

INDEX

Name of Work:- Annual Maintenance Contract For Water Cooler With RO System Installed At Different Location In Delhi Technological University, Shahbad Daulatpur, Bawana Road Delhi – 110 042

S. No.	Description	PAGE No.
1.	Index	1
2.	Press Notice	2
3.	Form CPWD-6 – Notice Inviting Tenders	3 - 5
4.	Item/percentage rate tender forms CPWD-7/8	6 – 10
5.	Scope of work	11
6.	Form of agreement	12-13
7.	Schedule of work	14
8.	Terms & condition	15 – 18

PRESS NOTICE

The Engineering Cell, Delhi Technological University, Shahbad Daulatpur, New Delhi on behalf of the DTU, invites the Item Rate Tender through E-tendering from the specialized agencies dealing in AMC of water cooler and RO system for the following work:

“Similar Work” means Annual Maintenance of Water Cooler with RO System

NIT. No.	Name of work & location	Estimated Cost	Earnest money	Time Allowed	Start date of download & submission the tender document	Last date of download & submit the tender document	Time and Date of Price Bid Opening
1	Annual Maintenance Contract For Water Cooler With Ro System Or Aqua Guard Installed At Different Location In DTU, Shahbad Daulatpur, Bawana Road Delhi.	Rs. 1954428/-	Rs. 39089/-	12 Months	10.00 AM On dt. 25/10/2017	3.30 PM On dt. 17/11/2017	3.30 PM On dt. A/A for opening

1. The work involves Annual Maintenance of Water Cooler With RO System.
2. Contractor who fulfill the following requirement shall be eligible to apply. Joint ventures are not acceptable.
3. **Eligibility Criteria.**
 - a) Scanned copy of GSTIN registration no. (Issued by Govt. of India /Govt. of Delhi.)
 - b) Scanned copy of PAN number
 - c) Scanned copy of Certificate having executed three similar work/AMC of Water Cooler and RO in Govt. Offices/Public Sector Undertaking/ Edu. Institution (Attach copies of letters issued by the competent authorities i.e E.E.) Completion certificate of the firms has to submit i.e. One similar work costing not less than 80% of the estimated cost OR Two similar work costing not less than 60% of the estimated cost OR Three similar work costing not less than 40% of the estimated cost.
 - d) Scanned copy of ESIC and EPF registration.
4. EMD in favour of **The Registrar, DTU, New Delhi**. Original DD/FDR for EMD (Bid security) as well as signed copies of uploaded documents shall be deposited in the tender box placed in Admin. Block, DTU Delhi-42 for the same before 1500 hrs. on the last day fixed for uploading of bids failing which their bids shall not be evaluated opened. Price bid shall be uploaded on the website before the last date/time for receipt of the tender. The price bid of only those tenders will be opened whose application are found in order and approved by the competent authority. All documents i.e. EMD, Completion certificate of the firms has to submit i.e. One similar work costing not less than 80% of the estimated cost OR Two similar work costing not less than 60% of the estimated cost OR Three similar work costing not less than 40% of the estimated cost. i.e. GSTIN, Experience certificate and price bid shall be uploaded on the website before the last date/time for receipt of the tender. The price bid of only those tenders will be opened whose application are found in order and approved by the competent authority.
5. The department reserves the right to reject or accept any or all application without assigning any reasons.
6. This tender information may also be seen at website <https://govtprocurement.delhi.gov.in> Tender Detail No

P.W.D. – 6

JE (E)DTU

Correction.....
Deletion.....
Insertion.....

