

**DELHI TECHNOLOGICAL UNIVERSITY**

**STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR ENDING ..... (AS ON 31 DEC, .....**)

1. Name of the Officer (in full) \_\_\_\_\_ 2. Designation: \_\_\_\_\_ 3. Cadre & Batch \_\_\_\_\_  
 4. Service to which the officer belongs \_\_\_\_\_ 5. Department: \_\_\_\_\_ 6. Present Pay: \_\_\_\_\_

Name of District Sub division, Tehsil & Village or City in which property is situated (full location & postal address)	Name & details of Property, Housing, Lands and other Buildings	Cost of construction/ acquisition (and year when purchased) including of land in case of house	*Present Value	If not in own name, state in whose name held and his / her relationship to the Govt. Servant	How acquired whether by purchase, lease**, mortgage, inheritance, gift or otherwise with date of acquisition and name with details of person (s) from whom acquired	Annual income from the property	Remarks
1	2	3	4	5	6	7	8

Signature: \_\_\_\_\_  
 Name & Designation: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Notes:**

- 1) \*In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- 2) \*\* Includes short term lease also.
- 3) The declaration form is required to be filled in and submitted by every member of class I and class II (Group A and Group B) services under relevant provisions of Conduct Rules and the first appointment to the Service and thereafter, at the interval of every twelve months, particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person dependent on Government Servant.
- 4) The wording 'No change' or 'No Addition' or 'As in previous year' may be avoided and all details filled up.
- 5) The columns should be filled up neatly in capital letters.