



DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
Shahbad Daultpur, Main Bawana Road, Delhi-42
(Academic PG)

Subject: Guidelines for submission/filing of progress report.

As per the Ph.D. DTU Ordinance R. 11 “Performance Monitoring”, “Each candidate will be required to submit a progress report at the end of each semester (first week of July for Jan-June and first week of January for July-Dec.) to his/her supervisor(s)” for its review by SRC or its sub-committee. Six-month progress report has to be submitted by each & every Research Scholar (Full Time/Part Time including all fellowship holders) from the date of admission to till the submission of thesis.

To fill the progress report, the following points may be kept in mind:

1. **Section A:** Details of the Research Scholar is to be filled by every research scholar. The correct and complete information should be filled by the research scholar.
2. **Column (i) to (iv):** whichever is applicable to be filled by the Research Scholar:
 - a. **Column (i):** Details of Journal(s) and Conference paper(s) communicated/presented should be mentioned during the period of Progress Report.
 - b. **Column (ii):** Details of Conference/Research Workshop/Training/Experiments conducted/attended during the period of Progress Report.
 - c. **Column (iii):** Details of Course work done to be filled by the newly joined research scholar in his/her 1st semester and 2nd semester during the period of Progress Report.
 - d. **Column (iv):** Details of Literature Survey/research contribution/any other work to be filled by the scholar, if SRC not done.
3. **Section B:** Details to be filled by the concerned Supervisor(s).
4. **Section C:** Recommendation of the committee constituted by Chairperson (DRC) to review the progress of the research scholar with the specific recommendation(s)/suggestion(s).
5. If committee feels that the proposal needs improvement/modification, then specific suggestions may be given to research scholar and need to be recorded in the column 6 in Section: C of the format.
6. The duration of the presentation for each student is approx. 20 minutes.
7. Format of the presentation and content should be as suggested in Annexure-I

Chairperson (DRC) of the Department(s): The presentations to monitor the progress/performance of the Ph.D. students shall be arranged in first week of January for Odd semester and in first week of July for Even semester. The complete progress report with all relevant documents should reach the Academic PG office by 15th January for Odd semester and 15th July for Even semester.

Dean (Academic-PG)



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For Slide-I: Suggested format for Presentation during Progress Report Evaluation

Title of Thesis

Six Month Progress Report Presentation for period of

Name of Student

Roll No. of Student

Name of Supervisor(s)

Name of Department

For other slides: Suggested Contents of Presentation (approx. 20 minutes)

- ✓ Objective(s) of Ph.D. research work.
- ✓ Objective(s) to be completed during this Progress Report Period.
- ✓ Timeline mentioned in proposed research plan (every 06 months).
- ✓ Work/ Objective(s) completed during progress report period
- ✓ Objective(s) next six months
- ✓ Any publication(s)/ presentation/ Experiment(s)/ Research Contribution done during the period
- ✓ Pace of the Ph.D. Research Work