded Institutions for Ph.D. students in DTU with following stipulations:

1. It is explicitly mentioned that the deficit funding will be requisitioned from DKDF.
2. Funding from DKDF will be initially for one year only and will not be perpetual.
3. Expenditure after one year on this account, may be provisioned from additional budgetary provisions from RE/ GIA/ UGF.



Agenda 52.6 : Concept Note for School of Interdisciplinary Learning and Research (SILR) at DTU

It was submitted to the Board of Management that one of the key features of NEP-2020 is to encourage inter-disciplinary, trans-disciplinary and multi-disciplinary Learning. In this regard, School of Interdisciplinary Learning and Research is planned to be established at DTU that would house departments and centres to offer academic programs, undertake research activities, create and disseminate knowledge in interdisciplinary studies. In this regard, a committee was constituted comprising of the following members:

Prof. A. Trivedi, CED	Chairperson
Prof. Vishal Verma, EED	Member
Prof. V.K. Minocha, CED	Member
Prof. Girish Kumar, MED	Member
Prof. Roli Purwar, ACD	Member
Prof. Anil Kumar, MED	Member
Dr. Yashna Sharma, ECED	Member
Prof. Ruchika Malhotra, SED	Member Secretary

The Committee invited additional invitees (Dean UG, PG, IRD, AA, IA and IIF CEO) as and when required. The Committee proposed the Concept Note for the School to provide the background, context and need, which highlights the vision and mission of DTU in particular and NEP-2020 in general as vision and mission; scope and objectives; proposed departments and centres; academic programs and planned research activities; integration with existing mono-disciplinary departments, IIF and planned Research Park at the Narela Campus.

The Concept Note for SILR at DTU is placed as ***Annexure at pages 01 to 15.***

Decision : The Board of Management considered and in principle approved the Concept Note for School of Interdisciplinary Learning and Research (SILR) at DTU with following stipulations:

- 1. Budgetary provisions may be worked out & placed before Finance Committee for consideration.**
- 2. Implementation in phased manner.**
- 3. Source of funding to centre must be elaborated.**
- 4. Financial proposal may be placed before Finance Committee & Board of Management.**



Agenda 52.7 : Approval of the Minutes of the meeting(s) for Career Advancement under Career Advancement Scheme (CAS) of DTU faculty in the various departments of DTU

It was apprised to the Board that meeting(s) for Career Advancement under Career Advancement Scheme (CAS) from Assistant Professor Level-10 (**Stage-1**) to Assistant Professor Level-11 (**Stage-2**) & Assistant Professor Level-11 (**Stage-2**) to Assistant Professor Level-12 (**Stage-3**) and Assistant Professor Level-12 (**Stage-3**) to Associate Professor Level-13A (**Stage-4**) and Associate Professor Level-13A (**Stage-4**) to Professor Level-14 (**Stage-5**) were held on **20.08.2024, 21.08.2024, 22.08.2024 & 23.08.2024 respectively**. The department wise schedule of the CAS meeting(s) was as under:

S.No.	Name of Department	No. of Candidate	Stage	TIME	DATE
1.	Applied Physics	01	Stage 1 to 2	10.00 am	20.08.2024
		06	Stage 3 to 4		
2.	Applied Chemistry	03	Stage 3 to 4	2.00 pm	20.08.2024
3.	Applied Maths	03	Stage 1 to 2	3.30 pm	
		02	Stage 3 to 4		
4.	Biotechnology	02	Stage 3 to 4	10.00 am	21.08.2024
5.	Civil Engg.	01	Stage 1 to 2	11.00 am	
6.	Environmental Engg.	01	Stage 1 to 2		
		02	Stage 3 to 4		
7.	Electrical Engg.	02	Stage 1 to 2	2.00 pm	
		01	Stage 3 to 4		
8.	Economics (USME)	04	Stage 1 to 2	3.00 pm	
9.	Delhi School of management	06	Stage 1 to 2	10.00 am	22.08.2024
		02	Stage 3 to 4		
10.	Management - USME	06	Stage 1 to 2		
11.	Mechanical Engg.	03	Stage 3 to 4	2.00 pm	
12.	Humanities	01	Stage 2 to 3	3.30 pm	
		01	Stage 4 to 5		
13.	Electronics & Comm. Engg.	02	Stage 1 to 2	10.00 am	23.08.2024
		01	Stage 3 to 4		
14.	Design	01	Stage 1 to 2	12.30 pm	
15.	Software Engg.	03	Stage 1 to 2	2.00 pm	
		02	Stage 3 to 4		
16.	Information Technology	01	Stage 1 to 2	3.00 pm	
		01	Stage 3 to 4		
17.	Computer Science & Engg.	03	Stage 1 to 2	4.00 pm	

Further, the Minutes of the Screening/ Selection Committees for the Career Advancement under Career Advancement Scheme (CAS) from Assistant Professor Level-10 (**Stage-1**) to Assistant Professor Level-11 (**Stage-2**), Assistant Professor Level-11 (**Stage-2**) to Assistant Professor Level-12 (**Stage-3**), Assistant Professor Level-12 (**Stage-3**) to Associate Professor Level-13A (**Stage-4**) and Associate Professor Level-13A (**Stage-4**) to Professor Level-14 (**Stage-5**) in the various Departments were kept under 15 sealed envelopes as per detail below:

Sr. No. of Envelopes	Name of Department	Date of CAS Interviews
1.	Applied Physics	20.08.2024
2.	Applied Chemistry	
3.	Applied Maths	
4.	Biotechnology	21.08.2024
5.	Civil Engg.	
	Environmental Engg.	
6.	Electrical Engg.	
7.	Economics (USME)	22.08.2024
8.	Delhi School of management	
	Management (USME)	
9.	Mechanical Engg.	23.08.2024
10.	Humanities	
11.	Electronics & Comm.Engg.	
12.	Design	
13.	Software Engg.	
14.	Information Technology	
15.	Computer Science & Engg.	

The Board was requested to permit to open the sealed envelopes and consider & approve the Minutes of the Screening/ Selection Committee (CAS) for promotion of Assistant Professor Level-10 (**Stage-1**) to Assistant Professor Level-11 (**Stage-2**), Assistant Professor Level-11 (**Stage-2**) to Assistant Professor Level-12 (**Stage-3**), Assistant Professor Level-12 (**Stage-3**) to Associate Professor Level-13A (**Stage-4**) and Associate Professor Level-13A (**Stage-4**) to Professor Level-14 (**Stage-5**).

The sealed envelopes were opened during the Board meeting.

Decision : The Board of Management considered and approved the minutes of the Screening/ Selection Committees for career advancement of faculty members of DTU under Career Advancement Scheme as per UGC/AICTE Regulations. Details of the promoted faculty members are as under:

S. No.	Name of Faculty	Department	Promoted to	Date of Career Advancement
1.	Sh. Yogender Kumar Meena	Applied Physics	Assistant Professor (Stage-2) Level-11	10.02.2023
2.	Dr. M. Jayasimhadri	Applied Physics	Associate Professor (Stage-4) Level-13A	20.07.2022
3.	Dr. Amrish Kumar Panwar	Applied Physics	Associate Professor (Stage-4) Level-13A	02.08.2022
4.	Dr. Ajeet Kumar	Applied Physics	Associate Professor (Stage-4) Level-13A	21.07.2022
5.	Dr. Mohan Singh Mehata	Applied Physics	Associate Professor (Stage-4) Level-13A	06.07.2022
6.	Dr. Yogita Kalra	Applied Physics	Associate Professor (Stage-4) Level-13A	02.07.2022
7.	Dr. Pawan Kumar Tyagi	Applied Physics	Associate Professor (Stage-4) Level-13A	12.07.2022
8.	Dr. Deenan Santhiya	Applied Chemistry	Associate Professor (Stage-4) Level-13A	28.07.2022
9.	Dr. Raminder Kaur	Applied Chemistry	Associate Professor (Stage-4) Level-13A	28.10.2022
10.	Dr. Richa Srivastava	Applied Chemistry	Associate Professor (Stage-4) Level-13A	02.07.2022
11.	Sh. Rohit Kumar	Applied Mathematics	Assistant Professor (Stage-2) Level-11	10.02.2023
12.	Dr. Anshul Arora	Applied Mathematics	Assistant Professor (Stage-2) Level-11	07.09.2022
13.	Dr. Dharendra Kumar	Applied Mathematics	Assistant Professor (Stage-2) Level-11	31.08.2022
14.	Dr. Neelam	Applied Mathematics	Associate Professor (Stage-4) Level-13A	01.02.2023
15.	Dr. Vivek Kumar Aggarwal	Applied Mathematics	Associate Professor (Stage-4) Level-13A	09.11.2022
16.	Dr. Asmita Das	Biotechnology	Associate Professor (Stage-4) Level-13A	31.08.2022
17.	Dr. Navneeta Bharadvaja	Biotechnology	Associate Professor (Stage-4) Level-13A	27.07.2022
18.	Dr. Geeta	Environmental Engineering	Associate Professor (Stage-4) Level-13A	05.11.2022
19.	Dr. Rajiv Kumar Mishra	Environmental Engineering	Associate Professor (Stage-4) Level-13A	15.04.2023
20.	Sh. Gaur Anunay Ashok Kumar	Environmental Engineering	Assistant Professor (Stage-2) Level-11	05.07.2021
21.	Sh. Hrishikesh Dubey	Civil Engineering	Assistant Professor (Stage-2) Level-11	18.07.2021
22.	Dr. Garima	Electrical Engineering	Associate Professor (Stage-4) Level-13A	02.07.2023

23.	Dr. Ankita Arora	Electrical Engineering	Assistant Professor (Stage-2) Level-11	21.12.2020
24.	Dr. Mayank Kumar	Electrical Engineering	Assistant Professor (Stage-2) Level-11	27.01.2024
25.	Ms. Aakansha Kaushik	USME (Economics)	Assistant Professor (Stage-2) Level-11	26.12.2022
26.	Dr. Ratnam Mishra	USME (Economics)	Assistant Professor (Stage-2) Level-11	17.01.2022
27.	Dr. Virender Kumar	USME (Economics)	Assistant Professor (Stage-2) Level-11	27.12.2022
28.	Sh. Punit Kumar Arora	USME (Economics)	Assistant Professor (Stage-2) Level-11	28.12.2023
29.	Ms. Priya Malhotra	USME (Management)	Assistant Professor (Stage-2) Level-11	26.12.2021
30.	Sh. Anurag Chaturvedi	USME (Management)	Assistant Professor (Stage-2) Level-11	22.12.2021
31.	Dr. Deepti Aggarwal	USME (Management)	Assistant Professor (Stage-2) Level-11	05.09.2022
32.	Dr. Kusum Lata	USME (Management)	Assistant Professor (Stage-2) Level-11	06.09.2022
33.	Ms. Harleen Kaur	USME (Management)	Assistant Professor (Stage-2) Level-11	26.12.2021
34.	Ms. Varsha Sehgal	USME (Management)	Assistant Professor (Stage-2) Level-11	27.12.2021
35.	Dr. Shikha N. Khera	DSM	Associate Professor (Stage-4) Level-13A	02.07.2022
36.	Dr. Vikas Gupta	DSM	Associate Professor (Stage-4) Level-13A	02.12.2022
37.	Sh. Mohit Beniwal	DSM	Assistant Professor (Stage-2) Level-11	12.02.2022
38.	Dr. Deepshree	DSM	Assistant Professor (Stage-2) Level-11	08.01.2022
39.	Dr. Chandan Sharma	DSM	Assistant Professor (Stage-2) Level-11	16.02.2022
40.	Dr. Yashdeep Singh	DSM	Assistant Professor (Stage-2) Level-11	09.02.2022
41.	Dr. Deepali Malhotra	DSM	Assistant Professor (Stage-2) Level-11	27.12.2021
42.	Sh. Dhiraj Kumar Pal	DSM	Assistant Professor (Stage-2) Level-11	16.03.2022
43.	Dr. Sushila Rani	Mechanical Engineering	Associate Professor (Stage-4) Level-13A	29.04.2023
44.	Dr. Paras Kumar	Mechanical Engineering	Associate Professor (Stage-4) Level-13A	23.07.2022
45.	Dr. Raghvendra Gautam	Mechanical Engineering	Associate Professor (Stage-4) Level-13A	16.07.2022
46.	Dr. Rajiv Ranjan Dwivedi	Humanities	Professor (Stage-5) Level-14	01.11.2021

47.	Ms. Parnita Sinha	Humanities	Assistant Professor (Stage-3) Level-12	22.04.2021
48.	Dr. Sudipta Majumdar	ECE	Associate Professor(Stage-4) Level-13A	02.07.2022
49.	Dr. Kriti Suneja	ECE	Assistant Professor (Stage-2) Level-11	04.10.2021
50.	Sh. Anurag Chauhan	ECE	Assistant Professor (Stage-2) Level-11	21.12.2020
51.	Dr. Ravindra Singh	Design	Assistant Professor (Stage-2) Level-11	01.11.2022
52.	Dr. Abhilasha Sharma	Software Engineering	Associate Professor(Stage-4) Level-13A	29.11.2022
53.	Dr. Divyasikha Sethia	Software Engineering	Associate Professor(Stage-4) Level-13A	11.08.2022
54.	Sh. Rahul	Software Engineering	Assistant Professor (Stage-2) Level-11	14.06.2021
55.	Dr. Sonika Dahiya	Software Engineering	Assistant Professor (Stage-2) Level-11	07.12.2020
56.	Dr. Sanjay Patidar	Software Engineering	Assistant Professor (Stage-2) Level-11	06.12.2020
57.	Dr. Ritu Agarwal	I.T.	Associate Professor(Stage-4) Level-13A	04.08.2023
58.	Dr. Priyanka Meel	I.T.	Assistant Professor (Stage-2) Level-11	01.11.2020
59.	Ms. Minni Jain	CSE	Assistant Professor (Stage-2) Level-11	19.10.2020
60.	Sh. Nipun Bansal	CSE	Assistant Professor (Stage-2) Level-11	18.10.2020
61.	Dr. Sanjay Kumar	CSE	Assistant Professor (Stage-2) Level-11	22.11.2020



Agenda 52.8 : Approval of Promotion of eligible Non-Teaching Officials

The Board of Management was apprised that the University has notified the Departmental Promotion Committees for Non-Teaching (Ministerial and Technical) posts vide Notification No.F.DTU/ Council/ BOM-AC/ Notification/ 31/ 2018/ 430 dated 02.01.2024 with the approval of the Board of Management in its 49th meeting held on 06.12.2023.

The Board was further apprised that the Departmental Promotion Committee (DPC) were constituted in accordance to the notification dated 02.01.2024 vide Office Order No. F.1/2-708/Estt./2018/DTU/669 dated 18.06.2024. The Committee met on 29.08.2024 to consider the cases of promotion of eligible Non-Teaching officials of Delhi Technological University. The Minutes of the Departmental Promotion Committee (DPC) held on 29.08.2024 (in original) for consideration of promotion of the eligible candidates duly signed by the members of the Committee were kept under sealed cover and were tabled.

The sealed envelopes were opened during the Board meeting.

Decision : The Board of Management considered and approved the Minutes of the Departmental Promotion Committee (DPC) held on 29.08.2024 for promotion of eligible Non-teaching staff. Details are as under:

S. No.	Name	Category	Promoted post & Pay Scale
1.	Sh. Naveen Kumar	OBC	Section Officer, Level- 8 under 7 th CPC
2.	Sh. Anjani Kumar	UR	Section Officer, Level- 8 under 7 th CPC
3.	Sh. Pawan Sehrawat	OBC	Senior Office Assistant, Level- 6 under 7 th CPC
4.	Sh. Deepak	SC	Steno Grade II, Level- 6 under 7 th CPC
5.	Sh. Ajit	SC	Steno Grade II, Level- 6 under 7 th CPC
6.	Sh. Anuj Kumar	OBC	Steno Grade II, Level- 6 under 7 th CPC
7.	Sh. Amit Sharma	OBC	Office Assistant, Level- 4 under 7 th CPC
8.	Sh. Kamal Kishor	UR	Office Assistant, Level- 4 under 7 th CPC

The Board discussed the date of effectiveness of the promotions and agreed for promotion w.e.f. the date of joining with all financial benefits.

Agenda 52.9 : Approval of Appointment on Compassionate Ground in DTU

The Board of Management was apprised that the University has notified the Procedure, Policy and Criterion for appointment on Compassionate Ground in DTU vide notification No. F.1/2-887/2023/Estt. /DTU/414 dated 15.05.2024 with the approval of the Board of Management in its 50th meeting held on 14.03.2024.

The Board was further apprised that a Screening Committee was constituted to examine the cases of compassionate appointment. The Committee met on 23.07.2024, to examine all the seven cases received for appointment on compassionate ground in accordance with the Procedure, Policy and Criterion for appointment on Compassionate Ground as notified by the University vide notification No. F.1/2-887/2023/Estt. /DTU/414 dated 15.05.2024 and in the light of the O.M. No. F. 16/(60)/2001/S-II/Vol.III/643-51 dated 21.03.2023 issued from Services Department, Govt. of NCT of Delhi.

Thereafter, in accordance with the notification dated 15.05.2024, a Committee under chairmanship of the Hon'ble Vice Chancellor was constituted vide Office Order No. F.1/2-281/77-Estt./812 dated 01.07.2024 to examine the recommendations of the Screening Committee for consideration and recommendation for appointment on compassionate ground. The Committee met on 03.09.2024 and examined the recommendations of the Screening Committee. The Minutes of the meeting held on 03.09.2024 along with the details, Minutes of the Screening Committee held on 23.07.2024 duly signed by the members of the Committee were kept under sealed cover and tabled before the Board.

The sealed envelope was opened during the Board meeting.

Decision : The Board of Management considered and approved the minutes of the Screening Committee meeting dated 03.09.2024 for appointment of following person on compassionate ground:

S. No.	Name	Date of Birth	Post offered
1.	Sh. Sumit S/o Late Hanuman Singh, Ex-Chowkidar who expired on 20.01.2015	11.01.2000	Multi-Tasking Staff (MTS), Level- 1 under 7 th CPC



Agenda 52.10 : Approval for Enhancement of Imprest Amount and Financial Powers to Head of the Departments of DTU

Following was submitted to the Board of Management –

- (a) Amended GFR 2017 issued vide GOI Ministry of Finance OM No. F.1/ 3/ 2024-PPO dated 10.07.2024 has doubled the ceilings for procurement of goods and services under most of the GFR Rules.
- (b) Suggestions have been received during NBA/ NAAC exit meetings for improving of Lab infrastructure maintenance.
- (c) Requests have been received from students for improving maintenance of Labs and other departmental infrastructure etc.

It was submitted that the current Imprest delegated to various Heads of the Departments is pegged at Rs 20,000/- . This, coupled with the time required for post audit and recoup of the Imprest which extends upto 2-3 months at time, leaves very little leeway with various HoDs of the DTU to make any significant effort towards better upkeep of lab and office infrastructure. Further, it was submitted that amended GFR 2017 has doubled the ceilings for procurement of goods and repairs under most of the GFR Rules. Keeping in view, various requirements at the Departmental level, it was proposed to **Enhance Imprest Powers of various Heads of the Department of DTU to Rs 50,000/-** at any one time.

It was also submitted that most of the procurements at DTU often gets delayed thereby adversely affecting the maintenance and upkeep of the lab office infrastructure of the Department. Keeping in view the reasons mentioned at Para 1 above, following points were recommended –

- (i) **Administrative Approval (A/A) powers up to Rs 2,50,000/- be delegated to all the Heads of the Department of DTU.** They may be permitted to issue any single A/A up to the ceiling of delegated A/A powers.
- (ii) They may be permitted to accord A/A sanction for procurement of Goods and Services **under Rules 149, 154 and 155 of the GFR** for any requirements in lab and office of the Department.
- (iii) After completing all the formalities as per the GFR, the **file be submitted to Registrar for audit and expenditure sanction (E/S) before placing the supply/work order.**

Decision : The Board of Management considered and approved the proposal for Enhancement of Imprest Amount from Rs. 20,000/- to Rs. 50,000/- to all Heads of the Departments of DTU. All purchases to be made as per codal formalities as per DTU and GFR Rules as amended from time to time.



Agenda 52.11 : Providing Laptops in the office of HoDs and Branch Incharges of the University

The Board of Management was apprised that there has been a significant increase in online activities such as attending online meetings, presentations, in recent days. To facilitate these activities and smooth functioning of academic and administrative responsibilities, it is required to provide a laptop to each HoDs and Branch Incharges of the University.

Therefore, the Board was requested to accord approval for procurement of Laptops for different academic and administrative Departments of the University.

Decision : The Board of Management considered and approved for providing Laptops with following conditions:

- 1. DTU will centrally procure and issue the laptops.**
- 2. One laptop each allowed in office of the Heads of Departments.**
- 3. Government guidelines for officers, other than the HoD's, be followed.**



Agenda 52.12 : Approval of guidelines and other modalities for implementation of Central Civil Services (Implementation of National Pension System) Rules-2021 and Central Civil Services (Payment of Gratuity under National Pension System) Rules-2021 for the DTU Employees.

It was apprised to the Board that in the 48th Meeting of Board of Management held on 18.08.2022 vide agenda item no. 48.18, the Board has considered and recommended to send the both rules i.e. CCS (Implementation of NPS Rules) 2021 and CCS (Payment of Gratuity under NPS) Rules 2021, endorsement proposals to Finance Department, Government of NCT of Delhi through Department of Training & Technical Education for necessary approval to implement these notifications for the employees of DTU.

Accordingly, the proposal was sent to the Finance Department, Government of NCT of Delhi through Department of Training & Technical Education. The Finance Department, Government of NCT of Delhi has communicated that "the proposal has been examined in FD and it is stated that the department should consider the proposal in light of the facts that NPS has already been implemented in DTU with the concurrence of FD."

Thereafter, a committee was constituted with the approval of Hon'ble Vice Chancellor vide order no. F.260/PEN/NPS-DTU/2022/832-836 dated 06.05.2024 under the Chairmanship of Prof. Nirendra Dev, Controller of Finance, DTU regarding framing of guidelines and workout other modalities related to implementation of Central Civil Services (Implementation of National Pension System) Rules-2021 and Central Civil Services (Payment of Gratuity under National Pension System) Rules-2021 for the DTU Employees.

The Committee met on 25.06.2024 and after detailed deliberations, recommended the following:

- (i) **The Central Civil Services (Implementation of National Pension System) Rules, 2021** notification dated 30th March 2021 by the Department of Pension and Pensioners' Welfare which was notified/circulated by the Finance (Administration Division) Department, Govt. of NCT of Delhi vide F.No.31/Fin./Estb.III/2017/DS-IV/532 dated 7/7/2021 may be implemented at DTU in toto.
- (ii) DTU has already created a corpus fund for DTU Employees under the head **"Retirement Benefits to DTU employees covered under National Pension Scheme"** for retirement and gratuity provisions. As such, a separate sub-head be created under the **Retirement Benefits to DTU employees covered under National Pension Scheme** and sufficient fund may be allocated after making assessment of requirement of fund for disbursement of family pension.



(iii) Disbursement of family pension will be made through DTU Accounts on monthly basis in accordance with the provision of the Central Civil Services (Pension) Rules, 1972 now 2021.

(iv) With regard to one case of default option i.e. case of Late Dr. Vikas Rastogi, Ex- Professor Department of Mechanical Engineering, DTU may take up the issue with NSDL to transfer the corpus of NPS of Late Dr. Vikas Rastogi to DTU. On receipt of corpus from NSDL, the employee subscription along with interest thereon may be disbursed to the beneficiary as per rule and the employer contribution along with interest thereon may be transferred to the DTU account "**Retirement Benefits to DTU employees covered under National Pension Scheme**". After making necessary adjustment, the family pension to the eligible member of the family may be disbursed in accordance with the provision of the Central Civil Services (Pension) Rules, 1972 now 2021.

The detailed minutes of the committee duly signed by the members is placed in **Annexure at pages 16 to 18**.

Decision : The Board of Management considered and approved the guidelines and other modalities for implementation of Central Civil Services (Implementation of National Pension System) Rules-2021 and Central Civil Services (Payment of Gratuity under National Pension System) Rules-2021 for the DTU Employees, with the provision that the disbursement of family pension as per CCS-NPS Rules, 2021 and CCS-Payment of gratuity under NPS Rules, 2021 shall be made from the "DTU Employee Retirement Benefit Fund Account" of the University.

Agenda 52.13 : Approval of Engagement of Assistant Programmer and Junior Technical Assistant through Outsourcing agency for Laboratory

It was submitted to the Board of Management that since its establishment in 2009, the Delhi Technological University has significantly expanded by creating numerous new departments, research centres, and laboratories, leading to an increase in student enrolment from approximately 3,500 in 2009 to over 15,000 today. Currently, there are 87 technical positions (including Foreman, Draughtsman, Senior Mechanic, and Junior Mechanic) vacant across various laboratories of the departments. While regular recruitment processes for these technical personnel will take time, there is an urgent need to address this shortfall. To meet the immediate requirement, it is proposed to temporarily engage at least 70 Technical Assistants and 01 Assistant Programmer through an outsourcing agency, on a consolidated pay basis or at minimum government wages.

The Financial implication as a result of engagement of 70 Junior Technical Assistant and 01 Assistant Programmer through outsourcing agency on minimum wages will be as under: -

S. No.	Post	Wages	PF (Rs. 15000 @ 13%)	Minimum Service Charges @ 3.85%	GST @18%	Total (In Rs.)	No. of Post	Grand Total (In Rs.)
1	Assistant Programmer	35000		1347.5	6300	42647.5	1	42647.5
2	Junior Technical Assistant	23082	1950	963.732	4505.76	30501.5	70	2135104
	Total						71	2177752

*Details in **Annexure at page 19.**

The Total Financial implication will be about Rs. 21,77,752/- (Rs. Twenty One Lakh Seventy Seven Thousand Seven Hundred Fifty Two Only) per month, so it will be Rs. 21,77,752/- x 6= Rs. 1,30,66,512/- (One Crore Thirty Lakh Sixty-Six Thousands Five Hundred Twelve Only) per six Month for engagement of additional 70 Junior Technical Assistant and 01 Assistant Programmer through outsourcing agency.

Decision : The Board of Management considered and approved the engagement of Assistant Programmer and Junior Technical Assistant through Outsourcing agency for Laboratory with following conditions:

- 1. Agency be hired through GEM portal.**
- 2. Initially for 06 months only.**
- 3. Efforts be made for regular appointments against sanctioned vacant posts.**

Agenda 52.14 : Confirmation of faculty members at the post of Assistant Professor (s) after completion/clearance of probation period

The Board was apprised that the following 02 faculty members have completed their probation period and their probation period were cleared/ closed with the approval of the Board of Management vide **agenda item No. 51.34 in the 51st meeting held on 05.07.2024**. Accordingly, an office order No. F.1/2-790/2019/ Estt./ DTU/ 1127 dated 08.08.2024 was issued. The details are under:-

**ASSISTANT PROFESSOR
(15600-39100) AGP RS. 6000/-**

S.NO.	FACULTY NAME	DISCIPLINE	PRESENT DESIGNATION	D.O.J	DATE OF PROBATION CLEARANCE
1.	2.	3.	4.	5.	6.
1.	Dr. Deshraj Meena	Applied Physics	Assistant Professor	10.02.2017	09.02.2018
2.	Dr. Harikesh	Electronics & Communication Engg.	Assistant Professor	24.12.2020	23.12.2021

The above mentioned faculty members have been appointed against the sanctioned posts duly sanctioned by the Govt. of NCT of Delhi.

As per the O.M No. 28020/3/30 18-Estt(C) dated 11.03.2019 issued by Government of India, Ministry of Personnel, PG & Pensions Department of Personnel & Training, **Confirmation** is de-linked from the availability of permanent vacancy in the grade. In other words, an officer who has successfully completed the probation, as prescribed under relevant rules, may be considered for confirmation. Consequent upon the above decision of delinking confirmation from the availability of permanent posts, it emerges that confirmation will be done only once in the service of an officer which will be in the entry grade post/ service/ cadre provided further confirmation shall be necessary when there is fresh entry subsequently in any other post/ service/ cadre by way of direct recruitment of otherwise. **A specific order of confirmation should be issued when the case is cleared from all angles.**

Decision : The Board of Management considered and confirmed the above mentioned faculty members appointed in DTU w.e.f. the date of clearance of probation as indicated against each.



Agenda 52.15 : Confirmation of faculty members at the post of Associate Professors and Assistant Professors after completion/ clearance of probation period

The Board was apprised that the following 47 faculty members have completed their probation period and their probation has been cleared/ closed with the approval of the Board of Management vide agenda item No.50.24 in the 50th meeting and agenda item No. 51.34 in the 51st meeting. Accordingly, an office order No. F.1/ 2-790/ 2019/ Estt./ DTU/ 149 dated 22.04.2024 was. The details are under:-

**ASSOCIATE PROFESSOR
(37,400-67,000) AGP Rs. 9000/-**

S.NO	FACULTY NAME	DISCIPLINE	PRESENT DESIGNATION	D.O.J	DATE OF PROBATION CLEARANCE
1.	2.	3.	4.	5.	6.
1.	Dr. Nidhi Maheshwari	USME	Associate Professor	16.09.2020	15.09.2021
2.	Dr. Saurabh Agrawal	DSM	Associate Professor	31.08.2020	30.08.2021
3.	Dr. Archana Singh	DSM	Associate Professor	31.08.2020	30.08.2021
4.	Dr. Virender Ranga	IT	Associate Professor	26.10.2021	25.10.2022

**ASSISTANT PROFESSOR
(15600-39100) AGP RS. 6000/-**

S.NO.	FACULTY NAME	DISCIPLINE	PRESENT DESIGNATION	D.O.J	DATE OF PROBATION CLEARANCE
1.	2.	3.	4.	5.	6.
1.	Sh. Abhishek Chaudhary	Electrical engg.	Assistant Professor	24.01.2020	23.01.2021
2.	Dr. Prakash Chittora	Electrical engg.	Assistant Professor	24.01.2020	23.01.2021
3.	Dr. Shatakshi	Electrical engg.	Assistant Professor	24.01.2020	23.01.2021
4.	Ms. Rinchin W. Mosobi*	Electrical engg.	Assistant Professor	24.01.2020	23.01.2021
5.	Sh. Shreyansh Upadhyaya	Electrical engg.	Assistant Professor	24.01.2020	23.01.2021
6.	Dr. Mayank Kumar	Electrical engg.	Assistant Professor	27.01.2020	26.01.2021
7.	Sh. Krishna Dutt	Electrical engg.	Assistant Professor	27.01.2020	26.01.2021
8.	Ms. Anupama	Electrical engg.	Assistant Professor	27.01.2020	26.01.2021

S.NO.	FACULTY NAME	DISCIPLINE	PRESENT DESIGNATION	D.O.J	DATE OF PROBATION CLEARANCE
9.	Sh. Gaurav Kaushik	Electrical engg.	Assistant Professor	27.01.2020	26.01.2021
10.	Dr. Chaudhry Indra Kumar	Electrical engg.	Assistant Professor	30.01.2020	29.01.2021
11.	Sh. Rohan Pillai	Electrical engg.	Assistant Professor	30.01.2020	29.01.2021
12.	Dr. Vanjari Venkata Ramana	Electrical engg.	Assistant Professor	08.06.2020	07.06.2021
13.	Dr. Rajesh Kumar*	Electrical engg.	Assistant Professor	23.06.2020	22.06.2021
14.	Sh. Pankaj Dahiya	ECE	Assistant Professor	29.06.2020	28.06.2021
15.	Sh. Sumit Kumar Khandelwal	ECE	Assistant Professor	29.06.2020	28.06.2021
16.	Dr. Rohit Kumar	ECE	Assistant Professor	01.07.2020	30.06.2021
17.	Sh. Sachin Dhariwal	ECE	Assistant Professor	01.07.2020	30.06.2021
18.	Sh. Rahul Thakur	ECE	Assistant Professor	02.07.2020	01.07.2021
19.	Sh. Akshay Mann	ECE	Assistant Professor	02.07.2020	01.07.2021
20.	Sh. Lokesh Gautam	ECE	Assistant Professor	02.07.2020	01.07.2021
21.	Dr. Anukul Pandey	ECE	Assistant Professor	06.07.2020	05.07.2021
22.	Dr. Sachin Taran	ECE	Assistant Professor	06.07.2020	05.07.2021
23.	Dr. Sumit Kale	ECE	Assistant Professor	06.07.2020	05.07.2021
24.	Dr. Chhavi Dhiman	ECE	Assistant Professor	13.07.2020	12.07.2021
25.	Ms. Lavi Tanwar	ECE	Assistant Professor	13.07.2020	12.07.2021
26.	Dr. Sonam Rewari	ECE	Assistant Professor	14.07.2020	13.07.2021
27.	Dr. Manjeet Kumar	ECE	Assistant Professor	30.07.2020	29.07.2021
28.	Sh. Varun Sangwan	ECE	Assistant Professor	06.08.2020	05.08.2021
29.	Sh. M.Ganesh	ECE	Assistant Professor	04.09.2020	03.09.2021
30.	Dr. Deepika Sipal	ECE	Assistant Professor	29.09.2020	28.09.2021

31.	Sh. Rahul Gupta	IT	Assistant Professor	04.12.2020	03.12.2021
32.	Ms. Bindu Verma	IT	Assistant Professor	23.12.2020	22.12.2021
33.	Ms. Varsha Sisaudia	IT	Assistant Professor	24.12.2020	23.12.2021
34.	Ms. Shweta Meena	SE	Assistant Professor	04.12.2020	03.12.2021
35.	Ms. Priya Singh	SE	Assistant Professor	06.04.2021	05.04.2022
36.	Ms. Gull Kaur	CSE	Assistant Professor	01.12.2020	30.11.2021
37.	Ms. Anukriti Kaushal	CSE	Assistant Professor	07.12.2020	06.12.2021
38.	Dr. Ashish Girdhar*	CSE	Assistant Professor	07.12.2020	06.12.2021
39.	Ms. Garima Chhikara	CSE	Assistant Professor	04.12.2020	03.12.2021
40.	Dr. Rajeev Kumar	CSE	Assistant Professor	11.12.2020	10.12.2021
41.	Sh. Kavinder Singh	CSE	Assistant Professor	11.12.2020	10.12.2021
42.	Dr.. Anurag Goel	CSE	Assistant Professor	18.12.2020	17.12.2021
43.	Dr. Pawan Singh Mehra	CSE	Assistant Professor	24.12.2020	23.12.2021

The above mentioned faculty members had been appointed against the sanctioned posts duly sanctioned by the Govt. of NCT of Delhi.

As per the O.M No. 28020/3/30 18-Estt(C) dated 11.03.2019 issued by Government of India, Ministry of Personnel, PG & Pensions Department of Personnel & Training, Confirmation is de-linked from the availability of permanent vacancy in the grade. In other words, an officer who has successfully completed the probation, as prescribed under relevant rules, may be considered for confirmation. Consequent upon the above decision of delinking confirmation from the availability of permanent posts, it emerges that confirmation will be done only one in the service of an officer which will be in the entry grade post/service/cadre provided further confirmation shall be necessary when there is fresh entry subsequently in any other post/service/cadre by way of direct recruitment of otherwise. **A specific order of confirmation should be issued when the case is cleared from all angles.**

Decision : The Board of Management considered and confirmed the above mentioned 43 faculty members appointed in DTU w.e.f. the date of clearance of probation as indicated against each.

Agenda 52.16 : Regarding Engagement of Distinguished International Faculty Prof. Kaushik Roy (Purdue University, USA) and Prof. Jamal Deen (McMaster University, Canada) as Adjunct Faculty in the Vinod Dham Centre of Excellence for Semiconductors and Microelectronics (VDCoE4SM)

It was submitted to the Board of Management that as the world continues to reel from a dearth of semiconductors, it has become extremely vital to secure supply chains from geopolitical risks and natural disasters. To build resilience in the future, it will be important to identify and mitigate potential disruptions to the semiconductor industry. More broadly, there is a pressing need to look beyond microchips and anticipate threat factors for the electronics industry and other allied sectors.

Hence, Delhi Technological University has established a VDCoE4SM in order to support Government of India's vision to build a vibrant Semiconductor and Display Ecosystem enabling India's emergence as a global hub for electronics manufacturing and design. The Centre is in line with the India Semiconductor Mission to deal with the global shortage of semiconductor chips and hence, will help in developing a semiconductor and display eco-system for transformation from a wafer to chips to start-ups.

To make this centre well recognized and one of the best in the world, we need to look upon the best in the area of Semiconductors which is Purdue University in USA. Hence to bring it to that level, we need to collaborate with them and hence, Prof. Kaushik Roy from Purdue University, USA (h-index: 128; Citations-69165) and Prof. Jamal Deen from McMaster University, Canada (h-index:83; Citations-29388) may be considered for engagement as Adjunct Faculties in the Vinod Dham Centre of Excellence for Semiconductors and Microelectronics. Collaborations with Professors of such eminence would surely make our Centre one of the best.

They have immense expertise in the area of Neuromorphic Computing and Nanoelectronics Semiconductor Research which is clearly visible from their achievements, h-index and Citations. Their academic and research excellence; and industrial collaboration would be of significant importance to the Newly established Centre of Excellence and it will benefit immensely from their vast experience.

A meeting of the Core Committee constituted for the Centre was held on 12.09.2024 and the committee recommended for engagement of Distinguished International Faculty Prof. Kaushik Roy and Prof. Jamal Deen as Adjunct Faculty in the Vinod Dham Centre of Excellence for Semiconductors and Microelectronics. The consent from both the Professors have already been received.

Decision : The Board of Management considered and approved the Guidelines (tabled before the Board) for Engagement of Distinguished Professor (Honorary) and also approved the proposal to engage Prof. Kaushik Roy (Purdue University, USA) and Prof. Jamal Deen (McMaster University, Canada) as Distinguished Professor (Honorary) in the Vinod Dham Centre of Excellence for Semiconductors and Microelectronics (VDCoE4SM).



Agenda 52.17 : Recruitment of Ministerial Post of Deputy Registrar, Assistant Registrar, Section Officer and Senior Office Assistant on Deputation Basis

In exercise of powers conferred under subsection 2(h) of Section 10 of the Delhi Technological University (First) Statutes 2009 notified vide Gazette Notification no. F1(1050)/2009-SB/591-597 dated 13.08.2009, the Board of Management in its 22nd meeting held on 13.01.2017 had approved the guidelines for appointment of Deputy Registrar vide agenda item no. 22.6; and in its 27th meeting held on 23.02.2018 had approved the guidelines for appointment of Assistant Registrar, Section Officer and Senior Office Assistant vide agenda item no. 27.6. Consequently, the University advertised the posts of Deputy Registrar, Assistant Registrar, Section Officer and Senior Office Assistant on deputation basis vide Advt no.01/2024 dated 11.01.2024.

Thereafter, a Screening Committee consisting of (i) Prof. Dinesh Chutani, ECE Deptt. (ii) Sh. U.R. Kapoor, DANICS (Retd.), (iii) Dr. Shilpa Pal, Civil Department, (iv) Dr. Ravinder Kaushik, Dy. Registrar (Establishment) was constituted vide order no. F.DTU/ Rectt./ Ministerial/ 2023/ F-941/ 2894 dated 26.04.2024. Based on the recommendations of the Screening Committee, the shortlisted candidates were invited for interview on 06.09.2024, with the following Selection Committee headed by the Vice Chancellor as per the approved guidelines: -

1. Prof. Prateek Sharma, Vice Chancellor, DTU	Chairperson
2. Prof. Madhusudan Singh, Registrar, DTU	Member
3. Sh. Bhupesh Chaudhary, IAS, Director DTTE	Member
4. Prof. Raju Sarkar, Civil Engg. Deptt., DTU	Member
5. Prof. R.K. Singh, IGDTUW	Expert
6. Dr. Deepika Bhaskar, Registrar IIIT Delhi	Expert

The Minutes of the meeting of above Selection Committee held on 06.09.2024 were kept in sealed envelopes, after the interview meeting as detailed above.

Sealed envelopes were tabled and opened during the Board meeting.

Decision : The Board of Management considered and approved the minutes of meeting for recruitment to the post of Deputy Registrar, Assistant Registrar, Section Officer and Senior Office Assistant on deputation basis. Following candidates have been selected:

A. For the Post of Deputy Registrar- None found suitable.



B. For the Post of Assistant Registrar

1. *Sh. Sachin Vashisth, (D.O.B. – 23.03.1984)*
2. *Ms. Shilpi Agarwal, (D.O.B. – 05.11.1981)*

C. For the post of Section Officer

1. *Sh. Kamal Sain, (D.O.B. – 18.12.1972)*
2. *Sh. Kuldeep Kumar Sarsar, (D.O.B. – 03.01.1990)*

D. For the post of Senior Office Assistant

1. *Ms. Bharti, (D.O.B. – 20.08.1991)*
2. *Ms. Chandresh Kumari, (D.O.B. – 05.02.1986)*
3. *Sh. Shailendra Kumar Srivastava, (D.O.B. – 30.01.1979)*
4. *Santu Kayal, (D.O.B. – 18.09.1989)*
5. *Avkash Prashar (D.O.B. – 21.11.1984)- Wait Listed Candidate*



Agenda 52.18 : Recruitment of Technical Post of Executive Engineer (Civil), Assistant Engineer (Civil), Assistant Engineer (Electrical), Junior Engineer (Civil) and Junior Engineer (Electrical) on Deputation Basis

In exercise of powers conferred under subsection 2(h) of Section 10 of the Delhi Technological University (First) Statutes 2009 notified vide Gazette Notification no. F1(1050)/2009-SB/591-597 dated 13.08.2009, the Board of Management in the 48th meeting held on 18.08.2022 had approved the guidelines for appointment of Executive Engineer(Civil) vide agenda item no. 48.15; and in its 27th meeting held on 23.02.2018 had approved the guidelines for appointment of Assistant Engineer (Civil), Assistant Engineer (Electrical), Junior Engineer (Civil) and Junior Engineer (Electrical) vide Agenda item no. 27.6. Consequently, the University advertised the posts of Executive Engineer (Civil), Assistant Engineer (Civil), Assistant Engineer (Electrical), Junior Engineer (Civil) and Junior Engineer (Electrical) on Deputation Basis vide Advt. no.05/2023 dated 29.12.2023.

Thereafter, a Screening Committee consisting of (i) Prof. Dinesh Chutani, ECE Deptt. (ii) Mr. M.C.T Pareva (Retd.) ADG, CPWD (iii) Prof. Amit Srivastava, Chief Project Officer, DTU was constituted vide order no. F.DTU/Rectt./ Technical/2023/F-942/2023 dated: 15.05.2024. Based on the recommendations of the Screening Committee, the shortlisted candidates for the post of Executive Engineer (Civil) and Junior Engineer (Civil) were invited for interview on 27.08.2024, with the following Selection Committee headed by the Vice Chancellor as per the approved guidelines: -

- | | |
|---|-------------|
| 1. Prof. Prateek Sharma, Vice Chancellor, DTU | Chairperson |
| 2. Prof. Madhusudan Singh, Registrar, DTU | Member |
| 3. Sh. R.K. Bhardwaj, DDSB, DTTE | Member |
| 4. Prof. Raju Sarkar, Civil Engg. Deptt., DTU | Member |
| 5. Dr. Niraj Sharma, CRR | Expert |
| 6. Mr. M.C.T Pareva (Retd.) ADG, CPWD | Expert |

The Minutes of the meeting of above Selection Committee held on 27.08.2024 were kept in sealed envelopes, after the interview meeting as detailed above.

Sealed envelopes were tabled and opened during the Board meeting.

Decision : The Board of Management considered and approved the minutes of meeting of interview for recruitment to the post of Executive Engineer (Civil) and Junior Engineer (Civil) on deputation basis. Following candidates have been selected:

A. For the post of Executive Engineer (Civil) – No candidate appeared in the interview in person.

B. For the post of Junior Engineer (Civil)

1. Sh. Kailash Kumar Poddar, (D.O.B. – 17.08.1986)



Agenda 52.19 : Approval for Statute (Second), Statute (Third), Statute (Fourth) and Statute (Seventh), 2024 of the University.

It was apprised to the Board of Management that Statutes pertaining to service conditions of teaching and non-teaching employees of Delhi Technological University, duly approved by the Board in its 38th meeting held on 28.08.2020 were sent to Directorate of Training and Technical Education for approval. The relevant file was returned by DTTE to DTU with some suggestions and to review the proposal.

Accordingly, following committee was constituted to review the draft Statutes pertaining to service conditions of teaching and non-teaching employees of Delhi Technological University:

1. Sh. Amitava Bhattacharyya, IAS (Retd.) – Chairperson
2. Sh. R.K. Bhardwaj, Dy. Director (SB), DTTE
3. Prof. Nirendra Dev, Controller of Finance, DTU
4. Prof. O.P. Verma, Electronics & Communication Engg. Deptt.
5. Prof. Rajeshwari Pandey, Dean Academic (UG) & Controller of Examination
6. Dr. R. K. Shukla, Librarian
7. Sh. Mahesh Kumar, DCA
8. Dr. Lokesh Garg, Asstt. Registrar (Plg.) – Member Secretary

The Committee has drafted and submitted the following Statutes:


- 1. Delhi Technological University Statutes (Second) 2024** – relating to the manner of appointment, terms and conditions of service of regular teachers appointed against the permanent posts by the University.
- 2. Delhi Technological University Statutes (Third) 2024** – relating to the manner of appointment, terms and conditions of service of regular non-teaching employees appointed by the University.
- 3. Delhi Technological University Statutes (Fourth) 2024** – relating to the manner of appointment, terms and conditions of service of regular employees appointed against non-teaching academic posts such as Librarian, Deputy Librarian, Director Physical Education etc. by the University.
- 4. Delhi Technological University Statutes (Seventh) 2024** – relating to the manner of appointment, terms and conditions of service of regular employees appointed against non-teaching administrative posts such as Registrar, Deputy Registrar, Assistant Registrar, Controller of Finance, Controller of Examinations, Finance Officer, Deputy Finance Officer etc. by the University.

Statutes approved by the Board of Management, will be sent to the Hon'ble Chancellor of the University for his assent under Section 31 (4) of Delhi Technological University Act, 2009. After obtaining the assent of the Chancellor, these would be notified in the Official Gazette of the Government under Section 46 of the Delhi Technological University Act, 2009. Till such notification relevant CCS Rules will remain in force as in vogue.

Decision : The Board of Management considered and approved the Statute (Second), Statute (Third), Statute (Fourth) and Statute (Seventh) of Delhi Technological University with following stipulations:

Insert in clause 1.3 of Statute 4 and 7, “.... as prescribed by the concerned authorities i.e. UGC/ AICTE and the Regulations of the University”

Revised Statutes are placed in Annexure at pages 20-26, 27-35, 36-44 and 45-53.



Agenda 52.20 : Judgement of Hon'ble Supreme Court of India in the matter of "DTU vs Pushpendra Singh" SLP Diary No.9609/2024

It was submitted to the Board of Management that Dr. Pushpendra Singh was appointed to the post of Associate Professor against the University Recruitment Advt. No. DTU/Rectt./Faculty/01/2011 dated 03.12.2011. He joined in the Department of Mechanical Engineering, DTU on 04.07.2012. As per advertisement the following was the qualification and experience required:

Qualifications & Experience:

	Professor	Associate Professor
Essential Qualification	Ph.D in the relevant area along with is class in B.Tech/BE and M.Tech/ ME degrees.	Ph.D in the relevant area along with 1 st class in B.Tech/ BE and M.Tech/ ME degrees
Relevant Experience	06 years as Associate Professor or equivalent with AGP Rs.9,000/- and above in PB-4	06 years as Assistant Professor or equivalent with AGP Rs.7,000/- and above in PB-3 or 8 years of service as Assistant Professor with the AGP of Rs.6,000/- in the PB-3
Additional desirable requirements	06 research publications in International refereed journals during last 6 years. Candidates with published research work of high SCI and /or post doctoral experience from IITs. And other reputed institutions / National Research labs/ reputed foreign Universities will be preferred. Independent supervision of 02 PhD and 06 M.Tech dissertations, organizing of national/International conferences in the Institute, conduct of minimum 04 weeks short term courses/Summer Schools /Winter Schools etc., award of 02 sponsored research project /industrial consultancy / sponsored industrial research of not less than Rs.25 lacs. Experience of establishing new lab/ experiments modernizing the labs,	05 research publications in International refereed journals, during last 6 years. Candidates with published research work of high SCI and /or post doctoral experience from IITs, and other reputed institutions / National Research labs / Reputed foreign Universities will be preferred Independent supervision of 01 PhD and 04 M.Tech dissertations, conduct of minimum 02 weeks short term courses / Summer Schools / Winter Schools etc. Involvement in faculty development programs. Experience of establishing new lab/experiments, modernizing the labs handling of 02 sponsored projects/Industrial consultancy / sponsored

	handling of 04 sponsored projects/industrial consultancy/sponsored industrial research PDF in reputed universities in India / abroad, award of patents, experience of administrative responsibilities at institute / University level	industrial research, PDF in reputed universities in India / abroad, award of patents, experience of administrative responsibilities at Institute / University level
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Later on the directions of the then Chancellor, DTU / Hon'ble Lt. Governor, GNCT of Delhi constituted a High Powered Enquiry Committee headed by former Chief Secretary GNCT of Delhi Sh. R. Narayanswamy, IAS (Retd.) and comprising of Sh. G.S Patnaik, IAS (Retd.) and Sh. Anindo Majumdar, IAS, the then Principal Secretary Education (Govt. Of NCT of Delhi), to enquire into irregular appointment/selection to the post of Professor and Associate Professor.

The following were the experience details of Dr. Pushpendra Singh.

