



Dean Student Welfare DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi Vide Act 6 of 2009
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DTU/DSW/2019/1920

Date: 23-12-19

Minutes of Meeting

Minutes of the meeting with DTU-Students Association held on 7th November, 2019 at 2.00 Pm in the Room No. 307, Admin. Block, DTU. The following were present in the meeting:

1. Prof. Yogesh Singh, Hon'ble Vice Chancellor, DTU
2. Prof. S. K. Garg, Pro – Vice Chancellor, DTU
3. Prof. Samsher, Registrar, DTU
4. Prof. S. Indu, Dean Student Welfare, DTU
5. Prof. Narendra Kumar (II), Dean Student Discipline, DTU
6. Prof. Madhusudan Singh, Dean Academic- UG, DTU
7. Prof. R. C. Singh, Chairman Sports Council, DTU
8. Prof. J Panda, Chairman Technical Council, DTU
9. Prof. Neeta Pandey, USIP Coordinator, DTU
10. Prof. Rajeshwari Pandey, Associate Dean Academic –UG, DTU
11. Sh. Kamal Pathak, Controller of Examinations, DTU
12. Sh. Anoop Lather, Public Relation Officer, DTU
13. Prof. Rajesh Rohilla, Head of Training & Placement, DTU
14. Dr. Nitin Puri, Security & Transport Officer, DTU
15. Dr. Yasha Hasija, Chairperson Literary Council, DTU
16. Dr. Ram Singh, Associate Dean Student Welfare, DTU
17. Dr. Rishu Chaujar, Associate Dean Academic- PG, DTU
18. Dr. Anamika Chauhan, Vice – Chairperson Social Societies, DTU
19. Dr. M Jayasimhadri, Vice – Chairman Cultural Council, DTU
20. Dr. Geeta Singh, Office Incharge S&P, DTU
21. Dr. Ravinder Kaushik, Deputy Registrar Establishment, DTU
22. Sh. Anil Kumar, Deputy Registrar General Administration, DTU
23. Sh. Rajesh Birok, OIC Health Center, DTU
24. Sh. Bimal Jain, Estate Officer, DTU
25. Sh. Piyush Vaish, Knowledge Network Manager, DTU
26. DTU-SA Representatives

At the outset, the Vice Chancellor welcomed all the members of the meeting and took the agenda and issues:

ACADEMIC		
1	Clarification on the evaluation policy of B.Tech Project II as due to the rigorous placement season, writing and publishing a good quality paper is strenuous on students. This is also acting as a hindrance in the preparation of aspirants of competitive exams. SCI, Scopus indexed journals/conferences have strict acceptance guidelines, hence there is no guarantee of an acceptance of paper and therefore getting low grades.	Action: Dean (UG)
2	Introduction of a 6 months duration (Jan-June) internship programme for technical research and expertise in various domains.	Already exists

3	Launch of a foreign internship portal under the IA department for international exposure.	Action: Dean (IA)
4	Provision of full reimbursement of travel fare and expenditure for research conferences/competitions	Existing guideline will continue
5	Setting up of a separate day time Reading Room for PG students	Action: Executive Engineer
6	E-tendering process is required for industrial visit service of more than 2.5laks according to the new GFR. Awareness regarding this should be initiated and this process should be simplified as in the last AY, only 3 departments were able to go for the visit.	Action: Dean (DSW)
7	Publishing a common annual brochure to enlighten all students about activities, funds, scholarships, policies, etc.	
HEALTH		
1	Setting up a Health ATM/Micro clinic near Health Centre with facility of free diagnostics, lab tests and consultations. Services will also include medical dispensing, nutrition advice, yoga camps and counselling sessions. Proposal received.	Action: Dr. Rajesh Birok
2	Appointment of a physiotherapist in the Health Centre	Available
3	Establish a Road Runners Club for recreational running enthusiasts	Available
4	24*7 emergency ambulance service	Available
HYGIENE		
1	Monthly AMC of water coolers for pH, TDS, Smell, Colour to be given to professional agencies and reports to be put up on each cooler for public view.	Action: CPO
2	Conducting hygiene checks at hostel mess, canteen through professional agencies for FSSAI check and regulation.	Action: CW/HoI
3	The current situation and performance of water coolers is disastrous and the repair/maintenance is irregular. Therefore, installation of new water coolers is required.	Action: CPO/CW/HoI/DSW
4	Improving the canteen facility in east campus	Action: Head (USME)
EXAMINATIONS		
1	Release of a detailed and uniform answer key for all examinations by course coordinators so as to have uniform evaluation and grading for all batches and groups in the department	Existing rule will continue
2	Scheduling of supplementary/makeup examinations in summer/winter vacations respectively so that students do not miss out on the placement, internship opportunities in the first 2 months of the season due to active backlogs	
LIBRARY		
1	Provision of long pending and discussed 24*7 library facility	SPSs are available
2	Issue of books from library during all working hours of the library	Existing time will continue
3	Repair of charging points in library for non-stop working of laptops and mobiles	Action: CPO and Librarian
HOSTELS		
1	Extension of Hostel timings from 11 pm to 2 am for study purpose	Available on permission basis