**GOVERNMENT OF NCT OF DELHI
DELHI TECHNOLOGICAL UNIVERSITY
NOTICE INVITING TENDER**

1. The Engineering Cell, Delhi Technological University, Shahbad Daultapur, New Delhi on behalf of the DTU, invites the Item Rate Tender through E-tendering from the specialized agencies dealing in AMC of water cooler and RO system for the work.
 - 1.1 The work is estimated to Cost **Rs. 1954428** /-. This estimate, however, is given merely as a rough guide.
 - 1.2 Tenders will be issued to eligible contractors provided they produce definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below :

Eligibility Criteria & Documents to be submitted (Scanned and Upload on Website) :-

 - a) Scanned copy of GSTIN registration no. (Issued by Govt. of India /Govt. of Delhi).
 - b) Scanned copy of PAN number.
 - c) Scanned copy of Certificate having executed three similar work/AMC of Water Cooler and RO in Govt. Offices/Public Sector Undertaking/ Edu. Institution (Attach copies of letters issued by the competent authorities) Completion certificate of the firms has to submit i.e. One similar work costing not less than 80% of the estimated cost OR Two similar work costing not less than 60% of the estimated cost OR Three similar work costing not less than 40% of the estimated cost
 - d) Scanned copy of ESIC and EPF registration.
2. Agreement shall be drawn with the successful tenderer on prescribed Form No. CPWD 8, which is available as a Govt. of India Publication. Tenderer shall quote his rates as per various terms and conditions of the said form, which will form part of the agreement.
3. The time allowed for carrying out the work will be **12 Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.
4. The site for the work is available.
5. Tenders forms can be down loaded upto..... (10.00 AM)
Tender documents consisting of plans, specifications, the schedule of quantities of the various classes of work to be done and the set of terms & conditions of contract to be complied with by the contractor whose tender may be accepted and other necessary documents can be seen in the office of the **Executive Engineer, Delhi Technological University, Shahbad Daultapur, New Delhi** between hours of 11.00 AM & 4.00 PM fromtoevery day except on Sundays and Public holidays. Tender documents, excluding standard form, can be downloaded from the website <http://delhi.govtprocurement.co.in> free of cost and deposited along the following: -
6. The Earnest money shall be in the form of Receipt, Treasury Challan/ Deposit at Call receipt of a scheduled bank/ fixed deposit receipt of a scheduled bank/ demand draft of a scheduled bank issued in favour **The Registrar, DTU, New Delhi**. Xerox copy of the above is to be scanned and uploaded along with the tender and the original Receipt of Treasury Challan / Deposit at Call receipt of a scheduled bank/ fixed deposit receipt of a scheduled bank/ demand draft of a scheduled bank shall be deposited (in sealed envelope with name of work and due date written on the envelope) in the office of **Executive Engineer, Engineering Cell, DTU campus, New Delhi**. Upto 3.00 PM on due date. Failure to furnish the original Receipt of Treasury Challan / Deposit at Call receipt of a scheduled bank/ fixed deposit receipt of a scheduled bank/ demand draft of a scheduled bank will entail rejection of bid and black listing.
7. The Executive Engineer, Engineering Cell, DTU campus, New Delhi, will receive tenders through E-tendering. upto 03.00 PM on /.....and will be opened by him or his authorized representative in his office onat 03.30 PM.
7. The contractor, whose tender is accepted, will be required to furnish performance guarantee of 5% (Five percent) of the tendered amount within the period specified in Schedule F. Deposit at call receipt of any

JE (E)DTU

Correction.....
Deletion.....
Insertion.....

scheduled bank/ Bankers's Cheque of any scheduled bank/ Demand draft of any scheduled bank/Pay order of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form.

8. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (So far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity, access facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.
9. The competent authority, on behalf of DTU does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all of the tenders received without the assignment of any reason. All tenders, in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer, shall be summarily rejected.
10. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
11. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
12. No Engineer of gazetted rank or other gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
13. The tender for the works shall remain open for acceptance for a period of ninety days from the date of opening of tenders/ ninety days from the date of opening of financial bid (strike out as the case may be). If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.
14. This Notice inviting tender shall form a part of the contract document. The successful tenderer / contractor, on acceptance of his tender by the Accepting Authority, shall, within 15 days from the stipulated date of start of the work, sign the contract consisting of: -
 - a) The notice inviting tender, all the documents including additional conditions, specifications and drawings. If any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
 - b) Standard C.P.W.D. Form-7/8.
15. The clause No. 16 of form CPWD 6 is modified as under:-

