



**DELHI TECHNOLOGICAL UNIVERSITY**  
Established by Govt. of Delhi vide Act 6 of 2009  
GOVERNMENT OF NCT OF DELHI  
SHAHBAD DAULATPUR, BAWANA ROAD, DELHI-110042

No F.1/2-716/2018/Estt./DTU/Vol.I/662


Dated: 22/02/2021

**C I R C U L A R**

It is being noticed that there are many request received from the faculty concerned for permission of purchasing items or reimbursement of bills for items purchased other than the items mentioned in the notice dated 20.07.2020 and also receiving request for the same after due date i.e. 05.08.2020 for teaching aids required for online teaching as mentioned in notice dated 20.07.2020.

Therefore, this is for information to all the faculty members of DTU/erstwhile DCE that the permission and reimbursement of items will only be considered which adhere the guidelines issued by IRD Branch notice dated 20.07.2020.

This has the approval of the Competent Authority.

  
(Prof. Samsher)  
Registrar

No F.1/2-716/2018/Estt./DTU/Vol.I/662

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Copy to:-

1. P.A to VC for kind information of the Hon'ble Vice Chancellor.
2. PA to Registrar for kind information of the Registrar, DTU.
3. All Deans.
4. All HoD with the request to give wide circulation in the Deptt.
5. Dy. Registrar (F&A).
6. DDO, DTU.
7. Head, Computer Centre with the request to upload on the website of DTU.
8. Guard file.

  
(Dr. Pradeep Kr. Teotia)  
Asst. Registrar (Estt.)