



DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)

(Formerly Delhi College of Engineering)

Shahbad Daultapur, Main Bawana Road, Delhi-110042

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ACADEMIC (UG) SECTION

F.No.105(692)DTU/Acad-UG/2019-20/ 14956-69

Dated: 7/11/23

NOTICE

REGISTRATION (IN-PERSON) OF DEGREE & MEDAL RECIPIENTS FOR 10TH CONVOCATION (7 AM to 10 AM)

VENUE: OAT

DATE: 16TH NOVEMBER, 2023

1. **Registration (In Person):** All degree and medal recipients who wish to attend the DTU convocation 2023 **must register in person** at the Registration Counter on **16th November, 2023 during 7:00 to 10 A.M (positively)**. Registration in person on **16th November, 2023 is compulsory** to attend the convocation ceremony.
2. **The candidates**, who report for registration on 16th November, 2023 must possess their **ID proof**.
3. The following are the steps for completing registration process on 16th November, 2023 at registration venue.

Step 1 Reporting in person on designated registration venue and presenting his/her ID proof to the officials on registration counter.

Step 2 Sign in registration lists and collect the registration kit including:

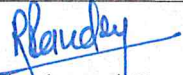
(a) Registration slip (b) B.Tech/B.Des/BA/BBA/M.Tech./MBA degree (c) Lunch coupon.

Step 3 Collection of ceremonial gown from the gown counter in lecture Halls TW1-GF1, TW1-GF2, TW2-GF1, TW2-GF2 after paying security deposit amount.

4. The candidates, who register in person on 16th November, 2023 shall attend the convocation ceremony. Only limited seats are available in the Auditorium and will be occupied on first come first serve basis. Arrangement for live screening of the convocation ceremony shall be made at the registration venue and other designated places for convenience of all.
5. Post ceremony, the candidates shall return the ceremonial gown at the gown counters in lecture halls as mentioned in Step 3 and collect the security deposit after **paying the gown rent**.
6. The candidates, who are unable to attend convocation ceremony on 16th November, 2023 may collect their degree/medal from Academic section, DTU after 16th November, 2023. However, they may authorize their parents (only) to collect the degree on the day of convocation after producing valid ID proof of the degree recipients along with authorization letter and ID proof of the parents.

IMPORTANT NOTE:

" PLEASE MAINTAIN NOBLE SILENCE DURING CONVOCATION"
" MOVEMENT IN AUDITORIUM DURING CEREMONY IS NOT PERMITTED"
"MAINTAIN THE SANCTITY OF YOUR CONVOCATION"
"ALL THE REGISTRATION COUNTERS WILL CLOSE AT 10 AM "



(Prof. Rajeshwari Pandey)
Dean Academic (UG)

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Copy to:

1. PA to the Hon'ble Vice Chancellor, DTU.
2. Registrar, DTU.
3. Dean (PG).
4. Controller of Examinations.
5. Concerned Head, for circulation among the faculty/Staff members, DTU.
6. Head (CC): for uploading the same on DTU website.
7. Mr. Piyush Vaish, KNM: for forwarding aforementioned information to all the degree recipients through ERP.


(Prof. Priya Mahajan)
Associate Dean Academic (UG)