- 16.1.1 The EE In-charge of the major component will call tenders for the composite work. The cost of tender document and Earnest Money will be fixed with respect to the combined estimated cost put to tender for the composite tender.
- 16.1.2 The tender document will include following three components: Part A- CPWD-6, CPWD-7/8 including schedule A for major component of the work, standard General Conditions of Contract for CPWD 2014 or latest addition as applicable with all amendments /modifications.
- 16.1.3 The tenderer must associate with himself, agencies of the appropriate class eligible to tender for the minor components individually.
- 16.1.4 The eligible tenderers for major component will quote rates for various item of minor components of work also. It will be obligatory on the part of the tenderer to sign the tender document for all the components (The schedule of quantities, conditions and special conditions etc.).
- 16.1.5 After acceptance of the tender by competent authority, the EE in charge of major component of the work shall issue letter of award on behalf of the DTU India. After the work is awarded, the main contractor will have to enter into one agreement with EE in charge of major component and has also to sign two/or more copies of agreement depending upon number of EE's in charge of minor components. One such signed set of agreement shall be handed over to EE in charge of minor component. EE of major component will operate part A and part B of the agreement. EE in charge of minor component (s) shall operate part C alongwith part A of the agreement.
- 16.1.6 Entire work under the scope of composite tender including major and all minor components shall be executed under one agreement.
- 16.1.7 Security Deposit will be worked out separately for each component corresponding to the estimated cost of the respective component of works. The earnest money will become part of the security deposit of the major component of work.
- 16.1.8 The main contractor has to associate agency (s) for minor component(s) confirming to eligibility criteria as defined in the tender document and has to submit detail of such agency(s) to Engineer-in-charge of minor component(s) within prescribed time. Engineer shall approve name of the agency (s) to be associated –in-charge of minor component(s).
- 16.1.9 In case the main contractor intends to charge any of the above agency/ agencies during the operation of the contract, he shall obtain prior approval of Engineer in-charge of minor component. The new agency/agencies shall also have to satisfy the laid the down eligibility criteria. In case Engineer-in-charge is not satisfied with the performance of any agency, he can direct the contract to change the agency executing such items of work and this shall be binding on the contractor.
- 16.1.10 The main contractor has to enter into agreement with the contractor (s) associated by him for execution of minor component (s). copy of such agreement shall be submitted to EE/DDH in charge of minor component as well as to EE in charge of major component. In case of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.
- 16.1.11 Running payment for the major component shall be made by EE of major discipline to the main contractor. Running payment for minor components shall be made by the Engineer in-charge of the discipline of minor component directly to the main contractor.
- 16.1.12 Final bill of whole work shall be finalized and paid by the EE of major components. Engineer(s) in charge of minor component(s) will prepare and pass the final bill for their component of work and pass on the same to the EE of major component for including in the final bill for composite contract.

**GOVERNMENT OF NCT OF DELHI
DELHI TECHNOLOGICAL UNIVERSITY
NOTICE INVITING TENDER**

BRANCH: Electrical

DIVISION: DTU Engineer Cell

Item Rate Tender & Contract for Works

Name of work: - Annual Maintenance Contract For Water Cooler With RO System Installed At Different Location In Delhi Technological University, Shahbad Daulatpur, Bawana Road Delhi.

- (i) To be submitted by 3.00 P.M. hours on _____ to Executive Engineer, Delhi Technological University, Shahbad Daulatpur, New Delhi (time) (date)
- (ii) Eligibility criteria to be opened at 3:30 PM on _____ in the office of Executive Engineer, Delhi Technological University, Shahbad Daulatpur, New Delhi. Price Bid shall be opened at 03:30 PM on _____ in the office of Executive Engineer, Delhi Technological University, Shahbad Daulatpur, New Delhi.

Signature of officer issuing the documents _____

Designation:- Executive Engineer. Engineering Cell, DTU campus

TENDER

I/We have read and examined the notice inviting tender, schedule A, B, C, D, E & F. Specifications applicable, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', viz., schedule of quantities and in accordance in all respects with the specifications, and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable. We agree to keep the tender open for Ninety (90) days from the due date of submission thereof and not to make any modifications in its terms and conditions.