2	Setting facility machines such as Xerox machine, washing machine in each hostel	Action: Chief Warden
3	Installation of ACs in the common rooms of hostels	Action: Chief Warden
4	Installation of snack vending machines in hostels	Action: Chief Warden
5	Allotment of single room in hostels on merit basis rather than distance from the 3 rd year	Action: Chief Warden
INNOVATIVE PROJECTS & TECHNICAL TEAMS		
1	Review the funding categories of all teams as per technological advancement in their respective specializations	Some of the points are already existing. These are based on policies and may be taken at appropriate time.
2	Post manufacturing costs such as testing, logistics and travel are quite high and there is a capping of Rs 3 lakhs and maximum 6 students. So, the annual grant should be increased according to the budget of each team covering the travel of all team members.	
3	Establish a department specific common Purchase Committee for teams to work efficiently and at a fast pace.	
4	E-tendering process is required for purchase/services of more than 2.5lakhs according to the new GFR. Awareness regarding this should be initiated and this process should be simplified.	
5	The procurement of material/equipment from online portals from companies outside India should be approved without scrutiny of quotations.	
6	Regular cleaning of workshop, along with proper ventilation to be provided.	
7	To maintain precision and accuracy, record of data of testing and validation and knowledge transfer through the years, there is an extensive need of one Personal Computer to each team.	
8	Members of team should be given special concern with NOC certificate, missed classes and missed examinations strictly with competition purpose.	
9	Review committee should be formed to take trial run of each team 2 weeks before the competition. Along with this, HOD's of concerned departments should keep a check on these activities.	
TRAINING & PLACEMENT		
1	Restructuring of Place Coordinators with each PC to represent a batch of students (for ex 100) rather than the whole department (2 in ECE for 180+ students, 1 in AE for 90+ students).	Action: Head T & P
2	Appointing a representative cum PC specifically for East Campus and DSM coordination	
3	Appointment of Placement Coordinators for B.Tech Continuing Education	
EXTRA CURRICULARS		
1	Setting up of Newspaper, Magazine, DTU Times newsletter stands at major spots in campus	Action: DSW
2	Constituting a single complaint portal for students, monitoring of which to be done by SA Office Bearers and DSW	
3	Hosting a DTU Open Day every semester for school students with an exhibition of all DTU technical/research innovations	
4	Host a National science challenge during Tech Fest for school students to present their technical innovations, prizes to be awarded for top innovations	Action: Dean (Outreach & Extension Activities)
5	Constituting a Yoga Park near DTU Lake with support of Ministry of AYUSH to promote spiritualism and health & wellness programme	
SAFETY		
1	Maintenance of street lights/lamps in campus to remove black spots	Action: CPO
2	Complete fencing of the outer wall of campus to be done so as to prevent any infiltrators.	Action: CPO
3	Initiate the relocation of stray monkeys and dogs	Action: CPO/Security Officer

ENVIRONMENT		
1	Initiate a campaign to adopt and take care of a tree in campus and this should be awarded certain marks (for ex 5) in the Class Sessional area.	DTU-SA to discuss with student about attendance relaxation only if positive outcome observed from tree adoption. Action: DTU-SA
COMPUTER CENTRE		
1	Installation of new routers and repair of LAN ports for 24*7 access in hostels on urgent basis	Action: Sh. Piyush Vaish
2	Development of an online dues clearance portal with all stakeholders- Library, Book bank, Accounts, Academic, Hostel, Mess, etc	
GYM and Sports		
1	Proper maintenance of both gyms with change of flooring/matting, upgrade of weights and equipment.	Repaired periodically Action: Prof RC Singh
2	Transit Hostel gym to be converted into a Female only gym and Female Gym Trainer to be recruited for proper guidance.	Look into it
3	Provision of a swimming pool in campus for swimming enthusiasts.	May be submitted in next phase
OTHERS		
1	Removal of extra grass from public spaces to avoid the presence of wild snakes, breeding of mosquitos and insects to be done fortnightly.	Action: CPO
2	Repair of rusted benches and proper maintenance of other benches near OAT area	Action: CPO
3	Establish a third-party food joint (such as Café Coffee Day, Amul, Barista, Subway) in campus near DSM as an alternative to the existing canteen and also to promote corporate culture	Action: CPO

The meeting ended with vote of thanks to and from the Chair.

Indu
20/12/19
Prof. S. Indu
(Dean Student Welfare)

DTU/DSW/2019/1920

Date: 23-12-19

Copy to:

1. PA to VC for kind information of the Hon'ble Vice Chancellor
2. PA to Pro-VC for kind information of the Hon'ble Vice Chancellor
3. Registrar, Delhi Technological University
4. All concerned committee members
5. Office Bearers of DTU- Student Association 2019-20

Indu
Prof. S. Indu
(Dean Student Welfare)