



DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
Established by Govt. of Delhi vide Act 6 of 2009
SHAHBAD DAULATPUR, BAWANA ROAD, DELHI-110042

F. No: DTU/Registrar/Minutes/2016-17

Dated: 07.01.2019

MINUTES OF THE MEETING

A meeting of the Members of the Student Association held on 06.12.2018 at 2.30 p.m in Room No. 307, Admn Block, DTU. The following were present:-

1. Prof. Yogesh Singh, Vice Chancellor
2. Prof. S.K. Garg, Pro Vice Chancellor (I)
3. Prof. Anu Singh Lather, Pro Vice Chancellor (II)
4. Prof. Madhusudan Singh, Dean (UG)
5. Prof. H.C. Taneja, Dean (PG)
6. Prof. Samsher, Dean (SW)
7. Prof. S.G. Warkar, Associate Dean (SW)
8. Dr. Rajesh Rohilla, HoD (T&P)
9. Sh. Manoj Kumar, Head (CC)
10. Sh. Kamal Pathak, COE
11. Dr. A.K. Srivastava, Director (Physical Education)
12. Prof. S. Indu, Chairman (Cultural Council)
13. Prof. R.C. Singh, Chairman (Sports Council)
14. Prof. J. Panda, Chairman (Technical Council)
15. Prof. Narendra Kumar (II), Chief Warden & Chairman (BoD)
16. Prof. Neeta Pandey, Coordinator (USIP)
17. Prof. Naokant Deo, OIC (B.Tech, Eve)
18. Dr. M.S. Niranjana, Hostel Office Incharge
19. Dr. Rajesh Birok, OIC (Health Centre)
20. Dr. Nitin Puri, Security Officer
21. Dr. R. Kaushik, DR (Estt.)
22. Sh. Anil Kumar, DR (PG)
23. Sh. Bimal Jain, Executive Engineer
24. Sh. Dipin Arora, AR (GA)
25. Sh. Anoop Lather, PRO
26. Sh. Piyush Vaish, Network Manager
27. Sh. S.S. Mathur, Store Officer
28. Sh. Gaurav Gupta, President (SA)
29. Sh. Puneet, Vice President (SA)
30. Sh. Ammu Varughese, M.Tech Coordinaor
31. Sh. Ankit Nagar, DSM Coordinaor
32. Sh. Ajay Birla, USME Coordinaor
33. Sh. Aparnendu, B.Tech (Evening) Coordinator

The minutes of the meeting are as follows:

Dean (Student Welfare) welcomed the dignitaries and students. Review of previous minutes of meeting held on 15.10.2018 was taken up first, followed by discussion on new issues. Vice Chancellor desired that before such meeting with students, a meeting should be conducted for all concerned officers. Vice Chancellor directed that compulsory presence of staff when called for meeting with DTU (SA), nobody will be allowed to abstain from the meeting without prior permission from VC office. A notice will be circulated for the same through Dean (SW) Office.

Review of previous meeting :

1. Wi-Fi Enabled Campus :

Student Association raised the issue of slow internet speed and incomplete coverage of WIFI in the campus. It also raised the problems faced by students during Recruitment Tests in T&P. Vice Chancellor directed Computer Centre to prepare a comprehensive plan to resolve the issue.

Action : Head (CC)

2. Renovation of Laboratories of Various departments:

Student Association pointed out the need of renovation of laboratories. Vice Chancellor advised Office Bearers of DTU (SA) to make some volunteers of different departments and locate the labs which need upgradation. The proposal signed by lab in-charge and recommended by respective HODs may be submitted to Competent Authority for procurement. Vice Chancellor asked DTU Student Association to submit their demands latest by 30th January 2019.

Action: Office Bearers of DTU(SA)

3) Health Services:

Student Association pointed out the need of 24*7 assistance for students at Health Centre. Vice Chancellor directed appointment of new nursing staff through outsourcing with revised salary to ensure the same.

Action: OIC (Health Centre)

4) Library:

Student Association again raised the issue to open library 24*7. Vice Chancellor directed librarian to open library till 11pm for both boys and girls. He asked him to outsource New staff or pay overtime to current staff as per requirement. If possible Ph.d. scholars may be appointed and paid to work in library for extended period of time.

Action: Librarian

5) Monitoring of Student's Event:

A committee will be formed to monitor all large scale student's event ensuring proper utilization of resources and also ensure student's participation.

