



# DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)

(Formerly Delhi College of Engineering)

Shahbad Daulatpur, Main Bawana Road, Delhi-110042

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## ACADEMIC (UG) SECTION

F.No.105(692)DTU/Acad-UG/2019-20/18073-80

Dated: 10/12/24

### NOTICE

#### REGISTRATION (IN-PERSON) OF DEGREE & MEDAL RECIPIENTS FOR 11<sup>TH</sup> CONVOCATION (7 AM to 9.30 AM)

VENUE: OAT

DATE: 19<sup>TH</sup> DECEMBER, 2024

1. **Registration (In Person):** All degree and medal recipients who wish to attend the DTU convocation 2024 **must register in person** at the Registration Counter on **19<sup>th</sup> December, 2024 during 7:00 to 9.30 A.M (positively)**. Registration in person on 19<sup>th</sup> December, 2024 is **compulsory** to attend the convocation ceremony.
2. **The candidates**, who report for registration on 19<sup>th</sup> December, 2024 must possess their **ID proof**.
3. The following are the steps for completing registration process on 19<sup>th</sup> December, 2024 at registration venue.

**Step 1** Reporting in person on designated registration venue and presenting his/her ID proof to the officials on registration counter.

**Step 2** Sign in registration lists and collect the registration kit including:  
1. Registration slip  
2. Convocation booklet and scarf  
3. B.Tech/B.Des/BA/BBA/M.Tech./MBA/M.Des/MA Degree  
4. Lunch coupon.

4. The candidates, who register in person on 19<sup>th</sup> December, 2024 shall attend the convocation ceremony. Only limited seats are available in the Auditorium and will be occupied on first come first serve basis. Arrangement for live screening of the convocation ceremony shall be made at the registration venue and other designated places for convenience of all.
5. The candidates, who are unable to attend convocation ceremony on 19<sup>th</sup> December, 2024 may collect their degree/medal from Academic section, DTU after 19<sup>th</sup> December, 2024. However, if needed they may authorize their parents (only) to collect the degree on the day of convocation after producing valid ID proof of the degree recipients along with authorization letter and ID proof of the parents

**IMPORTANT NOTE:**

" PLEASE MAINTAIN NOBLE SILENCE DURING CONVOCATION"  
" MOVEMENT IN AUDITORIUM DURING CEREMONY IS NOT PERMITTED"  
"MAINTAIN THE SANCTITY OF YOUR CONVOCATION"  
"ALL THE REGISTRATION COUNTERS WILL CLOSE AT 10 AM "

*RChaujar*

(Prof. Rishu Chaujar)  
Associate Dean Academic (UG)

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**Copy to:**

1. PA to the Hon'ble Vice Chancellor, DTU.
2. Registrar, DTU.
3. Dean (PG).
4. Controller of Examinations.
5. Concerned Head, for circulation among the faculty/Staff members, DTU.
6. Head (CC): for uploading the same on DTU website.
7. Guard File

*RChaujar*

(Prof. Rishu Chaujar)  
Associate Dean Academic (UG)