



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009

(Formerly Delhi College of Engineering)

Shahbad Daulatpur, Bawana Road, Delhi-110042

Instructions for Spot round of counseling for Integrated BSc & MSc Admissions 2025-2026

Reporting Date & Time: 19.08.2025 (Tuesday) (10:00 A.M.)

Venue: Committee Room of Respective Departments

Spot round of counseling is in **OFFLINE** Mode. Final attendance will be called at **11.00 AM**. No applicant will be allowed to mark his/her attendance after 11.00 AM and his/her name will be deleted from the list of eligible applicants. The allotment of seats will be done according to the Merit Rank of the applicants in the respective Merit List of each department, who have marked their attendance.

Those applicants who were absent in the 1st round of counseling may also participate in the spot round or special spot round (if scheduled), however there will be **no refund of fees** in spot round & Special Spot round (if scheduled).

Applicants will come for admission along with the following documents in original and ONE set of self-attested photo-copies of the original documents, two recent passport size photographs, printout of the registration form, CUET Score Card 2025 duly signed by the applicant for the purpose of verification at the time of admission. The applicants who have been allocated a seat, shall pay the requisite fee of **Rs. 81000/-** through online at the venue, and submit the fee receipt **or** Demand Draft in favour of "**Registrar, Delhi Technological University**" payable at New Delhi. The candidates are advised to bring the Demand Draft to make the process faster.

Below mentioned certificates/ documents in original are required to be presented by the applicants:

- a) Date of Birth proof /10th certificate.
- b) All mark sheets and certificate of qualifying examination.



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- c) If Result for class XII is not declared, then applicant will be required to submit an Undertaking as per format placed at Annexure-1.
 - d) Valid CUET (UG) 2025 Score Card
 - e) Applicants applying for any reserved seat (i.e. SC, ST, EWS, OBC-NCL, PwD, CW, SG, KM) must produce the original certificates (as applicable) issued from an approved competent authority, at the time of document verification.
 - f) OBC (NCL) applicants are required to produce a caste certificate issued after March 31, 2025 from the authorities as mentioned in Annexure 2. However, if the certificate is issued prior to March 31, 2025, it must be accompanied with an additional certificate regarding the present non-creamy layer status of the applicant, issued by the same competent authority. This additional certificate must have reference of his / her already issued original caste certificate.
 - g) Applicants applying for admission to seat reserved for Differently Abled Person (PwD) sub-category, the applicant must produce the certificates in original at the time of document verification as per Annexure-3.
 - h) The benefit of reservation under EWS can be availed by persons who are not covered under the scheme of reservation for SCs, STs and OBCs upon production of an Income and Asset Certificate issued by a competent authority based upon the Income and Assets criteria issued after March 31, 2025. The details and prescribed format issued by the Competent Authority is detailed at Annexure - 4.
 - i) The applicants seeking admission under SG category can submit an affidavit duly attested by competent authority as per Annexure-5.
 - j) The applicants seeking admission under Kashmiri Migrants (KM) seats must produce the following documents, in original, at the time of document verification:
 - k) Certificate of registration as Kashmiri Migrants issued by the Relief Commissioner, Jammu or Divisional Commissioner, Delhi to establish the status of the applicant as registered migrants as per Annexure-6.
 - l) Proof of property in Kashmir of the parent of the applicant.
 - m) Demand Draft of amount of Rs. 81,000/- drawn in favour of "Registrar, Delhi Technological University" payable at New Delhi as annual fee (or) the selected applicants shall pay annual fee through online on the day of counselling. Fee structure is given in section 11.



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Instructions to the Applicants:

