



DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
Shahbad Daultpur, Main Bawana Road, Delhi-110042

EXAMINATION BRANCH

No.- DTU/Examination/019/2021-2022/338

Dated: 07.04.2022

NOTICE

Subject: Updating & Recording the Marks and Submission of Grades for Continuous Assessment of Odd Semester of Academic Year 2021-2022

1. The Schedule of the Last Date of Teaching, Online Submission of Grades to Examination Branch by Course Coordinator for B.Tech. I Year Odd Semester shall be as follows:

S.No.	Program	Semester	Teaching Ends	Date of Online Submission of Marks of All Components of Evaluation	Date of Online Submission of Marks to Examination Branch by Course Coordinators
1	B.Tech.	I	22.04.2022	25.04.2022	27.04.2022

- The schedule for B.Tech. I Year Odd Semester mentioned above is as per Academic Calender.

2. The Faculty Members shall **enter the marks** of all components of Continuous Evaluation in the ERP Portal (https://cumsdtu.in/staff_dtu) as per schedule in Para 1.

- 2.1. ETE for Theory Courses with/without Practical Component and PRS for Courses having only Practical Component shall be calculated based on the Marks of Class/Practical Tests 1,2&3, and Surprise Tests 1&2 as below:

- 2.1.1. Download the excel template applicable to course(s) taught by the faculty member from the link given below:

i.	Courses with Practical Component	http://exam.dtu.ac.in/Notices/temp1.xlsx
ii.	Courses without Practical Component	http://exam.dtu.ac.in/Notices/temp2.xlsx
iii.	Courses having only Practical Component	http://exam.dtu.ac.in/Notices/temp3.xlsx

- 2.1.2. Download the list of students from the ERP faculty portal https://cumsdtu.in/staff_dtu

- 2.1.3. Copy and paste the list of students into 'Excel template' downloaded (as per Para 2.1.1) and update the marks in the downloaded excel sheet.

- 2.1.4. The excel template contains the formula for automatically calculating the total ETE, PRE and PRS Components as per the mechanism approved in 29th Academic Council (Agenda 29.7).

- 2.2. CWS marks shall be based on the Assignments, Quizzes, Open Book Tests, etc.


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- 2.3. MTE marks shall be based on the Innovative Work (Small Project, Startup Idea, Collaborative Projects, etc.), Poster Presentation, Review Report, Annotated Bibliography, etc.
- 2.4. All other components shall be calculated as per past practice.
3. Course Coordinator(s) shall ensure marks submission of all components and submit the grades to exam-results@dtu.ac.in with the approval of Chairman Grade Moderation Committee as per Para 1.


07.4.22
(Kamal Pathak)


Controller of Examination

No.- DTU/Examination/019/2021-2022/ 338

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Copy to:-

1. PA to VC for kind information to the Hon'ble Vice Chancellor, DTU.
2. Registrar, DTU.
3. Dean (Academic-UG/PG)
4. All HODs with a request to inform faculties/course coordinator(s) concern.
- ✓ 6. Head (CC) with a request to upload the information on University Website.
7. Sh. Prashant Saxena, M/s Libsys with a request to ensure the faculty portal functioning.
8. Guard File.


07/04/2022
(Madhukar Ch)

EDP Manager & OIC(Result)