DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
ShahbadDaulatpur, Main Bawana Road, Delhi-110042

EXAMINATION BRANCH

No. DTU/Examination/Cir/2023-24/ 2176/—   Dated: 10.05.2024

CIRCULAR

Subject : Submission of Details of Registered MOOC Courses in Even Semester of Academic Year 2023-2024

1. The students of **B.Tech.** who have registered for **MOOC Courses**, are required to submit the details pertaining to their opted MOOCs latest by **24.05.2024**, following the steps below:
    i. Students have to logon to https://cumsdtu.in/student_dtu using the username and password already available with them.
    ii. Click on 'Student Module' at the right hand side top corner and then click on 'Online Courses' to enter MOOC details.
    iii. Fill your MOOC details such as Course Title, Course Platform, Enrollment date, Completion date and Percentage obtained. Also, upload the MOOC certificate and Percentage/Marks report.
2. **Students of Ph.D., M.Tech. and M.Sc. shall submit MOOC Course details (as mentioned in 1.(iii.) above) to MOOC Coordinator of respective department**.
3. Ensure that the correct details are entered and the course titles are properly spelt.
4. Ensure that you have not chosen a MOOC with the same / similar name and course contents which you have already completed in the previous semesters.
5. Students shall pursue and upload only those MOOC Courses approved by the MOOC Coordinator of their respective department.
6. MOOC Coordinator of respective departments will verify the Certificate on the Erp portal (htts://cumsdtu.in/lsa_dtu) and in case of any discrepancy MOOC Coordinator should update the record for **B.Tech. VI and VIII semester latest by 28.05.2024**.
7. MOOC Coordinator will verify and forward MOOC details as mentioned in para 1.(iii.) above for **M.Tech. and M.Sc. programs to the Examination department in Excel format latest by 28.05.2024.**
8. Students have to produce the MOOC Certificate along with percentage report whenever requested by the MOOC Coordinator or any authorities of the university.
9. Late submission of MOOC details may award 'F' (Fail) grade in MOOC Courses.

(Prof. Rajeshwari Pandey)
Controller of Examination

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Copy to:
1. PA to VC for kind information to the Hon'ble Vice Chancellor, DTU.
2. PA to Registrar for kind information to the Registrar, DTU.
3. Dean Academic (UG/PG/SW).
4. All HODs with a request to
   * direct MOOC Coordinator to do needful.
   * circulate among the students concerned.
5. Head (CC) with a request to upload the information on University Website.
6. Students – Notice Boards.
7. M/s Libsys with a request to keep the Student Portal working.
8. Guard File.

(Madhukar Ch.)
OSD (Examination