Notice

The new academic session shall commence from **06.08.2020 (Thursday)** in online mode and online registration for III, V and VII semesters of UG programs shall begin from 25.07.2020. All the HoDs are therefore requested to advise the time table in-charges of their respective department for preparation of time table for teaching in online mode. The time table for these semesters should be planned during 8 am-6 pm on working days. The following guidelines related to timetable must also be ensured:

(a) Time table is to be made in such a way that students have breaks in between classes/ after every 2nd class.

(b) All faculty members should be assigned academic loads/ classes of 3rd/5th/7th semester. Separate directives will be issued for B.tech. first semester classes after completion of B.Tech. admission tentatively in mid/last week of October 2020.

(c) Faculty member taking a particular theory course may be assigned all the laboratory classes of the same course if possible.

(d) The screen exposure time should preferably be kept well within five hours in a day.

(e) Student and faculty time table is to be updated on ERP Portal **before 03.08.2020**.

(f) Online classes to be conducted according to student/teacher time table.

(g) The subject teacher faculty member should mark attendance of the students on DTU ERP attendance system.

(Prof. Madhusudan Singh)
Dean Academic (UG)

Copy to:
1. PS to the Vice-Chancellor for kind information to the Hon’ble Vice Chancellor.
2. Registrar.
3. All Deans.
4. All HoDs.
5. Controller of examination
6. Head CC, with a request to upload circular on the DTU website and intimate the students through ERP System.

(Prof. Rajeshwari Pandey)
Associate Dean Academic (UG)