Name of Organization	Position	Regular/Contract/Adhoc	Pay scale	Basic Pay	From Date	To Date
SRSITS, Datia	Lecturer	Regular	8000-13500	8000	5 th April 2003	15 th Dec 2004
College of Science and Engineering Jhansi	Lecturer	Regular	8000-13500	8500	16 th Dec 2004	15 th July 2006
Maulana Azad National Institute of Technology, Bhopal	Lecturer	Contract	12,000	Consolidated	24 th July 2006	31 st Dec 2006
Maulana Azad National Institute of Technology, Bhopal	Lecturer	Contract	12,000	Consolidated	07 th Jan 2007	31 st May 2007
Maulana Azad National Institute of Technology, Bhopal	Lecturer	Contract	12,000	Consolidated	10 th July 2007	31 st May 2008
Maulana Azad National Institute of Technology, Bhopal	Lecturer	Contract	12,000	Consolidated	21 st July 2008	31 st Oct 2008
KDS Pvt. Ltd.	Project Manager	Regular	40000	Consolidated	10 th Nov 2008	31 st March 2009
State Bank of India	Assistant Manager	Regular	8000-13500	9300	15 th May 2009	26 th Oct 2010
Sagar Institute of Research and Technology, Bhopal	Associate Professor	Regular	37400-67000	40000	01 st Nov 2010	31 st July 2011
KDS Pvt. Ltd.	Project Manager	Regular	65000	Consolidated	1 st Aug 2011	Till date

DM

The High Power Committee submitted its Enquiry Report to the Hon'ble Lt. Governor, GNCT of Delhi. In this enquiry report the committee found that Dr. Pushpendra Singh did not have the relevant experience at the prescribed level of Assistant Professor equivalent with Academic Grade Pay of Rs.6000/- & above in PB-3. At Para 6.2(2) Table serial no. 2 of Chapter 6 of the Report of the Enquiry Committee was as under:

"He did not have the Relevant Experience at the prescribed level of Asst. Professor or equivalent with Academic Grade Pay of Rs.6000/- & above in PB-3.

xxxxxxx

Now even if all other are counted, the period of 1 ½ yr as Assistant Manager SBI does not count towards relevant experience, Hence, he fails short of 8 yr experience.

Apparently the Scrutiny Committee cleared this case for interview. Shri Pushpender Singh HAS JOINED."

The Deputy Director (SB), Department of Training Technical Education, GNCT of Delhi vide his letter No.1/2004/2001/SB/Report/176 dated 04.03.2015 conveyed following directions of the Hon'ble Lt. Governor, Delhi / Chancellor, Delhi Technological University in the matter of irregular appointment / selection to the post of Professor and Associate Professors made in the year 2012 in DTU for immediate compliance.

- 1. All processes initiated by Shri Sharma, former V.C be stopped.*
- 2. For faculty, who do not meet requirements as mandated under law action be initiated to reverse the process.*
- 3. Members of committees, who were part of the selection process be barred from further selection committees.*

Directions of Hon'ble LG were placed before BoM for further directions

To implement the directions of Hon'ble Chancellor, DTU on the Enquiry Report in respect of irregular appointments/ selections of faculty 2012, the matter was put up before the Board of Management (BoM) meeting vide its agenda 16.21 held on 27.05.2024 and the BoM decided that

"To serve Show Cause Notice on four faculty members indicted by the ibid Enquiry Report and get the experience of fifth faculty member verified from UGC/AICTE."

In pursuance to the above directions, the University issued Show cause notices to all those faculty members whose cases were reported to be irregular by the said Enquiry Committee, to submit their version to enable the

administration to reach an objective conclusion on the matter. Copy of the report was also provided to the petitioner, Dr. Pushpendra Singh.

Dr. Pushpendra Singh filed his reply on 12.05.2015. However, he also moved Delhi High Court vide WPC No.6285/2015 against the impugned Show Cause Notice and the Hon'ble High Court vide order dated 07.07.2015 recorded that -

"Petitioner be given personal hearing by the concerned authority before a decision is taken."

In compliance of the directions of the Hon'ble HC of Delhi, **Board of Management** vide its agenda No.17.03 in its meeting held on 17.05.2015, decided that-

"The Board was apprised of the current status of the action taken regarding inquiry report and informed that hon'ble Court has directed to give personal hearing to the affected faculty."

In response to this Dr. Pushpendra Singh appeared in camera for personal hearing and also submitted his written representation. The allegations against Dr. Pushpendra Singh are that he doesn't have the requisite 8 year teaching experience. He claimed to have teaching experience of 6 years and 1 month and industry experience of 2 year 3 months.

Dr. Pushpendra Singh did not give any information in respect of his experience and also did not submit any proof regarding his experience in the relevant field, particularly pertaining to the industrial experience as per requirement of Recruitment Regulations. He could not counter the points raised in the Show Cause Notice served to him regarding the relevant experience as per the advertised RRs. Therefore, the observations/recommendations of the High Powered Committee headed by Sh. R. Narayanswamy holds good in this case also. He having worked in State Bank of India as an Officer claimed that an experience in industry without any proof or documentary evidence. Except reiterating that he has 6 years experience and experience in State Bank is industrial experience, he has not produced any documentary evidence or otherwise, to prove his case.

Since, Dr. Pushpendra Singh was unable to counter the points raised in the Show Cause Notice served to him regarding the relevant experience as per recruitment rules the Committee held that observations/ recommendation of the High Power Committee holds good in his case.

In view of the above, the Show Cause Notice issued to Dr. Pushpendra Singh was confirmed and his appointment was declared as void-ab initio and was to be relieved w.e.f. 1st April, 2016 vide the University order dated 29.02.2016.



1. W.P.(C) No.2106 of 2016 titled “Dr. Pushpendra Singh vs DTU”

Against the University order dated 29.02.2016, Dr. Pushpendra Singh filed case WPC No.2106/2016 in Hon'ble High Court with following **prayer**:

- a) *Quash and set aside impugned show cause notice dated 29.05.2015 and also the impugned order dated 29.02.2016 declaring the appointment of the petitioner as void ab initio and also the report of the Narayana Swamy Committee and personal interview committee in so far as it relates to the petitioner and direct the respondents to restore the appointment of the petitioner as Associate Professor (Mechanical Engineering on deemed eligible with all consequential benefits;*
- b) *Any order or further relief with this hon'ble Court deems fit, just and proper in the peculiar circumstance of the case in the interest of justice may also please be awarded.*

Court Order:

The Judgment was pronounced vide Court Order dated 11.12.2017 and the operative part of **Judgement** is as under:

“8. In the considered opinion of this Court impugned order requiring eight years' experience for being appointed on the post of Associate Professor, would not render petitioner's appointment as void ab initio as the essential qualification(s) in the Advertisement/ Recruitment Notice (Annexure P-3) consists of either of the three requirements and the petitioner is eligible as per the first requirement, as referred to above. Thus, impugned order cannot be sustained and is according quashed. Resultantly, petitioner's appointment on the post of Associate Professor is revived with all consequential benefits.”

Opinion of DTU Counsel

With reference to above Judgement **opinion** was sought from DTU Standing Counsel, Advocate Avnish Ahlawat and she opined (operative part) as under:

“..... Therefore, we should immediately file an appeal before the Division Bench. We have already applied for the certified copy of the judgement which will be supplied as and when made available.”

Further, a letter dated 18.12.2017 was also sent to Adv. G.D Goel for **legal opinion** in the matter with reference to above Judgement. He opined (operative part) as under:

“.....Considering the above, the Querist i.e. DTU may allow Dr. Pushpendra Singh to join back the University making his joining subject to the outcome of the review or appeal or any other legal remedy preferred against the order dated December 11, 2017 of the Hon'ble Delhi High Court.”

2. L.P.A. No. 53 of 2018 titled “DTU vs Dr. Pushpendra Singh”

An **appeal** was filed by DTU through Advocate Avnish Ahlawat i.e. “LPA 53/2018 titled DTU vs Dr. Pushpenra Singh” with **prayer** as under:

- a) Quash and set aside the impugned judgement dated 11.12.2017 passed by the learned Single Judge in W.P.(C) No.2106/2016 and dismissed the writ petition.
- b) Any other relief which this Hon'ble Court may deem fit and proper in the facts and circumstances of the case.

Court Order:

The Judgment was pronounced vide Court Order dated 01.11.2023 and the operative part of **Judgement** is as under:

“7. The Learned Single Judge has arrived at a conclusion that the Respondent, keeping in view the Advertisement, certainly had more than six years of experience as an Assistant Professor.

8. Further, Learned Counsel for the Respondent, Mr. Shankar Raju has drawn the attention of this Court towards the Show Cause notice issued to the Respondent which includes the comments of the Committee vis a vis the experience of the Respondent. The Committee notes that the Respondent does not satisfy the requirement of 8 years' experience as his experience as an Assistant Manager at the State Bank of India ('SBI') for one and a half years is not relevant. Therefore, even if the Respondent's experience at SBI is excluded from consideration, it is evident that the Respondent still satisfies the requirement of 6 years' experience as an Assistant Professor. In the considered opinion of this Court, the Learned Single Judge has meticulously considered the Advertisement and has rightly arrived at a conclusion that the Respondent fulfilled the requirement of six years experience as an Assistant Professor.

9. Accordingly, this Court does not find any reason to interfere with the order passed by the Learned Single Judge. Therefore, the present appeal stands disposed of.”



Opinion of the DTU Counsel

With reference to above Judgement dated 01.12.2023 **opinion** was sought from DTU Standing Counsel, Adv. Avnish Ahlawat and she opined (operative part) as under:

“The Ld. Single Judge committed the error and the Hon’ble High Court on the basis of 6 years’ experience has allowed the petition.

In my considered opinion the captioned matter is a fit case for filing an appeal before the Hon’ble Supreme Court of Indian within 90 days from the date of judgement.”

3. SLP Diary No. 9609 of 2024 titled “DTU vs Dr. Pushendra Singh”

Another appeal was filed by DTU through Advocate Avnish Ahlawat i.e. “SLP diary No.9609/2024 titled DTU vs Dr. Pushpenra Singh” with main **prayer**.

- a) *Grant Special Leave to Appeal against the impugned final Judgement dated 01.11.2023 in LPA 53/2018 titled Delhi Technological University and Anr. Vs. Dr. Pushendra Singh passed by the Hon’ble High Court of Delhi.*
- b) *Pass any other such order or orders as may be deemed just and proper in the facts and circumstances of the case.*

Court Order:

The Judgment was recorded vide Court Order dated 15.07.2024 and the **Judgement** is as under:

“1. Delay condoned. 2. We are not inclined to interfere with the impugned judgment and order passed by the High Court. The special leave petition is, accordingly, dismissed. 3. However, the question of law is kept open. 4. Pending application(s), if any, shall stand disposed of.”

Opinion of the DTU Counsel

Reference Para 175, the **opinion** has been sought from the DTU Counsel. The DTU Counsel vide her email dated 26.08.2024 opined and also mentioned as under:

“The above captioned SLP(C) Diary No. 9609/2024 DTU vs. Pushendra Singh was listed for hearing before the Hon’ble Supreme Court of India on 15.07.2024.



In this matter issue raised before the Hon'ble Supreme court was with respect to relevant experience in eligibility criteria for appointment as Associate Professor consist of two categories and not three.

- a. *6 years as Assistant Professor or equivalent with AGP of Rs. 7000/- and above in PB-3 or*
- b. *8 years of service as Assistant Professor with AGP of Rs. 6000/- in PB-3.*

This was the issue which we had raised before the Division bench of Delhi High Court also, but inspite of the fact that decision in the matter was taken to file an LPA against the order of Ld. Single Judge. When the LPA was listed for hearing, while issuing notice by the Division Bench, it transpired that the Department DTU has already allowed the Respondent to join duty. As a result, Court could not grant any stay of the judgment of Ld. Single Judge and Respondent kept working with DTU as Associate Professor.

When the matter was listed before the Hon'ble Supreme Court on 15.07.2024 the main reason for the Hon'ble Supreme Court, to not to, interfere with the Judgment of the Division Bench was that Petitioner has now worked for so many years and they left the question of law open.

With the dismissal of the SLP, now the position is that Respondent Pushpendra Singh will continue working on the post of Associate Professor he was engaged and further consequential promotion in accordance with the Rules.

Reference your letter of 13.08.2024 the grounds given by you in your letter are the same, which I had raised in the Special Leave Petition, but the Hon'ble Supreme Court left the question of law open because it felt that the issues raised may require consideration in some other appropriate case, but not in this case because DTU itself had implemented the judgment of the Ld. Single Judge without awaiting for the admission of LPA and the interim order which was sought in the matter. Therefore, the Respondent will get the relief as given by the Ld. Single Judge in the Writ Petition.

It's not a fit case for filing a Review before the Hon'ble Supreme Court of India, therefore the order is final and be implemented."



Meanwhile, it is pertinent to mention here that Dr. Pushpendra Singh has also filed another case in Hon'ble Delhi High Court (WPC No.8586/2024) regarding his promotion. The matter was listed on 06.09.2024 and Hon'ble has directed (operative part) as under:

"1. Vide order dated 03.06.2024 this Court had directed the Screening Committee/Selection Committee to take the interview of the Petitioner on 06.06.2024 and further directed that the result of the interview shall be kept in a sealed cover by the Respondent and shall be subject to the outcome of the petition.

2. The Court is apprised that the Petitioner was called for interview on 06.06.2024 and his result has been placed in a sealed cover. Let the sealed cover be produced in the Court on the next date of hearing for perusal of this Court.
3. List on 19.09.2024."

The matter was submitted for information, perusal and further directions of the Board of Management.

- Decision :** (i) **The Board of Management considered and advised DTU to proceed according to the legal advice of the DTU Counsel Mrs. Avnish Ahlawat, in SLP Diary No.9609/2024.**
- (ii) **The Board of Management considered and approved the minutes of the Screening/ Selection Committees for career advancement of Dr. Pushpendra Singh under Career Advancement Scheme as per UGC/AICTE Regulations.**

Agenda 52.21 : Approval for minor revision of Recruitment Regulations for the Post of Controller of Finance.

The Board of Management in its 32nd meeting dated: 21-06-2019 vide agenda item no. 32.5 had approved the Recruitment Regulations (RR) for the post of Registrar and the Controller of Examination. According to MHRD Letter No. 1-7/2015.UII (2) dated 02/11/2017, endorsed by UGC in Letter No. 11-1/2017 (CU) dated 18/01/2018, the minimum qualifications required for the post of Registrar, Finance Officer, and Controller of Examination are uniform. The educational qualification specified in the approved Recruitment Regulations for the post of Registrar and Controller of Examination are aligned with the MHRD/UGC letter. However, in the approved RRs for Controller of Finance there is a minor variation in educational qualification, which should be revised to match with the above referred MHRD/UGC communication.

The proposed educational qualifications for the post of Controller of Finance (CoF) are as follows:

Post	Educational Qualification (as per Approved RRs of DTU)	Minimum Qualification (As per MHRD/UGC Letter)	Proposed Educational Qualification
Registrar	Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed	Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed	No change
Controller of Examination	Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed	Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed	No change
Controller of Finance	Master's Degree with at least 55% of the marks or <u>its equivalent grade of "B" in UGC 07 (seven) point scale.</u>	Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed	Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed

To avoid any ambiguity, the General Instructions/ Notes should also clearly specify the following:

1. In case, the procedure for conversion of Cumulative Grade Point Average (CGPA) to percentage of marks is mentioned on the Grade Report/ Grade Card itself, the same shall be applied. In case, it is not indicated and if the grade is awarded out of 10 points, the Cumulative Grade Point Average will be converted into equivalent marks as below: -

"Percentage of Marks = 10 x CGPA"

2. In case the award of grade is in the UGC seven (07) point scale, the minimum requirement in Master's degree is 55% of the marks which is equivalent to Grade B of UGC seven (07) point scale.

Decision : The Board of Management considered and approved the for minor revision of the Recruitment Regulations for the post of Controller of Finance.

Agenda 52.22 : Approval of Annual Accounts for the year 2023-24 of Delhi Technological University.

It was submitted to the Board of Management that as per section 35 of DTU Act 2009, "the annual accounts and balance sheet of the University shall be prepared under the direction of the Board of Management and shall at least, once every year at interval of not more than fifteen months, be audited by the CAG of India or such person or persons as he may authorize in this behalf".

Accordingly, statement of DTU Accounts for the Period 01.04.2023 to 31.03.2024 (Audited) has been prepared as under:

SN	DETAILS	AMOUNT (IN RS.)
01	Un-spent amount of the FY 2021-22 (Opening balance for FY 2022-23)	NIL
02	GIA 1 st instalment released	14,00,00,000
03	GIA 2 nd instalment released	20,50,00,000
04	GIA 3 rd instalment released	10,25,00,000
	Total	44,75,00,000
05	Expenditure during the period 01.04.2023 to 31.03.2024	44,75,00,000
	SALARY- 30,00,00,000	
	GENERAL- 11,00,00,000	
	CAPITAL- 3,75,00,000	
	Un-spent amount of the FY 2023-24	NIL

A copy of the Audited Utilization Certificate of funds, the statement of Receipt & Payment Account, the Income & Expenditure Account and Balance Sheet for the period 01.04.2023 to 31.03.2024 for the financial year 2023-24 is placed in **Annexure at pages 54 to 80**.

The Audited Balance Sheet, Receipt & Payment Account and Income & Expenditure Statement along with Utilization Certificate for the period 01.04.2023 to 31.03.2024 was placed before the Finance Committee in its 35th meeting held on 24.09.2024. The Finance Committee considered and recommended the matter to the Board of Management for its approval.

Decision : The Board of Management considered the recommendations of the Finance Committee and approved the Annual Accounts of the University for the year 2023-24.



Agenda 52.23 : Engagement of OSD to Vice Chancellor.

The Board was hereby apprised that the Vice Chancellor Secretariat currently has a Stenographer and a Junior Office Assistant, with no Staff Officer, Personal Secretary and Personal Assistant. In the interest of the University and smooth and efficient functioning a Senior Officer is required.

In this context, name of Col. Pushpendra Mair (Retd.), an Ex-Service Officer from the Core of Signals, was proposed for the position of OSD to VC for consideration of the Board. His C.V. is placed in ***Annexure at pages 81 to 83.***

Decision : The Board of Management considered and approved for engagement of Col. Pushpendra Mair (Retd.), an Ex-Service Officer from the Core of Signals, as OSD to Vice Chancellor for six months as per clause 4(9) of the DTU Statutes (First), 2009.



Agenda 52.24 : Matter for Ratification:

i. Extension of period of Teaching and Non-Teaching staff of DTU.

It was submitted to the Board of Management that the period of service of the following teaching and non-teaching staff of the University have been extended by the Competent Authority:

S.No.	Name & Designation	Period of Extension
1.	Prof. Daya Gupta (Adjunt Faculty in Deptt. of CSE)	20.08.2024 to 19.08.2027
2.	Sh. Ramakant Shukla (Librarian)	Up to 15.01.2025 (Re-employed)
3.	Sh. Vivek Singh (Senior Office Assistant)	19.07.2024 to 18.07.2025 (4 th year on deputation)
4.	Sh. Sunil Tirkey (Senior Mechanic) Civil Engg. Deptt.	Up to 31.12.2024 (period of re-employment)

ii. Engagement of Shri Bimal Jain against the post of Executive Engineer in DTU.

The Board of Management, DTU was apprised that the University has one sanctioned post of Executive Engineer and since, 05.01.2022 the post of Executive Engineer was vacant. Earlier, the University advertised the post of Executive Engineer on deputation basis two times. However, both the times no candidate was found suitable/eligible for the post Executive Engineer.

It was mention that the Chief Project Officer has apprised the meeting that many new projects as per the development plan of Phase-II (B) of expansion of DTU is to be started and also new multistory academic blocks and hostels for Boys & Girls have been constructed which need experience person to monitor the regular maintenance.

It was further apprised that Shri Bimal Jain who has superannuated from DDA on 31.01.2022 on attaining the age of superannuation of 60 years has served in DTU as Executive Engineer on deputation basis w.e.f. 01.06.2015 to 05.01.2022 and willing to serve in the DTU for short term basis.

Accordingly, as per clause 4(9) of the first statutes, *"The Vice Chancellor shall have the power to make short-term appointments, with the approval of the Board of Management, for a period not exceeding six months, of such persons as he may consider necessary for functioning of the University"*.



A Committee was constituted vide office order No.1452 dated 13.09.2024 to examine the matter and the Committee recommended that Shri Bimal Jain who is superannuated from DDA may be engaged in the Engineering Cell of DTU initially for a period of six months and his deployment may further be extended on the basis of his performance and requirement of the University.

The minutes were approved by the Vice Chancellor.

iii. Revision of monthly remuneration of the doctors deployed in University Health Centre.

Delhi Technological University, formerly Delhi College of Engineering is a state University in Rohini, Delhi. DTU has a full-fledged 20 bed University Health Centre. Services of medical practitioners are available to the students throughout day and evening. This facility aims to cater to the healthcare and well-being needs of students, staff, residents, etc. providing them with convenient access to professional medical and health services. The University has engaged specialized medical practitioners for General physicians, Physiotherapist, Orthopedician, Gynecologist, Psychiatrist, ENT, eye, dental care, etc. on part-time hourly basis. The details of the engaged medical practitioners as on date along with monthly remuneration are as under: -

S. No.	Name	Specialist	Monthly Remuneration	Duty Days	Remarks
1*	Dr. Ravi Bansal	General Physician	110484/-	04 hours a day 06 Days a week (Monday to Saturday)	Main Campus
2	Dr. Rajesh Singhai	General Physician	82862/-	03 hours a day 06 Days a week (Monday to Saturday)	-do-
3	Dr. Subodh Mor	Sports Medicine-cum-Physiotherapist	82862/-	03 hours a day 06 Days a week (Monday to Saturday)	-do-
4	Dr. Arpana Bansal	Eye Specialist	39459/-	02 hours a day 03 Days a week (Mon, Wed, Friday)	-do-
5	Dr. Dinesh Kumar Bansal	Orthopedician	39459/-	02 hours a day 03 Days a week (Mon, Wed, Friday)	-do-
6	Dr. Bharat Bhushan Sethi	Dentist	39459/-	03 hours a day 03 Days a week (Mon, Wed, Friday)	-do-
7	Dr. Nishi Jha	Gynaecologists	39459/-	03 hours a day 02 Days a week (Tuesday & Thursday)	-do-
8	Dr. Gaurav Gupta	Psychiatrist	39459/-	03 hours a day 02 Days a week (Tuesday & Thursday)	-do-
9	Dr. Lipika Ghosh	General Physician	29,925/-	04 hours a day 02 Days a week (Tuesday & Thursday)	East Campus

* Entitled for Rs. 5000/-per month on account of Medical In-Charge Health Centre in addition of Monthly Remuneration.

The monthly remuneration for medical practitioners has been revised by 7% annually, after Administrative Approval of the Competent Authority of the Delhi Technological University (DTU).

In addition to above, the University has invited applications for engagement of following medical practitioners during evening hours, details of the same are as under: -

S. No.	Specialist	No of Post	Monthly Remuneration	Duty Days	Remarks
1	General Physician	02	35,850/-	03 hours a day, 03 Days a week	Main Campus
2	General Physician	01	35,850/-	03 hours a day, 03 Days a week	EDC
3	Sports Medicine-cum-Physiotherapist	01	55,000/-	04 hours a day, 03 Days a week	Main Campus

In view of the above, the aforesaid details of medical practitioners deployed in the University Health Centre as on date, was placed before the Board for ratification.

Decision : The Board of Management considered and ratified the above actions in para (i), (ii) and (iii) taken by the University.



Agenda 52.25 : Matter for Information:

i. Relieving of teaching and non-teaching staff of the University.

It was submitted to the Board of Management that following teaching and non-teaching staff has been relieved from the University as per the details given below:

S.No.	Name & Designation	Date of relieving	Remarks
1.	Dr. Sanjay Bhattacharya (Visiting Faculty)	30.06.2024	
2.	Sh. Vijay Kumar Yadav (Section officer)	19.07.2024 (A/N)	Was on deputation
3.	Dr. Pradeep Kumar Teotia (Assistant Registrar on deputation)	30.08.2024	Repatriated to parent department
4.	Sh. Tek Chand (Junior Mechanic, Mechanical Engg. Deptt.)	29.08.2024	Compulsory Retirement

ii. Joining of teaching staff of the University.

It was submitted that the following have joined the University.

S.No.	Name & Designation	Department	Date of joining
1.	Prof. Ashok Kumar Madan (Professor Emeritus)	Mechanical Engg.	12.08.2024
2.	Prof. Brij Kishore Tyagi (Professor Emeritus)	Applied Mathematics	12.08.2024
3.	Prof. Rakesh Kumar (Professor Emeritus)	Civil Engineering	12.08.2024
4.	Prof. Rajeev Kumar Garg(Retd.) (Professor Emeritus)	Civil Engineering	12.08.2024
5.	Prof. Manoj Kumar Sharma (Visiting Faculty)	USME	12.08.2024
6.	Sh. Lalit Kumar Das (Honorary Faculty)	Design	22.08.2024
7.	Prof. Himadri Bihari Bohidar (Honorary Faculty)	Applied Physics	23.08.2024
8.	Prof. (Dr.) Shailesh Narain Sharma, (Honorary Faculty)	Applied Physics	14.08.2024

Agenda 52.26 : Any other item with the permission of the Chair.



Following 05 supplementary agenda were also discussed.

Suppl. Agenda 52.27 : Establishment of NCEET as section 8 company of DTU with 99.9% share in the name of DTU.

The Board was apprised that the **Nodal Centre of Excellence in Energy Transition (NCEET)** at **Delhi Technological University (DTU)** is a visionary initiative aimed at addressing one of the most critical challenges of our time—the transition from fossil fuel-based energy systems to renewable and sustainable energy sources. As the world grapples with the adverse impacts of climate change, the shift toward cleaner energy is paramount. NCEET, established at one of India's premier technical institutions, plays a central role in fostering this shift by positioning itself as a hub for innovation, research, education, and policy development in the energy transition landscape.

The establishment of NCEET is a direct response to India's commitment to achieving **Net Zero emissions by 2070**. As part of this goal, the Centre is designed to bring together a diverse group of stakeholders, including government bodies, industry leaders, researchers, and academia, to collaboratively work on innovative solutions that address the complex and multifaceted energy transition. The Centre not only aims to develop cutting-edge technologies but also to influence policy, build capacity among professionals, and engage with communities to ensure that the benefits of the energy transition are widely shared.

At its core, NCEET functions as a **multi-sectoral collaboration platform**. It is strategically aligned with various governance bodies such as the **Central Electricity Authority (CEA)**, **Ministry of New and Renewable Energy (MNRE)**, **Bureau of Energy Efficiency (BEE)**, **Ministry of Micro, Small & Medium Enterprises (MSME)** and the **Ministry of Heavy Industries (MHI)** etc.. These collaborations ensure that the Centre's research and innovations are aligned with both national and global energy transition goals. NCEET aims to offer comprehensive support to these governance bodies by providing insights and recommendations that shape policies, regulations, and strategic decisions in the energy sector.

In addition to governance collaborations, NCEET places a strong emphasis on **industry partnerships**. By working closely with industry stakeholders, the Centre provides a platform for validating emerging technologies and accelerating their deployment in the market. This industry-academia collaboration ensures that research outcomes are not only academically robust but also practically viable and commercially relevant.



The Centre's structure is based on an **inclusive model** that integrates governance, industry, and community engagement. This ensures a holistic approach to energy transition, where technological innovations are supported by policy frameworks, market integration, and community outreach. NCEET also fosters **international collaborations**, engaging with global research institutions and universities to create a knowledge-sharing ecosystem that benefits from the latest global advancements in energy technologies.

Furthermore, the Centre is actively involved in building the **next generation of energy leaders**. Through its extensive educational programs, NCEET incorporates cutting-edge energy transition topics into the academic curriculum at DTU. This ensures that students, researchers, and professionals are equipped with the skills and knowledge necessary to lead the energy transition in India and beyond. The Centre also plays a critical role in **capacity building**, offering specialized training programs and mentorship opportunities for professionals, government officials, and industry leaders.

The **vision of NCEET** is to become a leading global entity that drives innovation in energy transition technologies while influencing policies and strategies that guide the world towards a more sustainable and resilient energy future. With a focus on **research, technological development, policy support, and stakeholder engagement**, NCEET is well-positioned to lead India's efforts in energy transition, contributing significantly to the global fight against climate change.

In summary, NCEET at DTU is not just a research and academic institution; it was projected as a collaborative platform that unites government, industry, academia, and civil society to create a sustainable future. Through its multi-faceted approach, NCEET is committed to leading the way in energy transition, providing solutions that are technologically innovative, economically viable, and socially inclusive.

Looking into the objectives of the centre and this timely delivery of the tasks/R&D activities, the centre needs to be established as Section 8 Company. Such Section 8 Company being a not-for-profit, shall be eligible to received CSR funds and other funding in cash and kind from industries/private agencies too, for the targeted R&D and capacity building.

Proposed Directors- 1. Vice Chancellor, DTU (Ex-officio)
2. Prof. Vishal Verma, Electrical Engg. Deptt., DTU

Decision : The Board of Management, DTU considered the proposal and in principle approved the establishment of NCEET as Section 8 Company of DTU with 99.9% share in the name of DTU. Further, a Memorandum of Association and Articles of Association of NCEET may drafted and placed before Finance Committee and Board of Management after legal vetting.



Suppl. Agenda 52.28 : Approval of the engagement of EPMS by hiring a firm and outsourcing the job in NCEET.

The Board was apprised that The **Nodal Centre of Excellence in Energy Transition (NCEET)** at **Delhi Technological University (DTU)** is a visionary initiative aimed at addressing one of the most critical challenges of our time—the transition from fossil fuel-based energy systems to renewable and sustainable energy sources. As the world grapples with the adverse impacts of climate change, the shift toward cleaner energy is paramount. NCEET, established at one of India's premier technical institutions, plays a central role in fostering this shift by positioning itself as a hub for innovation, research, education, and policy development in the energy transition landscape.

The **vision of NCEET** is to become a leading global entity that drives innovation in energy transition technologies while influencing policies and strategies that guide the world towards a more sustainable and resilient energy future. With a focus on **research, technological development, policy support, and stakeholder engagement**, NCEET is well-positioned to lead India's efforts in energy transition, contributing significantly to the global fight against climate change.

In summary, NCEET at DTU is not just a research and academic institution; it was projected as a collaborative platform that unites government, industry, academia, and civil society to create a sustainable future. Through its multi-faceted approach, NCEET is committed to leading the way in energy transition, providing solutions that are technologically innovative, economically viable, and socially inclusive.

To support the activities of NCEET, and this timely delivery of the tasks/projects NCEET would require to engage an Enterprise Program Management Service (EPMS) through outsourcing. The EPMS services would include Overseeing partnerships with government bodies, industry stakeholders, and international organizations, ensuring that NCEET's operations remain aligned with its mission, Regular reporting, compliance checks, and performance evaluations to inform decision-making and ensure continuous improvement, Facilitating collaboration among NCEET's divisions, as well as with external partners, to foster a seamless operational framework and supporting overall brand identity, branding activities and providing support in formulating and implementing strategy for press briefs and print, TV, digital media interactions. the jobs of interfacing with Govt. organizations and industry. (**Details about EPMS is placed in Annexure at pages 84 to 91**).

Decision : The Board of Management considered and approved in principle the engagement of an outsourcing agency for EPMS/ PMS work related to NCEET through RFP/ EOI provision in GFR.



Suppl. Agenda 52.29 : Regarding procurement of 02 no's of Electric Vehicle (EV) against the condemned vehicle (DL-4CNB-4918, Scorpio & DL-8CL-1369, Tata Indica).

The Board was informed the details of already condemned/ disposed-off vehicles.

S.No.	Vehicle Registration no./Model	Date of Purchase	Date of Condemnation/ Disposed off	Remarks
1.	DL-4CNB-4918 (Scorpio)Diesel	23-05-2010	03-03-2022	After completion of prescribed life & Km's
2.	DL-8CL-1369 (Tata Indica) Bio diesel	11-10-2004	03-03-2022	---do---

Statement of all vehicles held on charge with Transport Branch of DTU as on date:

S. No.	Vehicle Regtn. No. & Model	Date of Purchase	Attached with	Present Condition	Remarks
1.	DL-11CB-2685 Maruti Ciaz	10-07-2018	Hon'ble VC	On Road	
2.	DL-10CA-2100 Honda City	25-08-2009	G/Pool	Off Road	Condemnation committee meeting fixed on 20-09-24.
3.	DL-5CD-9975 Maruti Van	01-07-2009	G/Pool	Off Road	Condemnation committee meeting fixed on 20-09-24.
4.	DL-8CNA-3902 Ambassador	07-04-2010	G/Pool	On Road	

The above 02 vehicles mentioned on sl. no. 2 & 3 are also due for condemnation as their prescribed life & Km's have been completed. In this regard, a committee was constituted under chairmanship of Prof. Uma Nangia, EVRT to study the Electric Vehicles makes & model available in market and suggest for procurement of EVs against condemned vehicles of the University.

At present only 01 vehicles ie. DL-8CNA-3902 (Ambassador) is available in general pool for performing day-to-day transportation purpose. The University transport office receives requisitions for providing vehicles time to time from various departments.

To meet the immediate requirement of vehicle, it was proposed to replace both condemned vehicles with new 02 no's of Electric vehicles (EV). Accordingly, the committee has decided to purchase one Mohindra XUV EL 5S Pro (39.4 kwh) & another one Tata Tiago EV XT, (Electric Vehicle) amounting Rs. 16,31,419/- & Rs. 9,74,025/- respectively, total Rs. 26,05,444/- (Rs. Twenty Six Lakh, Five Thousand, Four Hundred, Forty Four Only) against condemned vehicles.

The matter was also placed before the Finance Committee in its 35th meeting held on 24.09.2024. the Finance Committee considered and recommended the agenda to the Board of Management subject to completion of all the formalities for condemnation of vehicle and follow the guideline issued by Government of NCT of Delhi for Ceiling of limit of Rs. 6 lacs to purchase of each vehicle.

Decision : The Board of Management considered and approved the recommendations of Finance Committee for procurement of 02 no's of petrol vehicles against the condemned vehicles of the University for official use.



Suppl. Agenda 52.30 : Regarding Fixation of License Fee for the allotment of Canteen, Cafeteria, Kiosks, etc in Delhi Technological University.

The Board was apprised that vide Agenda 33.6 of the 33rd Finance Committee meeting held on 20.05.2024 on the subject and the Finance Committee deferred the proposal and suggested to re-assess with PWD and accordingly the rates may be decided.

In view of the same, as per decision of the Finance Committee, the Engg. Cell of the DTU approached the PWD. The PWD provided some documents indicating the license fee rates for kiosks in the Rohini Court Building and Ambedkar Bhawan. However, these documents are unsigned. Upon our request, the PWD officials also forwarded the methodology for determining the license fee for one of the buildings.

It was informed that PWD determine the license fee only for govt. buildings. However, the DTU has obtained the method for fixing the license fee from the PWD and on the same method, DTU has worked out the minimum license fee per SQM which is as under: -

- a) Govt. Rate - Rs. 501.81 per SQM per month

However, the University is charging Rs. 940 per SQM per month from the Banks (SBI), in consonance of the Office Memorandum bearing No. 18015/1/2017-Pol.III dated 10.07.2023 of Ministry of Housing and Urban Affairs, Directorate of Estates. Further, it was mentioned that for "Others" in the aforementioned O.M. dated 10.07.2023 the market rate of license fee as prescribed by Govt. from time to time is applicable.

"These rates are excluding taxes"

In view of the same, considering that the allotment of Canteen, Cafeteria, kiosk, etc. is an activity for the students' welfare. The fresh allotment may be made according to Rs. 501.81 per SQM per month.

The matter was also placed before the Finance Committee in its 35th meeting held on 24.09.2024. The Finance Committee considered and recommended the agenda to the Board of Management to float the tender for 6 months only subject to condition of the tender that the rates may be revised after obtaining the rates per month/per meter from PWD authorities.

Decision : The Board of Management considered and approved the recommendations of the Finance Committee regarding Fixation of License Fee for the allotment of Canteen, Cafeteria, Kiosks, etc. as per PWD guidelines in Delhi Technological University.

Suppl. Agenda 52.31 : Approval of Guidelines for Engaging Distinguished Professor.

The Board was apprised that a meeting of the Committee for formulating Guidelines for Engagement of Distinguished Professor (Honorary) was held on 23.09.2024 in the office of HOD (Software Engineering). The following were present:

1. Prof. A. Trivedi, Department of Civil Engineering
2. Prof. Vishal Verma, Department of Electrical Engineering
3. Prof. Ruchika Malhotra, Head, Department of Software Engineering

The Guidelines for Engaging Distinguished Professor (Honorary) were formulated in the meeting and the same were placed before the Board of Management for approval.

Decision : The Board of Management considered and approved the Guidelines for Engaging Distinguished Professor (Honorary). The approved Guidelines are placed in *Annexure at pages 92 to 95.*

Suppl. Agenda 52.32 : Ratification of Quality Manual of Delhi Technological University

The Board was apprised that the Quality Manual of the University was revised and the same has been approved by the Competent Authority.

The matter was submitted as Tabled Supplementary Agenda for ratification of the Board. The Quality Manual of the University is placed in ***Annexure at pages 96 to 184.***

Decision : The Board of Management ratified the revised Quality Manual of the University.

The meeting ended with a vote of thanks to the members.

The minutes are issued with the approval of the Vice Chancellor for circulation to the Hon'ble members, who are requested to give their comments, if any, on these circulated minutes.


(Prof. Madhusudan Singh)
Registrar

Copy to :

1. Pr. Secretary to Hon'ble Chancellor, DTU
2. Prof. Prateek Sharma, Vice Chancellor, DTU
3. Dr Ashish Chandra Verma, Pr. Secretary (Finance), Govt. of NCT of Delhi
4. Ms. Alice Vaz R., Secretary (Higher Education), Govt. of NCT of Delhi
5. Ms. Alice Vaz R., Secretary (Directorate of Training & Technical Education), Govt. of NCT of Delhi
6. Registrar, DTU



(Dr. Lokesh Garg)
Assistant Registrar (Council)

ANNEXURE

of Minutes

52nd Meeting

Board of Management
DTU

held on
26.09.2024

Shahbad Daulatpur, Bawana Road, Delhi-110042

Concept Note

Title of Proposal

School of Interdisciplinary Learning and Research at DTU

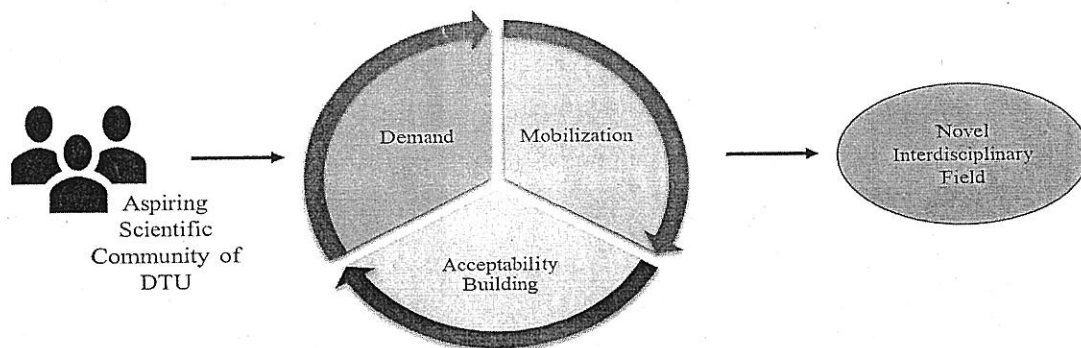
Introduction

As desired by the competent authority, it is proposed that the School of Interdisciplinary Learning and Research (SILR) at DTU be constituted with orientations per the university's vision and mission. The purpose of the proposal is to interlink interdisciplinarity, including the ancient knowledge system of our country, with the university's educational objectives and NEP 2020. This school shall be the backbone of interdisciplinary research at the university and the formative ground for the development of futuristic scientific fields relevant to evolving societal challenges. The background idea to support the proposal is attached as a concept note.

The 'School of Interdisciplinary Learning and Research' at DTU is being established to address the idea of science convergence that will bring together diverse areas and support a thorough cross-fertilization of established disciplines across the university. The school of interdisciplinary learning will also lead to the creation of many innovative scientific fields with a unified aim to address the growing national and global challenges. The school shall cover multiple departments and centres of excellence under its ambit, targeted at the integration of academic and research activities by removing conventional boundaries of established disciplines and creating a conducive atmosphere for the steady evolution of newer fields. The school will have multiple departments offering undergraduate courses in various domains, such as artificial intelligence, digital healthcare, and other emergent areas. The Centre of Excellence shall conduct research in emergent areas of their respective specializations. They shall guide and supplement the curriculum, teaching and learning methodologies and associated activities of the departments under the School of Interdisciplinary Learning and Research. Housing a School of Interdisciplinary Learning and Research would complete the academic, entrepreneurship and applied research ecosystem, enabling the dissemination of knowledge created through Research Park and Centres of Excellence through formal educational programmes. The school aims to be a seat of learning that creates an environment that facilitates the establishment of linkages among concepts and experiences to apply the information and skills to address novel and complex issues/challenges. The school will house

the following centres/departments, and these centres will run various programs and courses. In addition, there will be research activities and tie-ups with leading national and international organizations to strengthen multiple areas in the respective dimensions. It is also expected to disseminate knowledge and activities in various interdisciplinary areas.

This initiative aims to create an environment encouraging innovation, creativity, and holistic education by dismantling conventional academic boundaries.



Vision and Mission

Vision

A centre for integrated education, encouraging the values of inter-disciplinary and multi-disciplinary learning.

Mission

- To integrate a variety of academic disciplines into a cohesive learning program
- To establish centres to interlink and integrate the Indian knowledge system with existing mono-disciplinary departments of DTU
- To establish an inclusive educational environment for students from all backgrounds
- To foster innovation in interdisciplinary and multidisciplinary collaborative research
- To present students with the necessary skills to navigate the complexity of the modern world

Background and Needs

The implementation of the National Education Policy (NEP) 2020 represents a substantial transition in the nation's educational environment. It percolates through a multidisciplinary, adaptable, and comprehensive educational approach that prepares students for the intricacies of the contemporary world and addresses their diverse requirements. It supports the dismantling of

conventional educational divisions, the promotion of inclusive learning, and the cultivation of innovation through interdisciplinary studies. Delhi Technological University (DTU), a premier institution known for its academic excellence and innovative research, is committed to aligning with the goals set forth by NEP 2020. In this context, DTU recognises the need to establish a dedicated School of Interdisciplinary Learning and Research (SILR) to cultivate an academic environment that encourages the integration of diverse disciplines, adopts collaborative research, and ensures inclusive education for all. This SILR aims to address the following critical issues.

- Complex global challenges to health and the environment
- Inspiring creativity and innovation
- Skill development and employability
- Development of inclusive education
- Alignment with NEP 2020
- Creating a dynamic academic environment
- Expanding entrepreneurial research opportunities

Scope and Objectives

As per the vision and mission of the university and SILR, the scope and objectives of the school are as follows:

Scope

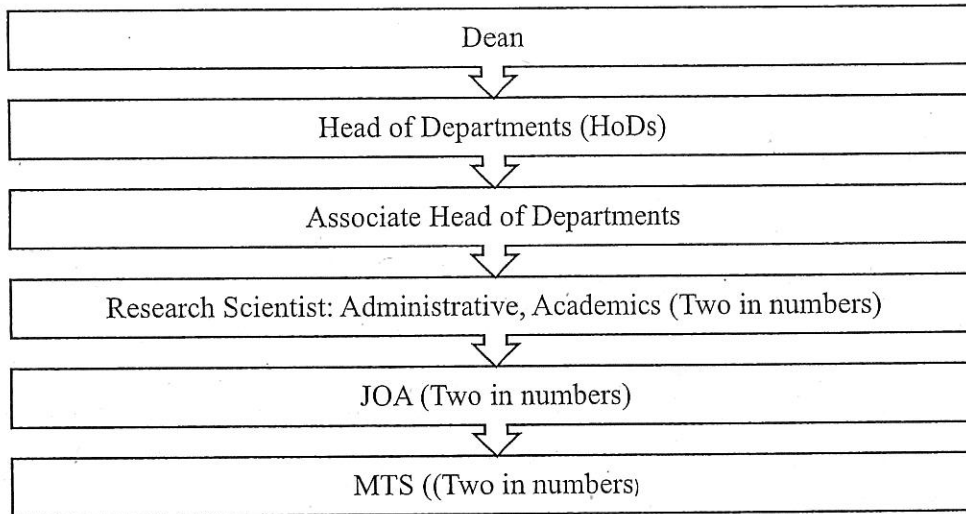
- To provide comprehensive academic programs by integrating a variety of disciplines
- To ensure students can select courses from various departments depending upon their interests
- To establish research centres that prioritize addressing real-world problems through interdisciplinary approaches
- Design a curriculum to combine technical knowledge with social sciences, humanities, and arts

Objectives:

- To start departments, centres, and laboratories in the state-of-the-art and emerging areas
- To initiate collaborative research projects with various national and international institutions

- To start exploring the possibility of new programs in emerging areas.
- To offer a large basket of courses and multiple options for minor specializations
minor specializations

Proposed Administrative Hierarchy of SILR



The Academic Structure of the Departments, Centres and Laboratories

The academic structure of the departments, centres and laboratories within SILR would consist of the following structure:

- Selected Faculty from the Core Departments (based on research alignment with areas of SILR)
- Associate Faculty
- Adjunct Faculty
- Distinguished Faculty in Residence
- Professors of Practice

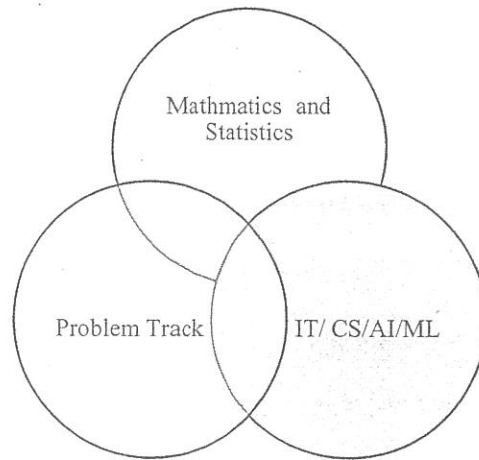
Departments within SILR (UG, PG, PhD)

SILR would host a set of departments, namely the Department of Data Analytics, the Department of Geospatial Science, and the Department of Environment Science, which are as follows:

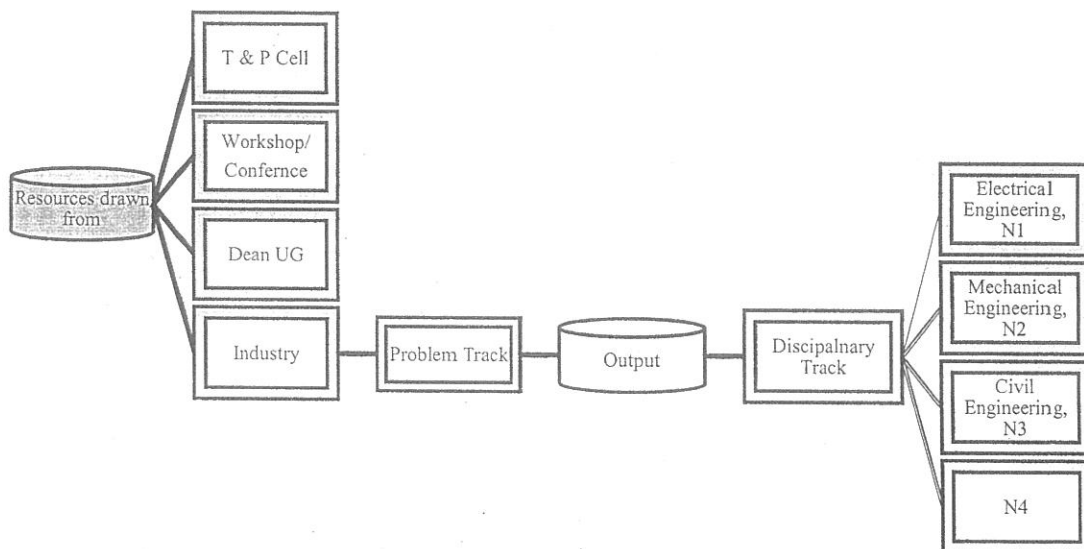
- Departments of Data Analytics
- Department of Geospatial Science and Technology
- Department of Environment Science and Engineering

Departments of Data Analytics

The Department of Data Analytics is conceived as an intersection of mathematics, statistics, IT, CSE, and various university departments' input for the problem track. It shall consist of a common framework from Ist to Vth Sem.



The problem track is conceived to provide courses from the VIth to VIIth Sem.



Department of Geospatial Science and Technology

Geospatial Science and Technology (GST) is an interdisciplinary field that involves collecting, analysing, and interpreting data relating to the Earth's surface. This field integrates various

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technologies and scientific methods to study spatial patterns, processes, and relationships. Geospatial Science and Technology is a dynamic and rapidly evolving field critical in addressing many of today's global challenges, from environmental conservation to urban planning and disaster response.

- Geographic Information Systems (GIS)
- Remote Sensing
- Global Positioning System (GPS)
- Cartography
- Spatial Data Analysis
- Geostatistics
- LIDAR (Light Detection and Ranging)
- Spatial Data Infrastructure (SDI)
- Geospatial Data Visualization
- Emerging trends in Geospatial Science and Technology, namely Artificial Intelligence (AI) and machine learning (ML), Internet of Things (IoT), Drones and UAVs, 3D Mapping and Modeling

Department of Environment Science and Engineering

Environmental Science and Engineering is an academic and research unit focused on understanding and addressing environmental challenges through scientific and engineering principles. This field combines aspects of natural and social sciences, engineering, and technology to develop sustainable solutions for environmental problems.

