



# DELHI TECHNOLOGICAL UNIVERSITY

Established under Govt. of Delhi Act 6 of 2009

(Formerly Delhi College of Engineering)

BAWANA ROAD, SHAHBAD DAULATPUR, DELHI-42

## NOTIFICATION

NO:F.6(164)/EXAM CELL/MODIFICATION IN ORDINANCE/3182-90

DATED: 30.04.2015

### Amendment in Ordinances regarding Examination System of UG/PG programs.

In exercise of the power conferred by sub section (b) of section 32 of the DTU act 2009, relating to the conduct of examination, including appointment of the examiners/paper setters, the Chairman, Academic Council, on the recommendations of Academic Council, in reference to clause 12(5) of the Ordinance (first) and Ordinance (five) and clause 16 of the ordinance (two) under the title "Evaluation and Review approved the following amendments as under:-

#### B. Tech (F. T and Evening)

- a) Each faculty member shall prepare and type his/her paper, set for Mid-term and End-term examination after their recommendation by BOS of the concerned department and appointed by the Vice Chancellor. The same may be got photocopied in his/her presence to maintain confidentiality. The papers should be kept under their custody till it is delivered to superintendent of examination in sealed envelope 45 minutes prior to conduct of the particular examination. In case the course is taught by many faculty members as is usually there for 1st year, the examinations papers shall be set in consultation with all the faculty members teaching the course to avoid confusion arising due to coverage of course by each faculty member. While the paper is set, the Mid semester examination papers will not have any alternative, however 20-30% alternatives may be admissible in the End semester examination paper.
- b) To organize and conduct the Mid-term and End semester examination through Superintendent of examination, appointed by Vice Chancellor, DTU from time to time. The proportion of weightage for mid-term examination and assessment shall be thirty percent and the end semester examination shall be seventy percent. The mid-term assessment will be supplemented by assignments, quizzes etc. for a theory course with weightage of ten percent. For a practical course, thirty percent weightage will be given for internal evaluation and seventy percent shall be given for end semester examination. At the end of the semester, the Head of the department shall forward to the controller of examination, the consolidated marks for the mid-term activities.
- c)
  - Organize Central evaluation of End-semester examination of only for papers concerning first year, tabulation and declaration of results.
  - The evaluation of Mid and End semester answer scripts of 1st year students may be done either by checking one question by one group of examiners and similarly other questions checked by other groups extending the procedure to whole lot of answer scripts. [Centralized checking]

OR

The examiner for one batch shall be other than the instructor of that batch (An/Bn). The examiner of one batch (An/Bn) will check the answer scripts of other batch and this process is rotated for all batches. [Batch based checking].

The same be decided by the coordinating examiner on recommendations by BOS of the concerned department.

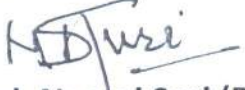
- Whereas, the evaluation of answer scripts for Mid and End semester examination of 2nd-4th yr B.Tech students shall be done in a de-centralized manner by the concerned examiners.
- Evaluation process should be concluded within specified days from the end of the schedule of examination:

- a) Mid Term Examination - One week
- b) End Semester Examination- Two weeks

- A notification of slot/date/venue be issued by concerned faculty member under intimation to Controller of Examination for showing answer scripts to the students (both Mid Sem & End Sem) should be shown to the students by the concerned faculty members.
- Policy adopted by individual faculty member for evaluation of answer scripts should be uniform and consistent, and in case any moderation is done for the marks the same should uniformly be applied under intimation to Controller of Examination.


#### M. Tech/MBA

- Each faculty member shall prepare and type his/her paper, set for Mid-term and End-term examination after their recommendation by BOS of the concerned department and appointed by the Vice Chancellor. The same may be got photocopied in his/her presence to maintain confidentiality. The papers should be kept under their custody till it is delivered to superintendent of examination in sealed envelope 45 minutes prior to conduct of the particular End semester examination, whereas, he/she will conduct the Mid-term examination by themselves during the slot notified by the Controller of Examination. In case the course is taught by many faculty members papers shall be set in consultation with all the faculty members teaching the course to avoid confusion arising due to coverage of course by each faculty member. While the paper is set, the Mid semester examination papers will not have any alternative, however 20-30% alternatives may be admissible in the End semester examination paper.
- The evaluation of the answer scripts for Mid and End semester examination of M.Tech and MBA students shall be done in de-centralized manner by the concerned examiners.
- Evaluation process should be concluded within specified days from the end of the schedule of examination:
  - a) Mid Term Examination - One Week
  - b) End Semester Examination- Two Weeks
- A notification of slot/date/venue be issued by concerned faculty member under intimation to Controller of Examination for showing answer scripts to the students (both Mid Sem & End Sem) should be shown to the students by the concerned faculty members.
- Policy adopted by individual faculty member for evaluation of answer scripts should be uniform and consistent, and in case any moderation is done for the marks the same should uniformly be applied under intimation to Controller of Examination.

  
**Col. Neeraj Suri (Retd.)**  
**Registrar**

CC To:

1. Staff Officer to VC for kind information of The Hon' ble Vice Chancellor.
2. Ps to Pro VC for kind information of Pro- Vice Chancellor.
3. All Dean' s and HOD' s.
4. Controller of Examination.
5. All Assistant Registrars/PIO.
6. OIC-B. Tech. Evening)
7. Librarian-DTU.
- ✓8. Head CC, with the request to upload the same on the University website.

  
**Col. Neeraj Suri (Retd.)**  
**Registrar**