Action: Dean (SW)

6) **Training of B.Tech. (Evening):**

Training program will be started by Training and Placement Departments to improve soft skills of B.Tech.(Evening) students. Further Vice Chancellor asked students of B.Tech.(Evening) to contact their respective HODs to start more training programs for them as per their requirement.

Action: B.Tech.(Evening) Co-Ordinator

7) **PG Students:**

Issue related to M.Tech scheme to facilitate students for attending internship was raised by Student Association. DR (PG) informed that Syllabus of scheme will revise for PG Students from next academic year, they will have flexibility to apply as either intern in a company or work as a research intern for a duration of six months. DR (PG) has been directed to resolve problems related to stipend for PG students and according to new norms of AICTE new IDs are to be generated.

Action: DR (PG)

8) **Drinking water and Sanitation:**

Student Association again raised the issue regarding poor maintenance of washrooms and water coolers. Student Association pointed out poor maintenance of washrooms even in Training and Placement Department. Vice Chancellor directed Executive Engineer to take action against poorly performing supervisors. Further, AR(GA) is directed to ensure checklist in washrooms and should be regularly monitored. Vice Chancellor asked to appoint additional staff if required.

Action: Executive Engineer & AR(GA)

9) **NCC Chapter:**

Student Association forwarded the application form to start NCC Chapter in DTU. Vice Chancellor directed OIC, B.Tech (Eve) to start NCC in the campus for welfare of students. Further, the officer is requested to consult PVC(II) in this regard.

Action: OIC B.Tech.(Evening)

New Issues :

1) **B.Tech.(Evening):**

B.Tech.(Evening) students stated the demand of making their course regular. Vice Chancellor stated that B.Tech.(Evening) is a regular course as classes are conducted daily. He also stated that evening will not be mentioned in marksheet and Degree of B.Tech.(Evening) students.

Action: Controller of Examination

Evening students also stated that their annual scholarship given to branch toppers is discontinued. Vice-Chancellor directed to restart Topper scholarship for B.Tech.(Evening) as given to B.Tech. Students.

Dean, Acad (UG)

2) **UFM (Unfair Means used during Examination):**

Student association put the need of counselling students caught using unfair means during examination. Vice Chancellor directed if a student is caught using unfair means during examination, then an immediate message regarding this will be conveyed to parents/guardian and concerned warden & chief warden (if student is hosteller). Then instead of questioning student's such behavior immediate counselling will be done. Vice Chancellor directed to constitute a counselling committee (on similar lines of flying squad) and university psychologist may be included as member of committee. If required, committee will recommend student to consult a Psychiatrist. Psychiatrist will help student to come out of that trauma.

Action: Controller of Examination

3) **Stress Management:**

Student Association put up the need of stress management programs for first year students. Vice Chancellor directed to conduct 3 days orientation for new first year students every year with prime focus on stress management. A new mentorship program will be started in university. There will be a group of 20 students (5 from each year) from same branch. The fourth year students in this group will be mentor to third year students and similarly, third year students will be mentor to second year students and the chain will continue. Each group of 20 students will be assigned a mentor faculty who will interact with these students regularly.

Action: All Deans and HODs

4) **Rehabilitation:**

Student Association put up the need of rehabilitation of students found in the possession of drug/alcohol. An expert doctor (for rehabilitation) should be hired by Health Centre and student should take medication/counselling from doctor with the knowledge of parents. Vice Chancellor directed to start such initiatives for welfare of students.

Action: Chief Warden/ OIC (Health Centre) & Security Officer

5) **Student Exchange Program:**

Student Association put up the need of student mobility for 1 semester or 2 semesters in foreign Universities. Vice Chancellor informed that our institute have signed many Mou's with foreign Universities and will be signing more Mou's in future. He asked Student Association to meet Dean (International Affairs) regarding this issue to know about these Mou's and list of partner universities. He also informed that our university students getting selected for internships (4-8 weeks duration) in Top 300 World QS Ranking Universities and all Fortune 500 Companies will be provided financial support of upto Rs.50,000 from the university. 25 Lakh rupees has already allotted for this and Rs. 1 crore has also allotted for students visiting foreign countries for projects. Also, the allotted money will increase, if more number of students will show interest and participate.

Action: Dean (International Affairs)

6) **Walkie Talkie:**

DTU (SA) stated the need of providing Walkie-Talkies to the guard for the smooth surveillance of the campus during Engifest 2019. Vice Chancellor directed Security Officer to procure walkie talkie before the Engifest 2019.

