



**DELHI TECHNOLOGICAL UNIVERSITY**  
Shahbad Daulatpur, Bawana Road, Delhi 110042  
Store Section; Email:store@dtu.ac.in

**विकसित भारत  
अभियान**  
1947 TO 2047

F. No. DTU/SS/19/2025-26/PV/053

**Reminder-1**

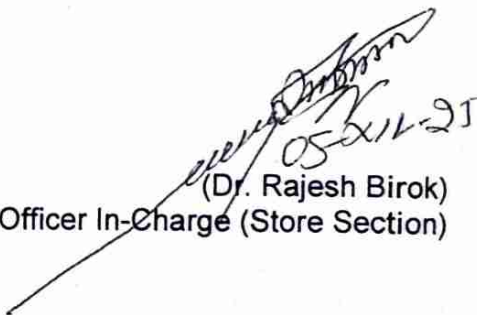
Dated: 05/12/2025

**ID NOTE**

**Sub- Submission of Physical Verification Report (2024-25) -regarding.**

This is to inform that, as per Officer Order No. DTU/SS/19/2025-26/Physical Verification dated:22.09.2025, committees were constituted to carry out the physical verification of non-consumable items/stores of all Departments/Offices of DTU for the year 2024-25 in a time-bound manner and to submit their report by **30.10.2025**.

Therefore, it is once again requested that all concerned Departments/Offices, as per Appendix "A", carry out the physical verification and submit their report **latest by 22.12.2025**.

  
(Dr. Rajesh Birok)  
Officer In-Charge (Store Section)

To

All Concerned Department/Centre/Offices/Official, DTU.

F. No.DTU/SS/19/2025-26/PV/053

Dated: 05/12/2025

Copy to:

1. PA to VC: For kind information of the Hon'ble Vice Chancellor, DTU
2. PA to Registrar: For kind information of the Registrar.
3. All committee members through concerned HOD.
4. Guard file.

