



# **DELHI TECHNOLOGICAL UNIVERSITY**

Established by Govt. Of Delhi vide Act 6 of 2009

**(Formerly Delhi College of Engineering)**

Shahbad Daultpur, Bawana Road, Delhi – 110042

**Academic - PG**

F.No. DTU/Acad – PG/Ph. D./Notification/1534

Dated: 07/05/2021

## **NOTIFICATION**

### **Guidelines for online conduct of SRC, Pre-Ph.D. Seminar and Ph.D. Viva-Voce**

In view of the rapid surge in COVID-19, the Competent Authority has approved the below mentioned guidelines for online conduct of SRC, Pre-Ph.D. Seminar and Ph.D. Viva-Voce.

All the presentations of the Ph.D. scholars related to their Progress Report Submission, SRC, Pre - Ph.D. Seminar and Ph.D. Viva-Voce shall be conducted online through video conferencing preferably via Google Meet and due care be taken regarding submission of the following:

1. A print screen of the online session be captured as a proof of conduct of online session along with list of participants (soft copy) that would work as an attendance of the presentation held.
2. The question paper and scanned copy of answer script, in case of SRC Comprehensive Examination.
3. All the forms related to SRC (e.g., Forms A & B), Pre-Ph.D. Seminar (Revised proforma for permission to conduct Pre-Ph.D. Seminar) and Ph. D. Viva-Voce, as the case may be, with due approval from the HoDs, SRC members and DRC Chairpersons that shall be taken online via E-Mail and be submitted to the Academic-PG Branch.

**In addition to the above,**

- A. The following procedure may be followed for conducting online exam of Ph. D. students as part of their SRC:**
- a) The paper will be uploaded using Google classroom with duration of 2 hours and 60 marks.
  - b) The students will be monitored by a designated invigilator using Google Meet. The examination will be recorded. It may be noted that each student will have different question paper based on their respective research topics.
  - c) The students will upload the scanned copy of the answer sheet on the Google classroom and the same may be examined by the SRC examiners.

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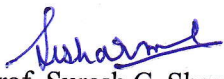
d. DRC Chairperson shall forward all the documents including duly filled honorarium proforma for external examiners to the Academic-PG Branch for perusal.

**B. The following procedure may be followed for conducting online Pre- Ph.D. Seminar:**

- a) Submit recommendations of SRC and DRC members (through email) in r/o Ph.D. thesis submission.
- b) List of International and National reviewers should be approved by all the DRC members (Approval via E-Mail) and sent to Examination Branch.
- c) DRC Chairperson shall forward Ph.D. Synopsis along with all the documents including duly filled honorarium proforma to Examination Branch for further process in the matter.

**C. The following procedure may be followed for conducting online Ph.D. Viva-Voce:**

- a) Ph.D. Viva-Voce Report is prepared and approved through email by i) External Examiner; ii) Supervisor; iii) HOD, and iv) DRC Chairperson.
- b) DRC Chairperson shall forward Ph.D. Viva-Voce report along with duly filled honorarium proforma to Examination Branch for perusal.

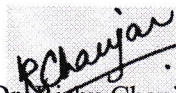
  
Prof. Suresh C. Sharma  
Dean (Acad-PG)

F.No. DTU/Acad – PG/Ph. D./Notification/1434

Dated: /05/2021

Copy to:

1. PS to VC for kind information of the Hon'ble Vice Chancellor.
2. The Registrar, DTU
3. Dean, Academic – PG, DTU
4. All DRC Chairpersons/ HoDs for information and vide circulation
5. The Controller of Examinations, DTU
6. Head, Computer Centre, DTU with request to upload on the DTU website
7. Librarian, DTU
8. Dy. Registrar (F/A)
9. DDO, DTU

  
Dr. Rishu Chaujar  
Associate Dean (Acad-PG)

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