Action: Security Officer

- 7) **Boundary Wall:**
 Student Association put up the need to raise and repair boundary wall of the campus wherever necessary. Vice Chancellor directed Executive Engineer to start the construction after the completion of sewage treatment plant.
Action: Executive Engineer
- 8) **Tendering:**
 Student Association stated the need to involve students while framing guidelines of tenders meant for student's service. Vice Chancellor directed AR (GA) to involve students in framing guidelines for tender to remove the gap between expected and delivered.
Action: AR (GA)
- 9) **Technical Council:**
 DTU Student Association stated the need of Technical Council. Being a technological university, it should be top priority of university to encourage participation of students in technical fest and provide platform to all technical teams and societies to come under one umbrella. The Technical Council will represent all Technical societies and teams. Its task will be to organize Technical Fest. Half of the members of Technical council must be member of technical teams/societies. Vice Chancellor approved the formation of the technical council and directed Chairman (Technical Council) to form Technical Council.
Action: Chairman (Technical Council)
- 10) **X-Ray Machine in Health Centre:**
 Student Association stated the need of X-ray Machine in DTU Health Centre. This is necessary for convenience of students and staff. Vice Chancellor directed to buy a new X-Ray Machine in Health Centre.
Action: OIC (Health Centre)
- 11) **Appointment of New Coaches:**
 Student Association stated the need of new coaches for tennis and squash. Association also stated need of a coach in East Campus DTU. Vice Chancellor directed AR(GA) and Chairman (Sports Council) for appointment of coach for East Delhi Campus DTU.
Action: AR(GA)/ Chairman (Sports Council)
- 12) **Sports related issues :**
 DTU SA requested Vice Chancellor to develop sports infrastructure in DTU East Delhi Campus and for immediate relief tie-up with Yamuna Sports Complex to provide membership to students of East Delhi Campus to participate in various sports events as it is fully equipped with professional coaches. Vice Chancellor informed that new basketball court, table tennis table, badminton court and open gym will be developed in the East Delhi Campus. Vice Chancellor directed Chairman (Sports Council) to see the possibility of tie up with Yamuna sports Complex and sign an MoU if feasible.
Action: Chairman (Sports Council)
- 13) **Official Internships (6 MONTHS) for PG students:**
 DTU-SA requested Vice Chancellor to allow all those students who received six month internship offer letter. Vice Chancellor requested Pro VC (I) to take a meeting of all HODs regarding to resolve this issue.
Action: Pro-VC (I)

- 14) Students of Management discipline raised issue to start special lectures for experts in respective area. Vice Chancellor asked students of DSM and USME to contact their HODs to start training programs for them as per their requirements.

Action: MBA Coordinator & USME Coordinator


- 15) During discussion Vice Chancellor directed Coordinator (USIP) to conduct a review of faculty and students involved with USIP. The review is intended to know the merit of the scheme. It is to know about nature of work done by students and issues faced by both faculty and students.

Action: Coordinator (USIP)

- 16) Vice Chancellor directed Executive Engineer to issue notice to PWD for removal of almirahs from Health Centre to ensure cleanliness and provide more space for Health Centre.

Action: Executive Engineer

The meeting concluded with vote of thanks to the chair.


(Prof. Samsheer)
Dean (SW)

Copy to:

1. PA to VC for kind information of the Hon'ble Vice Chancellor.
2. PA to Pro VC (I) for kind information of the Pro Vice Chancellor (I)
3. PA to Pro VC (II) for kind information of the Pro Vice Chancellor (II)
4. All Deans & HoDs
5. Associate Dean (SW)
6. Controller of Examination
7. Head (CC)
8. Dr. A.K. Srivastava, Director (Physical Education)
9. Chairman (Cultural Council/ Sports Council/ Technical Council)
10. Chief Warden
11. Prof. Neeta Pandey, Coordinator (USIP)
12. OIC (B.Tech,Eve)/ OIC (Health Centre)/ OIC (Hostel)
13. Librarian/ Security Officer
14. DR (PG)/ DR (Estt.)
15. Executive Engineer/ AR (GA)/ PRO
16. Network Manager/ Store Officer
17. President (SA) with the request to circulate all the members of DTU (SA) & Coordinators of M.Tech/ DSM/ USME/ B.Tech (Eve)