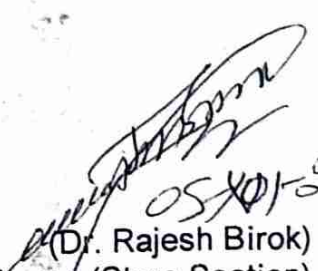
Dated: 05.12.2025

| S No. | Name of Department where Physical Verification is to be carried out. | Committee/teram for verification of the stores                                                                             |
|-------|----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| 1.    | Electronics & Comm. Engg.                                            | 1. Dr. Shreyansh Upadhyaya (EED)<br>2. Mr. Krishna Dutt (EED)<br>3. Ms. Shatakshi (EED.)                                   |
| 2.    | Electrical Engg.                                                     | 1. Sh. Sanjay Patidar (SE)<br>2. Dr. Rakesh Kumar Malviya (DSM)<br>3. Dr.Nemalikant Anand (SE)                             |
| 3     | Information Tech.                                                    | 1. Dr. Deva Nand (ECE.)<br>2. Dr. Malti Bansal (ECE )                                                                      |
| 4.    | Computer Science Engg.                                               | 1. Mr. Rahul Thakur (ECE)<br>2. Mr. Ashutosh Pandey (IT)                                                                   |
| 5.    | Computer Centre                                                      | 1. Dr. Dharendra Kumar (Applied Physics)<br>2. Ms. Ankita (Biotech)                                                        |
| 6.    | Civil Engg.                                                          | 1. Dr. Harikesh (ECE)<br>2. Dr. Rahul Kumar (CSE)                                                                          |
| 7.    | Environment Engg.                                                    | 1. Sh. Piyush Tewari (ECE)<br>2. Sh. Piyush Rawat (CSE)                                                                    |
| 8.    | Bio Technology                                                       | 1. Dr. Goonjan Jain (Applied Maths)<br>2. Dr. Bhawna (CSE)                                                                 |
| 9     | Mechanical Engg.                                                     | 1. Mr. Varun Sangwan (ECE)<br>2. Mr. Prateek Saini (Environment)<br>3. Mrs. Aditi Zehar (CSE)<br>4. Ms. Ashish Kumar (CSE) |
| 10    | Applied Chemistry                                                    | 1. Dr. Deshraj Meena (Applied Physics)<br>2. Ms. Ila Kaushik (CSE)                                                         |
| 11    | Software Engg. Department                                            | 1. Dr. Garima Chikara , CSE<br>2. Mr. Anurag Chauhan, ECE                                                                  |
| 12    | Library                                                              | 1. Dr. Dharendra Kumar (Applied Physics)<br>2. Ms. Sunakshi Mehra (CSE)<br>3. Mr. Rajat Chatterjee (Environment)           |
| 13    | Physical Education & Sports Deptt.                                   | 1. Dr. Raminder kaur (Applied Chemistry)<br>2. Mr. Abhishek Chaudhary (EED)                                                |
| 14    | Humanities Deptt                                                     | 1. Dr Payal (Applied Maths)<br>2. Dr. Richa Sharma (App. Physics)                                                          |
| 15    | T & P                                                                | 1. Dr. Akhilesh Arora (MED)<br>2. Dr.Yogita Kalra (Applied Physics)<br>3. Dr. Kriti Suneja (ECE)                           |
| 16    | Department of Design                                                 | 1. Dr. Poonam (Applied Chemistry)<br>2. Dr. Dinesh Udar (Applied Math)<br>3. Dr. Renuka Bokolia (Applied Physics)          |
| 17    | Delhi School of Management                                           | 1. Dr. Raghvendra Gautam (MED)<br>2. Dr. Sushila Rani (MED)                                                                |
| 18    | B-Tech (Conti. Edu.) Office                                          | 1. Dr. Lovleen Gupta (Environment)<br>2. Mr. Akshay Mool (IT)                                                              |
| 19    | East Delhi Campus                                                    | 1. Dr. Indra Kr Chaudhary (EED)<br>2. Ms. Shikha N Khera (DSM)<br>3. Ms. Apporva Jain (USME)                               |
| 20    | International Office                                                 | 1. Dr. Sumit Kale (ECE)<br>2. Dr. Vanjari Venkata Ramana (EED)                                                             |



