



DELHI TECHNOLOGICAL UNIVERSITY

Established under Govt. of Delhi Act 6 of 2009
(Formerly Delhi College of Engineering)
Bawana Road, Shahbad Daultapur, Delhi-42
Hostel Office

File No: DTU/HO/2020-21/191

Dated 26 Feb 2021

Standard Office Procedure (For Hostel Allotment 2020-21)

As per recommendation of Hostel Allotment Committee and Hon'ble Vice Chancellor has been approved the following guidelines to be followed by the students for hostel allotment: -

- (i). Govt. of India/Delhi Govt. and University S.O.P. has to be followed.
- (ii). Students will have to submit their latest 04 days, COVID-19 Negative Report (in the original form otherwise they will not be allowed to stay in the hostel) as per RT PCR at the time of application of admission in hostel.
- (iii). The students will be temporarily allocated accommodation on guest charges basis initially.
- (iv). During the temporary allocation students will have to undergo a 14 days/02 weeks' self- isolation in their respective room with submission of undertaking from them & their parents.
- (v). Upon the completion of isolation period, the students will have to get them tested once more for COVID-19 and if the report of the test is Negative, their temporary allocation will be converted to regular hostel allotment.
- (vi). Otherwise if a student is found to be Positive in the test for COVID-19 after the isolation period, he or she will be shifted to the quarantine center immediately.
- (vii). If a student is found not following the SOP, his/her hostel allotment may be cancelled by the Competent Authority.
- (viii). If a student becomes Corona positive:
 - (a) They will be shifted in quarantine center immediately.
 - (b) Their parents/guardian will be intimated and will be asked to take their ward with them.

(Dr. M. S. Niranjana)
Officer-in-Charge, HO

Copy to: -

1. PA to Hon'ble VC - for kind information please
2. Registrar, DTU
3. Chief Warden
4. Wardens of all hostels
5. Assistant Wardens of all hostels
6. Head Computer Centre - with a request to upload on the DTU website
7. Notice Boards of all Hostels
8. Guard File