A sum of as per nit has been Receipt Treasury Challan/Deposit at call receipt of a Scheduled Bank/fixed deposit receipt of scheduled bank/demand draft of a scheduled bank as earnest money. If I/we fail to furnish the prescribed performance guarantee within prescribed period, I/we agree that the said President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/we fail to commence work as specified, I/we agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, upto maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clauses 12.2 and 12.3 of the tender form.

I/We hereby declare that I/we shall treat the tender documents and other records connected with the work as secret/confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

I/We hereby declare that I/We shall treat documents and other records connected with the work as secret/confidential documents and shall not communicate information /derived therefrom to any person other than a person to whom I/We am / are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated

Signature of Contractor

Witness:

Postal Address

Address:

Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the DTU for a sum of

Rs. _____(Rupees _____)

The letters referred to below shall form part of this contract Agreement:-

- a)
- b)
- c)

For & on behalf of the DTU.

Signature _____

Designation _____

Dated

SCHEDULES**SCHEDULE 'A'****As per Schedule attached.**

Schedule of quantities (Enclosed.)

SCHEDULE 'B'

Schedule of materials to be issued to the contractor.

S.No.	Description Of item	Quantity	Rates in figures & words At which the material will be charged to the contractor.	Place of Issue
1	2	3	4	5

NIL

SCHEDULE 'C'

Tools and plants to be hired to the contractor.

S. No.	Description	Hire charges per day.	Place of Issue
1	2	3	4
		NIL	

SCHEDULE 'D'

Extra schedules for specific requirements / documents for the work, if any.

Additional Conditions, General Specifications and Other Terms and Conditions from Page. 15

SCHEDULE 'E'

Reference to General Conditions of contract 2014.

Tender for the work of: Annual Maintenance Contract For Water Cooler With RO System Installed At Different Location In Delhi Technological University, Shahbad Daultapur, Bawana Road Delhi

Estimated cost of work. : **Rs. 1954428**

- (i) Earnest Money : **Rs. 39089/-**
- (ii) Performance Guarantee = 5% (five percent) of Accepted value of work.
- (iii) Security Deposit: 2.5% (five percent) of Gross Value of the recoverable bill.

SCHEDULE 'E'

TENDER FOR ANNUAL MAINTENANCE CONTRACT FOR WATER COOLER WITH RO SYSTEM OR AQUA GUARD INSTALLED AT DIFFERENT LOCATION IN DELHI TECHNOLOGICAL UNIVERSITY, SHAHBAD DAULATPUR, BAWANA ROAD DELHI – 110 042

(A) PROFILE

1	Name of the Tenderer (In block letters)	
2	Status of the firm i.e Public Ltd/ Pvt. Ltd /Partnership firm or Proprietorship firm (enclose self-attested copy)	
3	Name of the Director/Partner/Proprietor/ Authorized Signatory of the firm	
4	Complete address of the Firm with Phone No.	

(B) OTHER DETAILS

1	GSTIN registration no. (Issued by Govt of India/Govt of Delhi.)	Regn. No. _____ Copy of certificate attached YES/NO
2	PAN number	
3	Certificate having executed three similar work/AMC of Water Cooler and RO in Govt. Offices/Public Sector Undertaking/ Edu. Institution (Attach copies of letters issued by the competent authorities)	YES/NO
4	EMD for as per NIT	Cheque No. _____ Date _____ Name of Bank & Branch YES/NO
5	ESI Registration number	
6	EPF Registration number	
7		

All the facts as stated above are true to the best of my knowledge and belief. Further I have gone through the terms & conditions and agreed to abide by the same.