- Environmental Science: Atmospheric Science, Geosciences, Ecology and Biodiversity
- Environmental Engineering: Water Resources Management, Air Quality Management, Waste Management
- Environmental Policy and Management: Policy, Economics, Impact Assessment
- Climate Change and Sustainability: Climate Change Mitigation and Adaptation, Sustainable Development, Renewable Energy
- Environmental Monitoring and Assessment: Remote Sensing and GIS, Environmental Modeling, Biomonitoring

- Emerging Trends in Environmental Science and Engineering, namely Green Infrastructure, Biotechnology, Data Science, Public Engagement and Citizen Science

Centers within SILR (PG, PhD and Executive Education)

SILR would host a set of centres, namely the Centre for Climatic Action and Sustainability Studies, Artificial Intelligence and Data Science, Digital Diagnostics and Healthcare Management, Energy Transition, Community Development and Research, Indian Knowledge Systems and Sanskrit Studies, Sports Management, and Law, Cyberlaw, Enforcement of Intellectual Property Rights which are as follows:

- **Centre for Climatic Action and Sustainability Studies**

Centre for Climatic Action and Sustainability Studies (CCASS) is a specialized research and academic institution dedicated to addressing climate change and promoting sustainability. This centre focuses on interdisciplinary research, education, policy development, and community engagement to foster sustainable practices and mitigate the impacts of climate change.

- Climate Change Research
- Sustainability Studies
- Renewable Energy and Energy Efficiency
- Environmental Policy and Governance
- Sustainable Urban Development
- Biodiversity and Ecosystem Services
- **Artificial Intelligence and Data Science**

Its primary mission revolves around the pursuit of excellence in Artificial Intelligence (AI), encompassing cutting-edge research, top-tier education, and practical applications. Its primary mission revolves around the pursuit of excellence in AI, encompassing cutting-edge research, top-tier education, and practical applications. Equipped with high-performance computing systems and specialized labs, the centre would be poised to tackle real-world challenges through AI-driven solutions. Modern scientific approaches can lead to innovative solutions to societal challenges.

- **Digital Diagnostics and Healthcare Management**

The Centre aims to work on digital diagnostics by focusing on digital imaging, disease monitoring and analysis, radiomics, and genomics. This Centre would be a critical junction between technology and medicine, fostering interdisciplinary collaboration and acting as an innovation hub for new diagnostic tools and treatment methods. Establishing a Digital Diagnostics and Healthcare Centre at Delhi Technological University would be a strategic initiative that aligns with the future of healthcare and education. The Centre would significantly enhance the educational curriculum by integrating cutting-edge healthcare technologies, preparing students for the rapidly evolving medical field. Its focus on advanced diagnostics and personalised medicine would improve diagnostic accuracy and tailor treatments to individual patient needs, a cornerstone of modern healthcare. Beyond the university, this Centre could profoundly impact community health, enhancing public health initiatives and making healthcare more accessible, especially in underserved areas. On a global scale, the Centre's contributions to disease surveillance and international health research could be invaluable, particularly in managing global health crises like pandemics. Economically, it would stimulate growth by incubating healthcare-focused startups and creating new job opportunities. Furthermore, the Centre would be pivotal in addressing the ethical challenges and privacy concerns associated with diagnosis and healthcare, influencing policy-making with its research and insights. The Centre will be a hub for building next-generation healthcare leaders' capacity and organising collaborative networks. The aim is to create infrastructure to develop and apply artificial intelligence to digital diagnosis. We are fostering global collaborations with academic and policy institutions, including MIT and WHO, to achieve these objectives. This will integrate DTU into the global space for the digital health ecosystem, enable scientific breakthroughs, and provide a vehicle to deliver realised benefits to communities both locally and globally. In essence, such a Centre is not just an academic addition but a beacon of progress, poised to revolutionize healthcare delivery and education in a technology-driven era.

- **Energy Transition**

To achieve the target of achieving net ZERO emissions by 2070, as announced by India at COP 26, energy transition has emerged as one of the most important areas of research for our country. Further, energy transition is crucial for climate action in an urban city like Delhi, which is rapidly developing.

To achieve the target of achieving net ZERO emissions by 2070, as announced by India at COP 26, energy transition has emerged as one of the most important areas of research for our country. Further, energy transition is crucial for climate action in an urban city like Delhi, which is rapidly developing. Thus, this Centre at the North Campus of DTU will serve as the hub for all research on the critical domain of energy transition to clean, sustainable and renewable energy sources. This Centre shall deal with all aspects of environmental science, engineering, economics and policy to address the challenges associated with the energy transition, especially in a growing economy like India. It will help fulfil the target of net zero emissions by 2070. The Centre shall work in collaboration with other academic and research institutions, along with industry partners, to facilitate the development of cutting-edge research facilities and technologies for reduced greenhouse emissions, improvement of energy efficiency, energy-efficient materials and designs, clean-energy production, energy storage and distribution, low carbon development of electricity, development of efficient transport systems, low emission buildings and other interdisciplinary areas related to energy translation. The Centre shall also be dedicated to specifically addressing problems in the Indian scenario, where meeting industrial and domestic demands through renewable energy sources such as hydrogen energy and solar energy remains a challenge. The University, through this Centre of Excellence, shall support and encourage all research initiatives and outreach programs related to energy transition in different sectors such as industrial processing, manufacturing, and transportation.

- **Community Development and Research**

The centre will focus on the local problems of the community and their technical solutions to improve the livelihood of both communities. The proposed areas of research relevant to the various sectors shall be centred around drones for pesticide distribution & weed detection, value-added food products, drones for detecting cracks in buildings, management of traffic, surveillance underwater, ground and aerial mode, water and wastewater management, cyber security amongst many others.

The Centre of Excellence for Community Development would be a multidisciplinary research centre that develops technologies related to rural and urban communities. The Centre will focus on the local problems of the community and their technical solutions to improve the livelihood of both communities. The proposed areas of research relevant to the various sectors shall be centred

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around drones for pesticide distribution & weed detection, value-added food products, drones for detecting cracks in buildings, management of traffic, surveillance underwater, ground and aerial mode, water and wastewater management, cyber security amongst many others. Focussing on the central ideas of accessibility and affordability, the centre shall also focus on frugal innovation to suggest cost-effective solutions for community problems within the limited resource framework of a developing country like India.

This centre, with support from academia and industries, shall aim at innovating engineering and technological solutions for critical issues of national interest, such as access to clean energy, poverty alleviation, waste reduction, climate change, resource management, access to clean water and sanitation, clean cooking fuels, soil moisture monitoring, etc. The centre will also create awareness about sustainability, offer training to various stakeholders from academia and industries, and foster industry partnerships in this domain.

This centre will also support research projects that address the unique needs of rural and urban communities. The Centre would work with residents, community leaders, and local organisations to foster economic development, social inclusion, and environmental sustainability. The Centre will also conduct research to generate knowledge about effective community development strategies. This research may involve studying the impacts of interventions, exploring community dynamics, and identifying best practices.

Under this umbrella, a policy lab that focuses on researching, designing, and implementing policies shall also be developed. Policy labs at DTU's north campus will engage in policy analysis, experimentation, and the development of innovative solutions and evidence-based policy recommendations. The lab would work closely with government agencies, non-profit organisations, and other stakeholders to influence and shape public policies and programs. The main tasks of the Policy Lab are planned as follows:

- Suggesting research agenda based on problem statements as per the need of Government, Autonomous Bodies, Private Sector Organizations, Communities, etc.
- Sharing the problem statements among the research community within the university
- Suggesting various Government/Non-Government funding schemes for conducting research and developing innovative solutions
- Suggesting avenues for commercialisation of the solutions and transfer of technology.

- Develop a communication strategy to disseminate research findings, including publishing a white paper for the stakeholders and spreading outcomes in media for a larger reach.
- Suggest ways to incentivise research, innovations, and entrepreneurship by proposing award schemes for IPR, technology commercialization/transfer, startups, and communication of research outcomes in other forms.
- Establishing an evaluation framework to assess the impact and effectiveness of the policy lab's activities.
- Policy framing, testing and validation as per sustainability goal.

- **Indian Knowledge Systems and Sanskrit Studies**

The effusing concepts of the school of interdisciplinary learning and research, along with the use of AI and digital platforms for the development of technology, language, philosophy, art forms, and the ancient knowledge system of our country, play a crucial role in contributing to the sustainability of life on our planet. The ancient traditional knowledge, deeply rooted in the sensibility of cultures and communities, would provide valuable insights into sustainable practices for science, engineering, technology and better resource management.

Advanced Scientific Concepts in Ancient Knowledge Systems and Sanskrit Studies

Physical and Biological Systems: The physical and biological systems consist of 'Panch-kosh' as mentioned in Taittiriya Upanishad. The first among the Pancha-kosh is the 'Annamay-kosh', which includes all the basic survival information: air, water, food, shelter and replication. The second is the 'Praanamay-kosh', which promotes health. The third is the 'Manomay-kosh', which includes mental space and the sense of love and belonging distinct in the animal kingdom. The fourth is the 'Vigyanamay-kosh', which represents the knowledge and wisdom that gives the sense of recognition, status, and respect exclusively ideated among human beings. The fifth is the 'Anandamay-kosh', an attainment for a brilliant person.

Human Evolution: The concept of Pancha-praan, consisting of Praan, Apaana, Saman, Vyaan, and Udaan, provides scope for exploring human health and evolution. Although yogis practice this concept widely, it is given insignificant importance. Therefore, there is a need to expound and explore this idea to improve human health.

Sāmkhya, Mathematics and Computer Science: The mathematical concepts found in Vedic texts need to be researched as algorithms and problem-solving strategies in computer science. Ironically,

the beginnings of modern math are seen as a European achievement, but the discoveries in ancient India by Samkhya scholars have been deliberately ignored for many centuries.

Vaastu Shastra and Engineering Design: Introduction Vaastushastra is an ancient architectural tradition in Vaastushastra. Prescriptions for residential Vaastushastra, city planning as per Vaastushastra. Some architects argue that the principles of symmetry, proportion, and spatial organisation found in Vaastu Shastra may be applied to modern architecture and urban planning.

Yoga and Human-Computer Interaction: The study of yoga in integrative and inclusive learning in creating modern technologies with the merits of ancient knowledge systems would be best utilised to serve humanity and the planet. There are discussions about the potential application of yogic principles in evaluating human-computer interaction interfaces. Concepts such as mindfulness, user well-being, and the relationship between mind and technology may be explored in this context. Some of the high-value concepts need aeons of exploration, namely, Jyotisha and computer vision, Vyakaran and NLP, Nirukta for linguistic advancements, Siksha and the fragrance of sensible living, Kalpa and physical activities for health care, and Chhand for music theory and creativity.

Sanskrit studies: Sanskrit studies are interdisciplinary, intersecting varied disciplines: history, archaeology, and interpretation of linguistics scriptures, offering a comprehensive understanding of the ancient Indian knowledge system.

- **Sports Management**

It is one of the essential disciplines that has gained momentum due to national economic growth. It helps improve mental well-being and physical health through sports, communication, psychology, and rehabilitation.

- **Law, Cyberlaw, Enforcement of Intellectual Property Rights (IPR)**

This centre will focus on rules created and enforced by governmental institutions to regulate behaviour, ensure justice, resolve disputes, and maintain social order. It will address legal issues related to digital technologies and the internet and encourage innovation and creativity. IPR enforcement ensures fair competition, encourages investment in innovation, and protects consumers from counterfeit goods.

Academic Programmes

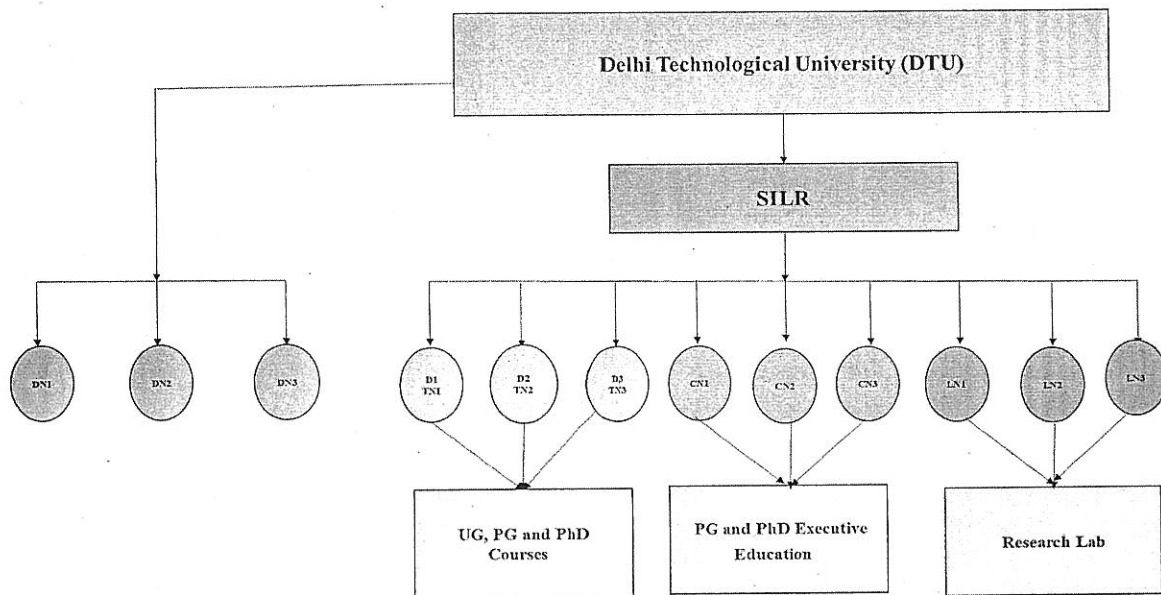
- To start the B.Tech in Data Analytics, which shall be interdisciplinary in nature
- To engage in various state-of-the-art emerging areas of learning and research

Collaborative Research Projects

- Inclusive Education Research Initiative
- Innovation and Entrepreneurship Hub
- Interdisciplinary Research Grants
- Industry-Academia Partnerships
- Global Research Collaborations
- Collaborations with IIF
- Research Park at Narela Campus
- Community Development

Expected Outcomes

- Students will gain a comprehensive education integrating multiple disciplines, fostering critical thinking, creativity, and problem-solving skills rooted in the sensibilities of Indian culture
- Growth in collaborative research projects that address complex, real-world problems through interdisciplinary approaches
- Employability due to soft skills such as leadership, communication, and ethical practices.
- Stronger ties between DTU and the wider community, including industry, government, and non-profit organisations.
- Deliverables in terms of SDGs
- Orientation as per IKS

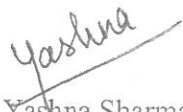


Existing Centres of Interdisciplinary Learning and Resource Used


The context of the SILR has been drawn from the existing centres of interdisciplinary learning and resources as available on the respective websites:

- Interdisciplinary Centre for Cyber Security and Cyber Defense of Critical Infrastructures (C3i Centre) - IIT Kanpur
- Interdisciplinary Centre for Energy Research (ICER) - IISc Bangalore
- Interdisciplinary Centre for Climate Change Studies (ICCCS) - IIT Kharagpur
- Interdisciplinary Centre for Advanced Materials Research (ICAMR) - IIT Madras
- Interdisciplinary Programme in Educational Technology - IIT Bombay
- Centre for Interdisciplinary Studies in Environment and Development (CISED) – Bengaluru
- School of Interdisciplinary Research – IIT Delhi
- Centre for Interdisciplinary Studies (CIS) - University of Hyderabad
- Operational Guideline for Trans-disciplinary Research – UGC
- Guidelines for Transforming Higher Education Institutions into Multidisciplinary Institutions-UGC
- Team Principles for Successful Interdisciplinary Research Teams- American Heart Journal Plus Cardiology Research and Practice


- Gaining Insight into Interdisciplinary Research and Education Programmes, a framework for Evaluation-Research Policy.
- Research Core and Framework of Sustainability Science- Sustainability Science
- A Synthesis of Methodological Approach to Perform Healthcare-Technology Integrated Projects- Nursing Engineering Interdisciplinary Research
- Environmental Sciences Sustainable Development and Circular Economy Alternative Concepts for Trans-Disciplinary Research-Environmental Development
- Towards Parallel Intelligence: an Interdisciplinary Solution for Complex Systems-The Innovation
- On the emergence of interdisciplinary scientific fields: (how) does it relate to science convergence- Research Policy
- Building Research Universities in India-SAGE Publishing

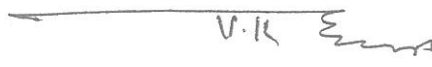

 Dr. Yashna Sharma
 (Member)

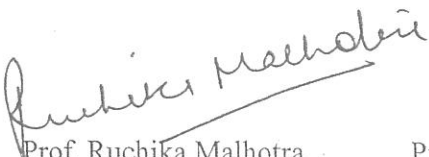

 Prof. Roli Purwar
 (Member)

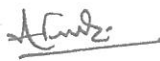

 Prof Anil Kumar
 (Member)


 Prof. Girish Kumar
 (Member)


 Prof. Vishal Verma
 (Member)


 Prof V.K. Minocha
 (Member)


 Prof. Ruchika Malhotra
 (Member Secretary)


 Prof. Ashutosh Trivedi
 (Chairperson)



DELHI TECHNOLOGICAL UNIVERSITY
(FORMERLY DELHI COLLEGE OF ENGINEERING)
BAWANA ROAD, DELHI-110042

No.F.260/Pen/NPS-DTU/2022/ 879

Dated: 25.06.2024

MINUTES OF THE MEETING

The Competent Authority of DTU constituted a committee vide order No.F.260/PEN/NPS-DTU/2022/832-836 dated 06.05.2024 to look into the matter for framing of guidelines and workout other modalities for implementation of Central Civil Services (Implementation of National Pension System) Rules-2021 and Central Civil Services (Payment of Gratuity under National Pension System) Rules-2021 for the DTU Employees.

The Committee met on 25.06.2024 at 3:00 p.m. in the Room No. 307, 2nd Floor, Main Administrative Building, DTU. The following members were present in the meeting:

- | | |
|---|------------------|
| 1. Prof. Nirendra Dev, COF, DTU | Chairperson |
| 2. Sh. T. Vengadesan, Ex. Jt. Reg. (Delhi University) | Member |
| 3. Dr. Ravinder Kaushik, Dy. Reg. (Estt. & Pension) | Member |
| 4. Sh. Ajay Gupta, Sr. A.O. & D.D.O | Member |
| 5. Sh. Sunil Chhikara, S.O. (Pension) | Member Secretary |

The Chairperson welcomes the members of the Committee and apprised about the Agenda of the meeting i.e. framing of guidelines and workout other modalities related to implementation of Central Civil Services (Implementation of National Pension System) Rules-2021 and Central Civil Services (Payment of Gratuity under National Pension System) Rules-2021 for the DTU Employees.

The committee discussed the Gazette Notification No. GSR-227(E) dated 30.03.2021 **Central Civil Services (Implementation of National Pension System) Rules, 2021** which was notified by the Finance (Administration Division) Department, Govt. of NCT of Delhi vide F.No.31/Fin./Estb.III/2017/DS-IV/532 dated 7/7/2021.

Further, the committee also discussed the Gazette Notification No. GSR-658(E) dated 23.09.2021 **Central Civil Services (Payment of Gratuity under National Pension System) Rules, 2021.**

-16-

Prof. Nirendra Dev, Chairperson of the Committee has apprised the following before the Committee:

1. DTU has created a corpus fund for DTU Employees under the head **“Retirement Benefits to DTU employees covered under National Pension Scheme”** for retirement and gratuity provisions.
2. All DTU employees covered under NPS are entitled for gratuity and encashment of leave with the approval of Board of Management vide agenda item no. 48.18 in 48th meeting of Board of Management.
3. Exercising of option FORMS as specified and notified by DoP&PW dated 30th March 2021 to avail benefits in case of death or discharge on invalidation or disability of Government Servant/Subscriber during service has already been notified by DTU vide order dated 01.04.2024.
4. Accordingly, in cases where the option exercised by the NPS subscriber in accordance with sub-rule (1) or the default option in accordance with sub-rule (6), his family will be granted family pension in accordance with the provision of the Central Civil Services (Pension) Rules, 1972 now 2021.
5. At present, at DTU there is only one case i.e. **Late Dr. Vikas Rastogi, Ex-Professor Department of Mechanical Engineering is falling under the default option in accordance with sub-rule (6) and his family member will be eligible for family pension in accordance with the provision of the Central Civil Services (Pension) Rules, 1972 now 2021.**
6. Considering the above, the Committee after detailed deliberation recommended the following:

- i. **The Central Civil Services (Implementation of National Pension System) Rules, 2021** notification dated 30th March 2021 by the Department of Pension and Pensioners’ Welfare which was notified/circulated by the Finance (Administration Division) Department, Govt. of NCT of Delhi vide F.No.31/Fin./Estb.III/2017/DS-IV/532 dated 7/7/2021 may be implemented at DTU in toto.

- ii. DTU has already created a corpus fund for DTU Employees under the head **“Retirement Benefits to DTU employees covered under National Pension Scheme”** for retirement and gratuity provisions. As such, a separate sub-head be created under the **Retirement Benefits to DTU employees covered under National Pension Scheme”** and sufficient fund may be allocated after making assessment of requirement of fund for disbursement of family pension.
- iii. Disbursement of family pension will be made through DTU Accounts on monthly basis in accordance with the provision of the Central Civil Services (Pension) Rules, 1972 now 2021.
- iv. With regard to one case of default option i.e. case of Late Dr. Vikas Rastogi, Ex- Professor Department of Mechanical Engineering, DTU may take up the issue with NSDL to transfer the corpus of NPS of Late Dr. Vikas Rastogi to DTU. On receipt of corpus from NSDL, the employee subscription along with interest thereon may be disbursed to the beneficiary as per rule and the employer contribution along with interest thereon may be transferred to the DTU account **“Retirement Benefits to DTU employees covered under National Pension Scheme”**. After making necessary adjustment, the family pension to the eligible member of the family may be disbursed in accordance with the provision of the Central Civil Services (Pension) Rules, 1972 now 2021.

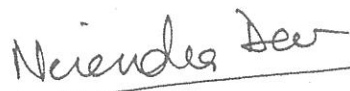
The meeting ended with vote of thanks to and from the chair.


 (Suresh Chhikara)
 Member Secretary


 (Ajay Gupta)
 Member


 25.06.24
 (Dr. Ravinder Kaushik)
 Member


 (T. Vengadesan)
 Member


 (Prof. Nirendra Dev)
 Chairperson

Details of Technical Staff (Department wise) :DTU

S/No.	Name of Department	Nominclature	Sanctioned	Filled through Regular	Filled through Contractual	Filled through Outsource	Total No of personnel deployed	Vacancy	Total Vacancy	Deployment through Outsource
1	Electrical Engg.	Foreman	3	2	0	0	2	1	8	8
		Draughtsman	1	0	0	0	0	1		
		Sr. Mechanic	8	2	1	0	3	5		
		Jr. Mechanic	2	0	1	0	1	1		
2	Mechanical Engg	Foreman	6	3	0	0	3	3	32	18
		Draughtsman	2	1	0		1	1		
		Sr. Mechanic	46	9	14	0	23	23		
		Jr. Mechanic	10	5	0	0	5	5		
3	Civil	Foreman	0	0	0	0	0	0	11	10
		Draughtsman	1	0	0	0	0	1		
		Sr. Mechanic	11	1	0	0	1	10		
		Jr. Mechanic	1	0	0	1	1	0		
4	Applied Physics	Sr. Mechanic	4	2	0	0	2	2	3	3
		Jr. Mechanic	2	0	1	0	1	1		
5	Applied Chemistry	Sr. Mechanic	3	0	0	0	0	3	4	4
		Jr. Mechanic	2	0	1	0	1	1		
6	Polymer Science	Sr. Mechanic	6	0	1	0	1	5	12	6
		Jr. Mechanic	8	0	1	0	1	7		
7	Environment Engg	Sr. Mechanic	4	0	0	0	0	4	7	7
		Jr. Mechanic	5	0	2	0	2	3		
8	IT Department	Technical Assistant	2	1	1	0	2	0	0	1
9	Biotechnology	Sr. Mechanic	3	0	2	0	2	1	4	4
		Jr. Mechanic	4	0	1	0	1	3		
10	Design	Technical Assistant	1	0	0	0	0	1	3	2
		JTA	2	0	0	0	0	2		
11	Computer Centre	Technical Staff	19	8	5	6	19	0	0	2
12	USME	STA	1	0	1	0	1	0	3	2
		Technical Assistant	2	0	0	0	0	2		
		JTA	2	0	0	1	1	1		
13	Software	Technical Staff	0	0	0	1	1	-1	-1	2
14	Multidisciplinary Department	Technical Staff	0	0	0	0	0	0	0	1
15	Academic UG	Technical Staff	0	0	0	0	0	0	0	
		Total	161	34	32	9	75	86	86	70

* In addition to the above 01 post of Assistant Programmer be engaged against the sanction post of Sr. Mechanic (Polymer Science)

(To be published in Part-IV of the Delhi Gazette-Extraordinary)

Delhi Technological University

(Formerly Delhi College of Engineering)

Shahbad - Daulatpur, Bawana Road, Delhi - 110042

No. DTU/ORG/Notification/04(1)/2019

Dated :

NOTIFICATION

In exercise of the power conferred by sub-section (2) of Section-31 read with Section-30 of the Delhi Technological University Act, 2009 (Delhi Act 6 of 2009), the Chancellor of Delhi Technological University is pleased to make the following Statute relating to the manner of appointment, terms and conditions of service of regular teachers appointed against the permanent posts by the University.

1. SHORT TITLE AND COMMENCEMENT

- 1.1 This Statute may be called the Delhi Technological University (**Second**) Statute, 2020.
- 1.2 It shall come into force on the date of publication in the Official Gazette.
- 1.3 This shall apply to Teachers of Delhi Technological University. Teachers shall include Professors, Associate Professors and Assistant Professors.

2. DEFINITIONS

Words and expressions used in this Statute, where it has not been defined, shall have the meanings assigned to them in the Delhi Technological University Act, 2009 and Delhi Technological University (First) Statute, 2009 unless the context otherwise requires.

3. RECRUITMENT

- 3.1 Subject to the fulfillment of the requirements as prescribed in the Recruitment Rules for each post, all permanent posts of teachers shall be filled by direct recruitment through all India advertisement. The process of recruitment shall be in a manner as prescribed by the University. The selection shall be on the basis of merit as recommended by the duly constituted Selection Committees in accordance with Delhi Technological University Act, 2009 and Delhi Technological University (First) Statute, 2009. The appointments shall be made by the Board of Management on the recommendations of the Selection Committees.

Appointments may also be made on the recommendation of a Selection Committee for a particular post by considering the candidature *in absentia* in, any special case.

3.2 Reservations:

Reservation in posts for candidates belonging to Scheduled Castes / Scheduled Tribes / Other Backward Classes, Persons with Benchmark Disabilities (PwBD), Economically Weaker Section and other special categories shall be provided as per the provisions of reservation prescribed by the Government of National Capital Territory of Delhi from time to time.

- 20 -



4. MEDICAL FITNESS

4.1 On First Appointment:

Every candidate for the post of teacher, on his/her first appointment in the University through direct recruitment on regular basis shall be required to produce a medical certificate of fitness in the prescribed proforma from a medical Board of hospital of Government of National Capital Territory of Delhi or Government of India or Medical Board constituted by the Vice Chancellor of the University. In case candidate is not declared fit by the Medical Board, the candidate may prefer an appeal within a month against the findings of the Medical Board, to the Vice-Chancellor who, after considering the appeal of the candidate, may refer the candidate for the opinion of the higher Medical Board of a hospital of Government of National Capital Territory of Delhi or Government of India and the decision of such Medical Board shall be final.

Provided that in case where a candidate has already been medically examined by a medical authority of a Government hospital for his previous appointment and if the required standard of medical fitness for the new post is the same, he/she shall not be required to undergo a fresh medical examination.

4.2 For Efficient Discharge of Duties:

The Appointing Authority may require a teacher to appear before a Medical Board of the hospital of the Government of National Capital Territory of Delhi or Government of India to examine his/her physical or mental fitness necessary for efficient discharge of duties, whenever it has reason to believe that the teacher is not fit to perform his/her duties satisfactorily. The teacher shall however, have the right to appeal to the Vice-Chancellor who, after considering the appeal of the candidate, may refer the candidate for the opinion of the higher Medical Board of a hospital of Government of National Capital Territory of Delhi or Government of India and the decision of such Medical Board shall be final.

5. VERIFICATION OF CHARACTER AND ANTECEDENTS

The character and antecedents of all Teachers on his/ her first entry into service of the University shall be got verified from the District Magistrate/ any other competent authority concerned before his/ her joining the service of the University.

6. JOINING TIME

The joining time for a teacher shall be one month from the date of issue of the Offer of Appointment. However, in exceptional cases it can be extended by the Vice Chancellor, depending on the merits of the case.

7. DECLARATION OF AGE

A candidate shall make a declaration of his/ her age to the University at the time of his/ her entry into service, based on his/ her date of birth as declared in the relevant matriculation or equivalent certificate/ birth certificate issued by the Competent Authority. After the declaration of age and acceptance of the same by the University, it shall be legally binding on him/ her and no revision of age shall be allowed to be made at a later date for any reason whatsoever.

8. WRITTEN CONTRACT OF SERVICE

Every teacher of the University shall be appointed on a written contract entered into between the University and the Teacher as per Section-36 (1) of Delhi Technological University Act, 2009 read with the Section 20(2) of Delhi Technological University (First) Statutes 2009.

9. WHOLE TIME OF A TEACHER

- 9.1 Unless otherwise expressly provided for, the whole time of a teacher shall be at the disposal of the University and he/she shall serve the University in such capacity and in such manner and at such places as directed by the Vice-Chancellor of the University from time to time.
- 9.2 A teacher of the University may be called upon to perform any duty as may be assigned to him/ her in the interest of and for the purpose of the University.

10. PAY AND ALLOWANCES

The Pay and Allowances and Incentives for Higher Qualifications shall be as per the provision of such shall be in such pay-matrix/ pay-bands or at such stage of such pay-matrix/ pay-bands, as defined in the Recruitment Rules, considering the pay-matrix/ pay-bands as notified by UGC / AICTE and approved by Government of NCT Delhi and adopted by the Board of Management thereafter from time to time.

11. ANNUAL INCREMENTS

The Annual Increments shall be applicable as approved by the Govt of NCT of Delhi.

12. CAREER ADVANCEMENT

The Career Advancement Scheme shall be applicable as per the provision of the AICTE/ UGC's Regulations and as approved by the Govt of NCT of Delhi.

13. COUNTING OF PAST SERVICE

The Counting of Past Services shall be applicable as per the provision of the AICTE/ UGC's Regulations and as approved by the Govt of NCT of Delhi.

14. PERIOD OF PROBATION AND CONFIRMATION

- 14.1 Every teacher appointed against a permanent post shall be on probation for a period as prescribed in Recruitment Rules provided, the Appointing Authority may extend the period of probation for a further period of twelve months for reason(s) to be recorded in writing and communicated to the teacher concerned within a period of 6-8 weeks.
- 14.2 In case of a teacher appointed on probation, the appointment may be terminated by one month's notice or by payment of a sum equivalent to one month's salary by either party choosing to terminate the appointment, without assigning any reason.

Provided that where the service is of less than three months, neither any notice nor payment of salary in lieu of notice shall be required.

- 14.3 On satisfactory completion of the period of probation, a teacher shall be eligible for confirmation on that post in a manner as prescribed in the Regulations.

-22-



15. SENIORITY

The seniority of a teacher in the department/ discipline shall be determined in accordance with the DTU Statute (Sixth) 2021 as contained in Gazette Notification dated 23.03.2022 and as amended and notified from time-to-time.

16. TEMPORARY AND PERMANENT SERVICE

- 16.1 An employee shall be in the temporary service of the University, while being on probation until he/she is confirmed in the University subject to the prescribed provisions of the University Statutes/ Ordinances.
- 16.2 An employee confirmed on a permanent post in the University shall be in the permanent service of the University subject to the provisions in the Act and the Statutes thereunder.

17. RESIGNATION

Subject to the acceptance of resignation by the Competent Authority, a confirmed teacher may, by giving notice of three months in writing to the appointing authority, resign from the service of the University.

Provided that the appointing authority may, if deemed proper, relieve a permanent employee on notice of less than three months. The resignation shall be effective from the date of its acceptance by the Appointing Authority.

18. SUPERANNUATION OF TEACHERS

Teachers in the permanent whole time service of the University shall retire on superannuation on completing the age of such years as applicable to teachers of the University shall be such as defined in the Recruitment Rules, considering the such Age of Superannuation as notified by UGC / AICTE and approved by Government of NCT Delhi and adopted by the Board of Management thereafter from time to time.

While a teacher's date of birth falls on any day other than the first day of the month, he/ she shall retire on superannuation on the last day of that month. The teacher whose date of birth falls on the first day of a month, he/ she shall retire on superannuation on the last date of the previous month.

19. RETIREMENT BENEFITS

The teachers of the University will be covered under the New Pension Scheme as approved by the Government of NCT Delhi.

A teacher of the University on superannuation will be entitled for gratuity and other retirement benefits as recommend by AICTE/ UGC and approved by the Government of NCT Delhi and subsequently adopted by the Board of Management DTU from time-to-time.

The Gratuity and other retirement benefits shall be governed by the rules as approved by the Govt of NCT Delhi and as adopted by the Board of Management, DTU from time to time.

- 23 -



Provided that the deductions will be made against the statutory deductions as per income tax purpose/ Medical facilities / insurance premium as may be opted by the teacher from time to time.

- 26.2 Where a teacher contributes to a duly established New Pension Scheme (NPS), and the rules thereof approved by the University; the contributions to that Fund at the prescribed rate shall be deducted from his/ her salary each month.

27. RECORD OF SERVICE

- 27.1 There shall be a personal file for every teacher in which shall be placed all papers, records and other documents relating to his/her service in the University.

- 27.2 In addition to the personal file, a service book shall also be maintained in respect of each teacher in prescribed form. This shall contain a history of his/her service from the date of his/ her appointment in the University including grant of increment, promotion, reward, punishment, availing of L.T.C. and all other important events of his/ her career. The Service Book shall also contain a leave account of the teacher showing the complete record of all kinds of leave (except casual leave and special casual leave) earned and availed of by him/her and the balance of leave at his/ her credit.

- 27.3 The entries in the service book shall be authenticated by Head-of-Office or any other officer as may be designated by the Vice-Chancellor.

28. LEAVE TRAVEL CONCESSION

Teacher appointed on permanent post shall be entitled to Leave Travel Concession as specified in the Ordinances/ Regulations of the University.

29. GROUP INSURANCE SCHEME

All teachers shall be covered under Group Insurance Scheme as adopted by the University.

30. TRAVELLING AND DAILY ALLOWANCES

All teachers shall be entitled to Travelling and Daily Allowances etc. according to the provisions applicable to employees of the University and as prescribed in the Ordinances/ Regulations.

31. MEDICAL ATTENDANCE AND TREATMENT

All teachers shall be entitled to medical facilities and reimbursement of medical expenses incurred for treatment for themselves and their families and dependents covered under Delhi Government Employees Health Scheme and other medical facilities notified by the University from time to time.

32. RESIDENTIAL ACCOMMODATION FOR THE EMPLOYEES

- 32.1 A teacher of the University may be allotted an unfurnished house within the campus of the University, for personal residential use, if available, in which he/she shall be required to reside, subject to such conditions as may be prescribed in the relevant Regulation(s) by the University.

20. LEAVE RULES

Leave rules, as notified vide notification F. 1/DTU/Leave(T)/Estt/2017/424 dated 10.01.2018 and the Ordinances/ Regulations amended and notified from time-to-time, shall be applicable to the University teachers.

21. ANNUAL PERFORMANCE APPRAISAL REPORT

21.1 Performance appraisal Scheme for teachers including self-appraisal of performance in accordance with the guidelines of AICTE/ UGC as approved by the Government of NCT Delhi and as adopted by Board of Management, DTU shall be applicable.

21.2 The performance appraisal reports shall be submitted to the reporting, reviewing and accepting authorities as prescribed in the Ordinance/ Regulations.

22. CODE OF PROFESSIONAL ETHICS

The Code of Professional Ethics as laid down by the University in relevant Ordinance/ Regulations shall be applicable to all the teachers.

23. CONDUCT, DISCIPLINE AND APPEAL

The teachers of the University shall be governed by the Conduct, Discipline and Appeal Rules as prescribed in the Ordinance/ Regulations of the University.

24. LIEN AND DEPUTATION

The appointing authority may allow a teacher of the University to be on deputation within Government of National Capital Territory of Delhi/ other Universities/ Research Laboratories and to an outside Government agency on such terms and conditions relating to payment of leave and other contributions etc., as mutually agreed upon between the University and the borrowing authority and as prescribed in the Ordinances/ Regulations of the University.

25. VACATION

25.1 Vacation will be of such duration and dates as notified in the Academic Calendar of the University every year.

25.2 Teaching staff of the University shall be entitled to avail themselves of the vacation and will be termed as "vacation staff".

25.3 Vacation staff cannot automatically avail of the vacation. In case the exigencies so demand, any member of vacation staff can be called for duty during vacation. The Earned Leave in lieu of this retention period shall be credited as defined in the Ordinances/ Regulations pertaining to Leave Rules as notified vide notification F1/DTU/Leave(T)/Estt/2017/424 dated 10.01.2018 and the Ordinances/ Regulations amended and notified from time-to-time, of the University.

26. COMPULSORY DEDUCTIONS

26.1 No deduction, of any kind shall be made from the salary of a teacher except as prescribed in the Ordinances/ Regulations of the University.

32.2 If no accommodation is provided in the campus, House Rent Allowance will be payable as per Government of National Capital Territory of Delhi Rules, as may be adopted by the University from time to time.

33. RESIDUARY CONDITIONS OF SERVICE & REMOVAL OF DIFFICULTIES

Any matter relating to the conditions of service of teacher for which no specific provision is made in this Statute, shall be determined as per the relevant rules / guidelines / notifications of Government of NCT Delhi on the relevant subject, with the approval of the Board of Management DTU. Where a difficulty arises as to the interpretation or application of any of the provisions of this Statute, the matter will be referred to the Board of Management DTU for a decision and the decision of the Board of Management DTU shall be final.

- 26 -



(To be published in Part-IV of the Delhi Gazette-Extraordinary)
Delhi Technological University
(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Bawana Road, Delhi – 42

No.DTU/ORG/Notification/04(1)/2009

Dated :

NOTIFICATION

In exercise of the power conferred by sub- section (2) of section 31 read with Section 30 of the Delhi Technological University Act, 2009 (Delhi Act 6 of 2009), the Chancellor of Delhi Technological University is pleased to make the following statute relating to the manner of appointment, terms and conditions of service of regular non-teaching employees appointed by the University.

1. SHORT TITLE AND COMMENCEMENT

- 1.1 This Statute may be called the Delhi Technological University (**Third**) Statute, 2020.
- 1.2 It shall come into force on the date of publication in the Official Gazette.
- 1.3 This Statute shall apply to all employees of the University (other than teachers, non-teaching other-academic staff, non-teaching Administrative staff) and shall include other non-teaching ministerial staff and technical staff and such other posts of university as prescribed in the Regulations of the University.

2. DEFINITIONS

Words and expressions used in this Statute, where it has not been defined, shall have the meanings assigned to them in the Delhi Technological University Act, 2009 and Delhi Technological University (First) Statute, 2009 unless the context otherwise requires.

3. RECRUITMENT

- 3.1 Subject to the fulfillment of the requirements as prescribed in the Recruitment Rules for each post, all regular non-teaching ministerial staff and technical staff shall be filled according to the provisions of Recruitment Rules.

-27-



1

Process of recruitment shall be in a manner as prescribed by the University. The selection shall be on the basis of merit as recommended by the duly constituted Selection Committees in accordance with Delhi Technological University Act, 2009 and Delhi Technological University (First) Statute, 2009. The appointments shall be made by the Board of Management or any authority competent to make appointments, on the recommendations of the Selection Committees.

3.2 Reservation:

Reservation in posts for candidates belonging to Scheduled Castes / Scheduled Tribes / Other Backward Classes, Persons with Benchmark Disabilities (PwBD), Economically Weaker Section and other special categories shall be provided as per the provisions of reservation prescribed by the Government of National Capital Territory of Delhi from time to time.

4. MEDICAL FITNESS

4.1 On First Appointment: -

Every candidate for the post of non-teaching Academic posts, on his/her first appointment in the University through direct recruitment on regular basis shall be required to produce a medical certificate of fitness in the prescribed proforma from a medical Board of hospital of Government of National Capital Territory of Delhi or Government of India or Medical Board constituted by the Vice Chancellor of the University. In case candidate is not declared fit by the Medical Board, the candidate may prefer an appeal within a month against the findings of the Medical Board, to the Vice-Chancellor who, after considering the appeal of the candidate, may refer the candidate for the opinion of the higher Medical Board of a hospital of Government of National Capital Territory of Delhi or Government of India and the decision of such Medical Board shall be final.

Provided that in case where a candidate has already been medically examined by a medical authority of a Government hospital for his previous appointment and if the required standard of medical fitness for the new post is the same, he/she shall not be required to undergo a fresh medical examination.

4.2 For Efficient Discharge of Duties:

The Appointing Authority may require a candidate for the post of non-teaching Academic posts to appear before a Medical Board of the

hospital of the Government of National Capital Territory of Delhi or Government of India to examine his/her physical or mental fitness necessary for efficient discharge of duties, whenever it has reason to believe that the employee is not fit to perform his/her duties satisfactorily. The employee shall however, have the right to appeal to the Vice-Chancellor who, after considering the appeal of the candidate, may refer the candidate for the opinion of the higher Medical Board of a hospital of Government of National Capital Territory of Delhi or Government of India and the decision of such Medical Board shall be final.

5. VERIFICATION OF CHARACTER AND ANTECEDENTS

The character and antecedents of all employees on his/ her first entry into service of the University shall be got verified from the District Magistrate/ any other competent authority concerned before his/ her joining the service of the University.

6. JOINING TIME

The joining time for an employee shall be one month from the date of issue of the Offer of Appointment. However, in exceptional cases it can be extended by the Vice Chancellor, depending on the merits of the case.

7. DECLARATION OF AGE

- 7.1 A candidate shall make a declaration of his/ her age to the University at the time of his/ her entry into service, based on his/ her date of birth as declared in the relevant matriculation or equivalent certificate/ birth certificate issued by the Competent Authority. After the declaration of age and acceptance of the same by the University, it shall be legally binding on him/ her and no revision of age shall be allowed to be made at a later date for any reason whatsoever.

8. WRITTEN CONTRACT OF SERVICE

Every employee of the University shall be appointed on a written contract entered into between the University and the employee as per Section-36 (1) of the Delhi Technological University Act, 2009 read with the Section 20(2) of Delhi Technological University (First) Statutes 2009.

-29-



9. WHOLE TIME OF AN EMPLOYEE

- 9.1 Unless otherwise expressly provided for, whole time of an employee shall be at the disposal of the University, and he/she shall serve the University in such capacity and in such manner and at such places as directed by the Vice-Chancellor of the University from time to time.
- 9.2 An employee of the University may be called upon to perform any duty as may be assigned to him/ her in the interest of and for the purpose of the University.

10. PAY & ALLOWANCES

The pay and other allowances payable to all the categories of regular non-teaching ministerial staff and technical staff shall be in such pay-matrix/ pay-bands or at such stage of such pay-matrix/ pay-bands, as defined in the Recruitment Rules, and approved by Government of NCT Delhi and adopted by the Board of Management DTU thereafter from time to time.

11. ANNUAL INCREMENTS

The Annual Increments shall be applicable as approved by the Govt of NCT of Delhi.

12. MODIFIED ASSURED CAREER PROGRESSION (MACP) SCHEME

MACP Scheme applicable to all the categories of regular non-teaching ministerial staff and technical staff shall be such as defined in the Recruitment Rules, and as approved by Government of NCT Delhi and adopted by the Board of Management thereafter from time to time.

13. PERIOD OF PROBATION AND CONFIRMATION

- 13.1 Every employee appointed against a permanent post shall be on probation for a period as prescribed in Recruitment Rules provided the Appointing Authority may extend the period of probation for a further period of twelve months for reason(s) to be recorded in writing and communicated to the employee concerned within a period of 6-8 weeks.
- 13.2 In case of an employee appointed is on probation, the appointment may be terminated by one month's notice or by payment of a sum

equivalent to one month's salary by either party choosing to terminate the appointment, without assigning any reason.

Provided that where the service is of less than three months, neither any notice nor payment of salary in lieu of notice shall be required.

13.3 On satisfactory completion of the period of probation, an employee shall be eligible for confirmation on that post in a manner as prescribed in the Regulations.

14. SENIORITY

The seniority of an employee in the university shall be determined in accordance with the rules and norms of the university.

15. TEMPORARY AND PERMANENT SERVICE

15.1 An employee shall be in the temporary service of the University, while being on probation until he/she is confirmed in the University subject to the prescribed provisions of the University Statutes/ Ordinances.

15.2 An employee confirmed on a permanent post in the University shall be in the permanent service of the University subject to the provisions in the Act and the Statutes thereunder.

16. RESIGNATION

Subject to the acceptance of resignation by the Competent Authority, a confirmed employee may, by giving notice of three months in writing to the appointing authority, resign from the service of the University. Provided that the appointing authority may, if deemed proper, relieve a permanent employee on notice of less than three months. The resignation shall be effective from the date of its acceptance by the Appointing Authority.

17. SUPERANNUATION

An employee in the permanent whole time service of the University shall retire on superannuation on completing the age of years, as applicable to all categories of regular non-teaching ministerial staff and technical staff, as defined in the Recruitment Rules, approved by the Government

of NCT Delhi and adopted by the Board of Management thereafter from time to time.

While an employee's date of birth falls on any day other than the first day of the month, he/ she shall retire on superannuation on the last day of that month. The employee whose date of birth falls on the first day of a month, he/ she shall retire on superannuation on the last date of the previous month.

18. RETIREMENT BENEFITS

An employee of the University will be covered under the New Pension Scheme as approved by the Government of NCT Delhi.

An employee of the University on superannuation will be entitled for gratuity and other retirement benefits as as approved by the Government of NCT Delhi and subsequently adopted by the Board of Management DTU from time-to-time.

The Gratuity and other retirement benefits shall be governed by the rules as prescribed by the Govt of NCT Delhi and as adopted by the Board of Management, DTU from time to time.

19. LEAVE RULES

Leave rules, as notified vide notification F. 1/DTU/Leave(NT)/Estt/2017/425 dated 10.01.2018 and the Ordinances/ Regulations amended and notified from time-to-time, shall be applicable to the University employee.

20. ANNUAL PERFORMANCE APPRAISAL REPORT

20.1 Performance appraisal Scheme including self-appraisal of performance, for all the categories of regular non-teaching ministerial staff and technical staff shall be as approved by Government of NCT Delhi and adopted by the Board of Management thereafter from time to time.

20.2 The performance appraisal reports shall be submitted to the reporting, reviewing and accepting authorities as prescribed in the Ordinances/ Regulations.

- 32 -



21. CONDUCT, DISCIPLINE AND APPEAL

The employees of the University shall be governed by the Conduct, Discipline and Appeal Rules as prescribed in the Ordinances/ Regulations of the University.

22. LIEN AND DEPUTATION

The appointing authority may allow an employee of the University to be on deputation within Government of National Capital Territory of Delhi/ other Universities/ Research Laboratories and to an outside Government agency on such terms and conditions relating to payment of leave and other contributions etc., as mutually agreed upon between the University and the borrowing authority and as prescribed in the Ordinances/ Regulations of the University.

23. COMPULSORY DEDUCTIONS

23.1 No deduction, of any kind shall be made from the salary of an employee except as prescribed in the Ordinances/ Regulations of the University.

Provided that the deductions will be made against the statutory deductions as per income tax purpose/ Medical facilities / insurance premium as may be opted by the employee from time to time.

23.2 Where an employee contributes to a duly established New Pension Scheme (NPS), and the rules thereof approved by the University; the contributions to that Fund at the prescribed rate shall be deducted from his/ her salary each month.

24. RECORDS OF SERVICE

24.1 There shall be a personal file for every employee in which shall be placed all papers, records and other documents relating to his/her service in the University.

24.2 In addition to the personal file, a service book shall also be maintained in respect of each employee in prescribed form. This shall contain a history of his/her service from the date of his/ her appointment in the University including grant of increment, promotion, reward, punishment, availing of L.T.C. and all other important events of his/ her career. The Service Book shall also contain a leave account of the

employee showing the complete record of all kinds of leave (except casual leave and special casual leave) earned and availed of by him/her and the balance of leave at his/ her credit.

- 24.3 The entries in the service book shall be authenticated by Head-of-Office or any other officer as may be designated by the Vice-Chancellor.

25. LEAVE TRAVEL CONCESSION

An employee appointed on permanent post shall be entitled to Leave Travel Concession as specified in the Ordinances/ Regulations of the University.

26. GROUP INSURANCE SCHEME

All employees shall be covered under Group Insurance Scheme as adopted by the University.

27. TRAVELLING & DAILY ALLOWANCE

All employees shall be entitled to Travelling and Daily Allowances etc. according to the provisions applicable to employees of the University and as prescribed in the Ordinances/ Regulations.

28. MEDICAL ATTENDANCE AND TREATMENT

All employees shall be entitled to medical facilities and reimbursement of medical expenses incurred for treatment for themselves and their families and dependents covered under Delhi Government Employees Health Scheme and other medical facilities notified by the University from time to time.

29. RESIDENTIAL ACCOMMODATION FOR THE EMPLOYEES

- 29.1 An employee of the University may be allotted an unfurnished house within the campus of the University, for personal residential use, if available, in which he/she shall be required to reside, subject to such conditions as may be prescribed in the relevant Regulation(s) by the University.


- 29.2 If no accommodation is provided in the campus, House Rent Allowance will be payable as per Government of National Capital Territory of Delhi Rules, as may be adopted by the University from time to time.

