INVITATION FOR QUOTATION

DTU/EED/DST-RESCUES/

22-Sept-2015

Sub: Invitation for Quotations for supply of Goods Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise details as shown below:

S.No	Description of items	Required Quantity	Delivery Period(In days)	Place of Delivery
1	Portable Type Three Phase Air Cooled Manually Operated Dimmerstat Continuously Variable Voltage Auto Transformer Input: 415 V Three phase Output: (0-470 V) Three phase Capacity: 28 Amps (Type: 28 D-3P) With Wheels and terminals	2	30	Prof. Vishal Verma Electrical Engineering Department Delhi Technological University Shahbad Daulatpur, Main Bawana Road, New Delhi, Delhi 110042

2. Prof. Vishal Verma of EED department has received grant in aid for an R & D project titled "Reliable and Efficient System for community Energy Solution – RESCUES" sanctioned by Department of Science & Technology, Ministry of Science & Technology vide DST/RCUK/SEGES/2012/04(G) dated September 30th 2014 and intends to apply part of the proceeds of this aid to eligible payments under the contract for which this invitation for quotations is issued.

3. Quotation,

- 3.1 The contract shall be for the full quantity as described above.
- 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.
- 4. Each bidder shall submit only one quotation.
- 5. Quotation shall remain valid for a period not less than **55** days after the last date of quotation submission.
- 6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- 6.1 are properly signed; and
- 6.2 confirm to the terms and conditions, and specifications.
- 7. The Quotations would be evaluated for all items together.
- 8. Award of contract:

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- 9. Payment shall be made in Indian Rupees as follows:

Delivery and Installation - 0% of total cost

Satisfactory Acceptance - 100% of total cost

- 10. All supplied items are under warranty of **36** months from the date of successful acceptance of items.
- 11. You are requested to provide your offer latest by **03:00** hours on **7**th-**Oct-2015**.
- 12. Detailed specifications of the items are mentioned above.
- 13. Training Clause (if any) **Equipments need to be demonstrated for all functionality and** accordingly training has to be provided.
- 14. Testing/Installation Clause (if any) **Equipments to be installed in Electrical Engineering**Department at proper place.
- 15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
- 16. Sealed quotation to be submitted/ delivered at the address mentioned below, Shahbad Daulatpur, Main Bawana Road, Delhi-42,
- 17. We look forward to receiving your quotation and thank you for your interest in this project.

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

	Date:						
To:							
SI.	Description of	Qty.	Unit	Quoted Unit rate in Rs.	Total Price	Sales tax and other taxes payable	
No.	goods (with full			(Including Ex Factory price, excise duty, packing and	(A)		
	Specifications)			forwarding, transportation, insurance, other local		In	In figures
				costs incidental to delivery and warranty/ guaranty		%	(B)
				commitments)			
		1	<u> </u>	Total Cost			
				Gro	ss Total Cost (A+B): Rs	
We agr	ee to supply the abo	ve goods	s in accord	dance with the technical specifications for a total contrac	t price of Rs ——		- (Amount in
_		_		words) within the period specified in the Invitation for Qu			(Allioune in
i i gui co	, (Mapees		inounc in	words, within the period specified in the invitation to	otations.		
We cor	nfirm that the norma	I comme	ercial warı	ranty/ guarantee of —————— months shall apply to	the offered item	s and we als	o confirm to
				d in the Invitation Letter.			
We her	eby certify that we h	nave take	en steps to	o ensure that no person acting for us or on our behalf will	engage in bribery	<i>1</i> .	
Signatu	re of Supplier						
Name:							
Addres	s:						

Contact No: _____