F.No. 104-45/Acad-PG/M.Tech.Circular/2021/4142-48   Dated:03 .05.2022

CIRCULAR

It is hereby informed that the AICTE issues guidelines for AICTE-Post Graduate (PG) Scholar Scheme from time to time. The relevant portion of the said guidelines are as under:

1. The students under AICTE fellowship https://aicte-india.org/sites/default/files/ stdc/PG%20scheme%20guidelines%20w.e.f%2013.09.2021.pdf is eligible for the following leaves.

Casual Leave	:	15 days in an academic year
Medical Leave	:	Maximum of one month (30 days) in an academic year
Maternity Leave	:	Candidate are eligible for maternity/Paternity leave as per Govt. of India norms issued from time to time at full rates of scholarship etc. once during the tenure of their award. However, maximum duration of Scholarship will not be extended in any circumstances.

2. Every post-graduate student to undertake 8 to 10 hours (per week) of work related to teaching and research activities as assigned to him/her by the Institute. This could include tutorial, laboratory classes, development and maintenance of laboratories, assistance in research and development activities undertaken by faculty members, maintenance and operation of Computers and other central facilities, assistance in library etc.

    However, it has been observed that the students are taking more leaves than permissible under AICTE Guidelines. In case the leaves of any students exceeds the permissible limit as above, the scholarship of the students for the relevant months has to be put on hold as AICTE does not approve any leaves exceeding the permissible limits as mentioned in para 1 above.

    Further, AICTE release fellowship for any given month on the basis of verified attendance record provided on or before 24th day of the said month. Any attendance provided AICTE after 24th is considered by the Council in the following month and fellowship is released in such cases with one month delay by AICTE.

    Therefore, the HoD(s) are hereby requested to assign teaching load as mentioned above and instruct the M.Tech. students of their respective department to mark the attendance in the Departmental Attendance Register to avoid any hardship and complexity in release of AICTE Scholarship. The students are advised to strictly adhere to the norms issued by AICTE from time to time and keep record that their leaves must not exceed the permissible limits as mentioned in para 1.

    The HoD's are also requested to submit the verified attendance of the students on or before 24th day of the month so that fellowship claims can be processed in time.

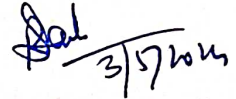This issues with the approval of the Competent Authority.

Rinku
03/05/2024
Prof. Rinku Sharma
Dean (Academic-PG)

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Copy to the following for information:

1.   PA to VC for kind information of the Hon'ble Vice Chancellor, DTU.
2.   PA to Registrar for kind information of the Registrar, DTU.
3.   Dean (Academic-PG), DTU.
4.   All HOD(s) with a request to disseminate the information to the student of their respective department.
5.   Head (CC) with a request to upload on the DTU website.
6.   Guard file
7.   Case file

Prof. Raju Sarkar
Associate Dean (Academic-PG)