

**DELHI SCHOOL OF MANAGEMENT
DELHI TECHNOLOGICAL UNIVERSITY**
(Formerly Delhi College of Engineering)

Dated: 25/4/2018

Instructions to Candidates for MBA Admission (2018-20 Batch)

The following students, who have been provisionally selected in the respective categories, are required to report for admission on 07/05/2018 (Monday) at 10:00 A.M. at Delhi School of Management, Delhi Technological University, Bawana Road, Delhi-110042.

Note:

- The allotment of seats (as per seat matrix in brochure) will be done on the basis of merit list, candidate's preference of the campus and availability of seats in each campus.
- In case, a candidate is absent, the seat will be offered to the next candidate in the merit list as per his/ her eligible category.
- Candidates are required to bring the relevant documents as per the undertaking provided by them at the time of GD & PI. However, calling of candidate for the counseling shall not be considered as entitlement for admission. The selection of candidates is subject to submission and verification of following documents and candidates are required to bring original and self-attested copies of the same:
 1. Class Xth Certificate as a proof of Date of Birth
 2. Degree and all Mark Sheets of qualifying examination
 3. Category Certificate (SC/ST/OBC/PwD/Defence)
 4. Original CAT Score Card

Upgradation of seats:

- Candidates who will be allotted second preference will be eligible for upgradation for first preference in subsequent round of counseling (subject to submission of fees) based on his/ her merit and seat availability in respective eligible category.

Payment of Fee:

- The fee for the program is **Rs. 1, 51, 000 (One lakh Fifty One Thousand only) for the 1st year*** and payment has to be done **online**. Payment link will be activated in login of candidate as soon as the documents of the candidates are verified and provisional admission letter shall be issued subsequently. It may be noted that the admission of the candidate is complete only after the payment of online admission fee within the prescribed time limit (48 hrs). If a candidate fails to pay fees within 48 hours of allowed time, then his/ her provisional allotment of seat shall be cancelled.

Withdrawal Policy:

- As per Admission brochure.

Note: Refund shall be done after deducting Rs. 1000 as processing fee.

**Coordinator
MBA Admission**