Signature of the tenderer or the
Authorized Signatory with
Seal of the firm/company

SCOPE OF WORK

1. To keep Water Coolers and ROs/Aqua Guards in running condition and to maintain TDS of water from RO systems within specified limits and cold water from Water Coolers ‘ **on single responsibility basis**’.
2. All spare parts and consumables, imported or otherwise, required for keeping Water Coolers and RO’s/Aqua Guards in running condition, would be provided by the contractor. In case the same is not available with them it would be imported / procured by the contractor under their own arrangements. Replacement of pre-filter candle will be made for at least once and activated carbon at least twice every year during the service contract period. Sedimentation filter, carbon filter, membrane should be changed at least once during AMC or as and when required.
3. Free replacement of worn-out/exhausted parts like Compressor, Fan motor, Chiller tank, Ultra-Violet Lamp, On-off switch, controlling PC, RO system and inlet/ outlet pipe with new parts during the periodical servicing or breakdown visits during the service contract period. All worn-out parts shall be the property of the contractor. The University will not pay extra the labour wages, ESI, EPF, uniform, badges etc. All parts should comply ISI, ISO or equivalent certification wherever applicable and have to be approved by the authorized officer of the University

(Name of the Department)

FORM OF AGREEMENT

This agreement is made on the ___ day _____ (Month) _____ (Year) Between the DTU through Executive Engineer, DTU, Shahbad Daulatpur, Bawana Road, Delhi – 110 042 (Name and address of the Department) hereinafter called “the Department”, which expression shall, unless excluded by or repugnant to the context, be deemed to include its successor in office and assigns of the one part AND _____ (Name and address of the contractor) through Shri _____, the authorized representative (hereinafter called “the contractor”) (which expression shall, unless excluded by or repugnant to the context, be deemed to include its/their heirs, successors, executors, administrators, representatives and assigns) of the other part. Under which the contractor shall provide ‘Annual Maintenance Contract (AMC) of Water Cooler (380/150/120/80 ltr.) with R.O. System or Aqua Guard installed at different locations in Delhi Technological University Campus, Delhi

NOW THIS AGREEMENT WITNESSETH as follows:-

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms and Conditions of contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a. Letter of acceptance of award of contract;
 - b. Terms and Conditions;
 - c. Notice inviting Tender;
 - d. Bill of Quantities;
 - e. Scope of work;
 - f. Addendums, if any;
 - g. Any other documents forming part of the contract.
3. In consideration of the payments to be made by the Department to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the employer to execute and the AMC services w.e.f _____ as per the provisions of this Agreement and the tender documents.
4. The Department hereby covenants to pay the contractor in consideration of the execution and completion of the works/services as per the provisions of this Agreement and the tender documents, the contract price of Rs. _____ (_____ Rupees in words).
5. Being the sum stated in the letter of acceptance subject to such additions thereto or deductions therefrom as may be made under the provisions of the contract at the times in manner prescribed by the contract.

IN WITNESS WHERE OF the parties hereto have signed the Agreement the day and the year first above written.

For and on behalf of the Contractor
Signature of the authorized official

For and on behalf of DTU
Signature of the authorized Officer

Name of the official
Stamp/Seal of the Contractor

Name of the Officer
Stamp/Seal of the Employer

By the said _____ Name

By the said _____ Name

on behalf of the Contractor in
the presence of:

on behalf of the Employer in
the presence of:

Witness _____

Witness _____

Name _____

Name _____

Address _____

Address _____

Telephone No: _____

Telephone No: _____

Schedule of work

Name of work: Annual Maintenance Contract For Water Cooler With RO System Installed At Different Location In Delhi Technological University, Shahbad Daulatpur, Bawana Road Delhi – 110 042

S No.	Description of item	Qty.	Rate	Unit	Amount
1	Comprehensive Annual Maintenance Contract (CAMC) of Water Cooler with R.O. System on single responsibility basis' installed at different locations in Delhi Technological University Campus, including:				
i)	The cost of all spare parts and consumables, imported or otherwise, required for keeping all systems (RO and Water Cooler) in good running condition to provide standard good quality drinking water				
ii)	Pre-filter candle, activated carbon, sedimentation filter, carbon filter, membrane, etc. will be changed during CAMC or as and when required				
iii)	Replacement of worn-out/ exhausted parts like Compressor, Fan motor, Chiller tank, Ultra-Violet Lamp, On-off switch, controlling PC, RO system and inlet/ outlet pipe etc. with new parts during the periodical servicing or breakdown visits during the service contract period (old parts shall be the property of the agency). Gas filling for compressors as and when required.				
i)	All parts should comply ISI, ISO or equivalent certification wherever applicable and have to be approved by the authorized officer of the University.				
1.1	Water Cooler 380 ltr. Capacity	1		Nos.	
1.2	Water Cooler 150 ltr. Capacity	68		Nos.	
1.3	Water Cooler 80 ltr. Capacity	17		Nos.	
1.4	RO System 50 LPH	71		Nos.	
1.5	RO System 10 - 25 LPH	13		Nos.	
Total					

