



DTU-IIF

DTU INNOVATION AND INCUBATION FOUNDATION

[Pursuant to sub-section (2) of section 7 of the Companies Act, 2013 and rule 8 the Companies (Incorporation) Rules, 2014] *promoted by*

DELHI TECHNOLOGICAL UNIVERSITY

(Estd. By Govt. of NCT of Delhi vide Act 6 of 2009)

Inviting Applications for Chief Executive Officer (CEO) for DTU-Innovation and Incubation Foundation, A company under Section 8 of Companies Act

DTU-IIF, a subsidiary non-profit company of DTU, is inviting applications for the position of CEO of the Incubation Centre at Delhi Technological University, Main Bawana Road, Shahbad Daultapur, Delhi, North West, Delhi-110042.

DTU-IIF focused on start-ups and innovations is currently established at DTU, under Delhi Government. Applications are invited for the CEO of this Incubation Centre and details for the same are as follows:

JOB DESCRIPTION:

The CEO of the DTU-IIF at Delhi Technological University will lead all the Day-to-day operations of the DTU-IIF at DTU.

- The CEO shall be appointed DTU under the aegis of DTU-IIF, a not-for-profit, subsidiary company promoted by the Delhi Government. The CEO shall report to the Board of DTU-IIF.
- It is expected that the CEO shall play a crucial role in establishing/developing the DTU-IIF from afresh.
- The CEO will be required to lead all operations of the Incubator, and give it strategic direction

in line with the startup and innovation vision of the University, hire a competent team, build and scale incubation programs, and outreach programs, create a pool of mentors and investors, measure impact, as well as collaborate with national and global ecosystems to employ best practices in order to convert the incubation center into a world-class hub for solving societal challenges.

- The CEO shall be responsible to handle duties assigned by Chairman BoD/Member Secretary BoD/V.C. DTU from time to time.

Essential Qualification:

- a) Master's degree with min 10 years of work experience in the startup ecosystem, either as a startup founder/co-founder/core team member and/or having worked in a startup enabling organization such as an incubator, accelerator, venture capitalist angel fund group, or a startup community organization. Preference will be given to individuals having previously worked in the middle or top management of existing incubation centers or at an organization playing a crucial role in the incubation pipeline.
- b) Applicants must be able to clearly demonstrate entrepreneurial skills and experience as an entrepreneur or closely working with entrepreneurs is required.



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Desirable Qualification

- a) Applicants with previous experience collaborating with government departments/agencies / allied organizations, along with a demonstration of fundraising for non-profit organizations, and experience in creating a pool of mentors and investors shall be preferred.
- b) Applicants must mandatorily have a clear understanding of local, national, and global startup ecosystems and the ability to find ways to collaborate with ecosystem stakeholders for advancing the objectives of the DTU-IIF.
- c) Applicants must be able to clearly demonstrate an understanding of social impact innovations and social entrepreneurship concepts and further possess a passion for solving social issues and challenges.
- d) Applicants must be able to clearly demonstrate leadership and management skills, and previous experience leading teams and programs is a must.
- e) Applicants must possess a strong command of the English language, preferably with suitable proficiency in Hindi languages. Applicants are expected to be well suited to conceptualizing, compiling, and putting together papers, presentations, documents, proposals, etc.
- f) A Bachelor's degree is required; an MBA or higher is preferred
- g) Location of the job is New Delhi, India, and familiarity of the applicant with the city of New Delhi and its surroundings will be preferred.
- h) Good communication skills, good team-building skills, and good listening skills are top pre-requisites.
- i) Strong ability to build ecosystems, collaborate with stakeholders, connect people and events, and ability to use technology to accelerate sharing of information is critical.
- j) Good financial management ability, and demonstrated ability to manage with financial responsibility are desired.

Age limit

In all conditions, the maximum age of the applicant on the date of 1st July 2022 shall not exceed 55 years.

Note:-

The CEO shall hold initially for a period of one year which shall be extended every year for three years from the date he/she enters upon the office.



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CONSOLIDATED PAY:

Rs. 1,50,000/-, fixed and consolidated, per month. (However, a higher salary is negotiable as per the candidate's credentials subject to the Competent Authority's approval).

SELECTION PROCESS & TERMS:

A shortlist of applicants will be selected by an expert Committee from all the applications received. Shortlisted applicants shall then be invited for a personal interview by a high-level and empowered selection committee.

- A merit list of candidates shall be created based on personal interviews, and in order of precedence of the merit list, an applicant shall be selected for the position of CEO.
- A formal employment offer shall only be offered to the selected applicant upon mutual understanding of the joining date and strategic outlook of the selected candidate. The selected applicant shall also be given considerable time for transitions between jobs, if so necessary, as per mutually agreed terms.
- The decision of the management of DTU-IIF shall be final in all matters related to this selection and eventual recruitment.

How to Apply:

The candidates who are interested to apply for the post of Chief Executive officer are required to apply online through DTU website under the head "Jobs". They are also required to send the duly filled application form in original, along with the desired/relevant documents to the office of the **DTU Innovation and Incubation Foundation (DTU-IIF) 3rd-floor Central Library Building, Delhi Technological University**, Shahbad Daulatpur, Bawana Road, Delhi-110042 latest by 28.06.2021 till 05.00 p.m. There shall be no application fee. The candidates may also fill the Google form on the link:

<https://forms.gle/3qUYGxVJkPter6wVA>

Chief Executive Officer

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