- 34 -



30. RESIDUARY CONDITIONS OF SERVICE & REMOVAL OF DIFFICULTIES

Any matter relating to the conditions of service of the employee for which no specific provision is made in this Statute, shall be determined as per the relevant rules / guidelines / notifications of Government of NCT Delhi on the relevant subject, with the approval of the Board of Management DTU. Where a difficulty arises as to the interpretation or application of any of the provisions of this Statute, the matter will be referred to the Board of Management DTU for a decision and the decision of the Board of Management DTU shall be final.



- 35 -

(To be published in Part-IV of the Delhi Gazette-Extraordinary)
Delhi Technological University
(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Bawana Road, Delhi – 42

No.DTU/ORG/Notification/04(1)/2009

Dated :

NOTIFICATION

In exercise of the power conferred by sub- section (2) of section 31 read with Section 30 of the Delhi Technological University Act, 2009 (Delhi Act 6 of 2009), the Chancellor of Delhi Technological University is pleased to make the following statute relating to the manner of appointment, terms and conditions of service of regular non-teaching employees appointed by the University.

1. SHORT TITLE AND COMMENCEMENT

- 1.1 This Statute may be called the Delhi Technological University (**Fourth**) Statute, 2020.
- 1.2 It shall come into force on the date of publication in the Official Gazette.
- 1.3 This Statute shall apply to all employees of the University (other than teachers, non-teaching ministerial, and non-teaching Administrative cadre) and shall include other non-teaching Academic posts such as Librarian, Dy. Librarian, Assistant Librarian, Director of Physical Education and such other posts of university as prescribed by the concerned authorities i.e. UGC/ AICTE and Regulations of the University.

2. DEFINITIONS

Words and expressions used in this Statute, where it has not been defined, shall have the meanings assigned to them in the Delhi Technological University Act, 2009 and Delhi Technological University (First) Statute, 2009 unless the context otherwise requires.

3. RECRUITMENT

- 3.1 Subject to the fulfillment of the requirements as prescribed in the Recruitment Rules for each post, all regular non-teaching Academic posts shall be filled according to the provisions of Recruitment Rules

— 36 —



framed in consonance with the notification issued by the AICTE/ UGC from time-to-time regarding the 'minimum qualifications for appointment as other academic staff in the universities and the measures for maintenance of the standards in higher education'. Process of recruitment shall be in a manner as prescribed by the University. The selection shall be on the basis of merit as recommended by the duly constituted Selection Committees in accordance with Delhi Technological University Act, 2009 and Delhi Technological University (First) Statute, 2009. The appointments shall be made by the Board of Management or any authority competent to make appointments, on the recommendations of the Selection Committees.

3.2 Reservation:

Reservation in posts for candidates belonging to Scheduled Castes / Scheduled Tribes / Other Backward Classes, Persons with Benchmark Disabilities (PwBD), Economically Weaker Section and other special categories shall be provided as per the provisions of reservation prescribed by the Government of National Capital Territory of Delhi from time to time.

4. MEDICAL FITNESS

4.1 On First Appointment: -

Every candidate for the post of non-teaching Academic posts, on his/her first appointment in the University through direct recruitment on regular basis shall be required to produce a medical certificate of fitness in the prescribed proforma from a medical Board of hospital of Government of National Capital Territory of Delhi or Government of India or Medical Board constituted by the Vice Chancellor of the University. In case candidate is not declared fit by the Medical Board, the candidate may prefer an appeal within a month against the findings of the Medical Board, to the Vice-Chancellor who, after considering the appeal of the candidate, may refer the candidate for the opinion of the higher Medical Board of a hospital of Government of National Capital Territory of Delhi or Government of India and the decision of such Medical Board shall be final.

Provided that in case where a candidate has already been medically examined by a medical authority of a Government hospital for his previous appointment and if the required standard of medical fitness for the new post is the same, he/she shall not be required to undergo a fresh medical examination.

-37-



4.2 **For Efficient Discharge of Duties:**

The Appointing Authority may require a candidate for the post of non-teaching Academic posts to appear before a Medical Board of the hospital of the Government of National Capital Territory of Delhi or Government of India to examine his/her physical or mental fitness necessary for efficient discharge of duties, whenever it has reason to believe that the employee is not fit to perform his/her duties satisfactorily. The employee shall however, have the right to appeal to the Vice-Chancellor who, after considering the appeal of the candidate, may refer the candidate for the opinion of the higher Medical Board of a hospital of Government of National Capital Territory of Delhi or Government of India and the decision of such Medical Board shall be final.

5. **VERIFICATION OF CHARACTER AND ANTECEDENTS**

The character and antecedents of all employees on his/ her first entry into service of the University shall be got verified from the District Magistrate/ any other competent authority concerned before his/ her joining the service of the University.

6. **JOINING TIME**

The joining time for an employee shall be one month from the date of issue of the Offer of Appointment. However, in exceptional cases it can be extended by the Vice Chancellor, depending on the merits of the case.

7. **DECLARATION OF AGE**

7.1 A candidate shall make a declaration of his/ her age to the University at the time of his/ her entry into service, based on his/ her date of birth as declared in the relevant matriculation or equivalent certificate/ birth certificate issued by the Competent Authority. After the declaration of age and acceptance of the same by the University, it shall be legally binding on him/ her and no revision of age shall be allowed to be made at a later date for any reason whatsoever.

8. **WRITTEN CONTRACT OF SERVICE**

Every employee of the University shall be appointed on a written contract entered into between the University and the employee as per Section-36 (1) of the Delhi Technological University Act, 2009 read with



the Section 20(2) of Delhi Technological University (First) Statutes 2009.

9. WHOLE TIME OF AN EMPLOYEE

- 9.1 Unless otherwise expressly provided for, whole time of an employee shall be at the disposal of the University, and he/she shall serve the University in such capacity and in such manner and at such places as directed by the Vice-Chancellor of the University from time to time.
- 9.2 An employee of the University may be called upon to perform any duty as may be assigned to him/ her in the interest of and for the purpose of the University.

10. PAY & ALLOWANCES

The pay and other allowances payable to all the categories of regular non-teaching other academic posts shall be in such pay-matrix/ pay-bands or at such stage of such pay-matrix/ pay-bands, as defined in the Recruitment Rules, considering the pay-matrix/ pay-bands as notified by UGC / AICTE and approved by Government of NCT Delhi and adopted by the Board of Management thereafter from time to time.

11. ANNUAL INCREMENTS

The Annual Increments shall be applicable as approved by the Govt of NCT of Delhi.

12. CAREER ADVANCEMENT SCHEME

Career Advancement Scheme applicable to all the categories of regular non-teaching other academic posts shall be such as defined in the Recruitment Rules, considering the such Scheme as notified by UGC / AICTE and approved by Government of NCT Delhi and adopted by the Board of Management thereafter from time to time.

13. PERIOD OF PROBATION AND CONFIRMATION

- 13.1 Every employee appointed against a permanent post shall be on probation for a period as prescribed in Recruitment Rules provided the Appointing Authority may extend the period of probation for a further period of twelve months for reason(s) to be recorded in writing and communicated to the employee concerned within a period of 6-8 weeks.

-39-



13.2 In case of an employee appointed is on probation, the appointment may be terminated by one month's notice or by payment of a sum equivalent to one month's salary by either party choosing to terminate the appointment, without assigning any reason.

Provided that where the service is of less than three months, neither any notice nor payment of salary in lieu of notice shall be required.

13.3 On satisfactory completion of the period of probation, an employee shall be eligible for confirmation on that post in a manner as prescribed in the Regulations.

14. SENIORITY

The seniority of an employee in the university shall be determined in accordance with the rules and norms of the university.

15. TEMPORARY AND PERMANENT SERVICE

15.1 An employee shall be in the temporary service of the University, while being on probation until he/she is confirmed in the University subject to the prescribed provisions of the University Statutes/ Ordinances.

15.2 An employee confirmed on a permanent post in the University shall be in the permanent service of the University subject to the provisions in the Act and the Statutes thereunder.

16. RESIGNATION

Subject to the acceptance of resignation by the Competent Authority, a confirmed employee may, by giving notice of three months in writing to the appointing authority, resign from the service of the University. Provided that the appointing authority may, if deemed proper, relieve a permanent employee on notice of less than three months. The resignation shall be effective from the date of its acceptance by the Appointing Authority.

17. SUPERANNUATION

An employee in the permanent whole time service of the University shall retire on superannuation on completing the age of years as applicable to all the categories of regular non-teaching other academic posts shall



be such as defined in the Recruitment Rules, considering the such Age of Superannuation as notified by UGC / AICTE and approved by Government of NCT Delhi and adopted by the Board of Management thereafter from time to time.

While an employee's date of birth falls on any day other than the first day of the month, he/ she shall retire on superannuation on the last day of that month. The employee whose date of birth falls on the first day of a month, he/ she shall retire on superannuation on the last date of the previous month.

18. RETIREMENT BENEFITS

An employee of the University will be covered under the New Pension Scheme as approved by the Government of NCT Delhi.

An employee of the University on superannuation will be entitled for gratuity and other retirement benefits as recommended by AICTE/ UGC and as approved by the Government of NCT Delhi and subsequently adopted by the Board of Management DTU from time-to-time.

The Gratuity and other retirement benefits shall be governed by the rules as prescribed by the Govt of NCT Delhi and as adopted by the Board of Management, DTU from time to time.

19. LEAVE RULES

Leave rules, as notified vide notification F. 1/DTU/Leave(NT)/Estt/2017/425 dated 10.01.2018 and the Ordinances/ Regulations amended and notified from time-to-time, shall be applicable to the University employee.

20. ANNUAL PERFORMANCE APPRAISAL REPORT

20.1 Performance appraisal Scheme including self-appraisal of performance, for all the categories of regular non-teaching other academic posts shall be such in accordance by UGC / AICTE and approved by Government of NCT Delhi and adopted by the Board of Management thereafter from time to time shall be applicable.

20.2 The performance appraisal reports shall be submitted to the reporting, reviewing and accepting authorities as prescribed in the Ordinances/ Regulations.

- 41 -



21. CONDUCT, DISCIPLINE AND APPEAL

The employees of the University shall be governed by the Conduct, Discipline and Appeal Rules as prescribed in the Ordinances/ Regulations of the University.

22. LIEN AND DEPUTATION

The appointing authority may allow an employee of the University to be on deputation within Government of National Capital Territory of Delhi/ other Universities/ Research Laboratories and to an outside Government agency on such terms and conditions relating to payment of leave and other contributions etc., as mutually agreed upon between the University and the borrowing authority and as prescribed in the Ordinances/ Regulations of the University.

23. COMPULSORY DEDUCTIONS

23.1 No deduction, of any kind shall be made from the salary of an employee except as prescribed in the Ordinances/ Regulations of the University.

Provided that the deductions will be made against the statutory deductions as per income tax purpose/ Medical facilities / insurance premium as may be opted by the employee from time to time.

23.2 Where an employee contributes to a duly established New Pension Scheme (NPS), and the rules thereof approved by the University; the contributions to that Fund at the prescribed rate shall be deducted from his/ her salary each month.

24. RECORDS OF SERVICE

24.1 There shall be a personal file for every employee in which shall be placed all papers, records and other documents relating to his/her service in the University.

24.2 In addition to the personal file, a service book shall also be maintained in respect of each employee in prescribed form. This shall contain a history of his/her service from the date of his/ her appointment in the University including grant of increment, promotion, reward, punishment, availing of L.T.C. and all other important events of his/ her career. The Service Book shall also contain a leave account of the

employee showing the complete record of all kinds of leave (except casual leave and special casual leave) earned and availed of by him/her and the balance of leave at his/ her credit.

- 24.3 The entries in the service book shall be authenticated by Head-of-Office or any other officer as may be designated by the Vice-Chancellor.

25. LEAVE TRAVEL CONCESSION

An employee appointed on permanent post shall be entitled to Leave Travel Concession as specified in the Ordinances/ Regulations of the University.

26. GROUP INSURANCE SCHEME

All employees shall be covered under Group Insurance Scheme as adopted by the University.

27. TRAVELLING & DAILY ALLOWANCE

All employees shall be entitled to Travelling and Daily Allowances etc. according to the provisions applicable to employees of the University and as prescribed in the Ordinances/ Regulations.

28. MEDICAL ATTENDANCE AND TREATMENT

All employees shall be entitled to medical facilities and reimbursement of medical expenses incurred for treatment for themselves and their families and dependents covered under Delhi Government Employees Health Scheme and other medical facilities notified by the University from time to time.

29. RESIDENTIAL ACCOMMODATION FOR THE EMPLOYEES

- 29.1 An employee of the University may be allotted an unfurnished house within the campus of the University, for personal residential use, if available, in which he/she shall be required to reside, subject to such conditions as may be prescribed in the relevant Regulation(s) by the University.

- 29.2 If no accommodation is provided in the campus, House Rent Allowance will be payable as per Government of National Capital Territory of Delhi Rules, as may be adopted by the University from time to time.



30. RESIDUARY CONDITIONS OF SERVICE & REMOVAL OF DIFFICULTIES

Any matter relating to the conditions of service of the employee for which no specific provision is made in this Statute, shall be determined as per the relevant rules / guidelines / notifications of Government of NCT Delhi on the relevant subject, with the approval of the Board of Management DTU. Where a difficulty arises as to the interpretation or application of any of the provisions of this Statute, the matter will be referred to the Board of Management DTU for a decision and the decision of the Board of Management DTU shall be final.



- 44 -

(To be published in Part-IV of the Delhi Gazette-Extraordinary)
Delhi Technological University
(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Bawana Road, Delhi – 42

No.DTU/ORG/Notification/04(1)/2009

Dated :

NOTIFICATION

In exercise of the power conferred by sub- section (2) of section 31 read with Section 30 of the Delhi Technological University Act, 2009 (Delhi Act 6 of 2009), the Chancellor of Delhi Technological University is pleased to make the following statute relating to the manner of appointment, terms and conditions of service of regular non-teaching employees appointed by the University.

1. SHORT TITLE AND COMMENCEMENT

- 1.1 This Statute may be called the Delhi Technological University (**Seventh**) Statute, 2020.
- 1.2 It shall come into force on the date of publication in the Official Gazette.
- 1.3 This Statute shall apply to all employees of the University (other than teachers, non-teaching other-academic staff, ministerial, and non-teaching Administrative cadre) and shall include other non-teaching Administrative posts such as post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer and such other posts of university as prescribed by the concerned authorities i.e. UGC/ AICTE and Regulations of the University.

2. DEFINITIONS

Words and expressions used in this Statute, where it has not been defined, shall have the meanings assigned to them in the Delhi Technological University Act, 2009 and Delhi Technological University (First) Statute, 2009 unless the context otherwise requires.

-45-



3. RECRUITMENT

3.1 Subject to the fulfillment of the requirements as prescribed in the Recruitment Rules for each post, all regular non-teaching Administrative posts such as post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer shall be filled according to the provisions of Recruitment Rules framed in consonance with the notification issued by the AICTE/ UGC from time-to-time regarding the 'minimum qualifications for appointment for the post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer'. Process of recruitment shall be in a manner as prescribed by the University. The selection shall be on the basis of merit as recommended by the duly constituted Selection Committees in accordance with Delhi Technological University Act, 2009 and Delhi Technological University (First) Statute, 2009. The appointments shall be made by the Board of Management or any authority competent to make appointments, on the recommendations of the Selection Committees.

3.2 Reservation:

Reservation in posts for candidates belonging to Scheduled Castes / Scheduled Tribes / Other Backward Classes, Persons with Benchmark Disabilities (PwBD), Economically Weaker Section and other special categories shall be provided as per the provisions of reservation prescribed by the Government of National Capital Territory of Delhi from time to time.

4. MEDICAL FITNESS

4.1 On First Appointment:

Every candidate for the post of non-teaching Academic posts, on his/her first appointment in the University through direct recruitment on regular basis shall be required to produce a medical certificate of fitness in the prescribed proforma from a medical Board of hospital of Government of National Capital Territory of Delhi or Government of India or Medical Board constituted by the Vice Chancellor of the University. In case candidate is not declared fit by the Medical Board, the candidate may prefer an appeal within a month against the findings of the Medical Board, to the Vice-Chancellor who, after considering the

-46-



appeal of the candidate, may refer the candidate for the opinion of the higher Medical Board of a hospital of Government of National Capital Territory of Delhi or Government of India and the decision of such Medical Board shall be final.

Provided that in case where a candidate has already been medically examined by a medical authority of a Government hospital for his previous appointment and if the required standard of medical fitness for the new post is the same, he/she shall not be required to undergo a fresh medical examination.

4.2 **For Efficient Discharge of Duties:**

The Appointing Authority may require a candidate for the post of non-teaching Academic posts to appear before a Medical Board of the hospital of the Government of National Capital Territory of Delhi or Government of India to examine his/her physical or mental fitness necessary for efficient discharge of duties, whenever it has reason to believe that the employee is not fit to perform his/her duties satisfactorily. The employee shall, however, have the right to appeal to the Vice-Chancellor who, after considering the appeal of the candidate, may refer the candidate for the opinion of the higher Medical Board of a hospital of Government of National Capital Territory of Delhi or Government of India and the decision of such Medical Board shall be final.

5. **VERIFICATION OF CHARACTER AND ANTECEDENTS**

The character and antecedents of all employees on his/ her first entry into service of the University shall be got verified from the District Magistrate/ any other competent authority concerned before his/ her joining the service of the University.

6. **JOINING TIME**

The joining time for an employee shall be one month from the date of issue of the Offer of Appointment. However, in exceptional cases it can be extended by the Vice Chancellor, depending on the merits of the case.

7. **DECLARATION OF AGE**

7.1 A candidate shall make a declaration of his/ her age to the University at the time of his/ her entry into service, based on his/ her date of birth

- 47 -

as declared in the relevant matriculation or equivalent certificate/ birth certificate issued by the Competent Authority. After the declaration of age and acceptance of the same by the University, it shall be legally binding on him/ her and no revision of age shall be allowed to be made at a later date for any reason whatsoever.

8. WRITTEN CONTRACT OF SERVICE

Every employee of the University shall be appointed on a written contract entered into between the University and the employee as per Section-36 (1) of the Delhi Technological University Act, 2009 read with the Section 20(2) of Delhi Technological University (First) Statutes 2009.

9. WHOLE TIME OF AN EMPLOYEE

- 9.1 Unless otherwise expressly provided for, whole time of an employee shall be at the disposal of the University, and he/she shall serve the University in such capacity and in such manner and at such places as directed by the Vice-Chancellor of the University from time to time.
- 9.2 An employee of the University may be called upon to perform any duty as may be assigned to him/ her in the interest of and for the purpose of the University.

10. PAY & ALLOWANCES

The pay and other allowances payable to all the categories of regular non-teaching Administrative posts such as post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer shall be in such pay-matrix/ pay-bands or at such stage of such pay-matrix/ pay-bands, as defined in the Recruitment Rules, considering the pay-matrix/ pay-bands as notified by UGC / AICTE and approved by Government of NCT Delhi and adopted by the Board of Management DTU thereafter from time to time.

11. ANNUAL INCREMENTS

The Annual Increments shall be applicable as approved by the Govt of NCT of Delhi.

- 48 -



12. CAREER ADVANCEMENT SCHEME

Career Advancement Scheme applicable to all the categories of regular non-teaching Administrative posts such as post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer shall be such as defined in the Recruitment Rules, considering the such Scheme as notified by UGC / AICTE and approved by Government of NCT Delhi and adopted by the Board of Management thereafter from time to time.

13. PERIOD OF PROBATION AND CONFIRMATION

13.1 Every employee appointed against a permanent post shall be on probation for a period as prescribed in Recruitment Rules provided the Appointing Authority may extend the period of probation for a further period of twelve months for reason(s) to be recorded in writing and communicated to the employee concerned within a period of 6-8 weeks.

13.2 In case of an employee appointed is on probation, the appointment may be terminated by one month's notice or by payment of a sum equivalent to one month's salary by either party choosing to terminate the appointment, without assigning any reason.

Provided that where the service is of less than three months, neither any notice nor payment of salary in lieu of notice shall be required.

13.3 On satisfactory completion of the period of probation, an employee shall be eligible for confirmation on that post in a manner as prescribed in the Regulations.

14. SENIORITY

The seniority of an employee in the university shall be determined in accordance with the rules and norms of the university.

15. TEMPORARY AND PERMANENT SERVICE

15.1 An employee shall be in the temporary service of the University, while being on probation until he/she is confirmed in the University subject to the prescribed provisions of the University Statutes/ Ordinances.

-49-



15.2 An employee confirmed on a permanent post in the University shall be in the permanent service of the University subject to the provisions in the Act and the Statutes thereunder.

16. RESIGNATION

Subject to the acceptance of resignation by the Competent Authority, a confirmed employee may, by giving notice of three months in writing to the appointing authority, resign from the service of the University. Provided that the appointing authority may, if deemed proper, relieve a permanent employee on notice of less than three months. The resignation shall be effective from the date of its acceptance by the Appointing Authority.

17. SUPERANNUATION

An employee in the permanent whole time service of the University shall retire on superannuation on completing the age of years as applicable to all the categories of regular non-teaching Administrative posts shall be such as defined in the Recruitment Rules, considering the such Age of Superannuation as notified by UGC / AICTE and approved by Government of NCT Delhi and adopted by the Board of Management thereafter from time to time.

While an employee's date of birth falls on any day other than the first day of the month, he/ she shall retire on superannuation on the last day of that month. The employee whose date of birth falls on the first day of a month, he/ she shall retire on superannuation on the last date of the previous month.

18. RETIREMENT BENEFITS

An employee of the University will be covered under the New Pension Scheme as approved by the Government of NCT Delhi.

An employee of the University on superannuation will be entitled for gratuity and other retirement benefits as recommended by AICTE/ UGC and as approved by the Government of NCT Delhi and subsequently adopted by the Board of Management DTU from time-to-time.

The Gratuity and other retirement benefits shall be governed by the rules as prescribed by the Govt of NCT Delhi and as adopted by the Board of Management, DTU from time to time.

-50-



19. LEAVE RULES

Leave rules, as notified vide notification F. 1/DTU/Leave (NT)/Estt/2017/425 dated 10.01.2018 and the Ordinances/Regulations amended and notified from time-to-time, shall be applicable to the University employee.

20. ANNUAL PERFORMANCE APPRAISAL REPORT

- 20.1 Performance appraisal Scheme including self-appraisal of performance, for all the categories of regular non-teaching Administrative posts shall be such in accordance by UGC / AICTE and approved by Government of NCT Delhi and adopted by the Board of Management thereafter from time to time shall be applicable.
- 20.2 The performance appraisal reports shall be submitted to the reporting, reviewing and accepting authorities as prescribed in the Ordinances/Regulations.

21. CONDUCT, DISCIPLINE AND APPEAL

The employees of the University shall be governed by the Conduct, Discipline and Appeal Rules as prescribed in the Ordinances/Regulations of the University.

22. LIEN AND DEPUTATION

The appointing authority may allow an employee of the University to be on deputation within Government of National Capital Territory of Delhi/ other Universities/ Research Laboratories and to an outside Government agency on such terms and conditions relating to payment of leave and other contributions etc., as mutually agreed upon between the University and the borrowing authority and as prescribed in the Ordinances/ Regulations of the University.

23. COMPULSORY DEDUCTIONS

- 23.1 No deduction, of any kind shall be made from the salary of an employee except as prescribed in the Ordinances/ Regulations of the University.

— 5 —



Provided that the deductions will be made against the statutory deductions as per income tax purpose/ Medical facilities / insurance premium as may be opted by the employee from time to time.

23.2 Where an employee contributes to a duly established New Pension Scheme (NPS), and the rules thereof approved by the University; the contributions to that Fund at the prescribed rate shall be deducted from his/ her salary each month.

24. RECORDS OF SERVICE

24.1 There shall be a personal file for every employee in which shall be placed all papers, records and other documents relating to his/her service in the University.

24.2 In addition to the personal file, a service book shall also be maintained in respect of each employee in prescribed form. This shall contain a history of his/her service from the date of his/ her appointment in the University including grant of increment, promotion, reward, punishment, availing of L.T.C. and all other important events of his/ her career. The Service Book shall also contain a leave account of the employee showing the complete record of all kinds of leave (except casual leave and special casual leave) earned and availed of by him/her and the balance of leave at his/ her credit.

24.3 The entries in the service book shall be authenticated by Head-of-Office or any other officer as may be designated by the Vice-Chancellor.

25. LEAVE TRAVEL CONCESSION

An employee appointed on permanent post shall be entitled to Leave Travel Concession as specified in the Ordinances/ Regulations of the University.

26. GROUP INSURANCE SCHEME

All employees shall be covered under Group Insurance Scheme as adopted by the University.

-52-



27. TRAVELLING & DAILY ALLOWANCE

All employees shall be entitled to Travelling and Daily Allowances etc. according to the provisions applicable to employees of the University and as prescribed in the Ordinances/ Regulations.

28. MEDICAL ATTENDANCE AND TREATMENT

All employees shall be entitled to medical facilities and reimbursement of medical expenses incurred for treatment for themselves and their families and dependents covered under Delhi Government Employees Health Scheme and other medical facilities notified by the University from time to time.

29. RESIDENTIAL ACCOMMODATION FOR THE EMPLOYEES

29.1 An employee of the University may be allotted an unfurnished house within the campus of the University, for personal residential use, if available, in which he/she shall be required to reside, subject to such conditions as may be prescribed in the relevant Regulation(s) by the University.

29.2 If no accommodation is provided in the campus, House Rent Allowance will be payable as per Government of National Capital Territory of Delhi Rules, as may be adopted by the University from time to time.

30. RESIDUARY CONDITIONS OF SERVICE & REMOVAL OF DIFFICULTIES

Any matter relating to the conditions of service of the employee for which no specific provision is made in this Statute, shall be determined as per the relevant rules / guidelines / notifications of Government of NCT Delhi on the relevant subject, with the approval of the Board of Management DTU. Where a difficulty arises as to the interpretation or application of any of the provisions of this Statute, the matter will be referred to the Board of Management DTU for a decision and the decision of the Board of Management DTU shall be final.

- 53 -



Govt. of NCT of Delhi
Delhi Technological University
 (Formerly Delhi College of Engineering)
 ShahbadDaulatpur; Bawana Road, Delhi-110042.

GFR 12-C [SEE RULE 239]

AUDITED UTILIZATION CERTIFICATE OF GRANT- IN- AID FOR THE FY 2023-24
 (PERIOD FROM 01.04.2023 TO 31.03.2024)

SN	DETAILS	AMOUNT (IN RS.)
01	Un-spent amount of the FY 2021-22 (Opening balance for FY 2022-23)	NIL
02	GIA 1 st instalment released	14,00,00,000
03	GIA 2 nd instalment released	20,50,00,000
04	GIA 3 rd instalment released	10,25,00,000
	Total	44,75,00,000
05	Expenditure during the period 01.04.2023 to 31.03.2024	44,75,00,000
	SALARY- 30,00,00,000	
	GENERAL- 11,00,00,000	
	CAPITAL- 3,75,00,000	
	Un-spent amount of the FY 2023-24	NIL

Certified that out of Rs.44,75,00,000/- (GIA) of total fund i.e. un-spent balance of previous year (2022-23), GIA during the FY 2023-24 the DTU has ^{been} utilized a sum of Rs.44,75,00,000/- during the period of 01.04.2023 to 31.03.2024 and NIL is remained unutilized as on 01.04.2024.

Certified that I have satisfied that the condition on which the GIA was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilizing for the purpose for which it was sanctioned.

Kind of checks exercised:

1. As per Delegation of Financial Powers, DTU
2. As per GFR-2017 provisions
3. As per existing R&P Rules



Ajay Kumar Gupta
Chartered Accountant

[Signature]
(Sr.A.O/ DDO)

[Signature]
(Sr.A.O)

[Signature]
(DCA)

[Signature]
(Controller of Accounts)

[Signature]
(Registrar, DTU)

DELHI TECHNOLOGICAL UNIVERSITY
BALANCE SHEET AS AT 31st MARCH, 2024

	Schedule	As at 31-03-2024 (Rs)	As at 31-03-2023 (Rs)
SOURCES OF FUNDS			
CAPITAL FUND	1	6,047,040,692.79	5,418,387,821.09
CORPUS FUND	1A	519,726,856.00	485,226,572.00
DESIGNATED/EARMARKED/ENDOWMENT FUNDS	2	4,723,100,471.87	3,550,072,979.21
CURRENT LIABILITIES AND PROVISIONS	3	102,270,905.00	90,340,505.38
TOTAL		11,392,138,925.66	9,544,027,877.68
APPLICATION OF FUNDS			
FIXED ASSETS	4		3,700,043,373.34
Tangible Assets		3,640,722,354.34	39,196,744.34
Intangible Assets		32,204,209.39	97,222,865.00
Capital Work In Progress		111,531,994.00	
INVESTMENTS	5		2,952,941,325.00
Long Term (Earmarked Funds)		3,863,020,903.00	
INVESTMENTS - OTHERS	6	2,190,496,789.00	1,210,626,925.00
CURRENT ASSETS	7	1,168,425,181.65	1,274,674,913.41
LOANS, ADVANCES AND DEPOSITS	8	385,737,494.28	269,321,731.59
TOTAL		11,392,138,925.66	9,544,027,877.68
SIGNIFICANT ACCOUNTING POLICIES & NOTES TO ACCOUNTS	23		

For M.A.M & Associates
Chartered Accountants



Ajay Kumar Gupta
(Partner)
M.No. 095390

For Delhi Technological University

(Sr. AO / DDO)

(Sr. AO)

(DCA)

(Controller of Finance)

(Registrar)

(Vice Chancellor)

Place : New Delhi

Dated : 5th September, 2024

-55-

DELHI TECHNOLOGICAL UNIVERSITY
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2024

	Schedule	2023-2024 (Rs)	2022-2023 (Rs)
<u>INCOME</u>			
Academic Receipts	9	1,984,853,131.86	1,836,103,018.83
Grant in Aid	10	410,000,000.00	410,000,000.00
Income From Investments	11	86,102,050.00	33,836,944.00
Interest Earned	12	-	-
Other Incomes	13	163,674,026.17	208,114,852.88
Prior Period Income	14	800,429.00	-
TOTAL (A)		2,645,429,637.03	2,488,054,815.71
<u>EXPENDITURE</u>			
Staff Payments & Benefits (Establishment Expenses)	15	1,077,203,860.00	1,061,343,661.00
Academic Expenses	16	151,771,280.00	140,746,866.00
Administrative and General Expenses	17	404,052,323.00	351,287,020.28
Transportation Expenses	18	314,787.00	157,361.00
Repair and Maintenance	19	225,674,037.02	143,411,749.00
Finance Costs	20	44,588.55	167,496.02
Depreciation	4	228,471,230.13	222,282,255.09
Other Expenses	21	-	-
Prior Period Expenses	22	-	24,610,559.00
TOTAL (B)		2,087,532,105.70	1,944,006,967.39
Balance being Excess of Income over Expenditure		557,897,531.33	544,047,848.32
Transfer To Retirement Benefits Fund		20,000,000.00	20,000,000.00
Building Fund		-	-
Balance Being Surplus/(Deficit) Carried To Capital Fund		537,897,531.33	524,047,848.32

SIGNIFICANT ACCOUNTING POLICIES & NOTES TO ACCOUNTS 23

For M.A.M & Associates
Chartered Accountants



Ajay Kumar Gupta
(Partner)
M.No. 095390

For Delhi Technological University

(Sr. AO / DFO)

(Sr. AO)

(DCA)

(Controller of Finance)

(Registrar)

(Vice Chancellor)

Place : New Delhi
Dated : 5th September, 2024

DELHI TECHNOLOGICAL UNIVERSITY
RECEIPTS AND PAYMENT ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2024

		Amount in Rupees			
RECEIPTS	2023-2024	2022-2023	PAYMENTS	2023-2024	2022-2023
I. Opening Balance	-	-	I. Payments	1,07,72,03,860.00	1,06,13,43,661.00
a) Cash Balance	-	-	a) Establishment Expenses	15,17,71,280.00	14,07,46,866.00
b) Bank Balance	88,76,16,736.96	1,06,02,79,622.04	b) Academic Expenses	40,19,24,065.00	34,47,82,033.28
i. In Current accounts	10,54,35,919.00	95,03,50,143.00	c) Administrative Expenses	3,14,787.00	1,57,361.00
ii. In Deposit accounts	28,16,22,257.45	19,30,71,618.58	d) Transportation Expenses	22,56,74,037.02	14,34,11,749.00
iii. Saving accounts	-	-	e) Repair and Maintenance	44,588.55	1,67,496.02
			f) Finance Costs	-	2,46,10,559.00
			g) Prior Period Expenses	-	-
II. Grant Received	-	-	II. Payments against Earmarked / Endowment Fund	29,05,32,920.21	36,63,11,482.21
a) From Government of India	-	-			
b) From State Government	3,75,00,000.00	15,00,00,000.00			
(i) For Capital Expenditure	41,00,00,000.00	41,00,00,000.00			
(ii) For Revenue Expenditure	-	-			
c) From Other sources (details shown separately if available)	-	-			
III. Academic Receipts	1,98,48,53,131.86	1,83,61,03,018.83	III. Payment against Sponsored Projects/ Schemes	-	-
IV. Receipts against Earmarked / Endowment Funds	1,24,23,84,030.24	1,15,89,72,792.45	IV. Expenditure Out of Corpus Fund	-	-
V. Receipts against Corpus Fund	-	-	V. Investment and Deposits made	3,84,04,60,591.00	2,75,17,56,512.00
VI. Receipts against Sponsored Fellowships and Scholarships	-	-	a) Out of Earmarked /Endowment Funds	3,70,07,52,111.00	1,21,06,26,925.00
VII. Interest on Investments from Earmarked / Endowment funds	18,41,64,361.00	8,02,10,236.00	b) Out of own funds (Investments-Others)	-	-
a) Earmarked	5,69,72,579.00	1,21,03,925.00	VI. Term Deposits with Scheduled Banks	-	-
b) Other Investments	2,81,68,272.00	2,32,04,992.00	VII. Expenditure on Fixed Assets and Capital Works - in - Progress	8,44,49,466.18	18,20,51,425.54
c) Corpus Fund	-	-	a) Fixed Assets out of Grant	3,31,64,922.00	3,15,46,865.00
VIII. Interest Received on Bank Deposits	30,29,580.00	-	b) Capital Works - in -Progress out of Grant	4,73,72,123.00	13,22,74,059.00
a) Bank Deposits	-	-	a) Fixed Assets out of NGF	-	1,90,98,923.00
b) Loan and Advances	71,02,426.00	68,08,808.00	b) Capital Works - in -Progress out of NGF	-	-
c) Saving Bank Accounts	-	-	VIII. Other Payments including Statutory payments	34,24,51,462.72	31,66,32,525.41

DELHI TECHNOLOGICAL UNIVERSITY

SCHEDULE -I: CAPITAL FUND

Particulars	Amount in Rupees	
	As at 31st March, 2024	As at 31st March, 2023
Balance at the beginning of the year	5,41,83,87,821.09	5,22,76,52,650.17
Add : Grants from UGC ,Govt of India and State Govt. to the extent utilized for capital expenditure	3,75,00,000.00	15,00,00,000.00
Add : Adjustments made in Various Earmarked Funds	(61,34,511.63)	(63,39,52,420.40)
Add: FDR omitted to be recorded earlier now recorded	1,77,33,684.00	-
Add: Purchased out of Facilities & Service Charges, Exam and student Welfare	4,74,00,291.00	15,13,72,982.00
Less: Interest on FDR charged earlier in excess now reversed	(57,44,123.00)	-
Less: Debit Balance of Liabilities written off	-	(26,149.00)
Less: TDS of NDTL wrongly credited to Miscellaneous receipts in 2019-2020 now rec	-	(7,07,090.00)
Add: Assets recorded as per Audit Para	-	-
Add : Surplus Being Excess of Income Over Expenditure	53,78,97,531.33	52,40,47,848.32
Closing Balance at the End of the Year	6,04,70,40,692.79	5,41,83,87,821.09
Less : Deficit Being Excess of Expenditure Over Income	-	-
Closing Balance at the End of the Year	6,04,70,40,692.79	5,41,83,87,821.09

SCHEDULE -1A: CORPUS FUND

Particulars	Amount in Rupees	
	As at 31st March, 2024	As at 31st March, 2023
Balance at the beginning of the year	48,52,26,572.00	46,01,95,422.00
Add : Corpus Fund Donation	-	-
Add : Interest on Corpus Fund	2,06,50,793.00	1,72,83,925.00
Add : Interest Receivable on Corpus Fund	85,41,197.00	-
Add : Interest Accrued on Corpus Fund	53,08,294.00	77,47,225.00
Less: Capital Expenditure Done Out of Corpus Fund	-	-
Closing Balance at the End of the Year	51,97,26,856.00	48,52,26,572.00

Corpus Fund Balance is Represented By :

Fixed Deposits	50,17,71,595.00	47,35,16,801.00
Interest Accrued on FDR	53,08,294.00	77,47,225.00
Interest Receivable on Corpus Fund	85,41,197.00	-
Bank Balance	30,54,039.00	29,10,815.00
	51,86,75,125.00	48,41,74,841.00
Less: Transferred from Facilities and Charges Account	-	-
Less: TDS refund	10,51,731.00	10,51,731.00
Less: TDS/ Labour Cess Deducted paid from other accounts	-	-
	51,97,26,856.00	48,52,26,572.00

SCHEDULE-2: DESIGNATED/DEARMARKED FUNDS

Amount in Rupees

Particulars	Fund Wise Breakup							
	Scholarship	Student	Examination	Sponsored Projects	Medals and Scholarships	Economically Weaker Section	University Research Development Fund	Retirement Benefits Fund
A.								
a) Opening Balance	1,53,77,310.25	88,16,91,060.38	82,31,13,829.99	1,79,51,965.27	1,18,77,727.14	2,78,23,231.50	2,03,23,072.50	26,12,86,079.00
b) Additions During the year	4,30,92,404.82	26,40,46,736.69	20,19,60,750.00	2,67,06,730.00	30,25,696.00	12,23,88,700.00	2,19,22,445.00	2,00,00,000.00
c) Income from Investments made of the funds	-	3,80,15,084.00	3,45,58,296.00	-	2,36,783.00	-	-	93,00,217.00
d) Accrued Interest on Investments/Advances	-	2,49,26,312.00	2,42,02,887.00	-	52,989.00	-	10,79,828.00	21,91,448.00
e) Interest on Saving Bank Account	4,54,235.00	1,94,264.00	-	5,29,095.00	1,86,027.00	-	-	1,65,827.00
Total (A)	5,89,23,950.07	1,20,88,73,456.98	1,08,38,35,762.99	4,51,87,790.27	1,53,79,222.14	15,02,11,931.50	4,33,25,345.50	29,29,43,571.00
B.								
Expenditure Towards Objectives of Funds								
i) Capital Expenditure	4,88,22,178.00	7,20,50,565.00	2,97,68,915.72	2,17,52,738.00	24,76,252.00	826.00	649.00	18,00,000.00
ii) Revenue Expenditure	-	-	-	-	-	-	-	-
iii) Fees Waiver To Students	-	(59,11,896.40)	(22,23,454.00)	(14,78,233.00)	-	1,43,200.00	-	2,39,44,108.00
Adjustments	4,88,22,178.00	6,61,44,668.60	2,75,45,461.72	2,02,74,505.00	24,76,252.00	1,44,076.00	649.00	2,57,44,108.00
Total (B)	1,01,01,772.07	1,14,27,28,788.38	1,05,62,90,301.27	2,49,13,285.27	1,29,02,970.14	15,00,67,905.50	4,33,24,696.50	26,71,99,463.00
Closing Balance at the End of the Year (A-B)								
Represented By								
Cash and Bank Balances	1,01,01,772.07	8,14,61,005.38	5,80,19,970.27	2,49,08,285.27	3,49,981.14	15,00,67,905.50	2,22,44,868.50	2,42,08,026.00
Investments	-	1,02,77,87,641.00	96,55,26,247.00	-	1,25,00,000.00	-	2,00,00,000.00	24,07,99,989.00
T.D.S	-	12,633.00	-	5,000.00	-	-	-	-
Interest Receivable	-	85,41,197.00	85,41,197.00	-	-	-	-	-
Interest Accrued But Not Due	-	2,49,26,312.00	2,42,02,887.00	-	52,989.00	-	10,79,828.00	21,91,448.00
Total	1,01,01,772.07	1,14,27,28,788.38	1,05,62,90,301.27	2,49,13,285.27	1,29,02,970.14	15,00,67,905.50	4,33,24,696.50	26,71,99,463.00

Amount in Rupees

Particulars	Fund Wise Breakup						
	Consultancy	Innovation	AICTE Scholarship	Development	Facilities and Services	Quality Improvement Programme	As At 31st March 2023
A.							
a) Opening Balance	38,24,05,326.70	29,91,080.00	8,24,72,644.00	16,43,41,127.50	85,74,45,205.48	9,73,319.50	2,11,25,42,845.57
b) Additions During the year	13,05,84,943.82	1,38,624.00	-	-	42,85,17,000.00	-	1,17,89,72,792.45
c) Income from Investments made of the funds	1,51,68,655.00	-	35,40,355.00	1,07,08,761.00	3,23,52,051.00	-	6,16,43,472.00
d) Accrued Interest on Investments/Advances	47,19,730.00	-	23,22,015.00	19,40,582.00	3,23,86,895.00	-	7,67,13,280.00
e) Interest on Saving Bank Account	29,91,390.00	81,483.00	1,10,350.00	-	-	26,603.00	39,32,633.00
Total (A)	53,58,70,045.52	32,11,187.00	8,84,45,364.00	17,69,90,470.50	1,35,07,01,151.48	9,99,922.50	3,43,38,05,023.02
B.							
Expenditure Towards Objectives of Funds							
i) Capital Expenditure	-	-	-	-	4,74,00,291.00	-	15,13,72,982.00
ii) Revenue Expenditure	6,73,00,777.49	-	-	649.00	4,65,53,370.00	-	36,63,11,482.21
Adjustments	(2,11,12,189.23)	1,38,624.00	-	1.00	3,65,328.00	-	(63,39,52,420.40)
Total (B)	4,61,88,588.26	1,38,624.00	-	650.00	9,43,18,989.00	-	(11,62,67,956.19)
Closing Balance at the End of the Year (A-B)	48,96,81,457.26	30,72,563.00	8,84,45,364.00	17,69,89,820.50	1,25,63,82,162.48	9,99,922.50	3,55,00,72,979.21
Represented By							
Cash and Bank Balances	20,08,89,341.26	30,72,563.00	52,94,349.00	76,737.50	13,94,67,826.48	9,99,922.50	50,48,49,221.21
Investments	27,01,04,832.08	-	8,08,29,000.00	16,64,31,304.00	1,07,90,41,890.00	-	2,95,29,41,325.00
Interest Receivable	70,69,344.00	-	-	85,41,197.00	54,83,051.00	-	77,52,179.00
TDS	68,99,210.00	-	-	-	2,500.00	-	8,45,30,254.00
Interest Accrued But Not Due	47,19,730.00	-	23,22,015.00	19,40,582.00	3,23,86,895.00	-	3,55,00,72,979.21
Total	48,96,81,457.26	30,72,563.00	8,84,45,364.00	17,69,89,820.50	1,25,63,82,162.48	9,99,922.50	3,55,00,72,979.21

161

SCHEDULE 2A: FUND-BUDGET FINANCIALS

Sp. No.	Name of the Fund	Opening Balance		Additions During the Year			Total		Expenditure on the Subject During the Year			Closing Balance		Total (11+12)
		1	2	3	4	5	6	7	8	9	10	11	12	
		Farmarked	Accumulated Interest	Farmarked	Accumulated Interest	Interest	Farmarked	Accumulated Interest	Farmarked	Accumulated Interest	Farmarked	Accumulated Interest		
1	Scholarship	1,33,24,201.25	26,53,009.00	4,30,92,404.82	4,54,23,515.00	4,54,23,515.00	5,64,16,066.07	35,07,344.00	4,88,22,178.00	-	75,94,238.67	25,07,344.00	1,41,41,772.07	
2	Stipend	77,68,85,917.38	10,48,95,143.86	26,40,46,736.66	6,31,35,666.00	6,31,35,666.00	1,04,99,32,653.98	16,79,46,863.90	7,20,56,565.00	(59,11,896.40)	97,47,87,985.38	16,79,46,863.90	1,14,27,28,788.38	
3	Examination	73,67,53,504.99	8,83,60,325.00	20,19,66,750.00	5,87,61,183.00	5,87,61,183.00	93,871,475.99	14,51,21,508.00	1,97,46,915.72	12,33,454.00	91,11,68,703.27	14,51,21,508.00	1,05,62,900,301.27	
4	Sponsored Projects	1,41,86,488.27	37,65,477.00	2,67,60,730.00	5,29,895.00	5,29,895.00	4,68,93,238.27	42,94,572.00	2,17,52,738.00	14,478,233.00	2,06,18,703.27	16,90,909.00	2,49,13,285.27	
5	Medical and Scholarships	1,86,62,677.34	12,15,110.00	30,25,696.00	4,75,799.00	4,75,799.00	1,36,88,313.14	16,90,909.00	24,76,252.00	-	1,12,13,003.14	3,41,85,064.00	1,39,03,970.14	
6	Retirement Benefits Fund	23,84,57,667.05	2,38,38,472.00	2,33,00,000.00	1,16,57,492.00	1,16,57,492.00	25,84,57,667.05	3,44,85,964.00	18,00,000.00	3,39,41,088.00	4,01,50,467.50	31,74,239.00	26,71,99,163.50	
7	University Research Development Fund	1,82,38,671.56	20,94,401.00	2,19,22,445.00	13,33,888.00	13,33,888.00	4,01,51,116.50	31,74,239.00	659.00	-	15,00,60,985.50	-	15,00,60,985.50	
8	Commodity Works Section	1,78,31,311.50	-	-	-	-	15,02,41,931.50	-	826.00	-	-	-	15,02,41,931.50	
9	Consistancy	11,69,38,751.70	71,14,66,575.10	13,65,84,943.82	2,28,79,775.00	2,28,79,775.00	44,15,21,695.52	9,43,46,350.00	6,74,96,777.49	12,11,12,389.23	19,53,15,377.26	9,43,46,350.00	48,98,81,457.26	
10	Inventory	25,43,974.00	9,47,060.00	1,38,634.00	81,483.00	81,483.00	21,81,598.00	10,28,589.00	-	1,38,634.00	20,43,974.00	10,28,589.00	30,72,563.00	
11	M.T.E. Scholarship	4,86,31,826.00	3,98,00,000.00	-	50,72,720.00	50,72,720.00	4,86,31,826.00	3,98,13,538.00	649.00	1.00	4,86,31,826.00	3,98,13,538.00	8,84,45,364.00	
12	Development	9,26,13,354.50	7,17,77,733.00	-	1,26,49,343.00	1,26,49,343.00	9,26,13,354.50	8,43,77,116.00	-	-	9,26,12,764.50	8,43,77,116.00	17,69,89,820.50	
13	Facilities and Services	76,13,92,877.48	9,50,50,328.00	42,85,17,000.00	6,47,38,924.00	6,47,38,924.00	1,19,69,11,877.48	15,07,89,374.00	9,30,53,663.00	3,65,328.00	1,09,65,932,888.48	15,07,89,374.00	1,25,63,83,102.48	
14	Quasi-Improvement Programme	8,50,901.50	1,22,418.00	-	26,653.00	26,653.00	8,50,901.50	1,40,021.00	-	-	8,50,901.50	1,40,021.00	9,90,922.50	
		3,05,37,95,924.21	49,62,77,659.00	1,26,23,86,330.24	24,24,62,162.00	24,24,62,162.00	4,31,61,79,954.43	73,87,59,217.00	33,79,33,211.21	(51,34,311.63)	3,98,43,82,234.87	73,87,59,217.00	4,72,31,02,471.87	

SCHEDULE -3: CURRENT LIABILITIES AND PROVISIONS

Amount in Rupees

Particulars	Amount in Rupees	
	As at 31st March, 2024	As at 31st March, 2023
A. CURRENT LIABILITIES		
1. Employees Welfare Fund	22,50,062.00	11,51,439.00
2. Deposits from Students	4,45,28,446.00	4,46,30,446.00
3. Sundry Creditors	-	-
a) For Goods and Services	-	-
b) For Others	-	-
4. Deposits-Others	-	-
5. Statutory Liabilities	-	-
a) Overdue	-	-
b) Others	49,73,543.00	63,24,190.00
6. Other Current Liabilities	-	-
a) Salaries	-	-
b) Receipts Against Sponsored Projects	-	-
c) Receipts Against Sponsored Fellowships & Scholarships	-	-
d) Unutilised Grants	-	-
e) Grants In Advance	-	-
f) Other Funds	-	-
g) Other Liabilities	5,05,18,854.00	3,82,34,430.38
Total (A)	10,22,70,905.00	9,03,40,505.38
B. PROVISIONS		
1. For Taxation	-	-
2. Gratuity	-	-
3. Superannuation Pension	-	-
4. Accumulated leave Encashment	-	-
5. Trade Warranties/Claims	-	-
6. Others	-	-
Total (B)	-	-
Total (A + B)	10,22,70,905.00	9,03,40,505.38

SCHEDULE -3A: UNUTILISED GRANTS FROM UGC, GOVERNMENT OF INDIA AND STATE GOVERNMENTS

Particulars	Amount in Rupees	
	As at 31st March, 2024	As at 31st March, 2023
A. Plan Grants : Government of Delhi		
Balance Brought Forward	-	-
Grants Received for Capital Expenditure	3,75,00,000.00	15,00,00,000.00
Less: Utilized For Capital Expenditure	3,75,00,000.00	15,00,00,000.00
Total (a)	-	-
Grants Received for Revenue Expenditure	41,00,00,000.00	41,00,00,000.00
Less: Utilized For Revenue Expenditure	41,00,00,000.00	41,00,00,000.00
Total (b)	-	-
Unutilized Carried Forward (a-b)	-	-
B. Plan Grants : UGC		
Balance Brought Forward	-	-
Add: Receipts during the year	-	-
Total (c)	-	-
Less: Refunds	-	-
Less: Utilized For Revenue Expenditure	-	-
Less: Utilized For Capital Expenditure	-	-
Total (d)	-	-
Unutilized Carried Forward (c-d)	-	-
C. Non Plan Grants : UGC		
Balance Brought Forward	-	-
Add: Receipts during the year	-	-
Total (e)	-	-
Less: Refunds	-	-
Less: Utilized For Revenue Expenditure	-	-
Less: Utilized For Capital Expenditure	-	-
Total (f)	-	-
Unutilized Carried Forward (e-f)	-	-
D. Grants from State Government		
Balance Brought Forward	-	-
Add: Receipts during the year	-	-
Total (g)	-	-
Less: Refunds	-	-
Less: Utilized For Revenue Expenditure	-	-
Less: Utilized For Capital Expenditure	-	-
Total (h)	-	-
Unutilized Carried Forward (g-h)	-	-
Grand Total (A+B+C+D)	-	-

