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Important



## Academic (UG) Section DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi Vide Act 6 of 2009  
Shahbad Daulatpur, Bawana Road, Delhi-110042

File No. 105(724)DTU/Acad-UG/2020-21 / 8440-45 Dated 23.07.2020

### Notice

The new academic session shall commence from **06.08.2020 (Thursday)** in online mode and online registration for III, V and VII semesters of UG programs shall begin from 25.07.2020. All the HoDs are therefore requested to advise the time table in-charges of their respective department for preparation of time table for teaching in online mode. The time table for these semesters should be planned during 8 am-6 pm on working days. The following guidelines related to timetable must also be ensured:

- (a) Time table is to be made in such a way that students have breaks in between classes/ after every 2<sup>nd</sup> class.
- (b) All faculty members should be assigned academic loads/ classes of 3<sup>rd</sup>/5<sup>th</sup>/7<sup>th</sup> semester. Separate directives will be issued for B.tech. first semester classes after completion of B.Tech. admission tentatively in mid/last week of October 2020.
- (c) Faculty member taking a particular theory course may be assigned all the laboratory classes of the same course if possible.
- (d) The screen exposure time should preferably be kept well within five hours in a day.
- (e) Student and faculty time table is to be updated on ERP Portal **before 03.08.2020**.
- (f) Online classes to be conducted according to student/teacher time table.
- (g) The subject teacher faculty member should mark attendance of the students on DTU ERP attendance system.

  
(Prof. Madhusudan Singh)  
Dean Academic (UG)

Copy to:

1. PS to the Vice-Chancellor for kind information to the Hon'ble Vice Chancellor.
2. Registrar.
3. All Deans.
4. All HoDs.
5. Controller of examination
6. Head CC, with a request to upload circular on the DTU website and intimate the students through ERP System.

  
(Prof. Rajeshwari Pandey)  
Associate Dean Academic (UG)