DELHI TECHNOLOGICAL UNIVERSITY



APPLICATION FOR LTC ADVANCE

1.	Name of the official (In Block	(Letters)		
2. (a)	Designation with Deptt./Branch			
(b)	Permanent or Temporary			
	Pay in Pay Band with PB			
(b)	Academic Grade Pay/Grade Pay			
4.	Date of Joining			
5.	Particulars of LTC (last availed)			
(a) (b)	Block year Home Town/ All India please specify place also			
6.	Place of Home Town as declared			
0.	Service Records			
7.	Block year for which LTC is prop	osed to avail		
8.	Whether avails CL or EL (Na			
	to be mentioned) Application			
	leave/or sanction order of leav			
	attached.	o o uiso		
9.	Whether LTC advance alread			
	been settled in full or pending settlement,			
	date of settlement of the previo	us case.		
10.	Place of visit (Farthest poin)			
11.	Proposed date of onward jour	ney		
	Probable date of return journey			
12.	Probable date of return journe	ey		
12. 13.		•	bers availing the	e facility
		•	bers availing the Relationship	e facility Whether dependent
13.	Particulars of t	he family mem		
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13.	Particulars of to Name Class of accommodation prop	he family mem Age/DOB bosed to		
13. S. No. 14.	Particulars of to Name Class of accommodation propose availed in the Railway jour	he family mem Age/DOB osed to rney		
13. S. No.	Particulars of to Name Class of accommodation propose availed in the Railway jour Amount of advance required,	he family mem Age/DOB osed to rney		
13. S. No. 14. 15.	Particulars of to Name Class of accommodation propose availed in the Railway jour Amount of advance required, not exceed 90% of the fare	Age/DOB osed to rney it should		
13. S. No. 14.	Class of accommodation prop be availed in the Railway jour Amount of advance required, not exceed 90% of the fare The office in which the spous	Age/DOB osed to rney it should		
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marks of UOD/Propol In charge	Designation	:

Remarks of HOD/Branch In charge