SCHEDULE 11 - NET FIXED ASSETS

Amount in Rupees

S. No	Assets Head	Gross Block			Depreciation			Net Block				
		Op Balance	Additions During The Year	Additions As Per Audit Para	Deductions	CL Balance	Dep on Opening Balance	Depreciation for the Year 2023-2024	Additional/Excess Depreciation charged	31-03-2024	31-03-2023	
1	Land	-	-	-	-	-	-	-	-	-	-	
2	Site Development	-	-	-	-	-	-	-	-	-	-	
3	Building	3,13,82,73,317.00	5,48,59,419.00	-	-	3,19,31,32,736.00	31,28,58,703.00	6,38,62,655.00	-	37,67,21,350.00	2,81,64,11,378.00	2,82,54,14,614.00
4	Road & Bridges	-	-	-	-	-	-	-	-	-	-	-
5	Tubewells & Water Supply	-	-	-	-	96,46,319.00	-	4,82,316.00	-	4,82,316.00	91,64,003.00	-
6	Sewerage & Drainage	-	-	-	-	1,01,88,57,886.37	43,31,32,953.00	4,86,08,489.00	-	48,16,37,347.00	53,72,15,944.37	55,00,77,976.37
7	Electrical Installation and Equip	98,33,10,923.37	3,57,46,163.00	-	-	28,28,53,277.00	26,36,10,344.00	20,14,201.00	-	26,56,24,545.00	1,72,28,732.00	1,31,26,234.00
8	Plant & Machinery	27,67,36,578.00	61,16,699.00	-	-	7,29,38,755.00	2,84,36,833.00	48,58,896.00	-	3,32,95,729.00	3,96,43,026.00	3,49,93,251.00
9	Scientific & Laboratory Equipm	6,34,30,984.00	95,08,671.00	-	-	-	-	-	-	-	-	-
10	Office Equipment	-	-	-	-	-	-	-	-	-	-	-
11	Audio Visual Equipment	50,18,73,842.00	20,82,026.00	-	-	50,39,55,868.00	36,84,39,589.00	5,60,04,133.00	-	42,44,43,722.00	7,95,12,146.00	13,34,34,253.00
12	Computers & Peripherals	28,32,58,223.00	1,56,87,601.00	-	-	29,89,45,824.00	15,60,57,567.00	1,49,89,299.00	-	17,10,46,866.00	12,78,98,958.00	12,72,00,656.00
13	Furniture, Fixtures & Fittings	25,90,734.00	4,62,550.00	-	-	30,53,284.00	20,30,637.00	1,58,275.00	-	21,88,911.00	8,64,372.00	5,60,097.00
14	Vehicles	2,60,69,546.97	60,206.00	-	-	2,61,29,752.97	1,08,48,008.00	26,12,971.00	-	1,34,60,979.00	1,26,68,773.97	1,52,21,538.97
15	Lib. Books & Scientific Journals	36,899.00	1,34,552.00	-	-	1,71,451.00	22,140.00	34,290.00	-	56,330.00	1,15,021.00	14,759.00
16	Printers	-	-	-	-	-	-	-	-	-	-	-
	Total (A)	5,27,53,80,147.34	13,43,04,506.00	-	-	5,40,96,84,653.34	1,57,53,36,774.00	19,36,25,525.00	-	1,76,89,62,299.00	3,64,07,22,354.34	3,70,00,43,373.34
17	Capital Work in Progress (B)	9,72,22,805.00	3,31,64,922.00	-	1,88,55,793.00	11,15,31,994.00	-	-	-	-	11,15,31,994.00	9,72,22,805.00
	Total (C)	15,19,76,605.34	16,74,69,428.00	-	1,88,55,793.00	16,57,28,647.34	1,57,53,36,774.00	19,36,25,525.00	-	1,88,05,023.00	4,75,62,348.34	4,69,23,678.34
S. No	Intangible Assis	Op Balance	Additions	Additions of Assets As Per Audit Para	Deductions	CL Balance	Dep on Opening Balance	Amortization for the Year	Additional/Excess Amortization charged	Total Amortization /A Adjustment	31-03-2024	31-03-2023
18	Computer Software	19,01,92,812.52	2,78,53,170.18	-	-	21,80,45,982.70	15,09,96,068.18	3,48,45,705.13	-	18,58,41,773.31	3,22,04,209.39	3,91,96,744.34
19	E - Journals	-	-	-	-	-	-	-	-	-	-	-
20	Patents	19,01,92,812.52	2,78,53,170.18	-	-	21,80,45,982.70	15,09,96,068.18	3,48,45,705.13	-	18,58,41,773.31	3,22,04,209.39	3,91,96,744.34
	Total (C)	38,03,85,625.04	5,56,86,340.36	-	-	43,60,91,965.40	30,19,92,136.36	6,96,814.26	-	37,63,09,751.14	6,44,284.78	4,83,651,488.68
	Grand Total (A + B + C)	5,56,27,95,824.86	19,53,22,508.18	-	1,88,55,793.00	5,73,92,63,630.04	1,72,63,32,842.18	22,84,71,230.13	-	1,95,48,94,072.31	3,78,44,58,557.73	3,83,64,62,982.68

- 65 -

SCHEDULE 5 : INVESTMENTS

		Amount in Rupees	
		As at 31st March, 2024	As at 31st March, 2023
1	In Central Government Securities	-	-
2	In State Government Securities	-	-
3	Other approved Securities	-	-
4	Shares	-	-
5	Debentures and Bonds	-	-
6	Term Deposits with Banks in Earmarked Funds	3,86,30,20,903.00	2,95,29,41,325.00
7	Other (to be specified)	-	-
Total		3,86,30,20,903.00	2,95,29,41,325.00

SCHEDULE 6 : INVESTMENTS - OTHERS

		Amount in Rupees	
		As at 31st March, 2024	As at 31st March, 2023
1	In Central Government Securities	-	-
2	In State Government Securities	-	-
3	Other approved Securities	-	-
4	Shares	-	-
5	Debentures and Bonds	-	-
6	Term Deposit With Banks	50,17,71,595.00	47,35,16,801.00
	a) Corpus Fund	1,68,87,25,194.00	73,71,10,124.00
	b) Others	2,19,04,96,789.00	1,21,06,26,925.00
Total		2,19,04,96,789.00	1,21,06,26,925.00

SCHEDULE 7 : CURRENT ASSETS

	As at 31st March, 2024	As at 31st March, 2023
1. Stock :		
a) Stores and Spares	-	-
b) Loose Tools	-	-
c) Publications	-	-
d) Laboratory chemicals, consumables and glass ware	-	-
e) Building Material	-	-
f) Electrical Material	-	-
g) Stationery	-	-
h) Water supply material	-	-
2. Sundry Debtors :		
a) Debts Outstanding for a period exceeding six months	-	-
b) Others	-	-
3. Cash and Bank Balances		
a) With Scheduled Banks :		
- In Current Accounts (Annexure A)	88,10,64,754.36	88,76,16,736.96
- In Term deposit Accounts	-	10,54,35,919.00
- In Saving Accounts (Annexure A)	28,73,60,427.29	28,16,22,257.45
b) With non - Scheduled Banks :		
- In Term deposit Accounts	-	-
- In Saving Accounts	-	-
4. Post Office - Savings Account	1,16,84,25,181.65	1,27,46,74,913.41
TOTAL		

SCHEDULE 8 : LOANS, ADVANCES & DEPOSITS

		Amount in Rupees	
		As at 31st March, 2024	As at 31st March, 2023
1. Advances to employees : (Non - interest bearing)			
a) Salary		-	-
b) Festival		-	-
c) Medical Advance		-	-
d) Other (to be specified)		-	-
2. Long Term Advances to employees : (Interest bearing)			
a) Vehicle Loan		-	-
b) Home Loan		-	-
c) Other (to be specified)		-	-
3. Advances and other amount recoverable in cash or in kind or for value to be received :			
a) On Capital Account		-	-
b) to Suppliers		3,94,99,302.50	2,76,71,363.59
c) Others		-	-
4. Prepaid Expenses			
a) Insurance		1,34,74,945.00	1,14,80,294.00
b) Others		-	-
5. Deposits			
a) Telephone		-	-
b) Lease Rent		-	-
c) Electricity		6,87,000.00	6,87,000.00
d) AICTE, if applicable		-	-
e) Other (to be specified)		-	-
6. Income Accrued :			
a) On Investment from Earmarked / Endowment Funds		9,38,22,686.00	8,45,30,254.00
b) On Investment - Others		5,30,85,065.00	3,04,31,096.00
c) On Loans and Advances		-	-
d) Other (includes income due unrealized)		17,15,92,825.32	10,15,29,755.00
6. Other - Current assets receivable from UGC / sponsored projects			
a) Debit balances in Sponsored Projects		-	-
b) Debit balances in Sponsored Fellowships & Scholarships		-	-
c) Grant receivable		-	-
d) Other Receivables from UGC		-	-
7. Claims Receivable			
		1,35,75,670.46	1,29,91,969.00
		38,57,37,494.28	26,93,21,731.59
		TOTAL	
		Tax Deducted at Source/Tax Collected at Source	

SCHEDULE 9 : ACADEMIC RECEIPTS

		Amount in Rupees	
		As at 31st March, 2024	As at 31st March, 2023
FEEES FROM STUDENTS			
1	Tuition fee	1,94,31,20,557.86	1,80,65,73,484.83
2	Admission fee	-	-
3	Project/Thesis Fees	-	-
4	Library Admission fee	-	-
5	Laboratory fee	-	-
6	Art & Craft fee	-	-
7	Registration fee	-	-
8	Syllabus fee	-	-
Total (A)		1,94,31,20,557.86	1,80,65,73,484.83
Examinations			
1	Admission test fee	-	-
2	Annual Examination fee	-	-
3	Mark sheet, certificate fee	-	-
4	Entrance examination fee	-	-
Total (B)		-	-
Other Fees			
1	Identity card fee	-	-
2	Fine / Miscellaneous fee	40,08,137.00	37,38,767.00
3	Facilities and Service Charges	-	-
4	Transportation fee	2,04,000.00	-
5	Hostel fee	42,12,137.00	37,38,767.00
Total (C)		42,12,137.00	37,38,767.00
Sale of Publications			
1	Sale of Application forms	1,21,75,402.00	77,39,577.00
2	Sale of syllabus and Question Paper, etc.	-	-
3	Sale of prospectus including admission forms	-	-
Total (D)		1,21,75,402.00	77,39,577.00
Other Academic Receipts			
1	Registration fee for workshops, programmes	-	-
2	University Share of Academic Fees from Joint Admission Council	2,53,45,035.00	1,80,51,190.00
Total (E)		2,53,45,035.00	1,80,51,190.00
GRAND TOTAL (A + B + C + D + E)		1,98,48,53,131.86	1,83,61,03,018.83

SCHEDULE 10 - GRANTS / SUBSIDIES (IRREVOCABLE GRANTS RECEIVED)

Particulars	Amount in Rupees				As at 31st March, 2024	As at 31st March, 2023
	Govt. of Delhi	Plan		Non Plan UGC		
		Plan	UGC Specific Schemes			
Balance B/F	-	-	-	-	-	-
Add : Receipts during the year	44,75,00,000.00	-	-	-	44,75,00,000.00	56,00,00,000.00
Total	44,75,00,000.00	-	-	-	44,75,00,000.00	56,00,00,000.00
Less : Refund to UGC	-	-	-	-	-	-
Balance B/F	44,75,00,000.00	-	-	-	44,75,00,000.00	56,00,00,000.00
Less : Utilised for Capital expenditure (A)	3,75,00,000.00	-	-	-	3,75,00,000.00	15,00,00,000.00
Balance	41,00,00,000.00	-	-	-	41,00,00,000.00	41,00,00,000.00
Less : Utilised for Revenue Expenditure (B)	41,00,00,000.00	-	-	-	41,00,00,000.00	41,00,00,000.00
Balance C/F (C)	-	-	-	-	-	-

SCHEDULE 11 - INCOME FROM INVESTMENTS

Particulars	Amount in Rupees			
	Earmarked Fund		Other Investments	
	As at 31st March, 2024	As at 31st March, 2023	As at 31st March, 2024	As at 31st March, 2023
1. Interest				
a. On Government Securities				
b. Other Bonds / Debentures				
2. Interest on Term Deposits	14,38,80,202.00	6,16,43,472.00	6,33,60,714.00	2,55,60,823.00
3. Income accrued but not due on Term Deposits	9,38,22,686.00	7,67,13,280.00	5,22,84,636.00	3,04,31,096.00
4. Interest on Saving Bank Accounts	47,39,274.00	39,32,633.00	23,63,152.00	28,76,175.00
5. Others (Interest on late Payment)			25,93,832.00	
Total	24,24,42,162.00	14,22,89,385.00	12,06,02,334.00	5,88,68,094.00
Transferred to Earmarked Funds/CPF/Corpus Fund	24,24,42,162.00	14,22,89,385.00	3,45,00,284.00	2,50,31,150.00
Balance			8,61,02,050.00	3,38,36,944.00

SCHEDULE 12 : INTEREST EARNED

Particulars	Amount in Rupees	
	As at 31st March, 2024	As at 31st March, 2023
1 On Saving Accounts with scheduled banks	-	-
2 On Loans	-	-
a. Employees / Staff	-	-
b. Others	-	-
3 On Debtors and Other Receivables	-	-
TOTAL	-	-

SCHEDULE 13 - OTHER INCOME

- Items of Material amounts included In Miscellaneous Income should be separately disclosed.

Particulars	Amount in Rupees	
	As at 31st March, 2024	As at 31st March, 2023
A. Income from Land & Buildings		
1 Hostel Room Rent	10,70,69,977.52	12,34,35,813.00
2 Licence fee	1,50,64,298.86	47,33,605.00
3 Canteen Rent	-	19,56,605.00
4 Electricity and Water Charges recovered	1,30,92,291.83	1,92,58,152.98
5 Guest House Charges	1,17,521.00	1,72,563.00
6 Garage Charges	33,257.00	2,04,096.00
7 Rent (Others)	64,98,129.34	31,44,426.88
Total	14,18,75,475.55	152905261.86
B. Sale of Institute's publications	-	-
C. Income from holding events		
1 Gross Receipts from annual function / sports carnival	-	-
Less : Direct expenditure incurred on the annual function / sports carnival	-	-
2 Gross Receipts from fetes	-	-
Less: Direct expenditure incurred on the fates	-	-
3 Gross Receipts from educational tours	-	-
Less: Direct expenditure incurred on the tours	-	-
4 Other (to be specified and separately disclosed)	-	-
Total	-	-

C. Other				
1	Income from consultancy	1,27,096.00		32,377.00
2	RTI fees	-		56.00
3	Sale of application form (recruitment)	-		-
4	Misc. Receipts (Sale of tender form, waste paper, etc.)	-		-
5	Profit on Sale / disposal of Assets	-		-
	a) Owned assets	-		-
	b) Assets received free of cost	-		-
6	Grants / Donations from Institutions, Welfare Bodies and International Organizations	-		-
7	Tender Fees	24,28,118.98		51,50,762.11
8	Scrap Sales	57,39,910.46		3,45,90,188.87
9	Subscription from Alumnnies	1,35,03,425.18		1,54,36,207.04
10	Miscellaneous Receipts	2,17,98,550.62		5,52,09,591.02
	Total	16,36,74,026.17		20,81,14,852.88
	GRAND TOTAL (A + B + C + D)			

SCHEDULE 14 - PRIOR PERIOD INCOME

Particulars	Amount in Rupees	
	As at 31st March, 2024	As at 31st March, 2023
1 Academic Receipts	-	-
2 Income from Investments	8,00,429.00	-
3 Interest earned	-	-
4 Other Income	-	-
5 Water charges recovered	-	-
Total	8,00,429.00	-

SCHEDULE 15 - STAFF PAYMENT & BENEFITS (ESTABLISHMENT EXPENSES)

	Amount in Rupees	
	As at 31st March, 2024	As at 31st March, 2023
	Plan	Plan
a) Salaries and Wages	91,61,74,716	91,40,58,943
b) Contribution to Provident Fund	25,00,464	41,60,727
c) Contribution to Other Fund (specify)	6,05,00,986	5,83,95,721
d) LTC Expenses	48,06,773	47,26,656
e) Medical Expenses	1,67,16,057	1,20,67,242
f) Leave Salary and Pension Contribution	27,37,749	18,38,237
g) Professional Development Fund	37,93,562	15,12,553
h) Remuneration for Coaching/Evening Classes	6,99,73,553	6,45,83,582
Total	1,07,72,03,860	1,06,13,43,661

SCHEDULE 16 - ACADEMIC EXPENSES

		Amount in Rupees	
		As at 31st March, 2024	As at 31st March, 2023
a)	Laboratory expenses	2,57,43,889.00	1,18,07,288.00
b)	Expenses on Seminars / Workshops	44,01,952.00	33,41,552.00
c)	Admission expenses	-	-
d)	Scholarship & Stipend to PG and Research Scholars	12,16,25,439.00	12,55,98,026.00
	TOTAL	15,17,71,280.00	14,07,46,866.00

SCHEDULE 17 - ADMINISTRATIVE AND GENERAL EXPENSES

		Amount in Rupees	
		As at 31st March, 2024	As at 31st March, 2023
A	Infrastructure		
a)	Electricity and power	11,91,26,215.00	10,00,90,519.00
b)	Water Charges	63,34,390.00	1,10,42,293.00
B	Communication		
c)	Telephone and Fax Charges	7,11,220.00	6,46,143.00
d)	Internet Charges	51,31,600.00	23,25,083.00
C	Others		
e)	Printing and Stationery	63,48,535.00	1,22,04,674.00
f)	Honorarium Expenses	13,46,338.00	20,54,630.00
g)	Domestic Travelling and Conveyance Expenses	3,66,166.00	10,23,685.00
h)	Foreign Travelling Expenses	-	-
i)	Professional Charges	53,75,434.00	40,06,979.00
j)	Advertisement and Publicity	40,05,124.00	41,79,317.00
k)	Magazines & Journals	4,32,160.00	2,32,215.00
l)	Purchase of Consumables for IT	-	-
m)	Petrol and Fuel Charges	9,00,410.00	9,16,084.00
n)	Security Charges	8,52,63,862.00	7,12,73,105.00
o)	Salary and Wages to Outsourced Manpower	11,20,41,834.00	10,83,20,188.00
p)	Rates and Taxes	1,74,80,446.00	60,62,920.00
q)	Reimbursement of Mobile, Internet and Newspaper Expenses	53,09,437.00	10,87,388.00
r)	Miscellaneous Expenses	3,38,79,152.00	2,58,21,797.28
	TOTAL	40,40,52,323.00	35,12,87,020.28

SCHEDULE 18 - TRANSPORTATION EXPENSES

	Particulars	Amount in Rupees	
		As at 31st March, 2024	As at 31st March, 2023
1	Vehicles (owned by institution)	-	-
	a) Running Expenses	-	-
	b) Repair and maintenance	3,14,787.00	1,57,361.00
	c) Insurance expenses	-	-
2	Vehicles taken on rent / lease	-	-
	e) Rent / Lease expenses	-	-
3	Vehicle (Taxi) hiring expenses	-	-
	TOTAL	3,14,787.00	1,57,361.00

SCHEDULE 19 - REPAIR & MAINTENANCE

	Particulars	Amount in Rupees	
		As at 31st March, 2024	As at 31st March, 2023
a)	Buildings	13,21,19,903.02	10,49,56,819.00
b)	Furniture & Fixtures	-	-
c)	Plant & Machinery	-	-
d)	Office Equipment	1,27,50,238.00	59,93,666.00
e)	Computers	-	-
f)	Laboratory & Scientific equipment	-	-
g)	Audio Visual equipment	-	-
h)	Sanitation- Maintenance of DTU Campus	4,71,61,828.00	1,72,92,357.00
i)	Book Binding charges	-	-
j)	Gardening	3,36,42,068.00	1,51,68,907.00
k)	Estate Maintenance	-	-
l)	Others (specify)	-	-
	TOTAL	22,56,74,037.02	14,34,11,749.00

SCHEDULE 20 - FINANCE COSTS

	Particulars	Amount in Rupees	
		As at 31st March, 2024	As at 31st March, 2023
a)	Bank Charges	44,588.55	1,67,496.02
b)	Others (specify)	-	-
	TOTAL	44,588.55	1,67,496.02

SCHEDULE 21 - OTHER EXPENSES

Particulars	Amount in Rupees	
	As at 31st March, 2024	As at 31st March, 2023
a) Provision for Bad and doubtful Debts/ Advances	-	-
b) Irrecoverable Balance Written - off	-	-
c) Grants / Subsidies to other institutions / organizations	-	-
e) Other Expenses	-	-
TOTAL	-	-

SCHEDULE 22 - PRIOR PERIOD EXPENSES

Particulars	Amount in Rupees	
	As at 31st March, 2024	As at 31st March, 2023
1 Establishment expenses	-	-
2 Academic expenses	-	-
3 Administrative expenses	-	-
4 Water Expenses	-	1,85,79,492.00
5 Electricity Expenses	-	60,31,067.00
6 Other (specify)	-	-
TOTAL	-	2,46,10,559.00

SCHEDULE :- 23
SIGNIFICANT ACCOUNTING POLICIES AND NOTES TO ACCOUNTS

1 BASIS FOR PREPARATION OF ACCOUNTS

The accounts are prepared under the Historical Cost Convention unless otherwise stated and generally on the Accrual basis.

2 REVENUE RECOGNITION

2.1 Fees from Students , Sale of Admission Forms, Royalty , Hostel Rent ,Interest on Saving Bank and other receipts are accounted on cash basis.

2.2 Interest on Investments are accounted on accrual basis.

2.3 Interest on interest bearing advances to staff for House Building, Purchase of Vehicles and Computers is accounted on cash basis every year, though the actual recovery of interest starts after the full repayment of the Principal.

3 FIXED ASSETS AND DEPRECIATION

3.1 Fixed assets are stated at cost of acquisition including inward freight, duties and taxes incidental and direct expenses related to acquisition, installation and commissioning.

3.2 Fixed assets are valued at cost less accumulated depreciation. Depreciation on fixed assets is provided on Straightline method, at the following rates :

Tangible Assets :

1	Land	0%
2	Site Development	0%
3	Buildings	2%
4	Road & Bridges	2%
5	Tube Wells & Water Supply	2%
6	Sewerage & Drainage	2%
7	Electrical Installation and Equipment	5%
8	Plant & Machinery	5%
9	Scientific & Laboratory Equipment	8%
10	Office Equipment	7.5%
11	Audio Visual Equipment	7.5%
12	Computers & Peripherals	20%
13	Furniture, Fixtures & Fittings	7.5%
14	Vehicles	10%
15	Library Books	10%
16	E Journals	40%

3.3 Depreciation is provided for the whole year on additions during the year.

3.4 During the year 2023-2024, the university has purchased assets worth Rs 11,76,14,388.18 out of Grant in Aid and assets worth Rs 4,73,72,123 out of NGF . During the year, prepaid Journals amounting to Rs 1,14,80,294 as on 1st April 2023 has been capitalised. During the year 2023-2024, the university has capitalised Rs 1,88,55,793 out of capital Work in Progress as on 1st April, 2023.

4 STOCKS : Expenditure on purchase of chemicals, glassware, publications and other stores is accounted as revenue expenditure.

5 RETIREMENT BENEFITS

During the year 2023-2024, the University has made Provision for Gratuity/Leave Encashment to the tune of Rs 2 crores . Against the above provision for Gratuity/Leave encashment, neither the university has transferred Rs 2 crores to the Retirement Benefits account nor FDR was made during 2023-2024.

6 INVESTMENTS

a. The University has invested in Fixed Deposits which are stated at the principal amount of Fixed Deposits, Interest Accrued on the Fixed Deposits has been shown separately.

b. No other short-term or long-term investments have been made by the University.

7 Earmarked / Endowment Funds

The long term funds mentioned in Schedule 2 are earmarked for specific purposes. Each of the funds has a separate bank account. Those with large balances also have investments in Term Deposits with Banks. The income from investments are accounted on accrual basis and interest on Saving Bank Accounts are credited to the respective Funds. The expenditures are debited to the fund. The balance in the respective funds is carried forward and is represented on the assets side by the balance at Bank, Investments and accrued interest. However there are certain differences due to receipts/payments made for different projects pertaining to the particular fund from the bank account of some other fund. In order to tally the difference, an adjustment entry has been passed in the various funds and their net total has been credited to the capital fund.

8 CORPUS FUND

CORPUS FUND was established in 2009-2010 with the approval of Finance Committee and Board of Management of DTU. There was fund with DCE of Rs.10 Crore in the student fund account which was transferred to DTU Corpus Fund. Further, the Corpus Fund was increased to Rs.15 Crore and thereafter to Rs.25 Crore in the year 2012. No Grant in Aid amount was transferred to DTU Corpus Fund. Fund is kept as FDRs in nationalized banks and interest earned was also added to the Corpus Fund. The balance in the Corpus Fund which is carried forward is represented by the balance in a separate Bank account, Fixed Deposits with the Bank and Accrued interest on investments.

9 GOVERNMENT AND UGC GRANTS

- 9.1 Government Grants and UGC grants are accounted on realization basis. However, where a sanction for release of grant pertaining to the financial year is received before 31st March and the grant is actually received in the next financial year, the grant is accounted on accrual basis and an equal amount is shown as recoverable from the Grantor.
- 9.2 To the extent utilized toward capital expenditure, (on accrual basis) government and grants from UGC are transferred to the Capital Fund.
- 9.3 Government and UGC grants for meeting Revenue Expenditure (on accrual basis) are treated, to the extent utilized, as income of the year in which they are realized.
- 9.4 Unutilized grant (including advance paid out of such grants) are carried forward and exhibited as liability in the Balance Sheet. However, there is no Unutilized Grant received from Delhi Government as on 31st March,2023.

10 INVESTMENTS OF EARMARKED FUNDS AND INTEREST INCOME ACCRUED ON SUCH INVESTMENTS

To the extent not immediately required for expenditure, the amount available against such funds are invested in fixed term deposits with Banks, leaving the balance in Saving Bank Accounts.

Interest received, interest accrued and due and interest accrued but not due on such investments are added to the respective funds and not treated as income of the Institution.

11 SPONSORED PROJECTS

- 11.1 The institution itself awards Fellowships and Scholarships, which are accounted as Academic expenses.

12 INCOME TAX

The income of the Institution is exempt from Income Tax under Section 11 and 12 of the Income Tax Act. No provision for tax is therefore made in the accounts.

ANNEXURE A

Amount in Rupees

		As at 31st March, 2024	As at 31st March, 2023	Account Type
I.	Bank Accounts			
1	DTU AICTE SCH A/C No. -33175987659	52,94,349.00	32,31,852.00	Saving
2	DTU Alumni Association A/C No. -35298302933	68,44,238.75	38,94,499.75	Current
3	DTU Consultancy A/C No. -31007870910	20,08,88,341.26	11,82,80,316.70	Saving
4	DTU Corpus Fund A/C -31007877869	30,54,039.00	29,10,815.00	Saving
5	DTU Economically Weaker Section A/C -36066176664	15,00,67,905.50	2,78,23,231.50	Current
6	DTU Exam Fees A/C -36066200065	5,80,19,970.27	5,99,84,337.99	Current
7	DTU Facilities and Service Charges A/C-36066185783	13,94,67,826.48	11,03,20,492.48	Current
8	DTU Innovation Fund A/C No.-31007876366	30,72,563.00	29,91,080.00	Saving
9	DTU Receipt A/C No. - 30875679275	21,04,19,049.71	18,32,86,582.22	Current
10	DTU Refundable Security Fee A/C No. - 31007879232	56,53,366.55	2,54,25,070.55	Saving
11	DTU Scholarship A/C No. - 31594545844	1,01,01,772.07	1,53,77,310.25	Saving
12	DTU Sponsored Projects A/C No. - 31007875089	2,49,08,285.27	1,79,46,965.27	Saving
13	DTU Student Fund A/C No. - 31007885768	74,50,386.50	73,43,736.50	Saving
14	DTU Student Welfare A/C - 36066182840	7,39,96,489.51	9,68,04,649.51	Current
15	Registrar DTU Admision East Delhi Campus A/C No. - 409	10,69,300.99	2,95,78,603.99	Current
16	Old NGF Fund Bank A/C - 10704860791	14,129.37	13,753.37	Saving
17	Registrar DTU- B.TECH-2ND to 8TH Semecter A/C No. - 3	65,23,235.86	5,60,93,883.16	Current
18	Registrar DTU- B.TECH Evening 2ND to 8TH Semecter A	5,89,363.25	51,01,012.25	Current
19	Registrar DTU- B.TECH Evening New Admission A/C No.	2,26,753.24	22,97,827.24	Current
20	Registrar DTU- B.TECH Regular New Admission A/C No.	20,79,128.95	42,85,814.95	Current
21	Registrar DTU Development Fund A/C No. - 34902083005	76,737.50	1,21,737.50	Current
22	Registrar DTU-East Campus A/C No. - 37760874243	12,653.22	35,22,602.22	Current
23	Registrar DTU E-MBA 2ND Year A/C No. - 34918940203	8,71,574.50	33,04,123.50	Current
24	Registrar DTU E-MBA New Admission A/C No. - 34918960	4,54,892.00	56,95,735.00	Current
25	Registrar DTU E-Payment A/C No. - 38004588519	3,19,62,089.93	3,76,72,923.93	Current
26	Registrar DTU International Affiars A/C No. - 3714375251	14,90,485.77	13,02,97,729.91	Current
27	Registrar DTU - MBA 2ND Year A/C No. - 34918928901	82,016.90	1,09,23,665.90	Current
28	Registrar DTU - MBA New Admission A/C No. - 349188976	80,532.42	15,95,400.42	Current
29	Registrar DTU- M.TECH 2ND Year A/C No. - 3491893467	19,029.11	38,73,678.11	Current
30	Registrar DTU- M.TECH Regular New Admission A/C No.	4,93,703.16	32,339.16	Current
31	Registrar DTU- Ph. D 2ND Year A/C No. - 34918946216	29,34,666.61	65,10,909.61	Current
32	Registrar DTU- Ph. D New Admission Year A/C No. - 3491	4,06,202.76	42,13,853.76	Current
33	DTU- SUBSRPTION FROM ALUMNHIES A/C-3628553	13,65,265.63	6,38,14,672.17	Saving
34	DTU- MEDALS AND SCHOLARSHIP A/C-36423599642	3,49,981.14	44,79,858.14	Saving
35	QIP A/C NO. 36440621645	9,99,922.50	9,73,319.50	Saving
36	UNIVERSITY SHARE (URDF) A/C- 35226964890	2,22,44,868.50	2,03,23,072.50	Current
37	State Bank of India A/C No. - 30875796669	17,06,32,039.47	8,00,58,030.40	Current
38	DTU- Employees Retirement Benefits Fund A/c No. -401816	2,42,08,026.00	1,88,33,508.00	Saving
TOTAL		1,16,84,25,181.65	1,16,92,38,994.41	

COLONEL PUSHPENDRA MAIR (RETD.)

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Executive Summary

Operations & Project Management professional with over 32 years of distinguished experience managing multi-task, multi-skilled teams in diverse communications and technology assignments within the Defence and Government sectors. Skilled in operations planning, strategic goal alignment, policy framework setting, operational management, efficiency analytics, budgeting, and people management, with extensive expertise in Communications and Spectrum Management, having rich exposure to various work environments and government assignments.

Professional Experience

Director Joint Communications

Integrated Defence Staff, Ministry of Defence, Government of India, Aug 2020 – Aug 2024

Pay Scale – Pay Band 13 – Rs 2,15,900 plus Military Service Pay (MSP) + DA + Transport Allowance + HRA/Status Accommodation

- Policy Framework and establishment of strategy for defence spectrum usage
- Close interaction with various Government ministries, agencies, industry and academia on all strategic aspects of spectrum management, electro-magnetic spectrum operations (EMSO).
- Active participation with Ministries of Government of India and government agencies (DoD/MoD, MoIB, WPC/MoC, DMA/MoD, DRDO/MoD and Strategic thinktanks) for current and futuristic communications capability frameworks.
- Representing key Defence stakeholders in recent 5G Spectrum roll out and Space based Communication platforms such as Starlink and One Web clearances.
- Member of Indian Delegation attending International Telecommunications Union (ITU) meetings and fora on working groups related to IMT at Geneva, in addition to attending the World Radio Conference (WRC) 2023 at Dubai.

Deputy Commandant and Chief Instructor

1 Signal Training Centre, Jabalpur, Aug 2018 – Aug 2020

- Managed, planned and budgeted works for 1500+ acres of training complexes for 8000+ trainees, staff, and families.
- Planned and monitored training infrastructure, syllabi and regimen for 5000+ soldier trainees.
- Conducted recruitment and managed critical administrative needs during the COVID-19 lockdown.

Director, Army Recruitments

Army Recruitments, Bihar and Jharkhand, July 2016 – July 2018

- Conducted recruitment rallies for over 100,000 candidates.
- Coordinated with military and state agencies for efficient recruitment infrastructure.
- Ensured incident-free, unbiased selection processes with positive media coverage.

Senior Advisor (Colonel Signals)

Army Command Headquarters, Jaipur, Sept 2012 – July 2014

- Managed communications and training infrastructure across three states.
- Budgeted training resources and audited financial activities.
- Coordinated with military and local agencies for enhanced operational efficiency.

Commanding Officer (CO)

Communications Regiment, Baramulla, J&K, Sept 2009 – Aug 2012

- Managed critical communication infrastructure across 180+ km of the Line of Control.
- Led 22 technical officers and 900+ specialist soldiers in providing communication support in Western Kashmir Valley and Line of Control.
- Structured methodology for enhanced equipment availability and operational efficiency.

Senior Staff Officer

Military Operations Directorate, Army Headquarters, Delhi, Aug 2007 – Aug 2009

- Monitored military activities and developed strategies for Information Warfare.
- Formulated long-term procurement and capability plans.
- Audited resources and optimized operational utilisation.

Military Observer and Team Leader

UN Mission, Burundi, ONUB, June 2004 – July 2005

- Led a multinational team for Demilitarization, Disarmament and Rehabilitation (DDR) activities in Burundi.
- Closely worked with UN troops, Burundian forces, and International NGOs to progress UN mandate.
- Monitored commune elections and facilitated ceasefire management.

Brigade Major, Operations Staff Officer

Line of Actual Control, Eastern Himachal Pradesh, June 2002 – June 2004

- Planned military operations along 219 km of the Line of Actual Control.
- Coordinated with government agencies for operational readiness and local support.
- Managed emergency evacuations and communication resuscitations.

Knowledge Areas and Skills

Operations and Planning

- Multi-unit operations management
- Strategic planning and execution
- Budget management
- Conflict management and Negotiation.

Project Management

- Requirement analysis
- ROI analysis
- Costing and budgeting
- Project scheduling
- Roll out & testing
- Support maintenance

Value Added Leadership

- Cross-functional supervision
- Team building and mentoring
- Building transcending relations
- Organized boundaries
- Issue tracking
- Change management

Achievements

- Awarded Army Commander's Commendation for operational planning of tactical assets along the Line of Actual Control in 2003.
- Awarded Chief of Army Staff Commendation for communication planning in support of infrastructure at the Line of Control in Western Kashmir in 2010.
- Awarded the UN medal for exemplary service as a Military Observer in Burundi (ONUB) in 2005.
- Awarded General Harbajan Singh Silver Medal for standing second in overall merit in Basic Training Communications in 1992.

Education

- **B.Sc.** from JNU, New Delhi (1st Class), 1991
- **B. Tech (Electronics and Telecom)** from JNU, New Delhi (1st Class), 1999
- **Defence Services Staff Officers Course (Planning, Operations and Asset Management)** from Defence Services Staff College, Wellington, Tamil Nadu, 2001 (1st Class)
- **M.Sc. Defence and Strategic Studies** from Madras University, 2006 (74.8%)
- **Masters in Environmental Studies and Resource Management** from TERI University, 2014-2016 (Gold Medalist)

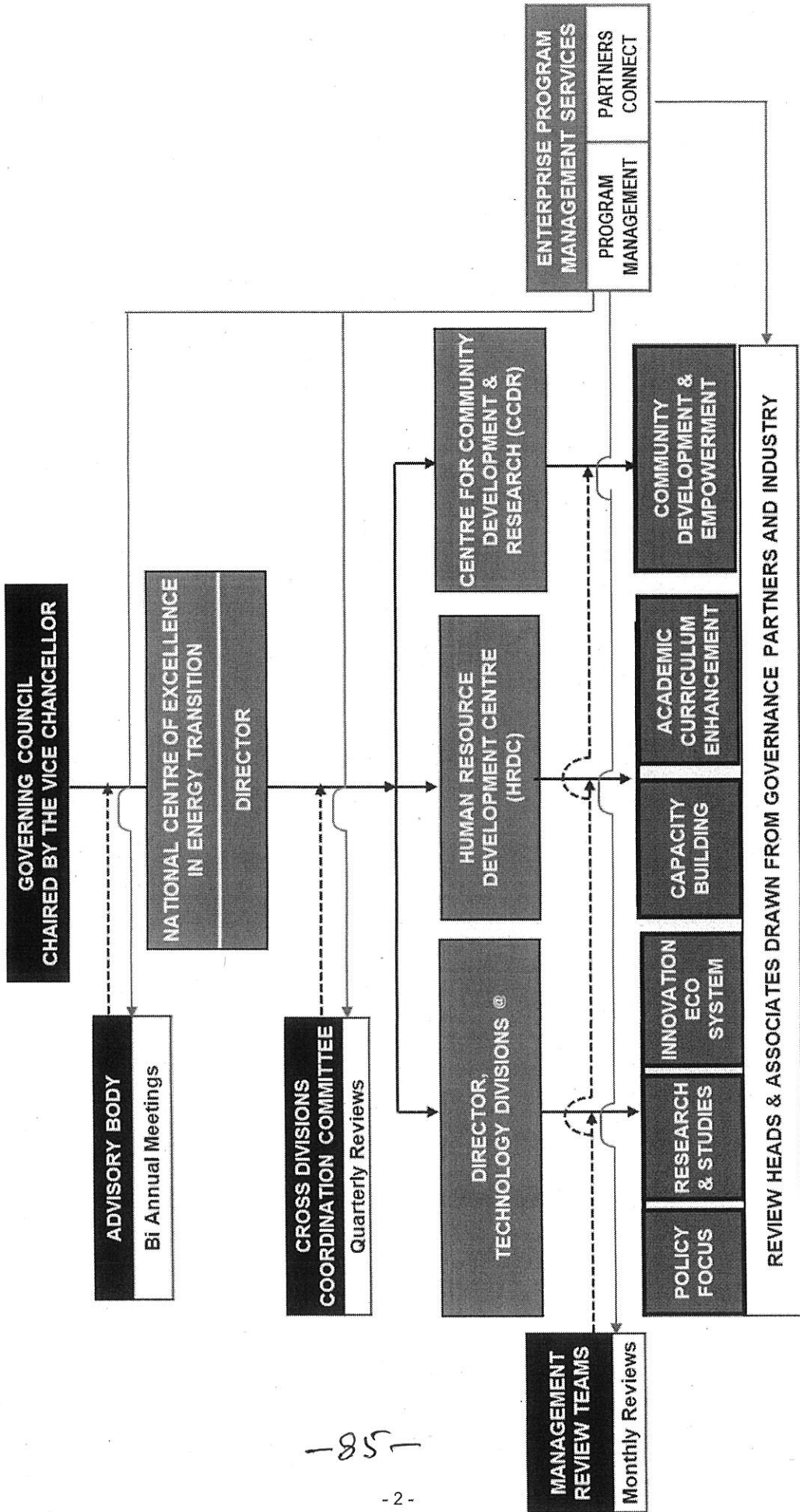
Certifications

- Certificate in Junior Defence Management from Army War College, MHOW, Indore, 2001 (Instructor Grading)
- Certificate in Senior Defence Management from Army War College, MHOW, Indore, 2008 (Instructor Grading)
- Certificate in Military Communications and Human Resource Management from Military College of Telecommunications Engineering, Mhow, 2010 (First in Course, Instructor Grading)
- Certificate in Disarmament, Demilitarization and Rehabilitation (DDR) Processes from ONUB Burundi, 2004
- Certificate in International Military Law and Humanitarian Assistance to Refugees from ONUB Burundi, 2004
- Certificate in Waste Management and Recycling from TERI University, 2015

- Independent Directors Course in Corporate Governance at IICA Manesar 2024

**ENTERPRISE PROGRAM MANAGEMENT
SERVICES FOR NODAL CENTRE OF
EXCELLENCE IN ENERGY TRANSITION
(NCEET)
IN
DELHI TECHNOLOGICAL UNIVERSITY**

ENTERPRISE PROGRAM MANAGEMENT SERVICES IN THE CENTRE



- 85 -

@ Distinct Technology Divisions conceived : Clean Energy, Green Hydrogen, Transport (E-mobility) Industry and Agriculture Sectors.
 @@ Till the HRDC and CCDR are created, all functions will remain under Technology Division.

ENTERPRISE PROGRAM MANAGEMENT SERVICES FOR NCEET IN DELHI TECHNOLOGICAL UNIVERSITY

AN OVERVIEW

1. Background

- **NCEET:** Concept conceived by HLVC of the Centre to be established at Delhi Technological University (DTU) with exclusivity of "Governance – Implementation" connect.
- **Aim:** To create a multi-faceted energy transition hub integrating research across all greenhouse gas emission sources.
- **Collaborative initiative for national and global reach and recognition:** Partner with Central Electricity Authority (CEA), Ministry of New and Renewable Energy (MNRE), Ministry of Heavy Industries (MHI), Bureau of Energy Efficiency (BEE) amongst the governance partners along with Knowledge Partners, Funding/ Aid agencies, Industry and Utilities, both within the country and abroad for global reach and recognition of the Centre.

2. Developments So Far

- **Linking Governance to Implementation:** With NCEET as platform to be created by DTU.
- **Advantage of academia:** Centre with no Corporate or Industrial group alignment offering a neutral platform.
- **Structure creation:** Concept framed, Work structure with Controls defined, Creation of technology platforms initiated, MOU signing with partner institutions initiated.

3. Integration and Collaboration

- **Objectivity to Research:** Technology Transfer by aligning academic research with industry application.
- **Focused Approach:** Sectors linked Research Divisions, aligned with respective Governance bodies.
- **Stakeholders Integration:** Networking with knowledge partners, industry forums, funding / aid agencies, civil society organizations, research partners, utilities, and manufacturers.

4. Role of Faculty in the Centre

- **Governance:** Studies, Research, Capacity-building and Stakeholders related programs to be led and managed by DTU's in-house Faculty.
 - **Takeaway of Industry-Academic Interface:** Benefits the Faculty in enriching academic contents and augments stature of the University.

5. Key Challenges of operating non-teaching ventures in an Academic Institution.

- **Typical nature of Governance:** Universities prioritize research and education over entrepreneurial endeavours.
- **Resource Constraints:** Limited financial resources for non-teaching ventures.
- **Issue of Incentive alignment:** Faculty evaluated on research and teaching, may not be on innovation commercialization.
- **Navigating Non-Teaching Ventures:** Complexities in managing revenue conversion processes.

6. Key Governance Changes required for managing non-teaching Ventures

- **Need to adopt Corporate Management Practices:** for streamlining processes, expedite decision-making and implementation within timelines.
 - **Organizational structure of an Independent entity:** NCEET as a "Section 8 Company" or "Society".
 - **Dedicated Division in NCEET for providing Enterprise Program Management Services, crucial as leadership of the Centre with in-house Faculty also engaged in teaching:** would need support in governance to ensure focused approach and regular interaction with partners.

7. Prime Considerations / Need for EPMS

- **Complex Operations:** Overseeing multiple programs and partnerships.
- **Systems Development:** Robust project management systems.
- **Consistency and Standardization:** Business operation processes and best practices.
- **Performance Monitoring:** Regular monitoring and reporting for informed decision-making.
- **Intra-Centre Coordination:** Seamless communication and streamlined implementation.
- **Enhanced Reach:** Fostering collaborations and regular interaction with all partners.
- **Risk Management:** Frameworks to mitigate potential challenges.

8. Role of Enterprise Program Management Services in NCEET

- **Exclusive Functions:** Work planning, Systems development, Business processes, Performance monitoring, Intra-centre coordination, enhanced foster Collaborations and Risk management.
 - **Facilitative Functions:** Fund sourcing, Stakeholders engagement, and Analytical support for decision-making.
-

THE BRIEF

1. Background

The Nodal Centre of Excellence in Energy Transition (NCEET) at Delhi Technological University (DTU) was conceived by HLVC with exclusivity of establishing a Centre with "Governance – Implementation" connect. The aim is to create a multi-faceted energy transition hub, integrating findings and research across all sources of greenhouse gas emissions.

It involves collaboration at Governance end with the Central Electricity Authority (CEA), the technical arm of the Ministry of Power, Government of India. Alike with CEA for power sector i.e. Generation with conventional fuel and Transmission etc., NCEET will partner with Ministry of New and Renewable Energy (MNRE) for renewable fuel sources and new technologies, primarily the Green Hydrogen and Ministry of Heavy Industries (MHI) for E-mobility, Bureau of Energy Efficiency (BEE) for energy efficiency and conservation along with collaborations with Knowledge Partners, Funding/ Aid agencies, Industry and Utilities, both within the country and abroad for global reach and recognition of the Centre..

2. Developments so far

The multi sectoral Centre of Excellence has been conceived with prime consideration of linking governance to implementation with Delhi Technological University providing platform through the Nodal Centre of Excellence in Energy Transition.

DTU being an academic institution offers a neutral ground with no affiliation with any corporate or alignment with any Industrial group. It is best placed for acceptance by any government body, industry and even by the community as it has no commercial alignment and interests.

DTU was advised to offer its platform for the energy transition so as to effectively contribute for national cause while at the same time enriching it's faculty and researchers to value add to its' academic contents for building future generations. HLVC has been working on development of the Centre with DTU since last about seven months during which it has interacted with the stakeholders to identify the partner organizations to be brought on board as NCEET is to build up on networks of collaboration partners drawn from different sectors and fields.

The background of working with the central government and power utilities (NTPC/ REC/ EESL) and leading national level government initiatives in Power projects monitoring and Capacity building has helped to nurture the contacts in energy sector to bring them on board for the Centre.

The Centre conceptualization and structuring has already been done. The work structure along with controls have been defined. The technology platform creation for the Centre has also begun. MOU has been signed with CEA while negotiations with others has also commenced. The technical groupings on areas to be addressed for studies and research work is underway.

3. Integration and Collaboration

The prime focus of NCEET's connect both with governance and industry is to attribute objectivity to research through technology transfer by aligning academic research with industry application rather than it remaining as an academic exercise.

The Centre will consist of Sectors linked Research Divisions for focused approach as each of them will be aligned with respective governance bodies.

The NCEET aims to foster collaborations with multiple stakeholders for a holistic approach. It plans to create Technology Platform by networking and collaborating with knowledge partners, industry forums, civil society organizations, research partners, industry associates, utilities, and manufacturers etc. These collaborations will be essential for conducting studies and research in diverse areas to be covered under energy transition. Furthermore, NCEET will also need to establish partnerships with domain institutions to conduct capacity-building and community engagement programs.

4. Role of Faculty in the Centre

DTU plans to have its in-house Faculty lead and manage the studies and research in the Centre, along with conducting the capacity-building and stakeholders related programs. This strategy ensures that the Faculty directly benefits from industry-academic interface and effectively contributes to enriching the academic contents and augments stature of the University.

5. Key Challenges of operating non-teaching ventures in an Academic Institution

There is a significant difference between the operations of an academic institution and non-teaching entities under it, which the NCCET is to be. The conventional Universities play a crucial role in advancing knowledge and innovations. They are hubs of research and development, producing ground-breaking technologies and high-tech concepts that have the potential to transform industries and improve society. However, despite their significant contributions to innovation, they often face challenges when commercializing their research or operating a non-teaching venture for following reasons:

- 1) Typical nature of governance of Academia
 - Universities are typically structured to prioritize research and education over entrepreneurial endeavours. This can slow the process of transitioning a concept from the laboratory to the market. The university policies and procedures can further complicate this transition.
- 2) Resource Constraints
 - Unlike private companies or venture capitalists, universities may lack the financial resources needed for developing a commercial structure or investing in non-teaching ventures.
- 3) Issue of Incentive alignment
 - Faculty and researchers are often evaluated and rewarded based on their research publications and teaching rather than their success in bringing innovations to the market. This misalignment can result in a lack of motivation to engage in non-teaching activities.
- 4) Navigating Non-Teaching Ventures
 - Universities must manage the complexities of non-teaching ventures. The revenue conversion processes can be time-consuming, making it challenging for universities to adapt to changes.

6. Key Governance Changes required for managing non-teaching ventures

As DTU undertakes the ambitious project of establishing the NCEET, the transition from a conventional academic institution to a multi-faceted energy transition hub necessitates adoption of corporate management practices. To successfully transit from a conventional academic institution to a multi-faceted energy transition hub, DTU must adopt corporate management practices. This includes streamlining bureaucratic processes and implementing efficient decision-making frameworks.

a) NCEET needs to be an independent entity with its own processes and systems.

b) Dedicated Division is required in NCEET for providing Enterprise Program Management Services (EPMS) that plays a pivotal role in this transformation, providing the necessary support and governance to manage the complexities of the Centre's operations, collaborations, and program implementations, the trait normally missing in a academia.

