F. No. 105(1064)/DTU/Acad-UG/Fee Con./2024-25/Vol-II/ 17261-70 Dated: 4\9\24

Notice

Subject: Financial Assistance to students belonging to low income group for AY 2024-25.

All desirous and eligible Under Graduate students of DTU, who belongs to lower income group and wish to seek financial assistance for fee concession for academic fee **AY 2024-25** may apply online through the web portal at http://stest.dtu.ac.in/feeconcession/accounts/login.php

Portal will be active from **06.09.2024** and the last date for submission of online application is **30.09.2024**.

The students of 2K21 and 2K23 batch who have been given fee waiver benefits for academic session 2023-24 need not apply as they have already been granted fee concession for session 2024-25.

The criteria and guidelines for the fee concession are as under:

ELIGIBILITY:

1. The students whose family income from all known sources is less than Rs. 4,50,000/- per annum will only be eligible for fee concession.
2. The student should not be involved in any in-disciplinary activity (ies) in the University and unfair Means in examination.

PROCEDURE:

1. Login on http://stest.dtu.ac.in/feeconcession/accounts/login.php on 06.09.2024 (17.00.00 hrs) onwards.
2. Fill up all details as directed on the site.
3. Submit printed copy of online generated application form along with self-attested copies of required documents in order as specified, duly signed by the student and his/her parent(s)/guardian in academic-UG section window no. 06, DTU
4. No written application for fee concession will be entertained; only online application will be accepted.
5. Site for online application will close on **30.09.2024** (23.59.59 hrs)
6. Last date for submission of hard copy duly completed in all respect is **06.10.2024.** No application will be entertained thereafter.

DOCUMENTS REQUIRED: - Checklist is attached with this letter and which are to be submitted alongwith the online generated application and required documents (All self-attested):

(Prof. Rishu Chujar)

Associate Dean Academic (UG)

F. No. 105(1064)/DTU/Acad-UG/Fee Con./2024-25/Vol-II/ 1729 – 70 Dated: 4\9\24

Copy to:-
1. PA to the VC for kind information to the Hon'ble Vice Chancellor.
2. Registrar, DTU
3. Dean Academic-UG
4. All HoD's: With the request to get the notice displayed on the Department Notice Board.
5. Controller of Finance
6. Head & COO (CC):- With the request to upload the same at DTU website.
7. Chief Warden: With the request to get the notice displayed on the hostel notice board.
8. Librarian
9. Notice Board
10.   Guard File

(O.P. Singh)
Section Officer, Academic (UG)

DOCUMENTS REQUIRED (All self-attested):

1. Online generated application form. Hand written applications will not be accepted.
2. **Income Proof**
   (a) Income certificate, issued by SDM/1st class magistrate.
   (b) ITR for previous financial year in case of Govt. Employee
3. University fee receipt of the current Academic year 2024-25 for which financial assistance is claimed.
4. Copies of the all mark sheets of previous semesters including 10th and 12th.
5. First year students have to submit 10th and 12th class mark sheets and JEE Rank card.
6. Cancelled cheque or Passbook copy of Bank A/c (major account in the name of student only).
7. Electricity bills for the last six (March 2024 to August 2024
8. Property Tax receipts/Home rent receipts/Hostel bills (if applicable)
9. Attach bank statement of all accounts of both parent's and student for last one year.
10. If any fee concession/fee waiver granted:- Attach the proof:-
11. Candidates school fee details paid per month/quarterly: Attach proof (only for private schooling)
12. Students of B. Tech. (Continuing Education) will also attach bank statement of salary A/c for last 6 month.
13. Copy of Ration, if any
14. Copy of death certificate of earning parents, if any