

The Following Public Services are provided by the Academic -PG Branch-

Activity Chart		
S. No.	Activity	Time period
1	Issuance of I-Card	1 Day
2	Degree/ Certificate verification	one week
3	Temporary provisional certifates	3 days
4	Permanent provisional certifactes	15 days
5	Bonafide certificate	3 days
6	Transcript	one week
7	Charater Certificate	3 days
8	Fee structure	3 days
9	withdrawal cases	one week
10	security refund	with in one month
11	Temporary Mark sheet.	3 days
12	Stipend	one week
13	Migration Certificate	3 days
14	Bus pass	3 days
15	Verification of forms	1 day