1. The allotment of seats will be done according to the Merit Rank of the applicants and vacancy of the seat, and reservation policy. The conversion of vacant seats will be done in the **Spot Round** as per the guideline given in admission brochure 2025, section 2.2.
2. If an applicant is found ineligible at any stage before or after admission or during any stage of the programme, his/her candidature/admission will be cancelled without any notice and suitable action shall be initiated against him/her including forfeiture of the fee.
3. The applicant seeking admission under reserved categories must produce the caste/category certificate in his/her name at the time of counselling. The certificate in the name of either of the parents (mother/father) or any other family member is not acceptable and the applicant will not be entitled even to the provisional admission.
4. It is the sole responsibility of the applicant to prove his / her eligibility for claiming reservations under any of the reserved categories. An applicant who is offered a seat under a reserved category/sub-category in any round of seat allotment and fails to produce the appropriate document in support of his/her allotted seat will be cancelled.
5. In addition to para 3, he/she shall be considered for allotment in the GENERAL (GN) category in subsequent rounds (if any) on submission of a written request by the applicant to the University in this regard, subject to eligibility, availability of vacant seats and his/ her merit. University reserves the right to accept or reject such requests.
6. Offline Counselling requires an applicant to visit the venue in person, get the documents verified, submit the fee and lock the seat. However, an applicant can send his authorized representative with all the required documents and fee to report for admission in case he/she is unable to report for admission in person. **The authorized representative must come with the authorization letter duly signed by the applicant.**
7. Applicants, whose class XII result is awaited, may fill an Undertaking as per the format given in the Brochure (Annexure-1). The applicants would require to submit their final mark lists/degree by September 30, 2025.



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8. Those applicants who have opted DTU while filling CUET form will ONLY be considered if they have registered at DTU. The allotment of seats is done strictly on the basis of merit list based on the CUET-(UG) 2025 score among registered students at DTU as per Table 1 (Brochure, Page 16).
9. Applicants must note that the admission fee must be paid in single instalment failing which the admission offer will be withdrawn.
10. Admission is subject to the verification of the original documents. The original documents will be returned to the students after verification.

Applicants are advised to visit the University website regularly for notification in this regard. No separate/individual emails will be sent to any candidates

11. Fee Structure

(K). Integrated M Sc Programs

S. No.	Particulars	Fee in AY 2025- 26 (Rs.)	Fee in AY 2026- 27 (Rs.)	Fee in AY 2027- 28 (Rs.)	Fee in AY 2028- 29 (Rs.)	Fee in AY 2029- 30 (Rs.)
1.	Tuition Fee	41,300	44,300	46,300	49,300	52,300
2.	Non Govt. Component					
2.1	Student Welfare Fee (Co-curricular activities, Training & placement, Extra Curricular Activities, Annual Gathering, Students welfare, Institutional Development, outsourcing, conference, seminar, workshop, innovative projects, skill development activities and, Misc. Expenditure on Unspecified Items)	13,500	15,000	15,500	15,500	15,500
2.2	Facilities & Services Charges (Research initiatives, training programmes, Awards, automation, facilities, entrepreneurship activities and any misc. expenditure on unspecified items)	13,500	15,000	15,500	15,500	15,500
2.3	Economically weaker section fund	6,000	6,000	7,000	7,000	7,000
2.4	Examination fee (Examination Infrastructure strengthening, expenditure on examination activities, confidential printing etc.	5,000	5,000	6,000	6,000	6,000
2.5	DTU Medical facilities and premium amount for medi-claim of student (per annum)	700	700	700	700	700
2.6	Alumni Association life membership, registration fee (one time, non-refundable)	1000	-	-	-	-
	GRAND TOTAL	81,000	86,000	91,000	94,000	97,000



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ANNEXURE-1

CERTIFICATE FOR APPEARING IN THE FINAL SEMESTER/YEAR EXAMINATION

(Required from candidates who are yet to appear in the qualifying examination)

In connection with the application of Mr./Ms. _____ for admission to PG programme(s) at Delhi Technological University Delhi, I hereby certify that he/she is a *bonafide* student of our institution. He/she is yet to complete the requirements of qualifying examination including theory, practical project examination and back paper(s)/supplementary(is) for B.A./B.Sc. _____ which is to be scheduled later on (Strike out the non-applicable ones and write in the blank space if the degree is not mentioned) and the result is likely to be announced by _____ 2023. The percentage of aggregate marks/CGPA obtained by him/her upto pre final year examination is _____. His/her conduct and character during his/her stay at the University/University has been "GOOD".