Role of EPMS becomes more crucial as the leadership in the Centre is with in-house Faculty who are engaged in teaching assignments also. Need is thus for focussed approach in guiding and facilitating the work team and interactions with the partner institutions/ organizations: the task is assumed by EPMS.

7. Prime Considerations / Need for EPMS:

(i). Complexity of Operations:	<ul style="list-style-type: none">• NCEET will oversee multiple programs and partnerships with various stakeholders, including industry forums, utilities, governing bodies, funding / aid agencies etc.• The EPMS will develop comprehensive work plans and monitor their progress, ensuring that projects are completed on time and within scope. This includes regular assessments to measure impact in focus areas as necessary.
(ii). Systems Development:	<ul style="list-style-type: none">• To support the efficient tracking and reporting of projects, the EPMS will develop robust project management systems.• These systems will facilitate streamlined operations and provide a centralized platform for project data and performance metrics.
(iii). Consistency and Standardization:	<ul style="list-style-type: none">• The EPMS will develop business processes and best practices.• This consistency is vital for maintaining high-quality outcomes and ensures that all projects align with the Centre's strategic objectives.
(iv). Performance Monitoring and Reporting:	<ul style="list-style-type: none">• Regular progress reporting on compliances and final project reports will be integral to the EPMS's role.• These reports will provide critical insights for informed decision-making and future project planning, ensuring continuous improvement and accountability.
(v). Intra-Centre Coordination:	<ul style="list-style-type: none">• Effective coordination among different divisions and teams within NCEET is essential for seamless communication and collaboration.• The EPMS will facilitate this intra-centre coordination, breaking down silos and fostering a collaborative working environment.
(vi). Enhance the Reach and Collaborative Network	<ul style="list-style-type: none">• Regular interaction with the governance partners as well as industry is essential to impart objectivity to the studies and research by aligning it with national objectives: EPMS will help create industry – academia platforms to assign objectivity to the research.• EPMS will foster collaborations and will be regularly engaging with the partners.
(vii). Risk Management:	<ul style="list-style-type: none">• Energy transition path is inherently complex and comes with significant risks for the Developers and Utilities.• The EPMS will establish risk management frameworks to identify, assess, and mitigate potential challenges ensuring sustainability of the Centre.

The Enterprise Program Management Services is fundamental to the success of NCEET. By managing complex operations, ensuring consistency, monitoring performance, and facilitating stakeholder engagement, the EPMS will enable NCEET to achieve its mission of contributing in India's energy transition. The structured governance and support provided by the EPMS will ensure that DTU can effectively manage the challenges and opportunities associated with this ambitious initiative, positioning NCEET as a leading centre of excellence in energy transition.

8. Role of Enterprise Program Management Services in NCEET

Scope of Works	Deliverables
<p>(a) Exclusive Functions</p> <p>Managing Complex Operations NCEET will manage multiple programs and partnerships with diverse stakeholders. An EPMS is essential for developing comprehensive work plans, monitoring progress, and ensuring timely completion of projects.</p>	<p>Work Planning & Monitoring: Develop comprehensive work plans for all projects and programs and monitor progress against these plans to ensure timely completion.</p> <p>Performance Metrics and Evaluation: Implement regular assessments to measure impact in focus areas as technology and market conditions evolve.</p>
<p>Systems Development A professional project organization needs robust project management systems for efficient tracking and reporting, centralizing project data and performance metrics.</p>	<p>Systems Development: Develop project management systems to support efficient project tracking and reporting.</p>
<p>Consistency and Standardization Implementing standardized business processes across all programs will ensure high-quality outcomes and alignment with NCEET's strategic objectives.</p>	<p>Development of Business Processes and Best Practices: Develop business processes and best practices.</p>
<p>Performance Monitoring, and Reporting Regular reports on progress on compliances and project performance will provide critical insights for informed decision-making.</p>	<p>Progress Reports: Regular progress and status reports to ensure informed decision-making.</p> <p>Compliance Reports: Compliance reports to ensure adherence to targets.</p> <p>Final Project Reports: Summative reports upon project completion to review outcomes.</p>
<p>Intra-Centre Coordination Effective communication and collaboration within NCEET are vital for seamless operations. The EPMS will facilitate coordination among different divisions and teams.</p>	<p>Intra-Centre Coordination: Facilitate coordination among different divisions and teams within NCEET to ensure seamless communication and collaboration. The interface issues will be addressed in the monthly MIS report.</p>
<p>MIS Development Identify inter-unit and external conflicts, and resolve bottlenecks that may arise during project execution.</p>	<p>MIS Development: Monthly exceptional reports on program progress will be generated duly identifying the gaps and intervention areas.</p>

Scope of Works**Deliverables****Institutional Review Metrics & Evaluation**

Performance evaluation will not be restricted to program progress but also cover the institutional structures.

Institutional Evaluation: Develop performance review indices for programs and structures to ensure sustainability of the Centre.

Enhanced Reach and Collaborative Networks

Proactively coordinate with partner Institutions to assist for Centre's functions

Networking: Foster collaborations and regularly engage with the partners.

(b) Support / Facilitative Functions**Stakeholders Engagement**

Interface with Partner Institutions and Governing Bodies: Manage interactions with partner institutions, industry forums utilities, and governing bodies.

Stakeholders Engagement: Coordinate with various stakeholders to ensure their active involvement.

Analytical Support for Decision Making

Analyst Support Role: Provide analytical support to project teams including planning, control, reporting, analysis, and insights.

Supporting branding and media coverage

Support the Centre with all inputs and projections for branding and media coverage.



DELHI TECHNOLOGICAL UNIVERSITY
Established under Govt. of Delhi Act 6 of 2009
(Formerly Delhi College of Engineering)
BAWANA ROAD, SHAHBAD DAULATPUR, DELHI-42

Guidelines for Engaging Distinguished Professor

The title of '**Distinguished Professor**' is an honorary position at the Delhi Technological University (DTU). This title shall be conferred on eminent professionals who have distinguished themselves through their impactful accomplishments in their respective fields and are nationally or internationally recognized by reputed authorities. The appointment is aimed at further supporting the growth and global outreach of the DTU, and for promoting the academic and research ecosystem. The Distinguished Professor (DP) shall be an individual of eminence, distinguished as much by his/her research output, exceptional publications & citations, as by his overall impact on knowledge creation in his/her chosen specialty. The DP will help in further improving the stature of the University, in terms of Research Outcomes, International Collaboration and general Perception, by facilitating networking with the best minds across the globe. Hence, this title will honor the achievements of an individual person of exceptional ability, who has redefined vital understanding or engineered a paradigm shift thereof in a critical field of academia.

(A) DEFINITIONS

- i. "**University**" means Delhi Technological University (DTU).
- ii. "**Department**" means a department of studies at the university.
- iii. "**Head of Department/Director**" means head of the academic department or Center of Excellence.
- iv. "**Distinguished Professor**" means eminent foreign national scientist/national scientist/faculty/R&D professional including Overseas Citizen of India (OCI) who has achieved the highest levels of scholarship/earned national or international level distinction and honors, entrusted for academic and research assignment at DTU.

(B) ROLES AND RESPONSIBILITIES

The DP shall be responsible for one or more of the following:

- i. influencing and supporting interactions between students and faculty members for developing the specialization beyond current expertise in emerging frontiers of research
- ii. facilitating strong international networking to further strengthen the R&D ecosystem at the DTU
- iii. mentoring and collaborating in cutting-edge areas of science and technology
- iv. strengthening the research ecosystem, aiding knowledge creation, improving academic benchmarks, introducing global best practices, and encouraging the faculty towards cutting-edge research.

In addition to these, the DP may collaborate, conduct lectures or serve in advisory capacity at conferences, workshops and seminars under the following heads:

-92-

i. Collaboration and Research Enhancement

▪ Collaborative Projects

The purpose is to undertake joint research involving the DTU faculty for extramural funding from international organizations like the NIH, EU, NSF or private foundations, culminating in joint publications in high-impact journals.

▪ Workshops and Seminars

The DP is expected to co-teach/organize and lead specialized courses, workshops or seminars, involving faculty, researchers, and students as well as deliver keynote speeches in international conferences hosted by the institution.

▪ Interdisciplinary Research

The DP shall facilitate interdisciplinary research initiatives, fostering collaboration between departments and encourage development of cross-departmental research clusters or centers of excellence.

▪ Knowledge Transfer

The DP is expected to contribute to knowledge exchange programs, linking the institution with global academic and research networks and provide insights into cutting-edge research trends.

ii. Training and Mentorship

▪ Graduate and Postdoctoral Training

The DP shall lead specialized training programs for graduate and postdoc students, offering mentorship on research methodology, writing high impact papers and grant writing.

▪ Faculty Development

The DP shall provide one-on-one or group mentorship to junior faculty on research strategy, teaching, and career development and lead workshops on best practices in international research collaboration and innovation.

▪ Skills Transfer

The DP shall facilitate skill-sharing sessions, focusing on advanced techniques, methodologies, or technologies used in global research.

▪ Collaborative Student Projects

The DP shall engage students in collaborative projects that align with global research standards, enhancing their exposure to international research ecosystems. He/she is expected to undertake intensive short-term collaborative research projects that can produce quick wins (e.g., publications, conference papers).

iii. Strategic Partnerships

The DP is expected to:

- Explore strategic partnerships with institutional faculty for future long-term projects.
- Serve as a bridge for connecting the institution to international academic and research bodies.
- Set up visiting fellowships or exchange programs for the institution's faculty to visit the professor's home institution for reciprocal research and learning opportunities.
- Assist in co-authoring papers, drafting research proposals, or setting up collaborations for joint international conferences during short visit.

-93-



(C) ELIGIBILITY CRITERIA FOR APPOINTMENT

The DP shall be:

- i. an eminent foreign scientist / national scientist / faculty / R&D professional including Overseas Citizen of India (OCI), who has achieved the highest levels of scholarship or earned national / international distinction and honors, with the following attributes –
 - **Academic/Industrial Excellence**
 - ✓ Extensive publication record in top-tier international journals
 - ✓ High citation index, reflecting the global impact of their research
 - ✓ Proven track record of ground breaking research or innovations in their field
 - **Global Recognition**
 - ✓ Recipient of major international awards, fellowships, or honors (e.g., Nobel, Fields Medal, prestigious fellowships)
 - ✓ Active member or fellow of esteemed international academic societies
 - **Leadership, Mentorship and Training Expertise**
 - ✓ Significant experience leading large research projects or programs
 - ✓ Proven ability to mentor and guide doctoral students, postdocs, and junior faculty globally
 - **Interdisciplinary Approach**
 - ✓ Keen interest to integrate research across disciplines, enhancing innovation and outcomes that are helpful to address societal problem
 - **Commitment to Teaching and Knowledge Sharing**
 - ✓ Sufficient academic experience to make DTU students proficient in specific domains
 - ✓ Proficiency in delivering talks at prominent institutions worldwide
- ii. active researcher working in a leading academic / research / industrial organization with proven track record of research and development.
- iii. one whose area of expertise should preferably align with the National Missions.

(D) PROCESS OF SELECTION

i. Procedure for awarding DP

- Any faculty member, interested to have a DP in the Department/Centre/CoE, with roles and responsibilities mentioned in (B), can initiate the process by applying through a proposal to the Head of Department (HoD)/Director of Centre/CoE. The proposal shall consist of the candidate's CV, current role of the proposed DP, duration of appointment with evidence of achievements. The HoD may nominate a three-member committee consisting of senior faculty members to evaluate the merit of the proposal. After obtaining the recommendation of the committee, the HoD shall forward the proposal to the Vice Chancellor.
- If the proposal is found suitable by the Vice Chancellor, the approval of the Board of Management shall be obtained.

-94-



- Upon the approval, the Registrar shall send the offer of appointment to the prospective DP for formal acceptance. Once the formal acceptance is received, information shall be communicated to the IQAC, all Deans, Department Heads and Centre Directors with a brief of the activities and tenure for their records.

ii. Nomination by Vice Chancellor, DTU

- Vice Chancellor DTU may nominate Distinguished Faculty from amongst eminent foreign scientists/national scientists/faculty/R&D professional/Industry professional having some R&D experience, including Overseas Citizen of India (OCI). The proposal shall be put up during proceedings of the Board of Management for approval.

The minimum period of appointment shall be one year, with a maximum duration of five years. This is subject to extension at the discretion of the Vice Chancellor.

(E) HONORARIA

The quantum of the honorarium and/or methodology for the computation of honorarium may be amended from time to time.

i. The **honorarium** may comprise:

- a token lump-sum amount of Rs 10,000 per day, extended up to once in a year
- a sum approved by the Board of Management, applicable in case DP involved in teaching in online or offline mode
- a sum of Rs. 10,000/- as an advance for the faculty attached with the DP, to meet the contingent expenditure

ii. Accommodation & Travel expenses (for in-person visit to DTU) provided as follows:

- Fully furnished accommodation for the duration of the visit
- Business-class airfare (to/fro) and other travel expenses covered for international travel

iii. Infrastructure & Research Support as outlined below:

- Access to dedicated research facilities at the DTU
- Access to support staff

iv. Administrative Support as outlined below:

- Access to administrative and logistical support for setting up lectures, workshops, and collaborations.

(F) POWER TO REMOVE DIFFICULTIES

If any difficulty arises in giving effect to the provisions of these guidelines, the Vice Chancellor may make such provisions, not inconsistent with the provisions in these guidelines, as appear to be necessary or expedient for removing the difficulty.

—95—



Delhi Technological University

दिल्ली प्रौद्योगिकी विश्वविद्यालय



2024

QUALITY MANUAL

गुणवत्ता पुस्तिका

(Formerly Delhi College of Engineering, Govt. of NCT, Delhi)

Estd. By Govt. of NCT, Delhi vide Act 6 of 2009

Shahbad Daultapur, Bawana Road Delhi – 110042, India

1677/c

TABLE OF CONTENTS

S. No.	CONTENTS	PAGE NO.
1	SCOPE	4
1.1	DISTRIBUTION LIST	4
2	REFERENCES	6
3	TERMS AND DEFINITIONS	6
4	CONTEXT OF THE ORGANIZATION	8
4.1	PROFILE OF THE UNIVERSITY	8
4.1.1	ACADEMIC UNITS OF THE UNIVERSITY	9
4.1.1.1	DEPARTMENTS	9
4.1.1.2	SCHOOLS	9
4.1.1.3	CENTRES	9
4.1.2	ACADEMIC PROGRAMMES	10
4.1.2.1	ENGINEERING & TECHNOLOGY	10
4.1.2.2	DESIGN, HUMANITIES, MANAGEMENT & SCIENCE	12
4.1.2.3	Ph.D.	12
4.1.3	CONTINUING EDUCATION PROGRAMME	12
4.1.4	SALIENT FEATURES OF THE DEGREE PROGRAMME	12
4.1.5	MEDIUM OF INSTRUCTION	13
4.1.6	SOURCES OF FUNDING	13
4.1.7	BUSINESS DIMENSIONS	13
4.1.8	FEATURES OF ACADEMIC PROGRAMMES	14
4.1.8.1	UNDERGRADUATE PROGRAMME	14
4.1.8.2	POST-GRADUATE PROGRAMME	18
4.1.8.3	DOCTORAL DEGREE PROGRAMME	21
4.1.9	EVALUATION SYSTEM OF STUDENTS	21
4.2	INTERESTED PARTIES	23
4.3	SCOPE OF THE QUALITY MANAGEMENT SYSTEM	23
4.3.1	LOCATIONS	24
4.4	QUALITY MANAGEMENT SYSTEM AND ITS PROCESSES	24
4.4.1	GENERAL REQUIREMENTS	24
4.4.2	QUALITY MANUAL	24
4.4.3	QUALITY SYSTEM OPERATING PROCEDURES (SOPS)	25
4.4.4	WORK INSTRUCTIONS	25
4.4.5	FORMS/FORMATS/CHECK LISTS	25
4.4.6	RECORDS	25
5	LEADERSHIP	26
5.1	LEADERSHIP AND COMMITMENT	26
5.1.1	GENERAL	26
5.1.2	CUSTOMER FOCUS	26
5.2	POLICY	26
5.2.1	QUALITY POLICY	26
5.3	ORGANIZATION ROLES, RESPONSIBILITIES AND AUTHORITIES	27
5.3.1	AUTHORITIES OF THE UNIVERSITY	27
5.3.2	OFFICERS OF THE UNIVERSITY AND THEIR RESPONSIBILITY	30
6	PLANNING	50
6.1	ACTIONS TO ADDRESS RISKS AND OPPORTUNITIES	50
6.2	QUALITY OBJECTIVES AND PLANNING TO ACHIEVE THEM	50
6.3	PLANNING OF CHANGES	54
7	SUPPORT	54
7.1	RESOURCES	54
7.1.1	GENERAL	54
7.1.2	PEOPLE	55
7.1.3	INFRASTRUCTURE	55
7.1.4	ENVIRONMENT FOR THE OPERATION OF PROCESSES	56
7.1.5	MONITORING AND MEASURING RESOURCES	56

16-10-12

7.1.6	ORGANIZATIONAL KNOWLEDGE	57
7.2	COMPETENCE	57
7.3	AWARENESS	57
7.4	COMMUNICATION	57
7.5	DOCUMENTED INFORMATION	58
7.5.1	GENERAL	58
7.5.2	CREATING AND UPDATING	58
7.5.3	CONTROL OF DOCUMENTED INFORMATION	59
8	OPERATION	59
8.1	OPERATION PLANNING AND CONTROL	59
8.2	REQUIREMENTS OF PRODUCTS AND SERVICES	60
8.2.1	CUSTOMER COMMUNICATION	60
8.2.2	DETERMINING THE REQUIREMENTS FOR PRODUCT AND SERVICES	61
8.2.3	REVIEW OF THE REQUIREMENTS FOR PRODUCT AND SERVICES	62
8.2.4	CHANGES TO REQUIREMENTS FOR PRODUCT AND SERVICES	62
8.3	DESIGN AND DEVELOPMENT OF PRODUCTS AND SERVICES	63
8.3.1	GENERAL	63
8.3.2	DESIGN AND DEVELOPMENT PLANNING	64
8.3.3	DESIGN AND DEVELOPMENT INPUTS	64
8.3.4	DESIGN AND DEVELOPMENT CONTROLS	64
8.3.5	DESIGN AND DEVELOPMENT OUTPUTS	65
8.3.6	DESIGN AND DEVELOPMENT CHANGES	66
8.4	CONTROL OF EXTERNALLY PROVIDED PROCESSES, PRODUCTS AND SERVICES	66
8.4.1	GENERAL	66
8.4.2	TYPE AND EXTENT OF CONTROL	68
8.4.3	INFORMATION FOR EXTERNAL PROVIDERS	69
8.5	PRODUCTION AND SERVICE PROVISION	69
8.5.1	CONTROL OF PRODUCTION AND SERVICE PROVISION	69
8.5.2	IDENTIFICATION AND TRACEABILITY	71
8.5.3	PROPERTY BELONGING TO CUSTOMER OR EXTERNAL PROVIDERS	72
8.5.4	PRESERVATION	73
8.5.5	POST-DELIVERY ACTIVITIES	73
8.5.6	CONTROL OF CHANGES	74
8.6	RELEASE OF PRODUCTS AND SERVICES	74
8.7	CONTROL OF NONCONFORMING OUTPUTS	74
8.7.1	REVIEW AND DISPOSITION OF NON-CONFORMING PRODUCT	75
9	PERFORMANCE EVALUATION	75
9.1	MONITORING, MEASUREMENT, ANALYSIS AND EVALUATION	75
9.1.1	GENERAL	75
9.1.2	CUSTOMER SATISFACTION	76
9.1.3	ANALYSIS AND EVALUATION	76
9.2	INTERNAL AUDIT	78
9.3	MANAGEMENT REVIEW	79
9.3.1	GENERAL	79
9.3.2	MANAGEMENT REVIEW INPUTS	79
9.3.3	MANAGEMENT REVIEW OUTPUTS	80
10	IMPROVEMENT	80
10.1	GENERAL	80
10.2	NONCONFORMITY AND CORRECTIVE ACTION	80
10.2.1	PREVENTIVE ACTION	81
10.3	CONTINUAL IMPROVEMENT	82

1. SCOPE

Scope of Certification to ISO 9001:2015 Quality Management System covers:

- i. Design, Development, Delivery, and Assessment of Under Graduate, Post Graduate and Doctoral Curriculum leading to award of B.A., B.B.A., B. Des., B.Tech., Five-year integrated B.Sc. and M.Sc., M.A., M.B.A., M. Des., M.Sc., M. Tech., M. Tech. by Research and Ph. D., degrees as per applicable AICTE/ UGC norms in Design, Engineering & Technology, Humanities, Management, Sciences, and Allied disciplines.
- ii. Provision of Research and Consultancy projects for Govt. agencies and Industry.
- iii. Provision of other allied activities such as Placements, Internships, and international affiliations as required to achieve course objectives.

1.1 DISTRIBUTION LIST

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1674/c

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2. REFERENCES

ISO 9001: 2015, Quality Management System – Fundamentals and Vocabulary

3. TERMS AND DEFINITIONS

Abbreviation used	Meaning
B. Tech.	Bachelor of Technology
B. Des.	Bachelor of Design
BA	Bachelor of Arts

1672/c

BBA	Bachelor of Business Administration
Ph.D.	Doctor of Philosophy
MBA	Master of Business Administration
MA	Master of Arts
M. Tech.	Master of Technology
M. Sc.	Master of Science
M. Des.	Master of Design
UG	Under-Graduation
PG	Post-Graduation
HOD	Head Of Department
HRDC	Human Resource Development Centre
IQAC	Internal Quality Assurance Cell
T&P	Training & Placement
R&D	Research & Development
IRD	Industrial Research & Development
AA	Alumni Affairs
NAAC	National Assessment and Accreditation Council
TEQIP	Technical Education Quality Improvement Program
APAR	Annual Performance Appraisal Report
BOM	Board Of Management
IPR	Intellectual Property Rights
IIF	Innovation and Incubation Foundation
NIRF	National Institute Ranking Framework
DTTE	Directorate of Training and Technical Education
NIELIT	National Institute of Electronics & Information Technology
NBA	National Board of Accreditation
PDF	Professional Development Fund
CAS	Career Advancement Scheme
USIP	University Student Internship Program
AIPR	Annual Immovable Property Report
SW	Student Welfare
GIAN	Global Initiative of Academic Networks
NCEET	Centre for Excellence in Energy Transition
CCDR	Centre for Community Development and Research

4. CONTEXT OF THE ORGANIZATION

4.1 PROFILE OF THE UNIVERSITY

Delhi Technological University (formerly Delhi College of Engineering) is a non-affiliating teaching-cum-research University engaged in fostering excellence in education, research and innovations in engineering and technology, applied sciences, humanities, and management. Delhi College of Engineering, (initially established as Delhi Polytechnic) came into existence in the year 1941 to cater the needs of Indian industries for trained technical manpower with practical experience and sound theoretical knowledge. The institution was set up at historic Kashmere Gate campus as a follow up of the Wood and Abott Committee of 1938. It comprised of a multi-disciplinary and multi-level institution offering wide ranging programmes in engineering, technology, arts and sculpture, architecture, pharmacy and commerce. In 1952 the college was affiliated with University of Delhi and started formal Degree level Programmes. From July 2009, the Delhi College of Engineering became Delhi Technological University a non-affiliating Technological University vide Delhi Government Act 6 of 2009. As Delhi Technological University (DTU) it has the desired autonomy to excel and shape itself as a world class Technological University committed to foster engineering excellence and scientism together. University offers undergraduate, postgraduate and research programs in Design, Engineering & Technology, Humanities, Management, Sciences and allied disciplines. The University is inspired by talent and driven by innovations and is firmly committed to provide industry relevant, socially responsible manpower to meet the challenges of 21st Century. The culture of research and innovations is vibrant in the DTU campus which inspires students from UG levels onwards to engage in cutting edge technology development and discover the value and worth of the knowledge acquired by them during their studies. With its illustrious history the institution is marching on the pathways of excellence and is one of the highly sought- after University for the inspired students community and faculty. Our alumni have excelled in varied fields such as business and industry, administrative and regulatory services, research and education and social and human rights organizations.

4.1.1 ACADEMIC UNITS OF THE UNIVERSITY

The academic units of the University are Departments and schools which organizes and conducts undergraduate, postgraduate, and doctoral (Ph.D.) programmes in relevant fields such as engineering & technology, humanities, management, sciences, and allied disciplines. The University also has several centres. The centres are special inter-disciplinary units serving the

1670/c

University as a whole. As of date, the academic units and centres of the University are:

4.1.1.1 DEPARTMENTS

1. Department of Applied Chemistry
2. Department of Applied Mathematics
3. Department of Applied Physics
4. Department of Biotechnology
5. Department of Civil Engineering
6. Department of Computer Science and Engineering
7. Department of Design
8. Department of Electrical Engineering
9. Department of Electronics and Communication Engineering
10. Department of Environmental Engineering
11. Department of Humanities
12. Department of Information Technology
13. Department of Mechanical Engineering
14. Department of Software Engineering

4.1.1.2 SCHOOLS

1. Delhi School of Management
2. University School of Management and Entrepreneurship (East Campus)

4.1.1.3 CENTRES

1. Central Library
2. Central Workshop
3. Centre for Advanced Production and Industrial Engineering
4. Centre for Advanced Studies and Research in Automotive Engineering
5. Centre of Excellence in Disaster Risk Reduction (COEDRR)
6. Centre for Community Development and Research
7. Centre of Executive Education
8. Centre for Value Based Education
9. Centre of Excellence for Science of Happiness
10. Centre of Excellence Electric Vehicles and Related Technologies

11. Computer Centre
12. DTU Innovation and Incubation Foundation
13. DTU Studio
14. Entrepreneurship Development Centre
15. Equal Opportunity Cell
16. Intellectual Property Rights Cell
17. Health Centre
18. Human Resource Development Centre
19. Kitchen Waste Plant
20. Multidisciplinary Centre for Geoinformatics
21. Nodal Centre of Excellence in Energy Transition
22. Solar Energy Centre
23. Training & Placement Cell
24. Vinod Dham Centre of Excellence for Semi-Conductor

4.1.2 ACADEMIC PROGRAMMES

The University as of date offers the following academic programmes.

4.1.2.1 ENGINEERING & TECHNOLOGY

A. BACHELOR OF TECHNOLOGY (B. TECH.)

1. B. Tech. in Bio-Technology
2. B. Tech. in Chemical Engineering
3. B. Tech. in Civil Engineering
4. B. Tech. in Computer Science & Engineering
5. B. Tech. in Electrical Engineering
6. B. Tech. in Electronics & Communication Engineering
7. B. Tech. in Engineering Physics
8. B. Tech. in Environmental Engineering
9. B. Tech. in Information Technology
10. B. Tech. in Mathematics & Computing
11. B. Tech. in Mechanical Engineering
12. B. Tech. in Mechanical Engineering with Specialization in Automotive Engineering
13. B. Tech. in Production & Industrial Engineering

- 1668/e
14. B. Tech. in Software Engineering
 15. B. Tech. in Electrical Engineering (Evening)
 16. B. Tech. in Electronics & Communication Engineering (Evening)
 17. B. Tech. in Mechanical Engineering (Evening)

B. MASTER OF TECHNOLOGY (M. TECH.)

1. M. Tech. by Research
2. M. Tech. in Artificial Intelligence (AI)
3. M. Tech. in Bioinformatics
4. M. Tech. in Computer Aided Analysis and Design (CAAD)
5. M. Tech. in Computer Science and Engineering
6. M. Tech. in Control & Instrumentation
7. M. Tech. in Data Science
8. M. Tech. in Energy Systems & Management (ESM)
9. M. Tech. in Environmental Engineering
10. M. Tech. in Geo informatics (GINF)
11. M. Tech. in Geotechnical Engineering
12. M. Tech. in Hydraulics & Water Resources Engineering
13. M. Tech. in Industrial Bio Technology
14. M. Tech. in Industrial Engineering and Management (IEM)
15. M. Tech. in Information System
16. M. Tech. in Material Science and Technology
17. M. Tech. in Microwave and Optical Communication Engineering
18. M. Tech. in Polymer Technology
19. M. Tech. in Production Engineering
20. M. Tech. in Power Electronics and Systems (PES)
21. M. Tech. in Power System
22. M. Tech. in Signal Processing & Digital Design
23. M. Tech. in Software Engineering
24. M. Tech. in Structural Engineering
25. M. Tech. in Thermal Engineering
26. M. Tech. in VLSI Design and Embedded System

4.1.2.2 DESIGN, HUMANITIES, MANAGEMENT & SCIENCE

1. Bachelor of Arts (Economics)
2. Bachelor of Business Administration (BBA)
3. Bachelor of Design (B. Des.)
4. Executive MBA (Data Science & Analytics)
5. Integrated M.Sc.
6. Master of Business Administration (MBA)
7. MBA (Business Analytics)
8. Master of Business Administration (Executive)
9. MBA Family Business & Entrepreneurship
10. MBA Innovation, Entrepreneurship and Venture Development (IEV)
11. M. A. (Economics)
12. Master of Design (M. Des.)
13. M. Sc. in Biotechnology
14. M.Sc. in Chemistry
15. M.Sc. in Mathematics
16. M. Sc. in Physics

4.1.2.3 Ph.D.

University offers Doctor of Philosophy (Ph.D.) Degree in Design, Engineering & Technology, Humanities, Management, Sciences, and allied areas.

4.1.3 CONTINUING EDUCATION PROGRAMME

The University organizes various need-based workshops and short term courses ranging from one day to several weeks duration for the in-service professionals, engineers, managers, faculty, staff and students. On the successful completion of this programme, participants are awarded certificates.

4.1.4 SALIENT FEATURES OF THE DEGREE PROGRAMMES

- B. Des and M. Des sponsored / self-sponsored projects
- Continuous assessment & evaluation of the students' performance
- Credit based promotion
- Choice based Credit System (CBCS) based on rich electives
- Industrial Training

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- Letter grades
 - Project based learning & assessment
 - MOOC Courses
 - Minor specialization
 - Semester system
 - Multiple entry and exit
 - Academic bank of credit (ABC)

4.1.5 MEDIUM OF INSTRUCTION

The medium of instruction at University is English.

4.1.6 SOURCES OF FUNDING

- Government of NCT of Delhi
- UGC, AICTE and other Central/ State Ministries/ departments
- Tuition fee
- Research & consultancy projects, design and testing services
- Donations

These funds are used for infrastructure development, modernization & upgradation of laboratories, recurring expenditure and other facilities. All the activities in the University are governed by the rules and regulations of the University and also by the conditions imposed by the funding agencies, wherever applicable.

4.1.7 BUSINESS DIMENSIONS

The domain of activities of the University broadly covers the following:

- Design, Engineering & Technology, Humanities, Management, Sciences, and allied disciplines leading to B.A., B.B.A., B.Des., B.Tech., Five year integrated B.Sc. and M.Sc., M.A., M.B.A., M.Des., M.Sc, M.Tech., M.Tech by Research, and Ph.D, degrees
- Imparting knowledge to students beyond the prescribed curriculum.
- Continuing education for in-service professional-engineers and managers.
- Consultancy and Testing services.
- Design, Research & Development activities.
- Innovation & Incubation, IP creation

4.1.8 FEATURES OF ACADEMIC PROGRAMMES

Over the years, engineering and technology education in India has undergone significant changes in terms of goals, approach and contents. Today, a well-trained engineer/ technologist is expected to possess knowledge of basic and applied sciences and scientific methods, an in-depth understanding of the subject domain and professional competency in his/her area of specialization, versatility to work with inter-disciplinary groups and sensitivity to the needs and aspirations of the industry in particular and the society at large. The curriculum at DTU is designed to produce engineers, technologists who would be capable of meeting these goals. The curriculum is reviewed and updated periodically to ensure continued relevance.

4.1.8.1 UNDERGRADUATE PROGRAMME

A. BACHELOR OF TECHNOLOGY (B.Tech.)

Undergraduate engineering students are taught a series of courses in basic sciences to develop understanding of scientific principles and methods, analytical ability and rigor. These courses are followed by courses in engineering and technology to provide a smooth transition from basic sciences to professional engineering courses. A series of courses in technical arts are designed to develop engineering skills through training in engineering drawing, measurements, computing skills, manufacturing technology and effective communication. The professional courses in the chosen field of specialization are meant to develop creative abilities for the application of basic and engineering sciences to engineering and technology problems involving planning, design, manufacturing, maintenance and research & development and innovation. In addition, courses in humanities and economics are incorporated to develop appreciation of the impact of science and technology on society. The under-graduate curriculum consists of two main components i.e. core courses and professional courses. The core courses lay emphasis on concepts and principles. It involves teaching of subjects in Basic Sciences, Humanities and Economics, Design and Engineering Science. Attention is also paid to develop communication skills in English language - the medium of instructions. The Professional courses lay emphasis on system analysis, design, manufacturing and professional practice. There is an in-built flexibility to encourage students to specialize in streams of their choice through a system of professional and free electives. Presentation of a Seminar, Industrial Training/ internship in addition to the course work and further carrying out a thesis/dissertation are necessary components of undergraduate degree. Additionally, the curriculum includes Allied Engineering courses (AEC)/ Value Added Courses (VAC) and Skill Enhancement Courses (SEC) as per NEP

1664/c
2020.

The University strives to foster among its students a strong desire and capacity for continuous learning as well as self-appraisal to develop sterling human & professional qualities and a strong sense of service to society through designed, curricular, co-curricular activities and congenial campus environment.

B. BACHELOR OF BUSINESS ADMINISTRATION (BBA)

The Bachelor of Business Administration (BBA) programme provides a comprehensive education in various aspects of business and management. A BBA degree is typically designed to equip students with a strong foundation in business principles and skills, preparing them for entry-level managerial positions in various industries. The curriculum of a BBA program covers a range of business disciplines, including accounting, finance, marketing, management, economics, operations, and more. Students learn about fundamental concepts, theories, and practices in these areas to develop a well-rounded understanding of how businesses operate. The course structure will include multidisciplinary courses to broaden the intellectual experience of the students; ability enhancement courses to enable the students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills, and skill-enhancement courses, including value-added courses which will seek to impart practical skills, hands-on training, soft skills, etc., to enhance the employability of students.

The BBA four-year programme has been designed in line with New Education Policy which offers minor specialisation, interdisciplinary, value-added, and ability enhancement courses. Our BBA four years program offers multiple entry and exit options along with minor specialisation in data sciences and economics. Also, students are offered an option of discipline specific specialisation in finance, marketing and human resource management. Overall, the program offers a comprehensive and holistic combination business, entrepreneurship, data science, and value-added courses and experience. The University is offering a four-year undergraduate program (FYUP) in BBA program from the 2023-24 academic sessions. The programme is based on the philosophy and structural elements proposed in the New Education Policy 2020, and the Curriculum and Credit Framework for undergraduate programs published by the UGC in December 2022. The major elements of NEP 2020 such as a structure of certification providing flexibility of learning curriculum, multiple entry and exit points, multidisciplinary of learning, interdisciplinary courses, providing for deeper learning in dual disciplines, through a Minor in a multidisciplinary area. Such Minor options have been brought

into the curriculum. It is envisaged that along with BBA, the minor would be available in streams of Economics and/or Decision Sciences/Analytics that have proven to be of great value. The programme will offer multiple exit options to the students with an option to obtain a one year certificate/two year diploma in Management, or a 3-Year BBA degree with or without the Minor Specialization/4-Year Honours Degree with or without the Minor Specialization.

C. B.A. (HONOURS) ECONOMICS

The Four-Year B.A. (H) Economics programme offered at USME, East Delhi Campus, DTU aims to provide a sound understanding of core, pure and applied economics. While students study economics in considerable depth in this specialized degree, students also apply ideas and techniques from many other disciplines too. The program includes courses in analytics, computers applications and programming, mathematics, statistics, and other ability enhancement and value-added courses. Apart from building core knowledge in economics, the course permits students to adopt Electives of their interest in management/data science courses.

The University is offering a four-year undergraduate program (FYUP) in B.A. (H) Economics from the 2023-24 academic session. The programme is based on the philosophy and structural elements proposed in the New Education Policy 2020, and the Curriculum and Credit Framework for undergraduate programs published by the UGC in December 2022. The major elements of NEP 2020 such as a structure of certification providing flexibility of learning curriculum, multiple entry and exit points, multidisciplinary of learning, interdisciplinary courses, providing for deeper learning in dual disciplines, through a Minor in a multidisciplinary area. Such Minor options have been brought into the curriculum. It is envisaged that along with Economics, the Minor would be available in streams of Management and/or Decision Sciences/Analytics that have proven to be of great value. The core learning in Economics will be strengthened with the provision of a minor in either area for greater job readiness and in alignment with workforce skills at managerial levels in future.

The programme will offer multiple exit options to the students with an option to obtain a one year certificate/two year diploma in Economics, or a 3-Year Degree in Economics with or without the Minor Specialization/4-Year Honours Degree with or without the Minor Specialization. Drawing upon the strengths of the University and the department, the minor specialization will be offered in the areas of Management and Data Science. In line with the objectives of NEP 2020 and the curriculum framework of undergraduate programmes proposed by UGC, the course structure will include multidisciplinary courses to broaden the intellectual

662/c

experience of the students; ability enhancement courses to enable the students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills, and skill-enhancement courses, including value-added courses which will seek to impart practical skills, hands-on training, soft skills, etc., to enhance the employability of students.

D. BACHELOR OF DESIGN (B. Des.)

Undergraduate design students are taught a series of courses in basic design to develop understanding of principles and methods regarding modern design. These courses are followed by advance courses used in technology to provide a smooth transition from basic design to professional designers. A series of courses in design, craft, arts animation are designed to develop skills through training in drawing, art, workshop, measurements, computing skills, manufacturing technology and effective communication. The professional courses in the chosen field of specialization related to design are meant to develop creative abilities for the application of basic design problems involving planning, design, manufacturing, maintenance and research & development and innovation. In addition, courses in humanities and economics are incorporated to develop appreciation of the impact of science and technology on society. The under-graduate curriculum consists of two main components i.e. core courses and professional courses. The core courses lay emphasis on concepts and principles. It involves teaching of subjects in Sciences; Humanities and Economics, Management, Design and Engineering Science. Attention is also paid to develop communication skills in English language - as the medium of instructions. The Professional courses lay emphasis on system analysis, design, manufacturing and professional practices. The advance specializations in Design emphasises areas including Product/Pattern Making Design, Interaction Design, Visual Communication Design, Fashion Design, Film Design, Transportation Design, Game Design, Service Design, and Lifestyle & Accessory Design

There is an in-built flexibility to encourage students to specialize in streams of their choice through a system of professional and free electives. Presentation of a Seminar, Industrial Training, Internship, Field Visit, Design Degree Show in addition to the course work and further carrying out a thesis/dissertation are necessary components of undergraduate degree. Additionally, the curriculum includes Allied Engineering courses (AEC)/ Value Added Courses (VAC) and Skill Enhancement Courses (SEC) as per NEP 2020.

The University strives to foster among its students a strong desire and capacity for continuous

learning as well as self-appraisal to develop sterling human & professional qualities\ and a strong sense of service to society through designed, curricular, co- curricular activities and congenial campus environment.

4.1.8.2 POST-GRADUATE PROGRAMME

A. MASTER OF TECHNOLOGY (M. Tech.)

The University in offering various M. Tech. programmes having uniformly maintained basic structure and philosophy of the post-graduate education in engineering in the country as per NEP 2020 guidelines. All M. Tech. programmes, regular or part-time, have their corresponding course work classified into two major categories: Core Courses and Elective Courses. The core courses are aimed at imparting knowledge of the relevant basics analytical-tools & techniques necessary to build-up on them elective (professional) courses. Core courses of a particular programme are compulsory for all the students registered in that programme. Elective courses are of professional nature. To be eligible for a degree, a student must complete requisite number of core and elective courses. However, to bring in flexibility a basket of electives is offered to the students in order to widen their horizon. A student has to earn 80 credits for award of the M. Tech. degree. Research methodology is a mandatory core paper. Further, the courses include Skill Enhancement Courses and Audit course

Presentation of a minor project in addition to the course work and further carrying out a thesis/dissertation are necessary components of post-graduate degree. The minor project should be on a topic relevant to the area of study, presenting the state-of-art work done on the subject. The literature survey conducted during the minor project should highlight the areas for further research work on the subject. The problem taken up for the thesis/ dissertation should be as far as possible on the work done during minor project. Both the minor project and thesis/dissertation are submitted in bound form and are presented during their respective evaluation. In case a student fails to undertake, complete & clear thesis work he/ she will not be eligible for award of post-graduate degree. A student has the EXIT option at the end of successful completion of the first year after earning 48 credits. In such case, the student will be awarded the "PG Diploma" in that particular branch.

B. MASTER OF BUSINESS ADMINISTRATION (MBA)

The programme is highly business centric that enables students to learn all the essential basic management knowledge required for handling business. The students learn broad business understanding, effective communication skills, strategic problem solving, networking skills,

1660/0

resource and time management, analytical skills and leadership. In the duration of the course, students are fostered with managerial skills to manage effectively all possible situations related to business problems and decision making. The different MBA programs offered by the University include MBA, MBA (Business Analytics), MBA (Innovation, Entrepreneurship, and Venture Development), MBA (Family Business & Entrepreneurship), and MBA (Executive). The core courses in MBA programmes cover various areas of business such as accounting, finance, marketing, human resources, operations, and statistics. The specialisations include Marketing Management, Financial Management, Human Resource Management, Supply Chain Management, Information Technology Management and Analytics. Apart from learning basic management skills, these courses focus on students to develop skillsets, toolkits and attitude suited for the complex business environment.

C. MASTER OF SCIENCE (M.Sc.)

The Two Years M.Sc. Degree Programme offers quality education in the disciplines of Mathematics, Physics, Chemistry and Biotechnology. The course is designed to provide a Basket of 'Elective' courses as an integral component of curriculum, for catering to the varied interests of the students, so that students can develop 'specialization' in the areas of their academic and professional interest. The interdisciplinary content of the curricula which is based on Choice Based Credit System (CBCS) guidelines issued by University Grants Commission (UGC) equips the students with the ability to utilize scientific knowledge foundation for practical and industrial applications. The medium of instruction is English for all programmes.

D. MASTER OF DESIGN (M. Des.)

The vision behind the establishment of Department of Design is to pursue excellence in design thinking, design scholarship and design practice for the betterment of society in a holistic manner. Design is viewed as a driver of innovation and is recognized as a key differentiator for providing a competitive edge to products and services. It involves an integrated humanistic approach to design products, it involves an integrated humanistic approach to design products, services and systems. It seeks to delve deeper into an understanding of technological, Commercial and societal context in conception, developments and delivery of innovative products and services as well as tools, techniques and methods required in the practice of design suitable for the environment.

E. M.A. (Economics)

The MA Economics programme offered at USME, DTU has a strong foundation in core economics and leverages the University's strengths in analytics and management by giving an option to study up to 3 electives from MBA (Business Analytics) and 4 optional audit courses in management (MBA). The students get a chance to choose discipline-specific electives from cutting-edge emerging streams in economics such as Behavioral Economics, GIS and Remote Sensing, Spatial Econometrics, Energy Economics, Health Economics, Analytics, Applied Quantitative Finance and Emerging Financial Markets. The programme includes mandatory workshops on key economic/financial databases (NSSO, NFHS, ASI, CMIE, Eikon) as well as hands on workshops/lab-based courses in data extraction, visualization, analytics, modelling, simulation, primary data collection and analysis. The programme offers an immersive industry exposure through projects and interactions.

F. M. Tech. by Research

The M. Tech. by Research programme is designed for students who wish to explore a career in R&D. The programme can serve as a first step either towards a Ph.D. or towards a high-end R&D oriented career in industry. The duration of the programme is flexible with a duration of 2 years. The programme is for those students who are interested in exploring specified in-depth research problem or real-world problem through research, pursue their career in M. Tech. by Research programme. The programme is open to students with a bachelor's degree in all engineering disciplines. The 30% credits of core course and elective course can be covered from online course as per NEP 2020 policy. The programme is focused on conducting quality and innovative research. The outcome of this programme is one SCIE journal paper and one SCOPUS indexed conference. The programme is different from M.Tech. and M.Sc. programme in terms of research component. The credits of the M.Tech by research programme is 80 as per NEP 2020. The programme scheme is categorized in two parts, where 2/3 part of the scheme is focused on research and remaining 1/3 part of the scheme is focused on University core course, department core course and elective course. Further, if the student wants to explore the research in more detail, then based on the performance in 1st year and research potential may convert to Ph.D. programme. In this case, the student is not required to do course work of the Ph.D. The 1st year scheme of the programme is designed same as of Ph.D. course work in addition to the research component.

1658/C

G. Five-year Integrated B. Sc. and M. Sc.

DTU offers quality education in the disciplines with five year Integrated M.Sc Programs in Applied Mathematics, Applied Physics, Applied Chemistry, Humanities and Biotechnology Departments of DTU w.e.f. Academic Year 2024-25. The programme offers multiple entries & exits (Single Major with Minors). A student is given an EXIT option and receives Certificate, diploma, B.Sc., B.Sc. (Honors), and M.Sc. after successfully completing one, two, three, four, and five years, respectively.

4.1.8.3 DOCTORAL DEGREE PROGRAMME

High caliber students with demonstrated capability can register themselves for Ph.D. degree even after their Bachelor degree in any branch of Design, Engineering & Technology, Humanities, Management, Sciences, and Allied areas in the University. However, candidates registered in this programme directly after Bachelor degree are required to take-up adequate number of make-up courses from M. Tech. programme in the area the candidate is preparing to carry out research work. There is laid down course work requirement for the Doctoral Degree Programme for candidates registering after obtaining under graduate and post graduate degrees as per University norms. The provisions in the rules and regulations governing the programme, aim at ensuring high quality of research leading to Ph. D. degree. DTU also offers Ph.D. for “industry/working professional” in part-time mode. Ph. D. programmes are offered on both regular and part-time basis. Ph. D. thesis is evaluated by a panel of examiners drawn from the peer group on the topic, both from India and abroad.

4.1.9 EVALUATION SYSTEM OF STUDENTS

The University follows semester system of education, namely odd and even semesters in a year. The salient features of the evaluation system of students are continuous assessment and evaluation of the students' performance and credit based promotion. Each course carries a numeral weightage called “Credit” to be earned by the students after successful completion of the course. At the end of the semester the students are awarded a letter grade in each course, depending upon the overall class performance. The evaluation is through Mid Semester Examination, End-Semester Examination, Class work sessional and Practical sessional. Class work sessional may include unannounced and announced quiz, test, tutorial work, home assignments, and subject seminar.

Letter Grade	Performance rating	Grade Point equivalent
O	Outstanding	10
A+	Excellent	9
A	Very Good	8
B+	Good	7
B	Above Average	6
C	Average	5
P	Pass	4
F	Fail	0
I	Incomplete	-

O, A+, A, B+, B, C and P grade are the pass grades.

The letter grades awarded to a student in all the courses shall be converted into a semester and cumulative performance index called the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA), to be calculated as given below:

$$\text{S.G.P.A} = \frac{\sum_{i=1}^n C_i \times P_i}{\sum_{i=1}^n C_i}$$

Where,

C_i = Number of Credits of the i^{th} course of a semester for which SGPA is to be calculated.

P_i = Grade Point obtained in i^{th} course.

$i = 1, \dots, n$, represent the number of course in which a student is registered in the concerned semester.

$$\text{C.G.P.A} = \frac{\sum_{i=1}^m C_i \times P_i}{\sum_{i=1}^m C_i}$$

where,

C_i = Number of Credits of the i^{th} course of a semester.

P_i = Grade Point obtained in i^{th} course. A grade lower than 'P' (i.e. grade point < 4) in a course shall not be taken into account.

$i = 1, \dots, m$, represent the number of courses in which a student was registered and obtained a grade not lower than 'P' upto that semester for which CGPA is to be calculated.

1856/C

At the end of the program , a student with CGPA of 8.0 and above shall be awarded “First Division with Distinction” and a student with CGPA between 6.0 and 8.0 shall be awarded “First Division”.

4.2 INTERESTED PARTIES

- Govt. of NCT of Delhi
- University Grants Commission (UGC)
- All India Council of Technical Education (AICTE)
- Ministry of Human Resource Development (MHRD), Govt. of India
- National Board of Accreditation (NBA)
- National Assessment and Accreditation Council (NAAC)
- Board of Management, DTU
- Industry
- Students of University
- Parents
- Employers
- Teachers of University
- Technical and non-technical Staff
- University Administration
- Alumni of University
- Academic departments of University
- Non-academic departments providing support services
- National Informatics Centre (NIC)
- Central Board of Secondary Education (CBSE)
- Auditors
- Vendors

4.3 SCOPE OF THE QUALITY MANAGEMENT SYSTEM

The University has established, documented, implemented and is maintaining a Quality Management System (QMS) as per the requirements of ISO 9001: 2015 international standard. Continuous improvement in the effectiveness of QMS is as per planned arrangement, reviews and necessary actions. The University has:

- a) Determined the processes needed for the quality management system and their application throughout the organization process pertaining to all requirements of ISO 9001:2015 standards are being carried out in the University and no clause is excluded. The processes needed for the process for management activities, provision of resources, instructional design, delivery and control and measurement. The block diagram is shown at Annexure-II.
- b) Determined the sequence and interaction of the processes of the quality management system.

This includes processes pertaining to instruction planning, delivery and control as well as support, service and administrative processes.

- c) Determined the criteria and methods needed to ensure that both the operation and control of these processes are effective. The risk analysis is placed at Annexure-III.
- d) Ensured that all the resources and information required for operation and monitoring of the processes are available from time to time.
- e) Has planned arrangements for monitoring measurement, wherever applicable, and analysis of the processes.
- f) Has implemented the planned arrangements along with their control mechanism for the achievement of planned results and for continual improvement of the processes.

