TEQIP-II

Delhi Technological University

(Formerly Delhi College of Engineering ,
Main Bawana Road, Delhi-110042,
INDIA

Technical Education Quality Improvement Programme [TEQIP]-Phase II

Proposal for Attending National Conference or STTP/FDP/Workshop
Faculty Development for Improved Competence

1	**Name of faculty member and designation**	
2	**Department**	
3	**Phone No.s & Email-ID of Faculty**	
4	**Conference/STTP Title**	
5	**Dates and Duration of Conference/STTP**	
6	**Title of Paper**	
7	**Whether paper is accepted for ORAL/POSTER presentation**	
8	**Co-authors**	
9	**Would the paper be published in Proceedings/Available on Digital library?**	
10	**Conference/STTP Registration Fees**	
11	**Tentative Financial Assistance required for Travel, food and Stay**	
12	**Have you applied to any funding agency for this proposal?** (Name of funding Agency, Amount requested, Amount sanctioned)	
13	**Particulars of the previous conference/ STTP attended Through TEQIP/Institute in last two years:**(Conference title, Dates of conference, Paper Title, Total Expenses, Funding Source, etc)	

14	**Justification:** (Benefits to individual, Benefits to Department/Institute)	
15	**Objectives to attend the training/ Conference)**	
16	**Expected outcome of the tour and value addition**	
17	**Invitation letter details/ brochure from the institution/s to be visited**(Attach)**:**	

a) **Financial implications:**

Name of Item	Total Amount, Rs.
Travel Fare	
Participation/Registration Fee	
DA as per institute's norms	
Any claims other than specified by the norms, specify.	
Total Expected Expenditure	
Amount of Advance required	

Certified that the following will be complied with:

- The national tour will be undertaken only with the Competent Authority's approval.
- All austerity measures like discount on training fee, accommodation etc. will be availed. The travels will be undertaken only under the available cheapest restricted economic class airfare.
- A detailed report of the visit, clearly specifying the gains and an action plan for implementing the feasible activities, will be submitted and a copy of the report will be sent to NPIU/SPFU in case of program at international venue and will also be hosted on the institution's, SPFU's website and also linked to NPIU's website.
- The experience will also be shared with fellow faculty of the institution.

Signature of Applicant   **Recommended by HOD**

Nodal Officer(Academic)

TEQIP Coordinator

Vice Chancellor

Nodal Officers (Finance)