

B.DES. DTU SPECIAL SPOT ROUND

ADMISSION PROCESS AND SCHEDULE

(Candidates are advised to read the instructions carefully before reporting for the special spot round on 21st August, 2025 at the Department of Design, DTU)

Vacancy for Special Spot Round Admission:

Vacant Seats	02
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Eligible Criteria for Special Spot Round Admission in B.Des, DTU admission are as follows:

1. Only Registered Candidates for BDES 2025 admissions in DTU, excluding those already admitted in BDES 2025. Any candidate who has withdrawn his/her admission from the university is also eligible.
2. Eligibility as per the Admission Brochure.

Venue: Department of Design, DTU

Date: 21st August, 2025

Time: 10:00 A.M to 11:00 A.M for reporting and registration.

- The Tentative Allotment List will be displayed at 11:30 A.M purely on the basis of the UCEED Score.
- Document verification of the tentative allotted candidates will be from 12.00 noon to 1.00 P.M.

Special Spot round admission process

- Special Spot round admissions will be done on 21st August, 2025, for all candidates in the Department of Design, DTU. All Candidates need to report by 11 A.M. on 21st August, 2025.
- All the reported candidates need to compulsorily mark their attendance latest by 11 A.M. on 21st August, 2025 in the Department of Design, DTU.
- Only those candidates who will successfully mark their attendance shall be considered for the special spot round admission process.
- **Candidate should ensure that he/she should be present (in-person) during the call of his/her name, else the seat will be given to the next eligible candidate in the merit list.**
- Merit list shall be prepared for those students who have reported and marked their attendance within the stipulated time.
- The allotment of seats shall strictly be done on the basis of the merit list based on the UCEED 2025 score.
- The verification of eligibility and documents will be done in the Department of Design. Candidates should bring all originals to verify. If no discrepancy is found in the documents,

the selected candidates shall be allotted the seat and will be able to pay the admission fees through a Demand Draft (DD) only.

- The payment of admission fees will be through a Demand Draft (DD) only. A DD of the amount is **Rs 2,47,700 (Rupees Two Lakh Forty-Seven Thousand and Seven Hundred Only)**, in favour of the “**Registrar, Delhi Technological University**”, payable at “**New Delhi**”.
- Upon payment of Admission Fees, the candidate will be granted provisional admission.
- The candidate is required to pay the admission fees immediately after the allotment of seat. Please note that any requests for extension of dates/ time will NOT be entertained. If a candidate fails to pay the fee immediately after allotment of the seat, then the candidate shall forfeit his/her seat.
- **If a candidate withdraws from admission after paying the University fee, then no fee shall be refunded.**
- List of documents to be presented at the time of verification are mentioned below:

a. DTU Application form, b. UCEED-2024 Admit card and Score Card, c. X - Marksheet, d. X - Passing Certificate, e. XII - Marksheet,	f. XII Passing Certificate, g. Address proof, h. Aadhar Card, i. Valid Category certificates (if applicable), j. Demand Draft for the fees.	k. Medical Certificate along with three passport size photos (recent photos)
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(XII-class admit card, issued by the respective board, in case the 12th class result is awaited)

- In case of any mistake found during the admission process due to the wrong entry of details by the candidate, admission will stand cancelled, and no Fee shall be refunded.
- While every care has been taken in the preparation of results, DTU reserves the right to modify the results in case of any discrepancy.
- Admission shall be subject to the verification of the original documents. Candidates are required to submit all original documents along with one set of self-attested photocopies of the original documents for the purpose of verification. The original documents will be returned to the students after verification.
- **No refund of the UNIVERSITY FEE shall be done for candidates admitted in SPECIAL SPOT/OPEN Round ADMISSIONS.**