Signature of the Principal/Dean/Registrar/

Dy. Registrar /Proctor/Administrative Officer

Name: _____

Seal : _____

Place: _____

Date: _____

UNDERTAKING BY THE CANDIDATE REGISTERED WITHOUT PRODUCTION OF PROOF OF PASSING THE QUALIFYING EXAMINATION/APPEARED IN THE BACKPAPER(S)/SUPPLEMENTARY(IES) TILL DATE OF REGISTRATION

I, _____ son/daughter/ward of Mr./Ms

_____ hereby undertake that I have appeared in all the examinations including practicals/projects/theory/back paper(s)/supplementary(ies) before the date of registration and only the result is awaited, which is likely to be declared by

Signature _____

Place: . _____

Name . _____

Date: _____

Address _____

ANNEXURE-2



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AUTHORITIES WHO CAN ISSUE CASTE/TRIBE CERTIFICATE

Scheduled Caste (SC)/Scheduled Tribe (ST) /Other Backward Class (OBC-NCL): For admission to a seat reserved for Scheduled Caste/Scheduled Tribe/Other Backward Class (NCL), candidate must produce a certificate, in original, issued from an approved district authority stating the Scheduled Caste/ Scheduled Tribe/ Other Backward Class (NCL), to which the candidate belongs. A list of approved authorities is given below:

- District Magistrate / Additional Magistrate / Deputy Commissioner / Collector / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate (not below the rank of 1st Class Stipendiary Magistrate), Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
- Revenue Officer not below the rank of Tehsildar.
- Sub-Divisional Officer of the area where the candidates and/or his/her family normally resides
- Administrator/Secretary to Administration/Development Officer (Laccadive & Minicoy Islands).

(Certificate issued by any other authority will not be accepted.)

Prescribed Format for OBC Certificate

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES

This is to certify that Shri / Smt. / Km. _____
Son /Daughter of Shri / Smt. _____ of
Village/Town _____ District/Division _____
in the State belongs to the _____ Community which
is recognized as a backward class under:

(i)Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.

(ii)Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.

(iii)Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.

(iv)Resolution No. 12011/96/94-BCC dated 9/03/96. (v)Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.

(v)Resolution No. 12011/13/97-BCC dated 03/12/97.

(vi)Resolution No. 12011/99/94-BCC dated 11/12/97.



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(vii) Resolution No. 12011/68/98-BCC dated 27/10/99.

(viii) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.

(ix) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.

(x) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.

(xi) Resolution No. 12015/9/2000-BCC dated 06/09/2001.

(xii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.

(xiii) Resolution No. 12011/4/2002-BCC dated 13/01/2004.

(xiv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri / Smt. / Kum. _____ and / or his family ordinarily reside(s) in the _____ District / Division of _____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09/03/2004.

Dated: _____

District Magistrate / Deputy Commissioner /

Competent Authority

Seal

NOTE:

(a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy



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Commissioner / DeputyCollector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar and

(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

Declaration/undertaking - for OBC Candidates only

I, _____ son/daughter of Shri _____
resident of village/town/city _____ district
_____ State _____ hereby declare that I belong to the
_____ community which is recognized as a backward class by the Government of
India for the purpose of reservation in services as per orders contained in Department of Personnel and
Training Office Memorandum No.36012/22/93- Estt. (SCT), dated 8/9/1993. It is also declared that I
do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above
referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and
Training Office Memorandum No.36033/3/2004 Estt. (Res.) dated 9/3/2004.

Signature of the Candidate

Place: _____

Date: _____



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ANNEXURE-3

PERSON WITH DISABILITY SUB-CATEGORY

For admission to seat reserved for Differently Abled Person (PD) sub-category, the candidate must produce the following certificates in original at the time of document verification for PD candidates:

- a. A certificate of physical disability issued by a duly notified Medical Board of a District/Government Hospital set up for examining the physically challenged candidates under the provision of the Person with Disability (equal opportunities, protection of rights and full participation) Act 1995. The certificate should indicate the extent (i.e. percentage) of the physical handicap and should bear the Photograph of the candidate concerned. The certificate should be countersigned by one of the Doctors constituting the Board issuing the certificates.
- b. A certificate duly recommended by Vocational Rehabilitation Centre for the Handicapped, 9- 11 Vikas Marg, Karkardooma, Delhi 110092.

Certificate for Person with Disability

To be issued by Medical Board from Government Hospital

Name of the candidate: Mr./Ms.* _____

Father's Name: _____

Permanent Address: _____

Percentage loss of earning capacity (in words): _____

Whether the candidate is otherwise able to carry on the studies and perform the duties of

an engineer/architect satisfactorily: _____

Name of the disease-causing handicap: _____

Whether handicap is temporary or permanent: _____

Whether handicap is progressive or non-progressive: _____

The candidate is FIT / UNFIT to pursue further studies.