|    |                                                                                                                                                                                                       |                                                                                                                                                         |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| 21 | IQAC Office                                                                                                                                                                                           | 1. Mr. Abhishek Chaudhary (EED)                                                                                                                         |
| 22 | Recruitment                                                                                                                                                                                           | 1. Dr. Anamika Chauhan (IT)                                                                                                                             |
| 23 | HRDC Office                                                                                                                                                                                           | 1. Dr. Maliti Bansal (ECE)                                                                                                                              |
| 24 | Outreach & Extension Activity                                                                                                                                                                         | 1. Mr. PRAVEEN KUMAR (Biotech)                                                                                                                          |
| 25 | Dean IIR                                                                                                                                                                                              | 1. Sh. ROHIT KUMAR (Maths)                                                                                                                              |
| 26 | DTU-IIF                                                                                                                                                                                               | 1. Dr. Anil Kumar (MED)<br>2. Mr. Harishikesh Dubey (CE)                                                                                                |
| 27 | COE for EVRT                                                                                                                                                                                          | 1. Dr. Desh Raj Meena (Applied Physics)                                                                                                                 |
| 28 | COE for Geoinformatics                                                                                                                                                                                | 1. Dr. Anurag Goel (CSE)                                                                                                                                |
| 29 | Dean Alumni Affairs                                                                                                                                                                                   | 1. Dr. Prashant Giridhar Shambharkar (CSE)                                                                                                              |
| 30 | Dean (P&C)                                                                                                                                                                                            | 1. Ms. Sushila Rani, MED                                                                                                                                |
| 31 | Dean (Digital), PRO and EDUSAT Studio                                                                                                                                                                 | 1. Dr. Harikesh (ECE)<br>2. Dr. Minni Jain (CSE)<br>3. Dr. Ankita Arora (EED)                                                                           |
| 32 | Student Welfare                                                                                                                                                                                       | 1. Mr. Kuldeep Singh, EED<br>2. Dr. Prakash Chittora, EED                                                                                               |
| 33 | Dean (SILR)                                                                                                                                                                                           | 1. Dr. Yashna Sharma, ECE                                                                                                                               |
| 34 | Central Workshop                                                                                                                                                                                      | 1. Mr. Anunay Gaur (Environment)<br>2. Mrs. Sunakshi Mehra (CSE)                                                                                        |
| 35 | Stores Section                                                                                                                                                                                        | 1. Sh. Chandan Sharma (DSM)                                                                                                                             |
| 36 | Purchase Section                                                                                                                                                                                      | 2. Dr. Dinesh Udar (App. Maths)                                                                                                                         |
| 37 | General Administration ; R&I Section & Telephone Exchange                                                                                                                                             | 3. Dr. Dharendra Kumar (Applied Maths)                                                                                                                  |
| 38 | Record Room                                                                                                                                                                                           |                                                                                                                                                         |
| 39 | Security Office, Transport                                                                                                                                                                            |                                                                                                                                                         |
| 40 | Establishment Branch                                                                                                                                                                                  | 1. Dr. Rohit Beniwal (CSE)                                                                                                                              |
| 41 | Legal Branch                                                                                                                                                                                          | 2. Mr. Moirangthem Biken Singh (CSE)                                                                                                                    |
| 42 | RTI Cell                                                                                                                                                                                              |                                                                                                                                                         |
| 43 | Vigilance Cell                                                                                                                                                                                        |                                                                                                                                                         |
| 44 | Planning & Council Cell                                                                                                                                                                               |                                                                                                                                                         |
| 45 | Engineering Cell, CPO Office, Estate Office including Raj Soin Hall, Auditorium, Exposition Hall, Convocation Hall, Conference Hall and all other infrastructure under Estate Office/Engineering Cell | 1. Dr. Ravindra Singh (DOD)<br>2. Mr. Varun Singh (DOD)<br>3. Mr. Partha Pratim Das (DOD)<br>4. Mr. Yashwant Singh (CSE)<br>5. Mr. Ashutosh Pandey (IT) |
| 46 | Academic Branch (UG)                                                                                                                                                                                  | 1. Dr. Mohammad Zunaid (MED)<br>2. Mr. Chandan Sharma (DSM)                                                                                             |
| 47 | Academic Branch (PG)                                                                                                                                                                                  | 1. Ms. Goonjan Jain (Applied Maths)<br>2. Dr. Prakash Chittora, (EED)                                                                                   |
| 48 | Registrar Office/                                                                                                                                                                                     | 1. Anup Kr. Mandpura (EED)                                                                                                                              |
| 49 | VC Office                                                                                                                                                                                             | 2. Mr. Himanshu (EED)                                                                                                                                   |

|    |                              |               |                                                                                  |
|----|------------------------------|---------------|----------------------------------------------------------------------------------|
| 50 | Accounts Branch              |               | 1. Dr. Mayank Kumar (EED)<br>2. Mr. Kavinder Singh (CSE)                         |
| 51 | Examination Branch           |               | 1. Dr. M Jayasimhadri (Applied Physics)                                          |
| 52 | Result Section               |               | 2. Dr. Ajeet Kumar (Applied Physics)                                             |
| 53 | Confidential Cell            |               | 1. Sh. Gaurav Kaushik (EED)                                                      |
| 54 | Health Centre                |               | 2. Dr. Mukhtiyar Singh (Applied Physics)                                         |
| 55 | Recruitment                  |               | 1. Dr. Anamika Chauhan (IT)                                                      |
| 56 | Guest House                  |               | 1. Prof. S Anbu kumar (Civil)<br>2. Mr. M. Ganesh (ECE)                          |
| 57 | All Hostels & Hostels Office | BOYS HOSTELS  | 1. Sh.Raman Kumar (Biotech)<br>2. Dr. N. Yuvraj (MED)                            |
|    |                              | HOSTEL OFFICE | 3. Mr. Yeshwant Singh (CSE)                                                      |
|    |                              | GIRLS HOSTELS | 1. Dr. Minni Jain (CSE)<br>2. Ms. Priya Singh (SE)<br>3. Dr. Deepika Sipal (ECE) |

  
 (Dr. Rajesh Birok)  
 Officer In-Charge (Store Section)