Terms & Conditions

1. The AMC will be for the period of one year starting from the date of award. However, the University reserves the right to terminate the contract forthwith in the case of poor performance and to also to extend it beyond one year subject to satisfactory performance of the service provider.
2. The rate of tender will be accepted as single unit that include (Water cooler with RO system or Aqua guard). Tenders submitted for only RO system or water cooler will not be accepted.
3. One qualified technician, who will report to the Assistant Engineer/JE or any other authorized officer of the University, should be deployed in the campus from 10:00 a.m. to 6:30 p.m. to attend the complaints. The number of technicians should be increased during the period of peak demand in summers as per requirement. In case of non reporting, penalty of Rs.1000/- (Rs. One Thousand Only) per day will be imposed.
4. The complaints should be attended within 24 hours and the Engineer should submit weekly TDS report to the concerned authorities. If the contractor fails to attend the complaint within 24 hours; a penalty @ Rs. 500/- per day per unit will be imposed which will be recovered from the running bills.
5. The contractor has to maintain required standard of TDS of the water.
6. It will be the responsibility of the contractor to ensure that the equipments covered under the contract remains functional through-out the contract period and the contractor shall handover the charge of all equipments in working condition at the time expiry of the contract period.
7. It will be the responsibility of the Engineer/ Technician to check water cooler, RO system and Aqua guard on weekly basis and submit the report to the competent authority duly signed by the concerned hostel warden or HOD of the department or any other authorized officer of the University. The contractor shall keep a comprehensive service record register with the in-charge of the hostel/HOD.
8. The contractor should submit the credentials of the Engineer / Technician deputed in the campus. The engineer/technician should be well qualified having appropriate degree / diploma / certificate in appropriate field of engineering / technology. The technicians should be uniformed and carry a valid Identity card issued by the contractor duly certified by the authorized officer of the DTU. The contractor shall Provide Biometric Attendance Machine in support of the attendance of the staff and the same shall be got periodically checked from JE (E) / AE (E) concern. Failure to which suitable recovery will be made from the contractor bill as decided by the Engineer-in-charge. Nothing Extra shall be paid on Account of Biometric Machine installation and maintenance.
9. The contractor should also submit the details of at least 03 similar works in nature and cost executed in other govt./ semi govt./ department or university/ colleges/Autonomous bodies.
10. During the AMC period, defects, if any in the equipment(s) shall be rectified by the contractor.
11. All spare parts and consumables, imported or otherwise, required for keeping RO's in good running condition, would be provided by the contractor. In case the same is not available with them it would be imported / procured by the contractor under their own arrangements. Replacement of pre-filter candle will be made for at least once and activated carbon at least twice every year during the service contract period. Sedimentation filter, carbon filter, membrane should be changed at least once during AMC or as and when required. No payment shall be sanctioned against the procurement and installation of any spare parts/consumable items

