

Delhi Technological University

Established under Govt. of Delhi Act 6 of 2009
(Formerly Delhi College of Engineering) Shahbad

Daulatpur, Bawana Road, Delhi – 42

F.DSW/Student Association Election/2015-16/

Dated:14/08/2015

NOTICE

ELECTION FOR THE CLASS REPRESENTATIVE, PRESIDENT, VICE PRESIDENT SECRETARY AND JOINT SECRETARY of STUDENT ASSOCIATION OF DTU

The President, Vice President, Secretary and Joint Secretary of Students Association of DTU shall be elected by the Electoral College comprising of the **Class Representatives** elected by the **Full Time/Regular students** of each program of B.Tech/M.Tech/ MBA semester wise as per announced schedule. The Election of Class Representative for B.Tech/M.Tech/MBA shall be held on **24-08-2015 (Monday)** between **11.00 a.m. to 01.00 p.m.**

Election Officials

Prof. D. Kumar, HOD (Department of Applied Chemistry) has been appointed as Chief Election Officer. Dr. Ram Singh, Assistant Professor and Dr. Nitin Puri, Security Officer have been appointed as Election Officers. Dr. Lokesh Garg (AR, Academic, UG) will support the election officials to conduct a free and fair elections. Prof. P.R. Chadha, HOD & Associate Professor (ECE), will act as Observer of the Election Process. **The detailed scheduled for submission of nomination form etc. is displayed on the notice boards of the University and website.**

General Guidelines:

- The students who desire to contest election for the post of **Class Representative and the Elected Class Representatives who desire to contest election for the post of President, Vice President, Secretary, and Joint Secretary of Students Association, DTU shall obtain their Nomination forms, from the Assistant Registrar (Academic) and submit the completed forms in the Academic Branch as per schedule notified.**
- The students filing nominations for above posts will need to attach a photocopy of Identity Card and Mark Sheets of previous semesters along with nomination form.
- **Any student who was subjected to any disciplinary action/unfair means action by the university authorities or against whom any disciplinary/unfair means proceedings are pending will not be eligible to contest election. Any student who has been tried and/or convicted of any criminal offence or misdemeanour will also not be eligible to contest election.**
- The upper age limit for eligibility to contest elections for B.Tech. Students is 23 years and for M.Tech./MBA students is 25 years.
- The candidates can have a maximum of two opportunities to contest for election of class Representative and one opportunity to contest for the elections of office Bearer.

- **The last date for submission of nomination form for Class Representative is 19th August, 2015 (Wednesday) upto 4.00 p.m.**
- All the students of B.Tech/M.Tech/ MBA are, therefore, advised to get their identity cards revalidated/issued a fresh from Academic Section well in advance. All the newly admitted students of B.Tech (I Semester) and M.Tech /MBA(1 Semester) who have been admitted upto **August,15 August, 2015** are advised to get their Identity cards issued from the Academic Section (Admin Block).
- **The Students admitted in B.Tech/M.Tech/MBA Programs upto Saturday, 15th August, 2015 shall be eligible to cast their votes.**
- The students submitting nomination for the post of President, Vice President and Secretary, and Joint secretary DTU shall be required to submit a demand draft/Pay Order of Rs.500/- in favour of **Registrar, DTU** along with their nomination form and Nomination Papers. In case, any candidate fails to deposit the demand draft his/her candidature for the said post shall be deemed to have been withdrawn by the said candidate. The security deposit shall be forfeited, in case a candidate fails to get at least 10% of the total votes cast for the post for which he/she is seeking election.

(Prof. Vikas Rastogi)
Dean (Student Welfare)

F.DSW/Student Association Election/2015-16/

Dated:

Copy to:

- SO to the Vice Chancellor for kind information of the Vice Chancellor.
- Pro Vice Chancellor, for kind information
- Registrar, DTU with a request to provide administrative support for election process.
- All Deans
- All the Heads of the academic departments for display on notice board and other necessary action
- Prof. D. Kumar, HOD (Applied Chemistry) ,Chief Election Officer
- Prof. P.R. Chadha, HOD (ECE), Observer
- Dr. Lokesh Garg, Assistant Registrar (Academic
- Dr. Ram Singh, Asst. Prof. (Applied Chemistry), Election Officer
- Chief Warden/ all the Hostel Wardens
- Dr. Nitin Puri, Election Officer and Security Officer with the request to make necessary arrangement for the adequate security persons keeping in view the election for the Class Representative **on 24.8.2015** and President, Vice President, Secretary, and Joint secretary DTU scheduled to be conducted on **27.8.2015**.
- HOD (cc) : to upload on University website

Schedule of Election of DTU Students Association 2015-16

S.No	Event	Date and Time
1.	Issue of Election Notification	14-08-2015 (Friday)
2.	Last date for receipt of nomination for the posts of Class Representatives by the academic section DTU.	19-08-2015 (Wednesday), 04:00 PM
3.	Last date for withdrawal of nominations for the posts of Class Representatives.	20-08-2015 (Thursday) 03:00 PM
4. (i)	Scrutiny of nominations by Academic Branch, DTU. (All nomination forms with lists of candidates to be sent to the Academic Departments by Academic Branch after scrutiny by 12:00 PM 21-08-2015.	21-08-2015 (Friday)
4. (ii)	In case no nomination are received for some lecture groups then respective HoD's will nominate CR's for them and send their details to academic branch for verification as per para 6.5.4 and 6.5.7 of Lyngdoh Committee recommendation. Such nominated CR's will be declared elected (unopposed) after verification by Academic Branch.	Such nominations to be sent by HoD's to Academic Section by 21-08-2015 (Friday) 05:00 PM.
5.	Conduct of polling by the teachers assigned by HoD's of Academic Departments for the posts of Class Representative in the class rooms assigned by HoD's.	24-08-2015 (Monday) 11:00 AM to 01:00 PM
6.	Declaration of Results for the election of Class Representatives and transmission of nomination forms and other election papers to Chief Election Officer (along with a soft copy of declared result in MSWord format be emailed to rastogiviks@gmail.com), by HoD's	24-08-2015 (Monday) 03:00 PM

7.	Last Date of submission of nomination form & papers along with a demand draft pay order of Rs. 500/- in favour of "Registrar, DTU" for the posts of President, Vice President, Secretary, Joint Secretary by the Elected Class Representatives to Academic section, DTU The Academic section, DTU will send all the nomination forms to chief election officer, DTU on the same day.	25-08-2015 (Tuesday) 04:00 PM
8.	Last Date for withdrawal of nominations from the posts of President, Vice President, Secretary, Joint Secretary	26-08-2015 (Wednesday) 11:00 AM
9.	Polling of votes for the elections of President, Vice President, Secretary, Joint Secretary in Senate Hall, DTU	27-08-2015 (Thursday) 01:30 PM to 03:00 PM
10.	Counting of Votes (in presence of observers)	27-08-2015 (Thursday) 03:00 PM to 03:45 PM
11.	Declaration of Result of Election of President, Vice President, Secretary, Joint Secretary by Chief Election Officer.	27-08-2015 (Thursday) 05:00 PM

Prof. D. Kumar.
(Chief Election Officer)