4.3.1 Locations

- i. Delhi Technological University, Bawana Road, Delhi – 110042
- ii. University School of Management and Entrepreneurship, Vivek Vihar, Delhi-110095

4.4 QUALITY MANAGEMENT SYSTEM AND ITS PROCESSES

4.4.1 GENERAL REQUIREMENTS

The University management in accordance with the requirements of ISO 9001:2015 International standard is managing the processes. The University has not outsourced any process that affects conformity to requirements. The University conforms to all regulatory requirements of UGC, AICTE, Ministry of HRD, NAAC, and NBA.

The University has established the following documents of the quality managementsystem:

- a) Statement of Quality Policy
- b) Statement of Quality Objectives
- c) Quality manual (this document)
- d) Documented procedures and records, as required by ISO 9001:2015 standard documents like forms, formats, work instructions, checklists and others which are required to ensure effective planning, operation and control of the processes.
- e) Records of performance of various activities of the quality management system. The documents are in the form of hard copy, as well as soft copy.

4.4.2 QUALITY MANUAL

The quality manual covers the requirements of ISO 9001:2015 standard opted for

1654/c

implementation at DTU. The quality manual makes reference to the quality system procedures and outlines the structure of documentation used in the quality system. The responsibility for maintaining/ updating the quality manual lies with Management Representative (MR). The quality manual is distributed as per the distribution list, given in the beginning of this manual.

The University has established a quality manual that include:

- a) The scope of the quality management system.
- b) An outline of the documented proceedings established for the quality management system and a reference to the detailed procedures contained in the procedural manual.
- c) Flow charts of processes depicting the procedure of performance of activities and also the interaction between various processes of the quality management systems.

4.4.3 QUALITY SYSTEM OPERATING PROCEDURES (SOPs)

Quality system procedures define the scope, responsibility, operating methods and the logical sequence of activities to complete the process/ functional activity. The procedures are contained in the functional manual of a department/ school/ centre including the system procedure common to all departments/ centres. The functional manual is duly indexed and contains list of associated work instructions and formats for records.

4.4.4 WORK INSTRUCTIONS

Work instructions for all activities lay down the step-by-step method of carrying out a task.

4.4.5 FORMS/FORMATS/CHECK LISTS

For recording the performance data of various tasks, forms/ formats are used. The forms/ formats depict the sequence of activities & allow for space to record observations of data against every activity. Check lists are the documents which are designed to ensure

- i) timely actions in the performance of tasks
- ii) necessary inputs from all concerned

4.4.6 RECORDS

Records are the objective evidences showing that the established quality system has actually been in use and are effective. The records as mentioned in various clauses of the quality system are maintained by the concerned functional heads satisfying the requirements of "Record Control".

5. LEADERSHIP

5.1 LEADERSHIP AND COMMITMENT

5.1.1 GENERAL

The management of the University is committed to develop and implement the quality management system. The management of the University is determined for continual improvement of the quality management system for its effectiveness. The commitment of the University management is manifested from the following:

- a) A quality policy of the University has been established, and exhibited at prominent places in the University to disseminate the intent of the quality policy and the commitment contained in it.
- b) The quality objectives and their means and measures have been established for various processes and functions at each level.
- c) The management of the University regularly communicate the importance of maintaining high quality of instructional process, satisfying the requirements of students, employing industry/organizations, and society through circulars, notices, meetings etc.
- d) Management reviews are conducted at planned intervals to ensure the continuing suitability, adequacy and effectiveness of the quality management system.
- e) The University management ensures the availability of resources as and when required for carrying out activities to maintain high quality.

5.1.2 CUSTOMER FOCUS

The management follows all the applicable statutory and regulatory requirements consistently and ensures that the requirements of students are addressed. University management regularly through established mechanism checks the satisfaction level of the stakeholders and take appropriate action to enhance the satisfaction level of all the stakeholders.

5.2 POLICY

5.2.1 QUALITY POLICY

The quality policy of the University has been written in the English language and approved by BOM. The same is given below.

“The University is committed to achieving global standards of excellence in the field of Science,

1652/c

Technology, Management and allied areas by disseminating knowledge through cutting-edge research, education and innovation. We adopt best practices to maintain high standards in the core and allied functions through continuous evaluation and improvement of our processes.”

It is exhibited at prominent places in the University for exposure to stake holders. All the employees of the University have been explained the meaning of and commitment to the quality policy. It has been ensured that all employees have clearly understood the policy with regard to its meaning, relevance and their commitment to it. The quality policy is reviewed at the time of management review for its continuing suitability.

5.3 ORGANIZATION ROLES, RESPONSIBILITIES AND AUTHORITIES

The University management has ensured that the authority and responsibilities are defined and communicated within the organization. The Organizational Chart of the University is given in the Annexure-I.

(a) Visitor of the University

The President of the Republic of India is the Visitor of the University. Any dispute arising between the University and any other University, established by Law in Delhi may be referred to the Visitor whose decision shall be final and binding on the parties.

(b) Chancellor of the University

The honorable Lieutenant Governor, Govt. of NCT of Delhi is the Chancellor of the University. The Chancellor, by virtue of his office shall be the Chairperson of the Court.

5.3.1 AUTHORITIES OF THE UNIVERSITY

(A) University Court

As per DTU Act 6 of 2009 read with section 20, the court shall review from time to time, the broad policies and programmes of University and suggest measures for the improvement and development of the University.

The court shall also have the following other powers and functions:

- (a) To consider and pass resolutions on the annual report and annual accounts of the University and the report of its auditors on such accounts.
- (b) To advise the Chancellor in respect of any matter which may be referred to it for advice.
- (c) To perform such other functions as may be prescribed.

(B) The Board of Management

- The Board of Management has the power of management and administration of the revenues and properties of the University and the conduct of all administrative affairs of the University not otherwise provided for.
- Subject to the provisions of the Act, the Statutes and the Ordinances, the Board of Management has, in addition to the other powers vested in it by and under the Statutes, have the following powers, namely :
 - a) to create teaching and other academic posts in the University and to define the functions and conditions of service of the Professor, Associate Professors, Assistant Professors, other teachers and the academic staff employed by the University after taking into consideration the recommendations of the Academic Council.
 - b) to prescribe qualifications and other conditions of eligibility for teachers and other academic staff after taking into account the recommendations of the Academic Council.
 - c) to make appointments of such Professors, Associate Professors, Assistant Professors, other teachers and such academic staff as may be necessary, on therecommendations of the selection committees constituted for the purpose.
 - d) to make appointments to temporary vacancies of any academic and non-teaching staff.
 - e) to specify the manner of appointments to temporary vacancies of the academic and non- teaching staff.
 - f) to provide for the appointment of visiting professors, chaired professors and determine the terms and conditions of such appointment.
 - g) to create administrative, ministerial, technical and other necessary posts after taking into account the recommendations of the Finance Committee and to specify the manner of appointment thereto.
 - h) to prescribe qualifications and other conditions of eligibility for non-teaching staff.
 - i) to make appointments of non-teaching staff as may be necessary, on the recommendations of the selection committees constituted for the purpose.
 - j) to regulate and enforce discipline amongst the employees in accordance with the Statues and the Ordinances.
 - k) to transfer or accept transfers of any immovable or movable property on behalf of the University.

- 1650/C
- l) to entertain, adjudicate upon or redress the grievances of the employees and the students of the University who may, for any reason feel aggrieved.
 - m) to fix the remuneration payable to invigilators and travelling and other allowances payable after consulting the Finance Committee.
 - n) to select a common seal for the University and to provide for the use of such seal.
 - o) to delegate any of its powers to the Vice-Chancellor, and on the recommendations of the Vice-Chancellor to the Pro Vice-Chancellors, Registrars, the Controller of Finance or any other Officer, employee or authority of the University or to a Committee appointed by it.
 - p) to institute fellowships, scholarships, studentships.
 - q) to exercise such other powers and perform such other functions as may be conferred or imposed by the Act or the Statues.
- The Board of Management exercises all the powers of the University not otherwise provided for by the Act, the Statutes, the Ordinances and the Regulations for the fulfilment of the objectives of the University. The Board of Management shall meet at least once, in every three months.

(C) The Academic Council

The academic council shall:

- a) exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, evaluation or research or improvement in academic standards;
- b) consider matters of general academic interest either on its own initiative or on areference from the Planning Board or a Department/School of studies or the Board of Management and to take appropriate action thereon; and
- c) Frame such regulations as are consistent with the Statutes and the Ordinances regarding the academic functioning of the University, including discipline, admissions, award of fellowships and studentships, fees and other academic requirements.
- d) The academic council shall meet at least once, in every four months.
- e) The academic council shall draw up a list of experts/professionals to be members of selection committees constituted under Clause 16(2) and 16(3). Such a list of experts/professionals shall be submitted to the Government, through Secretary, Department of Training & Technical Education and as may be required by the Government, experts/professionals would be dropped/ substituted in the list drawn up by the academic council.

(D) The Planning Board

- a) The Planning Board shall consist of the Vice-Chancellor and not more than six members to be nominated by the Board of Management.
- b) All the members of the Planning Board, other than the Vice-Chancellor, shall hold office for a term of three years.
- c) The Planning Board shall design and formulate appropriate plans for development and expansion of the University, and it shall, in addition, have the right to advise the Board of Management and the Academic Council on any matter which it may deem necessary for the fulfilment of the objects of the University.
- d) The Planning Board may constitute such committees as may be necessary for planning and monitoring the programmes of the University.
- e) The Planning Board shall meet at such intervals as it deem expedient, but it shall meet at least twice in a year.

(E) The Finance Committee

- a) The Finance Committee shall develop financial policies of the University and to oversee the revenues and expenditures of the University.
- b) The Finance Committee shall make recommendations on generating revenues through the University's activities and these recommendations of the Finance Committee shall be placed before the Board of Management for a decision.
- c) The Finance Committee shall make recommendations on improving the operational efficiency of the University's activities, measures for revenue generation, and on major expenditure proposals of the University, as may be required by the Board of Management.
- d) The Controller of Finance shall be the ex-officio Member-Secretary of the Finance Committee.
- e) The annual accounts and the budget of the University prepared by the Controller of Finance shall be placed before the Finance Committee for approval before being submitted to the Board of Management.

5.3.2 OFFICERS OF THE UNIVERSITY AND THEIR RESPONSIBILITY

The authority, responsibility and interrelationship of personnel/bodies managing, performing and verifying all activities affecting quality of instruction, evaluation and other aspects of functioning of the University have been defined in the Delhi Technological University

1648/C

Act, 2009 (Delhi Act 6 of 2009), Statutes, Ordinances and Administrative Orders.

The responsibilities of some of the key personnel managing the QMS are listed below:

(A) VICE-CHANCELLOR

- The Vice-Chancellor is ex-officio Chairperson of the Board of Management, the Academic Council, the Planning Board and the Finance Committee.
- Vice-Chancellor ensures that the Act, the Statutes, the Ordinances and the Regulations are duly observed and he has all the powers necessary to ensure such observance.
- The Vice-Chancellor exercises control over the affairs of the University and shall give effect to the decisions of all the authorities of the University.
- The Vice-Chancellor has all the powers necessary for the proper maintenance of discipline in the University and he may delegate any such power to such officer or officers as he may deem fit.
- The Vice-Chancellor is empowered to grant leave to any officer of the University and make necessary arrangements for the discharge of the functions of such officer during his absence.
- The Vice-Chancellor has the power to convene or cause to be convened the meeting of the Court, with the approval of the Chancellor, and the meetings of the Board of Management, the Academic Council, the Planning Board and the Finance Committee.
- The Vice-Chancellor has the power to make short-term appointments, with the approval of the Board of Management, for a period not exceeding six months, of such persons as he may consider necessary for the functioning of the University.

(B) PRO-VICE CHANCELLOR

- Pro Vice-Chancellor assist the Vice-Chancellor in respect of such matters as may be specified by the Vice-Chancellor in this behalf from time to time and also exercise such powers and perform such functions as may be delegated to them by the Vice-Chancellor.
- The appointment of Pro Vice-Chancellor is co-terminus with Vice-Chancellor

(C) REGISTRAR

- Registrar has the power to take disciplinary action against such of the employees, excluding teachers, as may be specified by the Board of Management by general or special order made in this behalf.
- In cases where an inquiry discloses that a punishment beyond the powers of the Registrar is called for, the Registrar consequent to the inquiry, makes a report to the Vice-Chancellor

along with his recommendations for such action as the Vice- Chancellor may deem fit, provided that in such a case an appeal shall lie to the Board of Management against an order of the Vice-Chancellor imposing any penalty on an employee.

- The Board of Management designates a Registrar to act in one or more of the following capacities:
 - i. Secretary to the Court.
 - ii. Secretary to the Board of Management
 - iii. Secretary to the Academic Council.
 - iv. Secretary to the Planning Board.
- Registrar is in relation to the authority concerned-
 - i. is the custodian of the records, the common seal and such other properties of the University as the Board of Management may commit to his charge;
 - ii. issues notices and convene meetings of that authority and the committees appointed by it;
 - iii. keeps the minutes of the meetings of that authority and the committees appointed by it;
 - iv. conducts the official proceedings and correspondence; and
 - v. Supplies to the Chancellor a copy each of the agenda of the meetings of the authorities of the University as soon as it is issued and the minutes of such meetings.
- Registrar may be designated by the Vice-Chancellor to represent the University in suits or proceedings, by or against the University, sign powers of attorney, verify pleadings and depute his representative for the purpose.
- Registrar holds and manage the properties of the University, including trust and immovable properties, for fulfilling any of the objects of the University.
- Registrar ensures that the registers of properties of the University are maintained properly and that stock checking is conducted of the equipment and other material in the offices and branches of the University including colleges and the institutions maintained by the University.
- Registrar performs such other functions as may be specified in the Statutes, Ordinances or Regulations or as may be required from time to time by the Board of Management or the Vice-Chancellor.

1646/c

(D) CONTROLLER OF FINANCE

- The Controller of Finance exercises general supervision over the funds of the University and advise it as regards its financial policies and perform such other financial functions as may be assigned to him/her by the Board of Management or as may be prescribed by the Statutes or the Ordinances, provided that the Controller of Finance shall not incur any expenditure exceeding three lakh rupees or such other amount as may be fixed by the Board of Management, without the prior approval of the Competent Authority.
- Subject to the control of the Vice-Chancellor and the Board of Management, the Controller of Finance –
 - a) ensures compliance of financial rules and regulations as prescribed by the University;
 - b) is responsible for proper and timely investment of University funds with the approval of the Vice-Chancellor;
 - c) is responsible to get formats of books of accounts approved by the finance committee;
 - d) is responsible for getting internal and external audit of the books of accounts of the University;
 - e) sees that the limits fixed by the Finance Committee for recurring and non- recurring expenditure for a year are not exceeded and the money is expended or spent for the purposes for which it was granted or allotted;
 - f) is responsible for the preparation of the annual accounts and the budget of the University and for their presentation to the Board of Management after they have been considered by the Finance Committee;
 - g) keeps a constant watch on the cash and bank balances and investments;
 - h) watches the progress of collection of revenues and advise on the methods of collection employed;
 - i) brings to the notice of the Vice-Chancellor any unauthorized expenditure or any other financial irregularity and suggest appropriate action against person at fault; and calls from any office of the University, including colleges maintained by the University, any information or report that he/she may consider necessary for the performance of his functions.

Any receipt given by the Controller of Finance or by the person or persons duly authorized in this behalf by the Board of Management shall be sufficient discharge for payment of moneys to the University.

(E) CONTROLLER OF EXAMINATIONS

Pre-Examination work:

- Course Registration by the students.
- Handling requests by the students for course/subject change.
- Preparation of schedule/date-sheet of Examinations for Mid Semester, End Semester, Makeup Examination.
- Appointment of Paper-setters, Examiners, Tabulators, Moderators and Scrutinizers for all the examinations.
- Appointment of Center Superintendent and Coordinator of Central Evaluation, Fixing of venue of Central Evaluation Center.
- Making arrangement for advances to the University Departments for conduct of various exams.
- Receive Question Papers from Paper Setters.

Conduct of Examination

- Arrangement for Vigilance Squads for visiting centers/halls
- Visit various examinations centers/halls.
- Arrangement for collecting the answer books from the various examinations centers/halls.
- Receive the report of the unfair means cases reported by the Superintendent from the examination centers/halls.

Post Examination work

- Carry out the work of assessment of answer books by the examiners in Central Evaluation Centre and collect the award sheets submitted by them there itself for onward transmission to Result Section.
- Receive the Practical/Project examinations Award sheet from the concerned department.
- Feed the awards/grades into the Results Processing System
- Generate tabulations sheets and get verified by the tabulators
- Generate moderation sheets and moderate the results as recommended by the committee
- Declare results of various examinations and uploading on University Website

- 1644/e
- Make the arrangement for distribution of degrees
 - Make arrangement of the answer books received from the Central Evaluation center and preserve the record of examination
 - Deal with the cases of Unfair means, lapses on the part of the students
 - Generate and print mark sheets of declared results and handover to the respective sections.
 - Issue Duplicate mark sheet required if any
 - Prepare and declare consolidate result of the candidates who fulfill the requirements for the award of degree
 - Print and generate consolidated mark sheets
 - Print degree, scroll, etc. for convocation
 - Process bill related to examination activities
 - Verification of Mark sheets/Degrees
 - Provide data related to Examinations requested by various stakeholder

(F) DEANS

The Deans are the head of the functional cluster assigned to them and are responsible for the conduct and maintenance of the standards of work in the functions assigned to them. The Deans perform such other functions as may be prescribed by the Ordinances. The Deans have the right to be present and to speak at any meeting of the Board of Studies or a committee of the Department/School but shall not have the right to vote there at unless he is a member thereof.

DEAN ACADEMICS (UG)

- a) Admission of students at UG level
- b) Design and Development of Instructional Process
- c) Framing and revising rules and regulations pertaining to academics through Academic Council
- d) Preparation & distribution of academic Calendar and central time table
- e) Decisions regarding offering of backlog courses
- f) Granting semester leave on genuine grounds to the students as per University rules and regulations
- g) Maintenance of records of UG admissions, verification of documents from issuing authorities.

- h) Printing and issuing of ID cards to UG students
- i) Dealing correspondence pertaining to Foundation electives, AECs, VACs, Research Project, Mini Project, Entrepreneurship, MOOCs, Minors
- j) Conduct of Mid and end semester Makeup Examinations
- k) Monitoring of attendance of students and annual academic fees of UG students
- l) Responding to RTIs, Student Grievances at UGC portal.
- m) Monitoring and extending of various Scholarship schemes, merit scholarship and fee concession at UG level.
- n) Conduct of orientation programme and Convocation for UG students of the University
- o) Preparation of various certificates, provisional, Bonafide, Character, Migration, Fee structure, Transcripts for students
- p) Extending financial assistance on conferences/competitions/academic activities/internship
- q) Issuing of schedule for distribution of Mark sheets, degrees, and Identity cards
- r) Financial assistance to students for travel grant for presenting research paper/ poster in National/ International Conference

DEAN ACADEMICS (PG)

- a) Admission of students at PG level
- b) Admission, progress monitoring and evaluation of Ph.D. candidates.
- c) Design and Development of Instructional Process
- d) Framing and revising rules and regulations pertaining to academicsthrough Academic Council
- e) Preparation & distribution of academic Calendar and central time table
- f) Registration of students at the beginning of each semester
- g) Decisions regarding offering of backlog courses
- h) Approval of examiners for various examinations at under-graduate and post-graduate levels
- i) Granting semester leave on genuine grounds to the students as per University rules

1642/c

and regulations

- j) Granting extensions etc. in the time period for submission of Seminar, and/or Thesis of M.Tech., and Ph.D. as per University rules and regulations
- k) Scrutiny and recommendations for Excellence in Teaching award
- l) Financial assistance to students for travel grant for presenting research paper/ poster in National/ International Conference

DEAN (IRD)

- a) Promotion of Research Activities in the University.
- b) Initiating, submission and follow-up of project proposals to sponsoring agencies and timely completion of the sponsored projects.
- c) Protection of IP created in the University and commercialization.
- d) Develop the strategies to foster research collaborations within faculty across institutions/industries and other organisations.
- e) To invite proposals from faculty for research grant and process for grant of research funds at University level.
- f) Policy matters related to plagiarism, copyright, royalty etc.
- g) Scrutiny and recommendation for research excellence awards, citation awards, patent awards etc. in the University.
- h) Framing guidelines and monitoring of implementation of NEP-2020.

DEAN (STUDENT WELFARE)

- a) Welfare of students in the University, their conduct, discipline, seriousness to studies, health, scholarships, fee concessions etc.
- b) NSS programmes and financial support to NSS activities
- c) Nominations/Elections for the posts of Class Representative/Student Association
- d) Formation of and financial assistance to Cultural, Technical and Sports councils
- e) Financial assistance to Innovation Teams
- f) Financial assistance to students for participation in sports, literary, technical and cultural activities
- g) Industrial visits of academic departments

DEAN (INTERNATIONAL AFFAIRS)

- a) Admission of the foreign national students
 - Direct mode

- 132 -

- Through ICCR
 - Through DASA
- b) Mobility of faculty for promotion and branding.
 - c) Signing of MoUs with International Institutions.
 - d) Facilitation to students and recommendation of internship in abroad.
 - e) Enhancing international research and academic collaboration, faculty and student exchange programs, establishing networking with reputed institutions.
 - f) creating opportunity for our own faculty and students through creation of meaningful MoUs, admission of foreign students and establishing brand DTU globally to name a few.
 - g) Promotion of relationship between Foreign Universities/Institution through signing of Memoranda of Understanding (MoUs) related to Faculty and student exchange programme and providing an opportunities to the foreignnational students for study in DTU under UG/PG and Ph.D programmes.

DEAN (OUTREACH and EXTENSION ACTIVITIES)

- a) Provides leadership for the organization, content, and effectiveness of extension and outreach programs in the University.
- b) Represents University to external stakeholders and to Extension/outreach partners.
- c) Encourages and supports development of new outreach programme that addresses emerging issues and opportunities.
- d) Encourage innovation and excellence in Extension/outreach programme of the University.
- e) Perform University and community service as appropriate.

DEAN (DISCIPLINE)

- a) Promoting/Maintaining state of Order/Discipline among the Student community in the University campus.
- b) Spreading awareness about the rules and regulations related to disciplinary matters among the students of the University.
- c) Addressing issues of complaints about any indiscipline, received by students.
- d) Calling meeting of Board of Discipline, if needed and impose punishment (as per the provisions), if the Board agrees.

- 1640/e
- e) Issuing guidelines for maintaining Order/Discipline, during students Fests/Program/Special Occasion etc.
 - f) Preparation and updation of Code of Conduct for the Students (time to time as required).

DEAN (PLANNING AND CONSULTANCY)

- a) Formulation of policy related to all types of consultancies and its execution.
- b) Monitoring and record keeping of different consultancy and funded research projects being executed by the University.
- c) Planning and monitoring of different infrastructural projects, upgrading of existing infrastructure and coordinating meetings of Planning Board.
- d) Recruitment/engagement of consultant/project staffs.
- e) Coordinate faculty level workshops/seminars on research related issues.
- f) To facilitate growth of research activity in the faculty including development mechanism and targets to achieve.
- g) To establish a central facility for material testing in the University.
- h) Any other matters assigned by the Competent Authority from time to time.

DEAN (ALUMNI AFFAIRS)

- a) Maintain Relation with Alumni through regular communication and interaction.
- b) Connect with Alumni for creating new infrastructure, starting new initiatives like creation of Centre of Excellence, sponsored research projects, and supporting entrepreneurship related initiatives.
- c) Connect with Alumni for establishing scholarship, medals and other student welfare related initiatives.
- d) Arranging research grants to students for their activities and to the faculty in areas of global significance.
- e) Collaborate with alumni for initiatives related to students like upskilling, and mentorship program for existing students.
- f) Celebrating Alumni Meets (Reunions) and enhancing Alumni engagement activities.

DEPARTMENT HEADS

The Head of Department shall be responsible for the management, growth and quality of the department's teaching, research and student support services.

a) Vision and Leadership

- i. To develop and implement a strategic plan in line with the strategic plan of the University.
- ii. To take responsibility and accountability for setting and advancing the strategic plan of the department.
- iii. To be actively involved and contribute as a member of the academic council.
- iv. To develop an appropriate structure for management, decision-making, and communication with students, faculty and staff.
- v. To support and develop interdisciplinary activities and research.
- vi. To support and assist the Vice Chancellor in various activities for the growth and development of the University.
- vii. To administer day-to-day activities of the department, organize and conduct department meetings, and constitute committees for smooth functioning of the department.
- viii. To organize and conduct meetings of Board of Studies of the department.
- ix. To carry out his/her responsibility in a timely manner.
- x. To promote and represent the University internally and globally.

b) Program and Students

- i. To provide students with the best possible learning experience in the department.
- ii. To develop new programs and courses in emerging and important areas.
- iii. To ensure the students' participation at various levels of decision making in the department.
- iv. To revise the curriculum from time-to-time.
- v. To address student concerns by appointing mentors, providing guidance and resolving problems.

c) Research and Innovation

- i. To promote research and create a research environment in the department for both teachers & students and to ensure the highest levels of quality and ethics in research.
- ii. To collaborate with industries and explore opportunities for getting projects in the new areas of teaching and research .
- iii. To provide opportunity and engage students in innovative projects.

638/c

d) Human Resource Management

- i. To ensure the performance of the teachers and staff in the department and fair distribution of workload.
- ii. To create a culture of cooperation, respect, and excellence in academics within and outside the department.

e) Finance and Infrastructure Management

- i. To take responsibility for departmental budget including infrastructure and equipment purchase plans and manage them effectively, complying with the University finance rules.
- ii. To develop facilities such as classrooms, laboratories, equipment in the department.
- iii. To facilitate knowledge and information network for the advantage of teachers, staff and students of the department.
- iv. To monitor the condition of the infrastructure of the department and informing the administration whenever necessary.

f) Quality Assurance

- i. To ensure that all activities are carried out in the highest possible standards and ensure that there is an improvement in the teaching and learning processes.
- ii. To comply with quality audits and standard operating procedures of the University.
- iii. To ensure the health and safety of students, teachers, and staff.
- iv. To adhere to the rules and regulations of the University.

In addition to the above roles and responsibilities, the Head of Department shall perform such functions or activities as assigned by the Vice Chancellor from time-to-time.

HEAD OF CENTRES

- a) Efficient functioning and prompt discharge of the responsibilities assigned to the centre as per their documented system.
- b) Effecting pro-active & reactive improvement in the centre.
- c) Maintenance of documents, records and physical infrastructure.
- d) Active participation in continuing education programmes.

The activities of each Centre differ widely depending upon their role and responsibilities.

HEAD (CONTINUING EDUCATION)

- a) Overall planning, direction, organization, and implementation of the educational programs of adult and continuing education.

- b) Faculty development programme, Short-term training programme, Seminar, workshop, conference, symposium etc.

OFFICER IN-CHARGE, CENTRAL WORKSHOP

- a) Imparting basic technical knowledge and developing requisite skills in various manufacturing processes e.g. Machining, metal Casting, Smithing, and Forging, Sheet Metal Work, Welding and Fitting etc.
- b) Providing on-the-job training to students covering practical, managerial and commercial aspects of manufacturing
- c) Guiding and assisting UG/PG students and research scholars to apply knowledge of manufacturing processes and workshop practices in fabrication and assembly of various experimental rigs and set-ups required in their Research/Project and Professional work.
- d) Modernization and up gradation of infrastructural facilities
- e) Take care of various hazards of workshop and apply various standard safety procedures.

HEAD, TRAINING AND PLACEMENT (T&P) CELL

- a) Organizing Campus placement of students.
- b) Promoting Industry-University-Interaction.
- c) Assisting the departments in the placement of students in public/private sector undertaking for project semester and summer term training, if required.
- d) Collecting feed-back from Industry about performance of students employed and transmitting the same appropriately for reactive corrections.
- e) Collecting information regarding offering of various continuing education programmes, sponsored/ in-house short-term courses, winter/ summer schools, workshops etc. and transmitting the same to industries/ institutions/ users through brochures.

CEO, DTU INCUBATION AND INNOVATION FOUNDATION

- a) Promote start-ups by creating incubation infrastructure, friendly policy for start-up funding, use of start-up products in govt. sector, start-up spaces and marketing support programs for start-up
- b) Changes to current curricula with the aim of developing entrepreneurship in students- "catch them young".

- 1636/c
- c) Include entrepreneurship as a subject/ add-on course/ elective in Institutions.
 - d) Conduct entrepreneurship boot camps during summer to encourage students participate in entrepreneurial activities.
 - e) Offer start-up founders the option to participate in placement in the year after graduation to increase risk-taking ability.
 - f) Offer incentives to faculty for risk-taking and start-up incubation/ commercialization of technology.
 - g) Conduct Boot Camps for start-ups, Business Plan competition etc. where the winners get a chance to utilize the incubation centres being set-up.
 - h) Create entrepreneurship challenges based upon existing problems to foster Innovation.
 - i) Develop a mentorship body to provide support to entrepreneurs; partner with ecosystem players as possible.
 - j) Create entrepreneurship clubs amongst the student community.

LIBRARIAN

- a) Acquisition, stocking and display of books, journals, back volumes, national/international standards, CD-ROM, databases, audio and video cassettes, etc.
- b) Cataloguing the acquired library material
- c) Ensuring smooth access, issue and return of library material as per documented procedures.
- d) Providing reprographic facility for reference material.
- e) Maintenance of library equipment and material.
- f) Annual physical stock verification of library material.
- g) Inter library networking for library and information services to users.
- h) Organising information literacy program/ user awareness program

HEAD, COMPUTER CENTER

- a) Ensuring the availability of computing facilities as required by the users.
- b) Continuous modernization and upgradation of the computing facilities as per the latest technology.
- c) Creating world class physical infrastructure and its maintenance through preventive and corrective maintenance.
- d) Extending services for purchase and installation of IT related instruments/ equipment/devices by Departments.

- e) Offering consultancy to outside organizations.
- f) To coordinate with internet service providers for the delivery of high speed internet services.
- g) Ensure smooth functioning of ERP system.

CHIEF WARDEN

- a) To have overall supervision of hostel matter.
- b) To decide all policy matters regarding hostels.
- c) To allot hostel accommodation.
- d) To assign/distribute works to subordinates.
- e) Any other matter related to Hostel/ Hostel Office as per hierarchy.
- f) Any other work assigned by the VC.
- g) Principal authority for hostels.
- h) Discretionary powers for any matter related to all the hostels.
- i) To recommend appointment of HOI/Wardens.
- j) To appoint Assistant Warden
- k) To constitute committee for various tasks/procedures related to hostel matters.
- l) To chair Hostel Purchase Committee
- m) To chair Hostel Warden Council
- n) To chair Hostel Allotment Committee (HAC)

OFFICER IN-CHARGE, HEALTH CENTRE

- a) Providing preliminary medical services to the University community and if need be to refer them to the specialists
- b) Training the campus community for healthy living as well as extending preliminary medical aid in times of emergency
- c) Participating in special health drives for prevention/ eradication of various diseases.

16341C

DIRECTOR IQAC

- a) Preparation and control of quality system documents
- b) Organizing training in quality system, ensuring that the employees understand the quality policy, objectives and working of the installed quality system.
- c) Planning and implementation of internal quality audits.
- d) Maintaining the quality system & reporting on its functioning; implementation of all corrective and preventive actions
- e) Liaison with the external agencies/bodies on matters related to quality system
- f) Arranging for Management Reviews.
- g) Maintenance of Records of the operative Quality System and its constituent documents.
- h) Holding Management Review Meetings and updating the Quality System.
- i) Coordination for NAAC accreditation of University.
- j) Coordination for NBA accreditation of the programmes offered by different departments of the University.
- k) Coordination of all Quality initiatives on behalf of the University.
- l) Feedback collection from students and other stakeholders and its analysis.
- m) Scrutinizing application of the teachers for promotion under Career Advancement Scheme
- n) Coordination for All India Survey on Higher Education (AISHE)

DIRECTOR EQUAL OPPORTUNITY CELL

- a) Organizing expert lectures on awareness regarding Equal Opportunity Cell in DTU.
- b) Organizing lectures, seminars, workshops on relevant topics like sexual harassment and gender-based discrimination against women, issues of contemporary significance for empowering, educationally and culturally, students belonging to the marginalized sections and promote awareness on such issues among students and teaching staff.
- c) Assisting students from deprived sections, financially for participation in national, international academic events.
- d) Organizing remedial classes for improving the academic performance of students from SC, ST, OBC, women and persons with disabilities (whether at undergraduate, postgraduate, PhD or other levels) and/or to monitor the implementation of such programs/schemes.
- e) Providing help or assistance in mid and end semester examination like writer, additional

invigilator etc.

- f) Counseling and training the deprived section of students to boost their morale, confidence, self-respect and inculcate values.

DIRECTOR (PHYSICAL EDUCATION)

- a) Maintenance of various grounds of sports i.e. indoor and outdoor games.
- b) Organize various tournaments inside campus and outside campus.
- c) Conduct Training Program for various games.
- d) Conduct coaching camp for various games.
- e) Provide facilities to students in respect of sports items.
- f) Purchase of sports related items.
- g) Organize State, National and International sports conference.
- h) Liason with administration and student.
- i) Maintain record and registers of sports department.

DIRECTOR (HRDC)

- a) To identify resource persons in various fields of specialization for organizing orientation programs and refresher courses as per requirement, and familiarizing resource persons with the philosophy and guidelines for the courses.
- b) To organize leadership-oriented programs for senior administrators, Heads of departments, Deans and other decision-makers to familiarize them with the philosophy of orientation intended to facilitate reforms in higher education through appropriate modification of the management systems at various levels.
- c) To undertake pedagogical and technical (in association with technical departments) teacher training programs, as per the requirement of the departments, to keep teachers updated on the latest developments and teaching methodologies.
- d) To create a culture of learning and self-improvement among teachers and ensuring they stay updated with educational advancements and contribute to a dynamic and innovative environment, as an integral part of the educational system.
- e) To provide opportunities for in-service teachers to exchange experience with peers and promote mutual learning and the sharing of best practices for continuous improvement in teaching and learning strategies.

—141—

1632/c

DIRECTOR (EAST DELHI CAMPUS)

- a) Coordinating in all matters related to functioning and resources of East Delhi Campus, with Competent Authority and other functionaries and leadership at DTU (Main Campus).
- b) Coordinating with HOD(s) at East Delhi Campus, USME and other centers such as Entrepreneurship Development Center, EDC-IIF, ODC, and any other upcoming Centers and activities, for all academic and other matters, events, etc.
- c) Streamline and coordinate with various DTU functionaries for administrative matters including Estate, Security, Staff and Faculty matters.
- d) Forwarding and receiving authority for all communications related to East Delhi Campus activities and academics.
- e) Use of delegated financial powers for smooth functioning of East Delhi Campus as approved by Competent Authority, including matters relating to approvals of Expenditure Sanction of guest lectures, experts etc. and Administrative Approval in other matters as approved in BoM earlier/in future.
- f) Appointment of guest faculty and other matters along with HoD(s) at USME, and function as head of school if more department are created, till suitable arrangements are approved and implemented.
- g) Overall coordination and execution of matters at East Delhi Campus as directed by Competent Authority

DIRECTOR (RECRUITMENT)

- a) The recruitment Branch is headed by Director (Rectt.) and he/she supervises all the activities of recruitment Branch
- b) Co-ordinate all the activities related to recruitment matters of the University and/or any other recruitment matters deemed fit by the competent authority of the University.
- c) Convenes the meeting of the Committee for recruitment related matters.
- d) Administrative approval/directions/recommendations on the proposal submitted by recruitment Branch.
- e) Supervise the work of Recruitment Branch.
- f) Distribution of work to the dealing assistant.
- g) To get maintained records of the Recruitment Branch.
- h) Channel of Supervision.

- i) Custodian of records of Recruitment Branch.

DIRECTOR (WORLD CLASS SKILL CENTRE)

- a) Supervise administrative and academic activities of the centre which may include but not limited to programs development, program review, curriculum development, policies and regulations, facility management, staff engagement, budget plans and general supervision of the teams, services, and activities of the centre.
- b) Creating key performance indicators (KPI) to help employees to focus their efforts.
- c) Managing all aspects of the employees of the centre and is responsible for performance management.
- d) To maintain quality of the instructions and extension programs conducted by the centre.
- e) To initiate the proposals for skill related courses depending upon the requirements from the community and availability of space and funds allocated.
- f) To ensure all-academic plans, promote excellence in teaching and professional activities.
- g) To foster collaborative relationships with key stakeholders and partners in teaching, research and knowledge exchange.
- h) To collaborate and sign active MoUs with relevant industries/organizations for practical exposure to students of centre.
- i) To engage the startups and incubators in terms of mentor and mentee in the teaching-learning process.
- j) To foster a culture of excellence, co-operation and respect, drives a commitment to equality diversity and inclusion for all students, staff and other stakeholders.
- k) To adopt National Skill Qualification Framework (NSQF) policy for all the skill courses and strengthen the employability skills and ensure all skill programs enables the youth to be employable and market ready.
- l) To implement mentoring program to establish a centre for continuous learning.
- m) To maintain the general discipline in r/o staff and students of the centre.
- n) To manage and motivate centre staff, to enable the students to receive skilled education in the subject, in a positive, encouraging and effective working environment.
- o) Act as chairperson, board of studies, DPC and other high-level committee constructed time to time for WCSC.

1630/c

DIRECTOR (NCEET)

- a) Administration of centre through Heads of each Technical Divisions and of Enterprise Management Division being section 8 company of DTU
- b) Scouting networking opportunities, doing MoUs and their execution.
- c) Revenue generation/ acquiring Grant-in-Aids from Govt. depts./their Societies/ PSUs/CSR of Industries along with Heads of Division and Enterprise Management cell for the activities of NCEET.
- d) Scouting opportunities for supporting Training and Capacity building in the area of energy transition for Govt Dept/PSUs/Industries/MSME/ Startups/ITI & Technicians/NGOs etc.
- e) Scouting opportunities from Industry and MSME by interfacing and supporting R&D for load manufacturing and specialized training of their staff/scientist/ officers.
- f) Establishing new multidisciplinary academic programs and courses for academic's ecosystem of the University in collaboration with NCEET team
- g) Propose and monitor the development of specialized research laboratories for staff and students of the University.
- h) Scouting opportunities for Testing and Certification for cutting edge Technologies.
- i) Providing support of Governance and Policy making to different Govt. agencies in association with Heads of each Technical Divisions and of Enterprise Management Division.
- j) Facilitation of International Collaboration for Joint research projects, exchange of highly skilled scientific/technical manpower etc.

DIRECTOR (CCDR)

- a) The office of CCDR is headed by the Director (CCDR), who supervises and coordinates the activities of the CCDR office, along with any other work assigned by the Vice Chancellor, DTU.

MANAGEMENT REPRESENTATIVE (M.R.)

The Vice Chancellor appoints Management Representative (MR) who over and above his responsibilities is assigned the responsibility and authority for:

- (a) Establishing, implementing and maintaining a quality system in accordance with ISO9001:2015 requirements and coordinating different functions and activities

within the University in the said regard.

- (b) Reporting the performance of the quality system to the University management for periodic review & improvement.
- (c) Ensuring the promotion of awareness of students and employing industry's requirements throughout the University.
- (d) Liaison with external agencies on matters relating to the quality of Instructional System at DTU.

6 PLANNING

6.1 ACTIONS TO ADDRESS RISKS AND OPPORTUNITIES

University has mechanism in place to address the risk in all the processes important for achieving the set objectives. This includes identifying the risk, eliminating the risk, converting a possible risk into opportunity and retaining it by informed decision. Each department has identified the risk and documented it in its SOP along with actions needed to address the risk.

The University sees the changing customer requirement as an opportunity to adopt new practices, launching new courses, collaborating with new organization/ institutions, using latest technologies, opening new centres. This strengthens the University and also satisfy the customer's needs. University management is committed to address the opportunities arising from any source to achieve improvement, enhance output to assure the intended results from the Quality management system in place.

6.2 QUALITY OBJECTIVES AND PLANNING TO ACHIEVE THEM

University has well documented Quality objectives as listed below.

- To produce highly skilled, analytic and proficient technocrats, and management professionals.
- To develop a new knowledge base for research and innovation.
- To develop academia-industry relations to fulfil the technological need of mankind for current and future perspective.
- To develop human potential with analytic ability, ethics, social values, and integrity.
- To assess and provide environment-friendly reasonable and sustainable technology for local and global needs.

- 1628/c
- To act as a facilitator for incubation, product development, transfer of technologies and entrepreneurship.
 - To develop and inculcate knowledge, skills and right attitude with responsibility, commitment, professionalism, moral & ethical standards amongst everyone in the campus.
 - To establish centers of excellence in emerging areas of science, engineering, technology, management and allied areas.

The University management has ensured that the quality objectives are established at various levels and departments of the University. These objectives are measurable and consistent with quality policy of the University. The quality objectives of the University as well as the indicators/procedures of their measurement and monitoring are given below in Table 2.

Table 2: Organizational quality Objectives with means and measures

S. No.	Quality Objectives	Means to achieve Objectives	Measurement Criterion/ Indicators
1.	To produce highly skilled, analytic and proficient technocrats, and management professionals.	Updated Syllabus, Innovative Teaching, State-of-art Laboratory, Equipment, Software, Experts Lectures, Project based Learning, Internship	Academic performance, Placement record, Recruiter's/industry feedback
2.	To develop a new knowledge base for research and innovation.	State-of-art Research Facilities, Highly augmented Library and enriched e- resources, Research Grant, Recognition & Award by University, Innovation & Incubation Center, IP Protection	Number of research paper published in International Journals and Conferences of high repute, Number of books published, Number of patent filed/granted, New start-ups, sponsored projects

3.	To develop academia-industry relations to fulfil the technological need of mankind for current and future perspective.	MoU with industry/Organizations and Academic institutions of National/ International Importance, Industrial Visits/ Training, Workshops by Industry Experts, Technical Festival organized by University, Technical Societies, Industry representation in BOS, AC and BOM.	Number of MOUs, Industry visits by faculty & students, companies visited for training and placement, Consultancies to the industry / organizations, visits by Industry Experts to University
4.	To develop human potential with analytic ability, ethics, social values, and integrity.	Centre for Human values, Cultural festival, Technical festival, Sports meet, Literary festival, Student Societies, Yoga and meditation camps, Motivational Lectures by renowned persons, Humanity oriented curriculum, NSS, Blood donation camps	Number of programmes organized by students/faculty for society
5.	To assess and provide environment-friendly reasonable and sustainable technology for local and global needs.	Development of Solar Systems, Dedicated department for study of environmental study and research, water treatment plant, solid waste management, Bio-energy plants, food waste to energy plant, Environmental testing services to various departments, Society of	Air quality index, Quantity of alternate/Bio fuel produced, Solar Power generated, Amount of waste recycled, number of consultancy provided by Environment department

626/c

		alternate transportation.	
6.	To act as a facilitator for incubation, product development, transfer of technologies and entrepreneurship.	DTU Innovation & Incubation Foundation, IPR Cell, Research on new product development, MOU with Industry, Centre for Entrepreneurship.	New start-ups, Number of patents filed/granted. Number of MOU with Industry, programmes organized by E-Cell
7.	To develop and inculcate knowledge, skills and right attitude with responsibility, commitment, professionalism, moral & ethical standards amongst everyone in the campus.	Development of skill centers, Guest Lectures and workshops on Ethics and professionalism, Dedicated courses related to Ethics and professionalism run by Department of Humanities, DTU. Software to check and discourage plagiarism in research content writing, Ethics Committee.	Amount of fund invested in incubation and skill centers, Participations in Ethics and professionalism lectures and workshops, Number of plagiarism cases reported.
	To establish centres of excellence in emerging areas of science, engineering, technology, management and allied areas.	Centre of Excellence, Generating resources/funds from the University/ Govt./ Industry, Sponsored Projects, Research Grants, Providing Expertise for identification and feasibility study of emerging and future area of science, engineering, technology, management and allied areas.	Number of center of excellence, Output / Developments in existing Center of excellence, Number of research paper published and patent filed in emerging areas.

6.3 PLANNING OF CHANGES

The University management has ensured that

- The effective planning of the Quality Management System (QMS) is carried out to meet the requirements of the standard pertaining to identification of processes, their sequence and interaction, determining effective criteria for operation and control, ensuring resource availability, monitoring, measuring and analysis of data, implementing actions and continual improvement of the system.
- The changes, wherever these are made to the Quality Management System (QMS) are as per a documented procedure, which ensures that the integrity of the QMS is maintained.

7. SUPPORT

7.1 RESOURCES

7.1.1 GENERAL

The University estimates the resources needed for the implementation, management, and continual improvement of Quality Management System and its activities to meet the stakeholders and customers satisfaction. As an internal mechanism for sustenance, assurance and enhancement of the quality culture of education, the University has established the Internal Quality Assurance Cell (IQAC) for maintaining the momentum of quality consciousness. IQAC, in fact, is conceived as a mechanism to build and ensure a quality culture at the University level to meet the diverse needs of the stakeholders. The IQAC is meant for planning, guiding and monitoring Quality Assurance and Quality Enhancement activities of the University. The IQAC, in coordination with other departments and administration of the University, helps in planning, management review, human resource development, infrastructure development, financial resources etc for each programme, depending upon the number of registered students and the detailed curriculum, the requirements of human and physical resources. The VC and the concerned heads are responsible for provision of needed resources to ensure smooth functioning of each programme. Resources needed for internal quality audits are also ensured by the VC as per need projected by IQAC.

1624/e

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7.1.2 PEOPLE

- It has been ensured by the organization that employees including the faculties and staff are competent enough to perform work with quality on the basis of appropriate education, training, skills and experience.
- The University is determined for the development of necessary competence of personnel performing work for every position in teaching and non-teaching categories. The qualifications and experience required as eligibility condition for various positions are established as per the regulatory and funding agencies like UGC, AICTE, Government of NCR Delhi and others.
- Where applicable, training is provided to various categories of employees to achieve the necessary competence in the activities being performed by them. Training needs are determined from time to time based on employees' job rotation, career progression, and change in technology, systems or structure in the University. The University organizes various training programs, faculty development program, short term programs, and conferences for the employees and also provides financial assistance to the employees for these activities in other premier institutes. The University has provided personality development funds to the faculties to upgrade their offices meeting world class standards. The University also encourages the research and development activities by providing financial resources and facilities to the faculties, and research scholars.
- After provision of training, feedback on its effectiveness is taken from the participants, resource persons and from the supervisors of the participants. Through the analysis of this feedback, the effectiveness of the actions taken is assessed which serve as a basis for the future actions to be taken.
- The University ensures the quality awareness and consciousness of each person through training programmes, circulars, notices, quality policy, work instructions and meetings. The emphasis is given on that all employees understand the relevance and importance of their activities, and contribute to the achievement of the quality objectives.
- Records of education, training, skills and experience are maintained and updated from time to time by various departments in the University.

7.1.3 INFRASTRUCTURE

The University determines the requirements for infrastructure, provides it and is maintaining and upgrading it from time to time. Focus is on meeting the requirements of

instructional process so that quality of instructional design and delivery and in turn professional development of the students is achieved. The Vice Chancellor, Registrar, Chief Project Officer / Estate Officer, Project Officer, Assistant Project Officer, Assistant Engineer, Junior Engineer and supporting staff is responsible for planning, developing, and maintaining the infrastructure of the University.

The infrastructure provided in the University includes:

- i. Buildings include administrative building, academic buildings, departments, centers, classrooms, laboratories, library, computer centre, offices, hostels, workshops, guest house, auditorium, play grounds, multipurpose Hall, indoor and outdoor sports facilities and others.,
- ii. Furniture and fixtures in offices, classrooms, hostels and other central facilities etc.
- iii. Support services such as water supply, sanitation, hot water through solar roof top, open gymnasium etc.

7.1.4 ENVIRONMENT FOR THE OPERATION OF PROCESSES

The University determines the work environment and manages it to fulfil the requirements of performance of various activities in order to achieve quality of instructional process of current and passed out students. This includes both the physical working conditions like lighting, noise, temperature etc. in class rooms, laboratories, workshops, and other places as well as the human relations and working environment. Deans, and respective head of departments are responsible for managing and maintaining the necessary physical, psychological, and environmental factors to achieve the quality objectives. It is the responsibility of the Vice-Chancellor to arrange the necessary resources required for implementing and achieving the quality objectives of the University.

7.1.5 MONITORING AND MEASURING RESOURCES

University has sufficient resources to monitor and measure the products and services of the University. These resources are maintained regularly and calibrated to ensure their continuing fitness for the purpose of monitoring and measurement. University also maintains the documented information as evidence of fitness for the purpose of monitoring and measurement resources. University also takes appropriate action to replace or repair the resources so that measuring equipment remain fit and work as desired. Measuring equipment is used as per standard procedures to safeguard it from damage, adjustments and deterioration.

1622/c

7.1.6 ORGANIZATIONAL KNOWLEDGE

University has in place mechanism and resources to document the organizational knowledge created over the years to achieve the objectives of the University and conformity of its product and services. The organizational knowledge is available on public platforms also for use by its stakeholders. All the intellectual property created in various forms, content created, documented reports are kept safe, secure and accessible. The knowledge gained through various means are being updated regularly.

7.2 COMPETENCE

The persons with necessary competence are recruited in the University based upon stringent recruitment rules approved by the competent authority through a well- documented and approved process. The record of all such recruitment is maintained as evidence. The performance of the employees is assessed regularly and documented information of evaluation is maintained. The employees are regularly provided trainings and supported by continuous learning process for getting appropriate education, skill and competence to achieve more effectiveness in their working and meeting the objectives of the University. University also hires the persons with required competence to support many new processes and initiatives.

