



Delhi Technological University

Established under Govt. of Delhi Act 6 of 2009

(Formerly Delhi College of Engineering)

Shahbad Daultpur, Bawana Road, Delhi-110042

No DTU/Examination/022/2017-18/3782-3786.

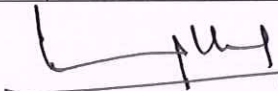
Dated: 17.08.2020

NOTIFICATION

Subject: - Revised Record Retention schedule of materials related to Recruitment Test.

The competent Authority has approved the revised record retention schedule of the various records/files/documents related to Recruitment Test (Screening Test/Written Test/Skill Test) as detailed below for information and implementation by the concerned.

S.No.	Nature of Records	Existing retention period	Revised retention period
1.	Material related to Recruitment Test (Screening Test/Written Test/Skill Test) i.e. Question papers, OMR Sheets, Attendance Sheet, Admit Cards, Answer Sheet etc.	One year after declaration of result	06 months after declaration of result except court cases.

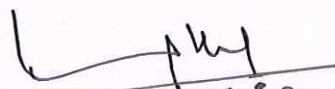

17.8.20
(KAMAL PATHAK)
Controller of Examinations

No DTU/Examination/022/2017-18/3782-3786.

Dated: 17.08.2020

Copy to:-

1. PA to Vice Chancellor for information of the Hon'ble Vice Chancellor.
2. Registrar, DTU
3. OSD, Recruitment, DTU
4. Head, Computer Centre
5. Guard File.


17.8.20
(KAMAL PATHAK)
Controller of Examinations