

Delhi Technological University

Established under Govt. of Delhi Act 6 of 2009

(Formerly Delhi College of Engineering)

Shahbad Daulatpur, Bawana Road, Delhi- 42

APPLICATION FOR ADVANCE/WITHDRAWAL FROM G.P. FUND

1.	Name of the Subscriber	
2.	Account Number	
3.	Designation	
4.	Pay	
5.	Date of Appointment	
6.	Date of Superannuation	
7.	Balance of credit of the Subscriber on the date of application as below	
i)	Closing balance as per statement for the year 20____ - 20____	
ii)	Credit from _____ to _____ subscription	
iii)	Refund of advance (s)	
iv)	Withdrawal during the period form _____ to _____	
v)	Net balance at credit	
8.	Amount of Advance (s) outstanding: Amount of advance taken on the date of sanction _____ _____ _____	Balance outstanding as on date _____ _____ _____
9.	Amount of advance required	Rs. _____
10.(a)	Purpose for which the advance is required:-	
(b)	Rules under which the advance is required	
(c)	If advance is sought for House Building etc. Following information may be given: i) Location and measurement of the Plot ii) Whether Plot is free hold or on lease iii) Plan for construction iv) If the flat or plot being purchase is from a H.B. Society,. the name of the society, the location & measurements etc.	

	<p>v) Cost of construction</p> <p>vi) If the purchase of flat is from DDA or any Housing Board, etc. the location, dimension etc. may be given</p> <p>vii) If advance is required for education of children, following details may be given:-</p> <p>i) Name of the son/daughter</p> <p>ii) Class & institution/College where studying</p> <p>iii) Whether day scholar or a hostler</p>	
d).	<p>If advance is required for treatment of ailing family members, following details may be given:-</p> <p>i) Name of the patient & relationship</p> <p>ii) Name of the Hospital/Dispensary/Doctor where the patient is under going treatment</p> <p>iii) Whether outdoor/indoor patient</p> <p>iv) Whether reimbursement available or not</p> <p><u>Not:-In case of advance under 10(a) to (d), no certificate of documentary evidence would be required.</u></p>	
11.	<p>Amount of consolidated advance (item 8&9) and number of the monthly instalment in which the Rs. _____ consolidate advance is proposed to be repaid in _____ instalments.</p>	
12.	<p>Full particulars of the precuary circumstances of the subscriber, justifying the application for the temporary withdrawal/Final withdrawal.</p>	

I certify that particulars given above are correct & complete ot the best of my knowledge and belief and that nothing has been concealed by me.

Signature of applicant.

Batch _____

Dated: _____