DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Main Bawana Road, Delhi-42
Academic-PG

F.No. 104-84/DTU/Acad.PG/Shortage of Attendance/2022/10760-768 Dated:12/11/2026

CIRCULAR

Subject: Updation & Submission of Student's Attendance in DTU Samarth/Online Platform in respect of PG students.

It is hereby informed that as per Clause R.1(B).22 of Academic Programme Ordinance & Regulations: -

(i) All the students of PG programs are expected to attend every lecture, tutorial, practical or design studio class scheduled for them.

(ii) The students of PG program must have a minimum attendance of 75% of the total number of classes including lectures, tutorials and practicals, held in a subject in order to be eligible to appear at the End-Term Examination for that subject.

Also as per Academic Calendar 2026-27, the teaching of various PG programmes will end on 17.11.2026. All the faculty members conducting classes of PG programme are requested to update the attendance record of all the components (L/T/P) of their respective courses on Samarth/Online portal and submit a list of students having attendance less than 75% to their respective HoD for intimation to the concerned students.

The HoDs are requested to display the list of students having attendance less than 75% on the student notice boards of their respective departments, under intimation to the office of Dean Academic (PG) by **18.11.2026.**

Rinku

Prof. Rinku Sharma
Dean (Academic-PG)

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Copy to:

1. PA to VC for kind information of the Hon'ble Vice Chancellor, DTU.
2. PA to Registrar for kind information of the Registrar, DTU.
3. All Deans, DTU.
4. All HoD, DTU.
5. Controller of Examination, DTU.
6. Chief Warden: With the request to arrange display on department Notice boards.
7. COO & Head (CC); with the request to upload in Academic-PG page on DTU website.
8. Notice board Academic-PG.
9. Guard file.

Rinku

Prof. Rinku Sharma
Dean (Academic-PG)