7.3 AWARENESS

University has published the Quality Policy on the website and at all the prominent locations to make people aware about it. The Quality Objectives are displayed in respective departments. Training programs are organized to make people aware about benefits of the improved performance due to QMS implementation and their contribution to make QMS effective. The implication of not conforming to QMS requirements is also shared with people on various platforms.

7.4 COMMUNICATION

University adopts open door policy of communication at all functional levels. Top management has ensured that appropriate communication processes are established within the University and that communication takes place regarding the effectiveness of the quality management system. This includes telephone availability to all employees, Internet facility with email ID of all teachers and offices, circulars, officer orders, notices, meetings & reviews.

7.5 DOCUMENTED INFORMATION

7.5.1 GENERAL

Documents required by the quality management system are controlled in the organization as per the established documented procedure. The scope of the documents includes:

- (a) Data input & output.
- (b) Quality Manual.
- (c) Procedural Manuals including Work Instructions and forms, formats etc.
- (d) Regulatory requirements and documents of external origin.
- (e) Applicable Standards and Specifications.

7.5.2 CREATING AND UPDATING

The approval of documents is required prior to use. The responsibility to control various documents has been assigned as under:

- All documents are approved with information to the MR with an aim to maintain uniformity in the whole organization.
- Quality Policy and Quality manual are reviewed by MR and approved by the Vice-Chancellor.
- Documents pertaining to a specific area controlled by the functional head of that area.
- Registrar controls documents of External origin.

The details are specified in the documented procedure for Control of Documents.

The procedure for control of documents addresses the following requirements of the standards.

- (a) Stipulating uniform document coding/ numbering system and to ensure correct identification, access, reference, withdrawal and updating of documents.
- (b) Establishing master list, identifying the current/ revision status of documents.
- (c) Ensuring ready availability of the latest versions of the document at the identified use points through a circulation list and withdrawals and issue procedure.
- (d) Prescribing a standard procedure for removal and disposal of invalid/obsolete documents as well as identification for retention of any of the obsolete/ redundant documents for further reference/ requirement.
- (e) Release of revised documents to authorized holders as per change control procedures.
- (f) Reviewing and updating documents as necessary and re-approving.

- 620/c
- (g) Changes to the document/ data are to be reviewed by the same functionary/ organization that framed and proved the original documents. The obsolete documents are withdrawn and the revised/ changed document /data provided to all authorized holders updating the master list. The background information upon which the document is changed is maintained. The nature of changes is shown in the document or on the amendment record sheet.
 - (h) Identification of documents of external origin for the planning and operation of the Quality Management System and control of their distribution.
 - (i) The obsolete documents are prevented from unintended use by removing them from the point of use.

7.5.3 CONTROL OF DOCUMENTED INFORMATION

A documented procedure for control of documents has been established by each department/ branch/ centre to ensure that records are maintained and are accessible, whenever required for effective operation of quality management system. All quality records are maintained by respective functional Heads as defined in laid down procedures and the same are to be controlled, updated and made available by them. The documented procedure includes:

- Identification, collection, indexing, access, filing, storage, maintenance and disposal of quality records after the expiry of specified retention period.
- It is to be ensured that quality records are legible and are stored in such a way that they are easily retrievable, and that there is no damage, deterioration or loss to the records in storage.
- Retention time of quality records has been established and recorded in prescribed format.

8. OPERATION

8.1 OPERATION PLANNING AND CONTROL

The University has planned and developed the processes needed for transformation of entering students to engineers, managers, entrepreneurs, and professionals. Deans, and respective head of departments are responsible for the implementation and continuation of quality planning as per standards for product realization established by the University. It is consistent with the requirements of other processes of quality management system like management responsibility, resource management and measurement and analysis including

administrative, liaison and supporting activities. The quality planning activity ensures that the product quality is assured throughout the process by identifying, planning, performing and verifying activities affecting quality. Quality planning includes determining the quality objectives and requirements for the product and covers the following:

- (a) Defining, monitoring, and updating of quality objectives and requirements of product or service for meeting these objectives.
- (b) Laying down a scheme to control the instructional process for evaluation of students at various stages.
- (c) Specifying the performance criteria and verification of the processes for successful completion of the process culminating into award of degree/certificate.
- (d) Objective evidence shown through records for the conformity of these processes and their resulting products.
- (e) Planning of state-of-art instructional processes to meet the defined objectives. The requirements of customers may be achieved through the quality procedures, work instructions with matching evaluation and management system to meet quality objectives and process requirements. matching the instructional design and development with the requirements of the customers i.e. students, industry and society at large. matching the resources of good quality operational equipment in the laboratories and availability of other facilities like teaching aids relevant to the instructional design.

8.2 REQUIREMENTS OF PRODUCTS AND SERVICES

8.2.1 CUSTOMER COMMUNICATION

The University has determined and implemented effective arrangements for communicating with students. The arrangements include information brochure which contains information about all programmes, eligibility criteria, fees and other such details. For feedback including complaints and their redressal, personal visit, telephone and messaging, e-mail, web-portal, post facility is provided and responsibilities are well defined. The University also has dedicated cell for women/differently abled for addressing their issues. The progress/performance including any disciplinary action or attendance shortage is communicated to the parents/guardians of the students. Board of discipline takes all necessary decisions regarding disciplinary activities. The following records of customer related processes are maintained for stipulated time:

-155-

- 16/8/C
- (i) Brochure
 - (ii) Applications of candidates
 - (iii) Admission and Registration records
 - (iv) MOUs on Consultancy/Test services
 - (v) Feed backs
 - (vi) Answer sheets and project reports
 - (vii) PG/Ph.D. thesis
 - (viii) Training and Placement records

8.2.2 DETERMINING THE REQUIREMENTS FOR PRODUCT AND SERVICES

The customer in this case is student, employing industry, and the society. The curriculum and the delivery processes are designed and transacted in such a way that the requirements of the employing industry are fulfilled. For this, the information is collected from the employing offices from time to time and syllabus along with other activities are planned and designed accordingly. To ensure that the admitted and registered student clearly understand the requirements of their respective programmes and disciplines in order to qualify for the degree for which admitted and registered; information brochure is prepared and the students are advised to read the same. The brochure is provided both in hard and soft copy and is made available on the University website. Hard copy is also provided to the student at the time of registration. The scope includes the selection processes and procedures for admission, registration, fee structure, rules and regulations, and execution of programmes. The brochure provides detailed information about scheme of the courses and availability of respective subjects under each scheme. It clearly provides the information regarding core and elective courses along with number of credits offered by these courses. The University ensures that all courses meet the statutory and regulatory requirements of various national and international agencies including UGC and AICTE. The University is committed to facilitate for industry interaction and summer training to the students.

The University also provide resume services, training in personality management and extracurricular activities for overall development of the students. The University also arranges short-term courses and expert lectures from the outside industry and these activities are also included in the scope of customer related processes. The responsibility of the customer related processes lies with the following:

— 156 —

S. No.	Scope	Responsibility
1.	Information Brochure	Dean Academics (UG/PG)
2.	Admissions (UG)	Chairperson, Admission Committee (UG),
3.	Admissions (PG/PhD)	Dean Academics (PG)
4.	Registration	Dean Academics (UG/PG)/COE
5.	Execution of Programmes	Head of Academic Departments
6.	Continuing Education Programmes	HOD (Continuing Education)
7.	Outreach and extension of activities	Dean (Outreach & Extension)
8.	Research Projects, Consultancy and Testing Services	Dean (Planning and Consultancy)
9.	Health Services	Registrar/OIC Health
10.	Scholarships and Financial Assistance	Dean (Students Welfare)/ Dean Academics (UG/PG)
11.	On campus hostel	Chief Warden
12.	Accommodation / Residence	Estate Officer
13.	Interface with outside institutions	Dean , Outreach & Extension Activities
14.	International Affairs	Dean, International Affairs
15.	Alumni Affairs	Dean, Alumni Affairs
16.	Student Matters such as sports, cultural, council, NSS, Societies, fee concession	Dean, Student welfare
17.	Internship, Training and Placement	Head Training & Placement
18.	Computational Facilities, Internet, website	Head, Computer Center
19.	Internal Quality	Director, IQAC
20.	Capacity Building, Pedagogical Training	Director, HRDC

8.2.3 REVIEW OF THE REQUIREMENTS FOR PRODUCT AND SERVICES

For every programme run by the University, the resource requirements are reviewed from time to time based on the changing requirements of the employing organizations and major developments in the area of science, technology, and management. It is ensured that the University has the capability and the capacity to impart quality education and to produce competent engineers and professionals in all the programmes run by the University.

8.2.4 CHANGES TO REQUIREMENTS FOR PRODUCT AND SERVICES

16/6/c

University shall ensure that the relevant changes will be made in the documented information whenever necessary and the relevant persons shall be made aware of the changed requirements.

8.3 DESIGN AND DEVELOPMENT OF PRODUCTS AND SERVICES

8.3.1 GENERAL

The University plans and controls academic design and development activities and the qualities required in the passing out students. The scope includes the following for all the programmes/ services offered by the University.

- a) Curriculum design
- b) Detailed syllabi of all courses
- c) Logical sequence of courses including their pre-requisites
- d) Lecture plan and course files
- e) Review, verification, and validation of documents that are appropriate to each stage of design and development
- f) Responsibilities and authorities for design and development

The responsibility for design control lies with the following:

S.No.	ACTIVITY	RESPONSIBILITY
1	Identification, feasibility study and viability of new Programmes	Vice Chancellor, Dean Academics (UG/PG), Board of studies (BOS), Faculty
2	Need Assessment, Design and Development (For New as well as review of on-going programmes)	Faculty meeting, HOD, BOS
3	Review and Verification of Need Assessment, Design and Development.	Academic Council
4	Validation and approval of Design and Development	AC, BOM
5	Approval by AICTE/UGC for new programmes.	Dean Academics (UG/PG)
6	Approval/ Accreditation by NAAC/ NBA	Vice Chancellor/ Registrar/ Director IQAC

8.3.2 DESIGN AND DEVELOPMENT PLANNING

University ensures that the design and development activity is carried out in a planned manner. Design plans include the activities and sub activities including techniques & organizational interfaces and the time frame for completion. The plans are updated, as the instructional design evolves. Need analysis report (periodically or as per need) shall comprised of:

- Stated customer needs
- Needs which the customer has yet not realized (Implied needs).
- Overall goals of Instructions
- Relevant standards as per requirement of AICTE and UGC guidelines.
- General characteristics of target population.

Organizational and technical interfaces between different faculty and external expert groups providing input to the instructional design are defined, committees are constituted and their reports are documented. Faculty members from different disciplines connected with the design and development activity are associated with the process. The updating /restructuring is carried out as the design process progresses. Clear responsibilities are assigned and effective communication is ensured.

8.3.3 DESIGN AND DEVELOPMENT INPUTS

The requirements of instructional design are determined and recorded. For instructional design, the input is taken from various sources. Input requirements are clearly understood and reconciled. The design input may come from:

- Need analysis and Reviews
- Recommendations from alumni, senior management, and industry
- Success/failure reports of similar courses and programmes
- Published literature relevant to programmes
- Interaction with the industry

8.3.4 DESIGN AND DEVELOPMENT CONTROLS

The process of determining solutions to satisfy the identified needs is laid down and documented. Instructions are designed by incorporating these solutions. The analysis and

16/4/C

mappings are recorded. The design output at this stage is taken as the initial design for subsequent reviews.

REVIEW: Reviews are conducted at defined stages of the curriculum design, in which Board of Studies members, Academic Council members, and BOM members as well as experts from the peer group from within and/or outside the University are engaged. Records of the reviews are maintained and the design is updated and brought into document control for revision based on these reviews. The design reviews are carried out at the end of each of the following stages using prescribed check lists:

- Need analysis
- Design and review by BOS
- Review by AC
- Review by BOM

VERIFICATION: Verification of design is conducted by comparison of the design with similar courses run by prestigious Universities. Evolved designs are also verified by taking independent opinion of the experts from the peer group from within or outside the University. The new curriculum is introduced only after adequate verification.

VALIDATION: New/revised curriculum and instructional design is made applicable to the prospective students. The curriculum is validated in the initial stages of its introduction by taking a close feedback from students and faculty members regarding the effectiveness and applicability of the curriculum, with regard to the documented needs. Necessary changes, if required, are made to ensure that the design conforms to defined needs of the students. Additional instructional sessions and allied inputs are arranged for students/participants whenever required.

8.3.5 DESIGN AND DEVELOPMENT OUTPUTS

The output of instructional design and development is documented in the form of a report. Through various reviews and verifications, it is ensured that the design output meets the design input requirements. The design output report includes:

- The types and levels of skills and knowledge to be imparted.
- Details of need analysis and mappings at various stages.
- Scheme of courses and the detailed syllabi.
- Instructional strategies.

- Selection of instructional aids for delivery.
- Assessment and evaluation.

The output documents like curriculum and instructional strategies are reviewed and approved before release at various levels and stages.

8.3.6 DESIGN AND DEVELOPMENT CHANGES

Design changes are made both reactively as well as proactively. The need is identified through the feedback from the students and/or analysis of data of their performance. Periodic design changes are also affected to offset the obsolescence of the design or if a need for change is realized. All the steps as required for initial design & development are followed for effecting and incorporating changes. Review is carried out and changes are documented. Records of the results of the review are maintained.

8.4 CONTROL OF EXTERNALLY PROVIDED PROCESSES, PRODUCTS AND SERVICES

8.4.1 GENERAL

The University has made arrangements to ensure hiring of faculty, officials and staff as per laid down norms and procurement of physical infrastructure conforming to laid down standards and specified requirements. The Purchase section has a quality procurement policy. The important Consideration in purchase of Goods or services are

- (a) Quality
- (b) Reliability
- (c) Efficiency
- (d) Accountability
- (e) Economy

Efforts are being made to ensure placement of contract/ Purchase Order within the original validity of the bids. Specified quality and reliability of the supplier has to be taken into consideration with low cost involvement. However low cost will not always be the sole criteria of purchase, since the cheapest may not always be the best. The purchase procedure being followed in the University is based on the guidelines enumerated in the General Financial Rules 2017.

The scope and key responsibilities under purchasing includes:

1612/c

Vice Chancellor, DTU

- (a) Hiring of faculty, officials, technical and other staff
- (b) All administrative approval irrespective of purchase value.

Pro-Vice-Chancellor, DTU

- (a) All expenditure sanction within the delegated financial power of Pro-Vice-Chancellor
- (b) Endorsement of all cases submitted for approval of Vice-Chancellor

Registrar, DTU

- (a) All expenditure sanction within the delegated financial power of Registrar, DTU.
- (b) Endorsement on all cases submitted for approval of Hon'ble Vice Chancellor.
- (c) Purchase of physical infrastructure for general purchases e.g. office furniture and equipment, consumable like stationery and Housekeeping items

Deputy Registrar/Assistant Registrar/ OIC (S&P), DTU

- (a) Signature & Issue of all NITs after approval of competent authority.
- (b) Processing all cases of central procurement.
- (c) All Government e Marketplace (GeM) procurement in the University.

Hiring of manpower and purchase of physical infrastructure are carried out in such a way that ensures quality of product as well as satisfaction of laid down norms & financial powers. Delegated power, if any, including regulatory requirements have been specified and are adhered to. Purchase activity may be conducted through any of the following modes:

(a) HIRING OF MANPOWER

All regular appointments shall be through invitation or advertisement published in newspaper/magazines and/or through search committees constituted for the purpose. Subsequently, duly constituted selection committees as per the laid down criteria shall hold interviews. Selection shall be made on merit. Temporary appointments, if needed, shall be, made on the recommendation of HOD's with subsequent approval by the prescribed appropriate authority.

(b) PURCHASE OF PHYSICAL INFRASTRUCTURE

Based on the urgency, expenditure involved and nature of stores to be purchased, various methods of procurement are to be followed:

- (a) Purchase of Goods through GeM.

- (b) Purchase of Goods without quotation (GFR-154).
- (c) Purchase of Goods by Departmental Purchase Committee (GFR-155).
- (d) Purchase of Goods by obtaining bids
- (e) Purchase of Goods by Single Tender Enquiry (GFR-166)

(c) FOR PHYSICAL INFRASTRUCTURE:

For regularly purchased high value/ high volume items, the subcontractors shall be evaluated to assess their ability to meet subcontract requirements through:

- Initial evaluation
- Post approval Periodic evaluation.
- Evaluation process shall be based on one or more of the following criteria:
- Inspection & Evaluation of subcontractor’s quality system.
- Evaluation of product/material.
- Subcontractor’s past history & quality rating, wherever available.

Items/product wise list of approved subcontractors shall be maintained in the department. Control shall be exercised on the subcontractors depending on the criticality of the product through product classification and the past experience and quality rating (ifavailable) of the subcontractors.

(d) FOR STUDENTS PROJECT SEMESTER PLACEMENT:

Identification of prospective industries/organisations where students shall be placed for project semester evaluation, shall be carried out based on following considerations:

- Organisation’s reputation, corporate image and market reputation.
- Sales turnover and Number of employees.
- Qualifications of personnel at the executive level.
- Nature of Projects that can be undertaken / offered.
- Support Facilities offered by the organisation.

8.4.2 TYPE AND EXTENT OF CONTROL

Following controls are developed by the University for the externally provided product and services.

(a) VERIFICATION OF HIRED MANPOWER

Hired manpower shall be periodically appraised as per documented procedures during probation and before confirmation as well as thereafter to ensure that they meet all specified requirements.

1610/c

(b) **VERIFICATION OF PURCHASED PHYSICAL INFRASTRUCTURE**

The verification of purchased physical infrastructure shall be carried out as per the details given in purchasing documents, quality plans and records thereof shall be maintained.

(c) **VERIFICATION OF PURCHASED PRODUCT AT THE PREMISES OF SUBCONTRACTOR**

Wherever specified in the purchase data, the machinery, equipment and other items shall be inspected by the indenter and verified at the subcontractor's premises.

(d) **RECORDS**

All purchase records shall be maintained as per documented procedures.

8.4.3 INFORMATION FOR EXTERNAL PROVIDERS

Purchase documents have been designed to include all product/service specific acceptance criteria, cost details, requirements of qualifications of personnel and the quality management system requirements.

8.5 PRODUCTION AND SERVICE PROVISION

8.5.1 CONTROL OF PRODUCTION AND SERVICE PROVISION

The Instructional process in the University is planned, documented, and executed under controlled conditions for the attainment of desired goals. The major components of the instructional process to be controlled are:

S. No.	Scope	Responsibility
(a)	Need Assessment	Faculty, HOD, BOS
(b)	Instructional Design & Development	BOS, Academic Council
(c)	Imparting Instructions/ Teaching	Faculty, Time table In-charge, HOD
(d)	Conduct of Examinations	Controller of Examination
(e)	Outcome Measurement/ Evaluation	Faculty, HOD
(f)	Discipline	Dean (Discipline), Board of Discipline

(g)	Major support processes like administration, co-curricular activities, library, sports and extra-curricular activities	Deans
(h)	Short Term Courses	HOD (Continuing Education), All HODs, HRDC
(i)	Ensuring Quality in teaching-learning process and feedback	Director, IQAC

The control of instructional process in the University includes the following:

- Planning & execution of instruction as per curriculum needs for core and professional courses, with or without laboratory component, in compliance with references/codes designed curriculum and guidelines of UGC/ AICTE/ NAAC/NBA.
- Ensuring adequacy of qualified and trained manpower and physical infrastructure according to designed curriculum and class strength.
- Provision of requisite material support such as (i) Class rooms with proper seating arrangements, White boards, marker pens, duster, audio visual aids (ii) Laboratories equipped with Machines, equipment, tools, instruments, test samples, consumable and (iii) Library having Text books,reference books journals/video cassettes and other referral material.
- Maintenance of equipment and facilities to ensure their continued availability and process capability. This includes the machines, equipment and instruments/ tools in the workshops and laboratories used in the instructional process as well as availability and use of monitoring and measuring equipment
- Planning and undertaking Industrial/ educational visits.
- Placement, training and evaluation of students for Project Semester in private/ public sector/ industry/ organizations.
- Continuous monitoring and maintenance of instructional process parameters.
- Monitoring and control of any deviations of product qualities or process parameters from design specifications.
- Planning, execution and control of the following co-curricular/ extracurricular activities to achieve the quality objective w.r.t. development of personality & physical/ mental fitness of students.
- Professional & literary societies organizing specialized seminars, quizzes, contests,

608/c

group discussions, panel discussions, interaction between students, teachers and staff members for improving general skills of communication and presentation.

All educational & training processes are special processes, as their quality cannot be measured immediately after delivery. Instructional process and plan is accordingly documented. Duly qualified and trained faculty & technical staff are assigned the responsibility of imparting instructions to ensure desired results.

8.5.2 IDENTIFICATION AND TRACEABILITY

The University has made arrangements for identification of students & ensures traceability of data related to them throughout the realization process. The scope includes the following:

Scope	Responsibility
(a) Student Identification through	
Original Application Form	Dean Academics (UG) Dean Academics (PG)
Original certificates	Dean Academics (UG) Dean Academics (PG)
Roll No., which provides information about their batch, branch and a unique Roll number.	Head Computer Centre
Semester Registration Record	Dean Academics (UG) Dean Academics (PG)
Identity Card issued to all registered students (Hosteller/ Day scholars with address) every year.	Dean Academics (UG) / Dean Academics (PG) Office In charge Hostel
Email address, login ID & password	Head, Computer center

(b) Traceability of student's data through:	
Class schedule	Time Table In-charge/ HOD
Attendance record	Computer center / Teacher
Performance record	Controller of Examination
Placement Record	Head (Training & Placement)

The arrangements made in the University for Identification and traceability:

- (a) Preservation of original application form of each student in personal file.
- (b) Collection, verification, storage, preservation and return of original certificates.
- (c) Issuing a unique roll number depicting batch.
- (d) Issuing an Identity Card (Hosteller/ Day Scholar with address).
- (e) Creating Email address, login ID & password for each student.
- (f) Maintaining record of registered courses (Number & Course Title).
- (g) Maintaining record of applicable scheme and syllabi.
- (h) Scheduling various classes/Time Table.
- (i) Maintenance of attendance record.
- (j) Maintenance of placement record.
- (k) Transferring grades earned in each subject to academic account and finally to transcripts of students.
- (l) Compiling the record of courses cleared and grades obtained in the consolidation sheet for award of final degree to students.
- (m) Each department shall maintain identification & traceability of registered students in their respective disciplines and will have appropriate records.

8.5.3 PROPERTY BELONGING TO CUSTOMER OR EXTERNAL PROVIDERS

The University has made arrangements for verification, storage and maintenance of customer supplied product, provided for incorporation into the supplies or for related activities.

The scope shall include:

- Items supplied by the customer (students) for evaluation.
- Items supplied by the customer during consultation/ testing/ short term customized training programmes.

1606/c

The responsibility for customer property is as under:

Items	Responsibility
Original certificates	Dean Academics (UG), Dean Academics (PG)
Tutorial & Home Assignments	Faculty
Laboratory Note Books	Faculty/ Lab In-charge
Report of Project work	HOD/ Library
Answer Books	Controller of Examination

Arrangements have been made for the following:

- (a) Receipt, verification & return of original certificates.
- (b) Receipt, evaluation & return/ preservation of laboratory note books, tutorials and home assignments.
- (c) Receipt, evaluation, return/ preservation of mid semester tests and endsemester examination answer books.

8.5.4 PRESERVATION

The product in the case of educational University is the students. Most of the preservation part of this part has been dealt with in various clauses. In addition to these, the University has also made arrangements for taking care of the students and their well- being by the following:

- (a) Maintaining discipline in the campus including University, hostels and play grounds.
- (b) Making arrangements for games, sports and other facilities for keeping them in good health.
- (c) Making available the health centre facility.
- (d) Counselling to students who need it.
- (e) Maintaining hygiene in hostel messes, college canteen and water coolers etc.

8.5.5 POST-DELIVERY ACTIVITIES

The post deliver activities of the product and services provided by the University meet all the regulatory and statutory requirements. The requirement of organization/ institutions are given priority and feedback is maintained on the product/ services for continual improvement.

8.5.6 CONTROL OF CHANGES

The feedback received is used to decide the changes in the process to meet the customer requirements. All such decisions are documented and approved by authorized body.

8.6 RELEASE OF PRODUCTS AND SERVICES

The product/ services are released only after meeting the acceptance criteria and approved by the relevant authority. The evidence of the conformity to the acceptance criteria is documented and preserved which is also traceable.

8.7 CONTROL OF NONCONFORMING OUTPUTS

Documented procedures have been established to ensure that non-conforming students or items of physical infrastructure are prevented from further processing and that their control provides for identification, documentation, evaluation and disposition under intimation to all concerned.

The scope and responsibility for conduct of non-conforming product includes:

SCOPE	RESPONSIBILITY
Non-conformance identified during revision & verification of course design.	HOD
Students' performance below the specified requirements during the instructional process.	HOD, Dean Academics (UG/PG)
Instructional delivery not conforming to specifications	Course Instructor, HOD
Materials and services not conforming to the specified requirements	HOD

Documented procedures include the following:

- i. Student whose performance is below the specified requirement are identified and listed separately. Procedure for identifying such students, referring them to counseling service through designated counsellors, HOD, course instructor, Dean Academics (UG/PG), Dean (SW), Vice Chancellor has been established.
- ii. Feedback regarding conduct of courses is collected from students and communicated to HODs for corrective action.
- iii. Physical infrastructure if found non-conforming, is corrected or disposed of as per

1604/c
documented procedure.

8.7.1 REVIEW AND DISPOSITION OF NON-CONFORMING PRODUCT

Documented procedures also address the aspects of review and disposition of the non-conforming product. The outline of these procedures is given below:

- i. The students whose performance has not been up to the mark are counselled, their performance discussed in the Heads Group meeting and a suitable corrective action taken which may include.
- ii. Providing additional opportunities to improve and conform to requirements
- iii. Regarding non-conformance of instructional performance with the instructional design or non-conforming performance of the instructor, action is taken based on a documented procedure/norms & rules of the University. Actions entail giving feedback to the concerned instructor and/or planning and implementing a corrective action under intimation to Head.
- iv. Regarding physical infrastructure disposition of non-conforming product is carried out by taking up and examining the matter at the appropriate level. Action may include maintenance or rejection of goods or services.

9. PERFORMANCE EVALUATION

9.1 MONITORING, MEASUREMENT, ANALYSIS AND EVALUATION

9.1.1 GENERAL

The University applies suitable methods for monitoring and measurement of processes of quality management system. This monitoring and measurement demonstrate the ability of the processes to achieve planned results. The established methods include:

- i. Maintenance of course file and lecture plan by every teacher. The checklist of the documents to be attached and their order is prepared.
- ii. Filling up of course coverage Performa by each teacher and its counter checking by head of the department.
- iii. Surprise checks by HOD and Vice Chancellor to ensure that classes are held.
- iv. Maintenance of attendance records and declaration of short attendance list at timely intervals.

- v. A minimum of four assignments/ tests to be submitted for internal assessment in addition to the University level Mid Semester and End Semester Examinations.

9.1.2 CUSTOMER SATISFACTION

The University has created well developed system for monitoring progress, evaluating and providing valuable feedback to ensure that the processes meet customer requirements and the information is collected using the following established mechanism:

- i. Student Feedback is regularly taken on matters related to delivery of instruction, courses taught, industry application and overall relevance.
- ii. Feedback on industry requirements is collected from different companies and organizations coming for the campus placements.
- iii. Feedback from students after they spend internship in industry.
- iv. Feedback from Alumni
- v. Feedback from Parents
- vi. Feedback from Teachers

The information thus collected is summarized, and analyzed and the results of the analysis are used as a feedback to further improve the system. Heads of departments review the feedback and specify guidelines for further improvement wherever applicable.

9.1.3 ANALYSIS AND EVALUATION

The University has made arrangements for evaluating and meeting the specified requirements for students at entry, during the instructional process and finally before qualifying for award of degree as well as for other physical infrastructure so that accepted students, instructions & materials are processed further. Special Classes and Remedial Classes are organized for weaker students in every semester.

The scope and responsibility for monitoring and measurement of product is as under:

Scope	Responsibility
a) Students	
Entrance/diagnostic examination	JEE Mains/ GATE/ CAT/CEED/CUET/MAT, NET University Entrance Examination
Course Examination	HOD, Course Instructor
Continuous evaluation as conducted during the process	Course Instructor, IQAC

1602/C

Summative evaluation at the end of the Semester	COE, BOS, Course Instructor
(b) Physical infrastructure	
Inward and in-process inspection	HOD, Lab In -charge
Lab Manuals and Equipment	

Following types of evaluation is performed by the University.

(a) ENTRANCE/ DIAGNOSTIC EXAMINATION

Admissions to various undergraduate programmes are made through JEE mains/CUET, post-graduate programmes through GATE/CEED/CAT/MAT and Ph.D. through entrance examination/UGC-NET. Eligibility information for each programme is contained in the University Regulations and also in the Information Brochure issued every year.

(b) FORMATIVE EVALUATION AS CONDUCTED DURING THE INSTRUCTION PROCESS

The instruction process shall be reviewed & verified for adequacy. Continuous evaluation of students shall be carried out through examinations and/or other modes during delivery of instructions. The evaluation process shall include:

- i. Course plan and Lecture plan to ensure that instructors & tutors follow a laid down plan for imparting instructions.
- ii. Mid semester test, announced or unannounced quizzes and practical viva- voce examinations.
- iii. Evaluation of home assignments, laboratory work, tutorial work and participation in class discussion/seminars
- iv. End Semester Examination conducted for all undergraduate & post graduate courses in which student is registered each semester as per established documented procedures.

(c) SUMMATIVE EVALUATION AT THE END OF THE INSTRUCTION PROCESS

A check list Performa has been established and is used to review and verify that the students have completed (fulfilled) all requirements for the award of the degree.

Inspection of all physical infrastructures procured by the University for use in instructional process or for further processing shall be carried out as per documented procedures. The records of inspection & testing shall be maintained as per documented procedures. Evidence of

conformity with the acceptance criteria is maintained.

The University has made arrangements to determine, collect and analyze appropriate data to demonstrate the suitability and effectiveness of the quality management system and to evaluate where continual improvement of the effectiveness of the quality management system can be made. This includes data generated as a result of monitoring and measurement and from other relevant sources. The analysis of data provides information related to customer satisfaction, conformity to product requirements characteristics trends of products including opportunities for preventive action and suppliers.

Presently analysis of data is being carried out in the following areas:

Scope	Responsibility
Awarding grades	Course Instructor
Success rate	Dean Academics (UG/PG)
Attrition rate	Dean Academics (UG/PG)
Research Output Trend Analysis & Correlation	Dean (IRD)
Program Exit Survey	Director, IQAC
Analysis of effectiveness counseling	Functional Head
Campus Interview records and co-relation with student performance	Functional Head

9.2 INTERNAL AUDIT

The University conducts internal audit every year to verify whether established QMS are followed to determine effective implementation. The internal Audit is carried out in a planned manner by trained officers.

The scope covers all activities of the quality system affecting quality of the instruction. The responsibility of scheduling internal quality audits lies with the Director IQAC. The arrangements made for conducting internal audits are:

- i. Documented procedure to define the responsibility and requirements for planning and implementing internal quality audits has been established and maintained.
- ii. The frequency of the internal quality audits is decided based on the status and importance of the activity but in no case the frequency shall be less than once in a year.
- iii. The audit of an area/ activity would be carried out by trained personnel other than those

600/c

directly responsible for the said activity.

- iv. The results of the internal quality audits are recorded and report is given to concerned functional Head.
- v. Timely action on the reported non-conformities is planned and taken by concerned functional Head.
- vi. Follow-up audit is conducted in-order to verify and record the implementation and effectiveness of the corrective action(s) taken.
- vii. Root-cause analysis for NCs is done to ensure the non occurrence of NCs in future.
- viii. The results of the internal quality audits are sent to M.R. for management review and record.

The selection of auditors and conduct of audits is made so that it ensures the objectivity and impartiality of the audit process. Auditors do not audit their own work.

9.3 MANAGEMENT REVIEW

9.3.1 GENERAL

The review of the quality system shall be carried out every year to ensure continuing suitability, adequacy and effectiveness in satisfying the requirements of the standard and the quality policy of the University. The review includes assessing opportunities for improvement and the need for change to the quality management system. Reviews shall be carried out based on the inputs for the review period from the following sources:

9.3.2 MANAGEMENT REVIEW INPUTS

- (a) Action taken report on the previous management reviews
- (b) Results of Internal quality audits
- (c) Results of student's performance in various examinations
- (d) Result of Students Response Survey
- (e) Feedback from Industry, Alumni, participating organizations in campusplacement and other concerned sources
- (f) Details of corrective/preventive actions
- (g) Improvement programmes suggested/recommended
- (h) Training programmes launched
- (i) Review of quality policy and objectives

- (j) Changes that could affect the QMS

9.3.3 MANAGEMENT REVIEW OUTPUTS

The output from the Management Review is in the form of an 'Action Plan', which includes actions to be taken, responsibility, target date, resource requirements etc. related to:

- (a) Improvement of the effectiveness of QMS and its processes
- (b) Improvements in products related to customers
- (c) Resources needed

The management representative keeps the record of management review.

Scope	Responsibility
Customer (students) complaints/suggestions/ comments	Deans/HODs
Success/Failure rates	Deans/HODs/ COE
Non-conformities reported in instructional design and/or delivery	HODs/Vice-Chancellor
Non-conformities in use of physical infrastructural facilities	HODs/Registrar
Non-conformities as a result of Internal Quality Audit	M.R.

10. IMPROVEMENT

10.1 GENERAL

10.2 NONCONFORMITY AND CORRECTIVE ACTION

The University takes action to ensure that the recurrence of non-conformities or discrepancies, which are reported to have occurred at some point of time or which are likely to occur, are prevented. This is ensured by analyzing the problem, finding its root cause and eliminating it. The scope includes:

Documented procedure has been established for the following:

- i. To handle customer (students) complaints, suggestions & comments, feedback from instructors, other sources like industries, companies coming for campus recruitment companies, etc. and reports regarding product non-conformities, if any.
- ii. To review the non-conformity and investigate the cause of reported non-conformities

598/c

and recording the results of the investigation.

- iii. To evaluate the need for action, determining and implementing the decision to take corrective action effectively in-order to eliminate the cause of non- conformities and recording the results.
- iv. To apply controls in-order to ensure non-recurrence of reported non- conformities.
- v. Review the effectiveness of the corrective action taken.
- vi. Corrective action taken to ensure conformity is decided according to the degree of the problem and commensurate with the risks involved. Actions taken include revision of course by external subject experts in BOS meetings and review by Academic Council meeting. Any change in method of delivery of instruction or instructor may be carried out in response to the feedback received.

10.2.1 PREVENTIVE ACTION

The University determines action to eliminate the causes of potential non- conformities in order to prevent their occurrence. Preventive action is appropriate to the effects of the potential problems. A documented procedure has been established which includes:

- (a) Prior planning and adequate preparation to ensure that processes move in right direction.
- (b) To analyze information pertaining to feedback received through student satisfaction survey, result of students, CGPA levels of class, feedback from the companies who came for campus recruitment and other such sources with a view to determine potential non-conformities.
- (c) To determine steps needed to deal with any problem requiring preventive action.
- (d) To initiate preventive action and to apply controls to prevent non- conformities.
- (e) To confirm that relevant information on actions taken to prevent non- conformities is submitted for management review.
- (f) Recording the results of action taken and reviewing the preventive action.
- (g) Review the effectiveness of the preventive action taken.

Any changes made to the procedures resulting from corrective and preventive action are recorded and implemented.

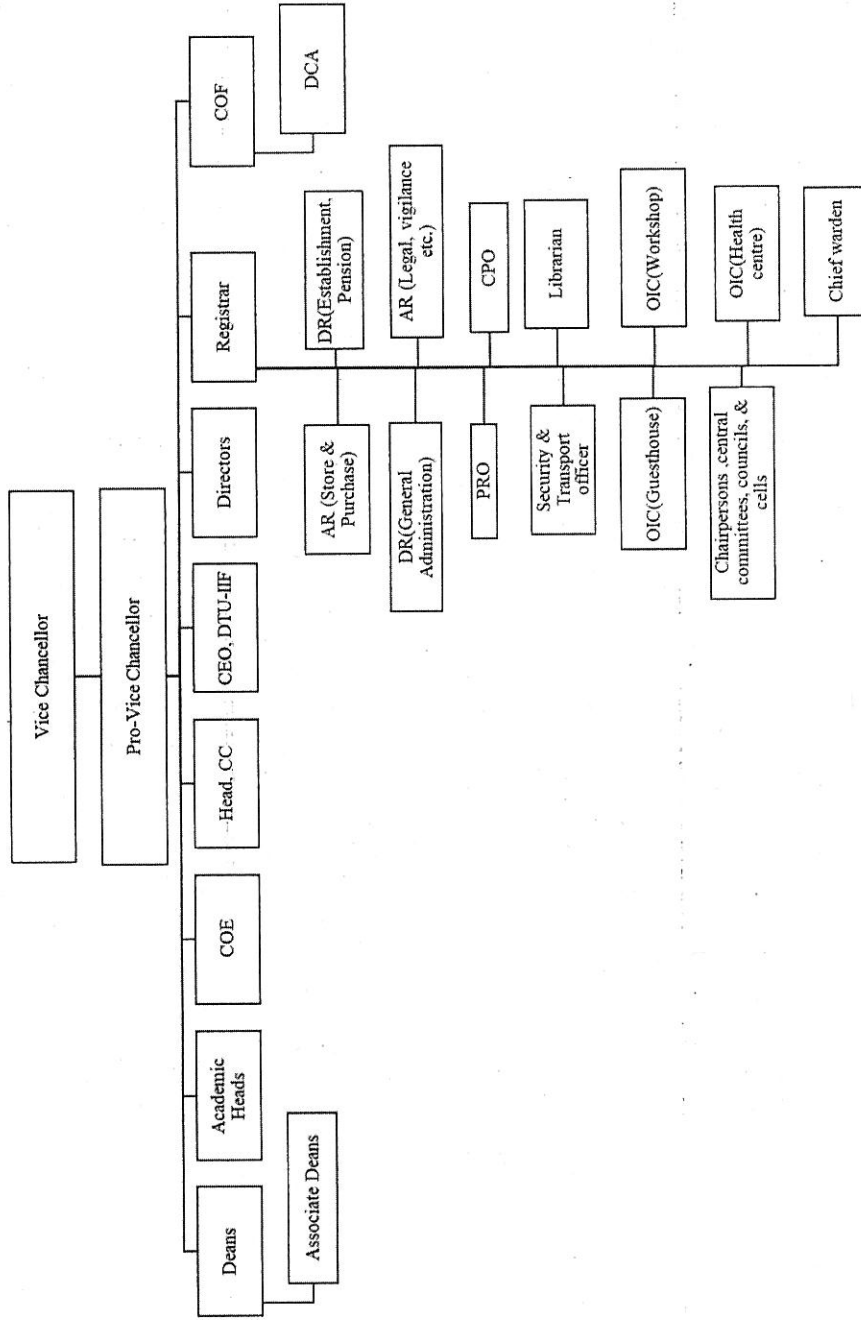
10.3 CONTINUAL IMPROVEMENT

The University continually improves the effectiveness of the quality management system through the use of quality policy, quality objectives, audit results, analysis of data, corrective and preventive actions and management review. At the time of every management review, through the measure of each objective and its comparison with earlier level of that objective, the trends are ascertained. Action points are then listed to continually improve the system. The status is reviewed in the subsequent management review meetings.

596/c

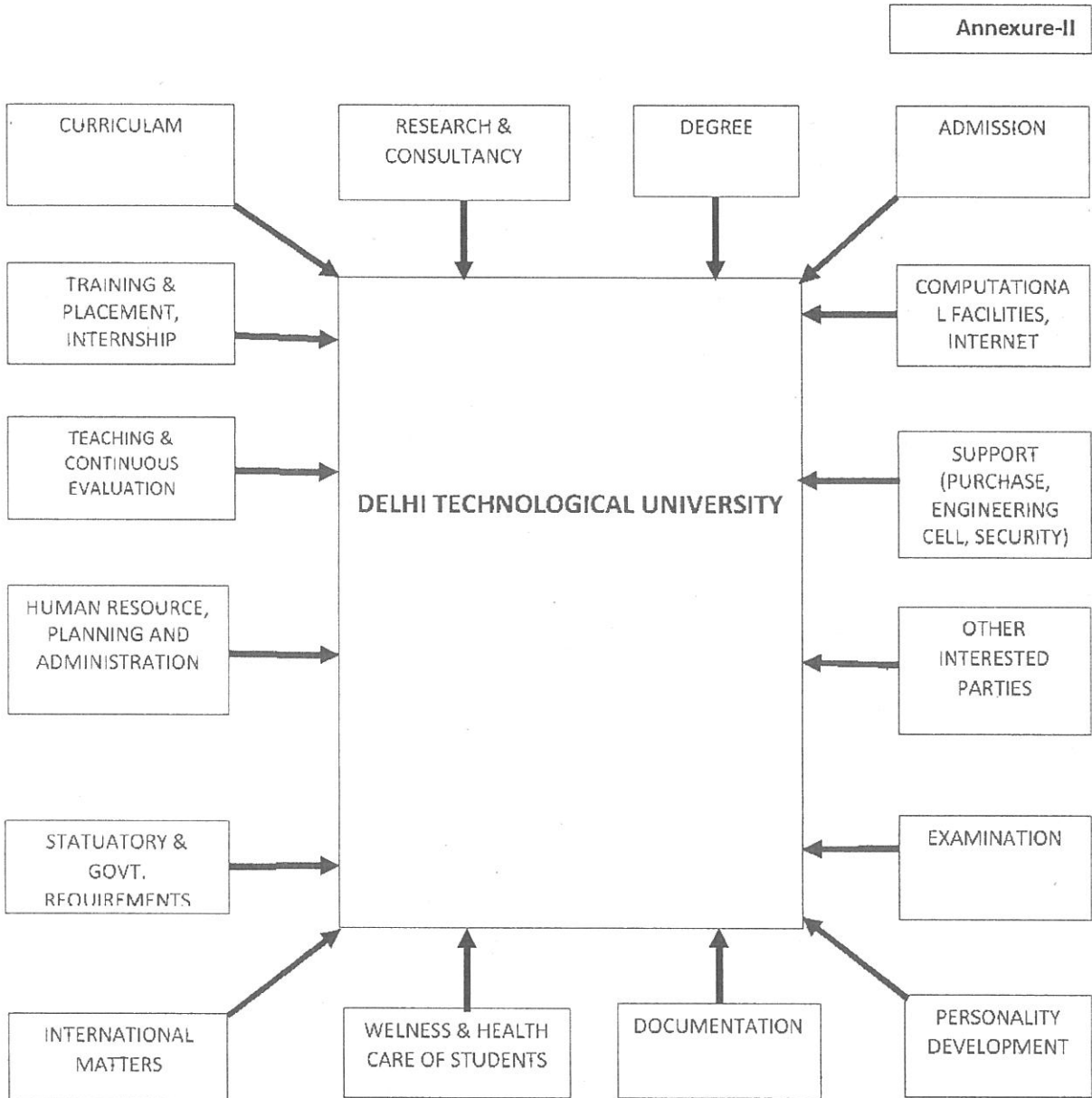
Annexure-I

Organization Chart



- 178 -

The above Organization structure is common for main campus as well as East Delhi Campus of Delhi Technological University.



Annexure-II

DELHI TECHNOLOGICAL UNIVERSITY – Flow of Processes

1594/C

RISK ANALYSIS

The risk and opportunities that can affect conformity of products and services and the ability to enhance customer satisfaction are determined and addressed. The risk analysis for the different products and services is given below:

1. CURRICULUM

- i. Updating on regular interval
- ii. Time line and coverage
- iii. Relevant to Industry/Personal growth/Social needs

2. RESEARCH & CONSULTANCY, INNOVATION

- i. Plagiarism
- ii. Financial and Infrastructure support
- iii. Timeline
- iv. Non availability of staff for project work and consultancy
- v. Delay in receipt of grants/ fund for project/ consultancy

3. DEGREE

- i. Timeline
- ii. Printing/ typographical error
- iii. Record keeping and preservation

4. ADMISSION

- i. Forged documents
- ii. Time line
- iii. Data confidentiality and security
- iv. Malfunctioning of IT Infrastructure
- v. NIC Support/Computer Centre

5. TRAINING & PLACEMENT, INTERNSHIP

- i. Large no. of students
- ii. Skills Gap

iii. Shortage of regular manpower

6. TEACHING & CONTINUOUS EVALUATION

- i. Performance of student with continuous evaluation
- ii. Attendance
- iii. Experimental failures
- iv. Pressure and stress due to academic work on students and faculty
- v. Discrimination and harassment
- vi. Less interest in extracurricular activities
- vii. Placement

7. COMPUTATIONAL FACILITIES, INTERNET

- i. Confidentiality of digital data on DTU web servers and online portals
- ii. Failure of intranet and related infrastructure
- iii. Failure of lease line (primary & secondary) on Internet
- iv. Hardware failure of network devices and servers
- v. Long power failures
- vi. Performance of student with continuous evaluation

8. SUPPORT (PURCHASE, ENGINEERING CELL AND SECURITY)

a) PURCHASE

- i. Incomplete indent/ bid documents
- ii. Low response by bidders
- iii. Communication failure/ delay with bidders
- iv. Delay in delivery
- v. Unsatisfactory supply and service
- vi. Delay in payment of supplier and service provider
- vii. Cartel by vendors/ vested interests

b) ENGINEERING CELL

- i. Time line in execution of work
- ii. Lack of regular manpower
- iii. Delay in payment of the contractors and suppliers

- iv. Delay in approvals of the proposals.
- v. Deal with DRC and arbitration matters/court matters.
- vi. Use of allotted accommodation for commercial/private use

c) **SECURITY**

- i. Large no. of local people entry for walking during before and after office hours
- ii. Insufficient space for vehicle checking during peak hours
- iii. Verification of temporary workers/ servants/ casual labourers
- iv. Large area to manage and dense rural locality surrounding the University

9. HUMAN RESOURCE, PLANNING AND ADMINISTRATION

- i. Shortage of work force and infrastructure
- ii. Compliance with Act and Statues of University
- iii. Compliance with requirements of Regulatory and statutory Bodies
- iv. Compliance with Govt. of NCT of Delhi directions
- v. Compliance with the directions of different bodies of the University
- vi. Correctness of the primary data
- vii. Incomplete entries in the service book
- viii. Confidentiality of the information
- ix. Leaving of regular / contractual / guest faculty / staff in the midst of the academic semester / year

10. STATUTORY & GOVT. REQUIREMENTS

- i. Compliance with Act and Statues of University
- ii. Compliance with requirements of Regulatory and statutory Bodies
- iii. Compliance with Govt. of NCT of Delhi directions

11. EXAMINATION

- i. Secrecy and confidentiality of data
- ii. Timeline
- iii. Server failures
- iv. Record keeping

12. INTERNATIONAL MATTERS

- i. Change in International scenario and relations with India

- ii. Adoption of culture by students

13. WELNESS & HEALTH CARE OF STUDENTS

- i. Infrastructure
- ii. Medical Expertise
- iii. Confidentiality in student counselling

14. PERSONALITY DEVELOPMENT

- i. Enrollment in various councils/ sports
- ii. Active participation
- iii. Non settlement of advances taken by students

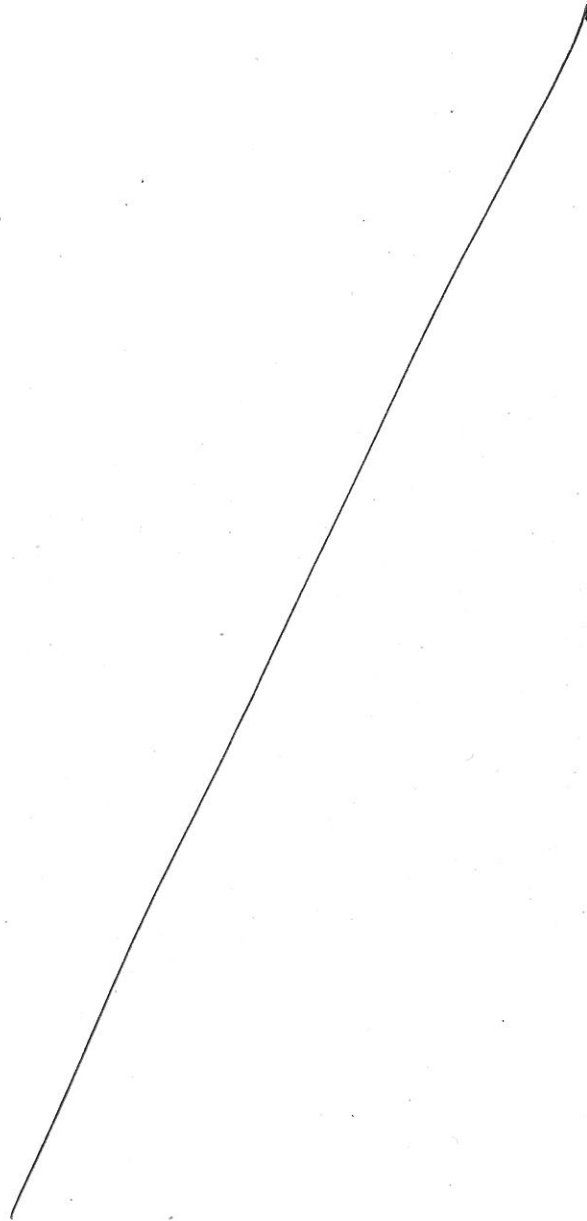
15. DOCUMENTATION (Academic, SOP, Students, Result)

- i. Record keeping and archiving
- ii. Security and confidentiality of data
- iii. Retrieval of records
- iv. Timely updating and auditing

16. OTHER INTERESTED PARTIES

- i. Expectation of parents
- ii. Expectations of Alumni
- iii. Expectation of Industry and Society at large
- iv. Expectation of Auditors

1590/c



-184-