12. Free replacement of worn-out/exhausted parts like Compressor, Fan motor, Chiller tank, Ultra-Violet Lamp, On-off switch, controlling PC, RO system and inlet/ outlet pipe etc. with new parts during the periodical servicing or breakdown visits during the service contract period. All worn-out parts shall be the property of the contractor. All parts should comply ISI,,ISO or equivalent certification wherever applicable and have to be approved by the authorized officer of the University
13. The payment shall be made on quarterly basis on receiving satisfactory reports from the user concerned. It will be the responsibility of the contractor to maintain records/log-books/measurement book, duly signed by in-charge of the branch/ section/ department and submit service reports duly signed, mentioning name and designation of the verifying authority accordingly along with the bills.
14. Bill / Invoice should be addressed to
The Registrar /Executive Engineer
Delhi Technological University
Shahbad Daulatpur, Bawana Road,
Delhi – 110 042
15. GSTIN Tax number must be given on the face of the bill.
16. Consignee rights and measurement shall be acceptable.
17. No revision in the price will be allowed till the duration of the AMC period indicated above.
18. However, if there is any downward revision of price during the validity of quotation and contract period, then the benefit of the same shall have to be passed on to University.
19. The Rates quoted should be indicated in figures as well as in words and there should not be any overwriting as far as possible. Overwriting, if any should be initialed.
20. Rate quoted for each item should be inclusive of all Taxes/Duties, spares, cost of other materials, labour charges, Installation of Equipments at DTU Campus.
21. On the award of contract, the contractor has to execute an AMC agreement on Rs.100/- non judicial stamp paper in the prescribed format enclosed.
22. In case of non-compliance of AMC order, Security amount will be forfeited and the party is liable for being blacklisted. Also further action shall be taken at the costs of the contractor.
23. The initial servicing of the water cooler, RO system and Aqua guard will have to be completed within seven days from the date of commencement of the contract. The number of water cooler, RO system and Aqua guard may increase or decrease at the time of award of contract. In case of variation in number of items, the payment shall be made on pro-rata basis.
24. The cleaning of all water cooler tanks should be done at least once in a month. All RO systems must be checked periodically instead of complaint system. If compliant is received the same must be done on priority basis.
25. During the period of contract, the contractor will be responsible for proper & consistently good functioning of all the water cooler, RO system and Aqua guard installed in the University.
26. In case any water cooler, RO system and Aqua guard goes out of order, the repair work should be carried out by the agency in the premises of this University. Only such work, which cannot be executed in the premises of this University, would be allowed to be done in the workshop of the contractor with the prior permission of the authorized officer of the university.
27. If the University feels that any of the water cooler, RO system & aqua guard under the contract was not properly maintained/serviced by the contractor or does not function during any period, deduction of Rs.

500/- per day per unit from the bills will be made. The decision of the University as regards the reasonableness of deduction will be final and binding on the agency.

28. EMD in the form of Demand Draft/FDR of drawn in favour of **Registrar, DTU** may be furnished along with the tender document failing which the tender will be summarily rejected.. The EMD of unsuccessful bidder will be returned to them at the earliest after expiry of the final validity and latest on or before 30th day after the award of the contract.
29. The contract may be terminated by the University at any time without assigning any reason thereof, if the work of the contractor is found to be unsatisfactory and this University will be at liberty to entrust the same to any other contractor at the risk and expenses of the defaulting Company. In this Connection, the decision of this University shall be final and binding upon the agency.
30. The contractor should clearly indicate their past performance & technical capability etc. while submitting the tender and should submit documents in support of their claim.
31. Any modification in offer after the closing of tender will not be considered.
32. If at any point of time, the above mentioned job done in University is found unsatisfactory on account of quality or not matching with the specification laid down by University, the contract will be cancelled and no further bills would be processed for payment by University.
33. If vendor fails to execute the order, then security amount will be forfeited and the company will be debarred from dealing with University in future.
34. In all the case of disputes, the decision of the competent authority of the university shall be final.
35. Firm has to maintain following documents and shall be checked by the Engineering In charge weekly:
 - a) TDS Measurement Register
 - b) Attendance Detail
 - c) Recovery Register/details of penalties
 - d) Payment to be made quarterly subject to following documents:
 - I) Submission-Monthly Attendance detail
 - II) Tasks completed
 - III) In case water cooler, RO system and Aqua Guard recovery shall be made @ Rs 500/Per Day/RO system/per day from the bills will be made. The decision of University as regards the reasonableness of deduction will be final and binging on the agency. If RO system /water cooler will found out unit goes out of order more than 24 hour.
36. The contractor shall furnish name & contact number of the persons, who should be contacted during emergency.
37. Executive Engineer, Engg. Cell, DTU will be the overall monitoring Officer/ In-charge of the work.

Junior Engineer (E)

Consultant (E)

Executive Engineer

JE (E)DTU

Correction.....
Deletion.....
Insertion.....