BDES DTU SPOT ROUND ADMISSION PROCESS AND SCHEDULE

(Candidates are advised to read the document carefully before coming for the spot round)

Vacancy for Spot Round Admission:

Delhi	
General	12
SC/ST	10
EWS	01
Total	**23**

Outside Delhi	
General	02
SC/ST	01
Total	**03**

SG	01
KM	01
Total	02

Eligible Criteria for Spot Round Admission in B.Des, DTU admission are as follows:

1. Only Registered Candidates for BDES 2024 admissions in DTU excluding already admitted in BDES 2024. Any candidate who has withdrawn his/her admission from the university is also eligible.
2. Successfully having the Eligibility as per Admission Brochure.

Venue: Department of Design, DTU

Date: 10th July, 2024

Time: 9:00 A.M to 10:00 A.M for reporting and registration.

- Tentative Allotment List will be displayed at 11:00 A.M based on UCEED Score and seat allocated.
- Document verification of tentative Allotted candidates will be from 12.00 noon to 2.00 P.M.
- **Next Open Round for all the candidate on the basis of pure UCEED score will get started from 02.30 P.M. without any reservation.**

IMPORTANT NOTE:

(i) All EWS, SC, ST, KM, SG candidates willing to participate in spot round should ensure that their uploaded category/subcategory certificate(s) are valid for admission.

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(ii)   If a seat is allotted to a candidate in spot round and his/her certificates are not valid, allotted seat will be cancelled and their category/subcategory will be changed to 'GENERAL'.

(iii)   If the complete list of registered category candidates is exhausted, then the remaining vacant seats under that category will be filled by creating equal number of seats in General category.

Spot round admission process

- Spot round admissions will be done on 10th July, 2024 for all candidates in Department of Design, DTU. All Candidates need to report latest by 10 am on 10th July, 2024 for the same.

- All the reported candidates need to compulsory mark their attendance latest by 10 am on 10th July, 2024 in Department of Design, DTU.

- Only those candidates who will successfully mark their attendance shall be considered for the spot round admission process.

- **Candidate should ensure that he/she should be present during the call of his/her name as the seat can be given to the next eligible candidate in the merit list.**

- Merit list shall be prepared for those students who have reported and marked their attendance within the stipulated time.

- The allotment of seats shall strictly be done on the basis of merit list based on UCEED 2024 score.

- If any seat conversion during the spot round is required, then the same shall be done as per above mentioned procedure/instructions.

- The verification of Eligibility and documents will be done in the Department of Design. Candidates should bring all originals to verify. If no discrepancy is found in the documents, the selected candidates shall be allotted the seat and will be able to pay the admission fees through Demand Draft (DD), only.

- The payment of admission fees will be through Demand Draft only. A DD of Amount Rs 2,36,700 (Rupees Two Lakh Thirty-Six Thousand and Seven Hundred Only), in favor of the "Registrar, Delhi Technological University" payable at "New Delhi"

- Upon payment of Admission Fees, the candidate will be granted provisional admission.

- The candidate is required to pay the admission fees immediately after the allotment of seat. Please note that any requests for extension of dates/ time will NOT be entertained. If a candidate fails to pay the fee immediately after allotment of seat, then candidate shall have to forfeit his/her seat.

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- If a candidate withdraws from admission after paying the University fee, then no fee shall be refunded.

- List of documents to be presented at the time of verification are mentioned below:

a. DTU Application form, b. UCEED-2024 Admit card and Score Card, c. X - Marksheet, d. X - Passing Certificate, e. XII - Marksheet,	f. XII Passing Certificate, g. Address proof, h. Aadhar Card, i. Valid Category certificates (if applicable), j. Demand Draft for the fees.	k. Medical Certificate along with three passport size photos (recent photos)

(XII-class admit card, issued by respective board, in case 12th class result is awaited)

- In case of any mistake found during the admission process due to wrong entry of details by candidate, admission will stand cancelled and no Fee shall be refunded.

- While every care has been taken in preparations of results, DTU reserves the right to modify the result in case of any discrepancy.

- Admission shall subject to the verification of the original documents. Candidates are required to submit all original documents along with 1 set of self-attested photo-copies of the original documents for the purpose of verification. The original documents will be returned to the students after verification.

- **No refund of UNIVERISITY FEE shall be done for candidates admitted in SPOT/OPEN Round ROUND ADMISSIONS.**

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Prof. R C Singh
Chairperson
B.Des. Admissions, 2024

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