(*Strike out whichever is not applicable)

Member

Member

**Principal Medical Officer
(Orthopaedic Specialist)**

Date:

Seal of Office:

NOTE: 1. The medical board must have one orthopaedic specialist as its member.

2. Candidate having temporary or progressive handicap will not be considered against the seats.



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ANNEXURE-4

CERTIFICATE FOR ECONOMICALLY WEAKER SECTION (EWS)

Government of _____

(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY CANDIDATE SEEKING RESERVATION UNDER ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

1. This is to certify that Shri/Smt. /Kumari _____
Son /Daughter/Wife of _____ permanent resident of
Village/Street _____ Post office _____ District _____
in the State/ Union Territory _____ Pin code _____ whose
photograph is attested below belongs to Economically Weaker Sections, since the gross annual
income* of his/ her family** is below Rs 8 lakh (Rupees Eight Lakh Only) for the financial year
_____. His/ her family does not own or possess any of the following assets***.

- i. 5 Acres of agricultural land and above;
- ii. Residential flat of 1000 sq. Ft. And above;
- iii. Residential plot of 100 sq. Yards and above in notified municipalities;
- iv. Residential plot of 200 sq. Yards and above in areas other than the notified municipalities.

Shri/Smt./Kumari _____ belongs to the caste _____ which
is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of office: _____

Name: _____

Designation: _____

Recent Passport size attested photograph of the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit

her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years.

***Note 3: The property held by a " Family" in different locations or different places/ cities have been clubbed while applying the land or property holding test to determine EWS status.

\$Note 4: Any other criteria approved by the Govt of India from time to time.





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INCOME & ASSET CERTIFICATE ISSUING AUTHORITY

The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given above shall only be accepted as proof of candidate's claim as 'belonging to EWS':-

- i. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner,
- ii. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- iii. Revenue Officer not below the rank of Tehsildar' and
- iv Sub-Divisional Officer of the area where the candidate and / or his family normally resides.



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ANNEXURE-5

AFFIDAVIT FOR SINGLE GIRL CHILD

For claiming admission in this category, the Father/Mother/Guardian (in case parents are deceased) shall have to submit affidavit/ self-attested to this effect duly attested by area District Magistrate/Additional Magistrate/Deputy Commissioner/Collector/Additional Deputy Commissioner/Deputy Collector / Ist Class Stipendiary Magistrate /City Magistrate (not below the rank of Ist Class Stipendiary Magistrate)/Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.

**SPECIMEN OF AFFIDAVIT/SELF ATTESTED FOR ONLY (SINGLE) GIRL
CHILD CATEGORY**

(on non-judicial PAPER OF Rs. 20/- duly attested by Ist Class Magistrate)

I _____ (name) father/mother of Miss
_____ resident of _____
_____ (full address to be given)

do hereby, solemnly declare and affirm as under:

1. That I am a citizen of India.
2. That Miss _____ born on _____ is
the only (Single) Girl Child of the deponent.
3. That the deponent has no living male/female child other than the above one.

Place: _____

Dated: _____

DEPONENT

VERIFICATION

Verified that the contents of the above affidavit/self attested are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

Place: _____ Dated: _____



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ANNEXURE-6

CERTIFICATE FOR AVAILING ADMISSION AGAINST KASHMIRI MIGRANT QUOTA

KASHMIRI MIGRANT QUOTA

(To be submitted at the time of admission)

Certified that Shri/ Km/Smt. _____ son/
daughter/wife of _____ resident of
_____ is registered as migrant from
Jammu and Kashmir. The registration number is _____ dated
_____.

It is also certified that Shri/ Km/Smt. _____
Is registered in Delhi/ _____ as J & K Migrant on _____.

Name & Signature of
Deputy Commissioner/ Competent authority
(Office stamp)

Place:

Date:

Note: No Document other than this will be accepted by the University for claiming reservation against the Kashmiri Migrant Seat.

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Chairperson (Integrated BSc & M.Sc. Admission 2025-
2026)



**For all the queries related to
Integrated BSc & MSc admission 2025-26**

Email: coordinator_bscmsc@dtu.ac.in

Chairperson, Integrated BSc & MSc admission 2025-26

Delhi Technological University

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Website: www.dtu.ac.in