

# M.DES. DTU SPOT ROUND ADMISSION PROCESS AND SCHEDULE

(Candidates are advised to read the instructions carefully before reporting for the spot round on 15<sup>th</sup> July, 2025 at the Department of Design, DTU)

## Vacancy for Spot Round Admission:

	UR	SC	ST	OBC	Total
PD	4	2	0	2	8
VC	9	0	1	0	10
ID	0	1	0	0	1
Total	12	3	1	2	19

## Eligible Criteria for Spot Round Admission in M.Des, DTU admission are as follows:

1. Only Registered Candidates for MDES 2025 admissions in DTU, excluding those already admitted in MDES 2025. Any candidate who has withdrawn his/her admission from the university is also eligible.
2. Eligibility as per the Admission Brochure.

**Venue: Department of Design, DTU**

**Date: 15<sup>th</sup> July, 2025**

**Time: 9:00 A.M to 10:00 A.M** for reporting and registration.

- The Tentative Allotment List will be displayed at 10:30 A.M based on the CEED Score and the seat allocated.
- Document verification of the tentative allotted candidates will be from 11:00 A.M. to 12.00 Noon.
- **The Next Open Round will start from 02.30 P.M. without any reservation for all the candidates on the basis of pure CEED score.**

## IMPORTANT NOTE:

- (i) All EWS, SC, and ST candidates willing to participate in the spot round should ensure that their uploaded category/subcategory certificate(s) are valid for admission.
- (ii) If a seat is allotted to a candidate in the spot round and his/her certificates are not valid, the allotted seat will be cancelled and their category/subcategory will be changed to 'GENERAL'.
- (iii) If the complete list of registered category candidates is exhausted, then the remaining vacant seats under that category will be filled by creating an equal number of seats in the General category.

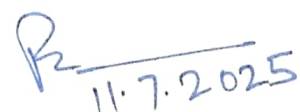
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#### **Seat Conversion Rules during spot round**

- if the complete list of registered ST candidates is exhausted, then the remaining seats under this category will be filled from the list of SC category candidates or vice versa.
- if the complete list of registered SC/ST candidates is exhausted, then the remaining seats under this category will be filled from the list of GEN category candidates.
- if the complete list of registered EWS candidates is exhausted, then the remaining seats under this category will be filled from the list of GEN category candidates.
- if the complete list of registered OBC candidates is exhausted, then the remaining seats under this category will be filled from the list of GEN category candidates.

#### **Spot round admission process**

- Spot round admissions will be done on 15<sup>th</sup> July, 2025, for all candidates in the Department of Design, DTU. All Candidates need to report by 10 A.M. on 15<sup>th</sup> July, 2025 for the same.
- All the reported candidates need to compulsorily mark their attendance latest by 10 A.M. on 15<sup>th</sup> July, 2025 in the Department of Design, DTU.
- Only those candidates who will successfully mark their attendance shall be considered for the spot round admission process.
- **Candidate should ensure that he/she should be present during the call of his/her name as the seat can be given to the next eligible candidate in the merit list.**
- Merit list shall be prepared for those students who have reported and marked their attendance within the stipulated time.
- The allotment of seats shall strictly be done on the basis of the merit list based on the CEED 2025 score.
- If any seat conversion during the spot round is required, then the same shall be done as per above mentioned procedure/instructions.
- The verification of Eligibility and documents will be done in the Department of Design. Candidates should bring all originals to verify. If no discrepancy is found in the documents, the selected candidates shall be allotted the seat and will be able to pay the admission fees through a Demand Draft (DD) only.
- The payment of admission fees will be through a Demand Draft only. A DD of Amount Rs 2,37,700 (Rupees Two Lakh Thirty-Seven Thousand and Seven Hundred Only), in favor of the "Registrar, Delhi Technological University" payable at "New Delhi"

  
11.7.2025

- Upon payment of Admission Fees, the candidate will be granted provisional admission.
- The candidate is required to pay the admission fees immediately after the allotment of a seat. Please note that any requests for extension of dates/ time will NOT be entertained. If a candidate fails to pay the fee immediately after allotment of the seat, then the candidate shall forfeit his/her seat.
- If a candidate withdraws from admission after paying the University fee, then no fee shall be refunded.

- List of documents to be presented at the time of verification are mentioned below:

<b>a.</b> DTU Application form, <b>b.</b> CEED-2025 Admit card and Score Card, <b>c.</b> X - Marksheet, <b>d.</b> X - Passing Certificate, <b>e.</b> XII - Marksheet,	<b>f.</b> XII Passing Certificate, <b>g.</b> Graduation Mark sheets and Certificate, <b>h.</b> Address proof, <b>i.</b> Aadhar Card, <b>j.</b> Valid Category certificates (if applicable), <b>k.</b> Demand Draft for the fees.	<b>l.</b> Medical Certificate along with three passport size photos (recent photos)
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- In case of any mistake found during the admission process due to the wrong entry of details by the candidate, admission will stand cancelled, and no Fee shall be refunded.
- While every care has been taken in the preparation of results, DTU reserves the right to modify the results in case of any discrepancy.
- Admission shall be subject to the verification of the original documents. Candidates are required to submit all original documents along with 1(one) set of self-attested photocopies of the original documents for the purpose of verification. The original documents will be returned to the students after verification.
- **No refund of the UNIVERSITY FEE shall be done for candidates admitted in SPOT/OPEN Round ADMISSIONS.**

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