

## **MBA (Business Analytics) Admissions 2020**

### **INSTRUCTIONS FOR CANDIDATES**

1. In view of unprecedented circumstances due to Covid-19 and to ensure the timely completion of Admission process, a revised admission counseling schedule is uploaded. The candidates are advised to regularly visit MBA(BA) admission website and their respective emails for updates.
2. At any stage of Admission process or later, if it is found that candidate has suppressed any material information or wilfully submitted false information/documents, his / her candidature will be cancelled with immediate effect.
3. Forged Documents: If the documents you submit are found to be forged / fake, then the seat allotted will be withdrawn and you will be debarred from any seat. MBA(BA) admission committee may also initiate legal action in such a case.
4. Seat Up-gradation: If you accept the allocated seat with floating option, and if you are allotted a different seat in a subsequent round, then you will automatically forfeit the seat offered/accepted earlier.
5. The provisional admission is subject to fulfilment of following conditions:
  - a) Mandatory percentage of marks in graduation (as specified in admission brochure)
  - b) Valid CAT score
  - c) 10<sup>th</sup> Class passing Certificate for DoB proof
  - d) OBC-NCL certificate for the year 2020-2021, if applicable
  - e) EWS certificate for the year 2020-2021, if applicable
  - f) SC/ST certificate issued by competent authority (as specified in admission brochure), if applicable
  - g) Defence certificate issued by competent authority (as specified in admission brochure), if applicable
  - h) Kashmiri migrant certificate issued by competent authority (as specified in admission brochure), if applicable

Note- The candidates must ensure that they fulfil the eligibility criteria of admission as per admission brochure. At any stage of Admission process or later, if it is found that candidate has suppressed any material information or wilfully submitted false information/documents, his / her candidature will be cancelled with immediate effect and admission fee will not be refunded. Legal proceedings may be initiated against such candidates. Students are required to produce above-mentioned documents (original and a photocopy) at the time of physical verification at USME, DTU. Failure to comply with these conditions/documents will lead to cancellation of admission.

## **ONLINE COUNSELING PROCEDURE**

### **Seat Allotment – General Rules**

1. Combined Merit List will be prepared based on the CAT Score 2019. Any Tie in the CAT score will be resolved as per Admission Brochure.
2. The candidates must ensure that they fulfil the eligibility criteria of admission as per admission brochure. At any stage of Admission process or later, if it is found that candidate has suppressed any material information or wilfully submitted false information/documents, his / her candidature will be cancelled with immediate effect and admission fee will not be refunded. Legal proceedings may be initiated against such candidates. Students are required to produce above-mentioned documents (original and a photocopy) at the time of physical verification, at USME, DTU. Failure to comply with these conditions/documents will lead to cancellation of admission.

### **First Round of Counseling**

1. All the candidates who get an allotment in this round will have to pay part admission fee (Rs.1,90,000 – Rupees One Lakh Ninety Thousand only ) online as per the admission schedule, failing which his/her allotted seat will stand automatically cancelled and the candidate will not be considered for subsequent ONLINE rounds of seat allotment. However, such candidates are eligible for spot round of counseling.
2. Based on the number of candidates completing the payment of admission fee successfully, the vacant seats available for second round of counseling will be updated on the MBA(BA) admission website.

### **Second Round of Counseling**

1. All registered candidates who are not allotted any seat in the first round of allotment are eligible for second round seat allotment.
2. All the candidates who get an allotment in this round will have to pay admission fee (Rs.1,90,000 – Rupees One Lakh Ninety Thousand only) online as per the admission schedule, failing which his/her allotted seat will stand automatically cancelled. However, such candidates are eligible for spot round of counseling.

**Spot Round (subject to availability of seats & as per the norms of the University)**

The Spot Round will be based on the vacant seats, if any, available post final round of counseling.

Details of spot round will be notified on the MBA(BA) admission website (<https://cumsdtu.in/AdmissionsWebsite/>).

**Note:** It is the sole responsibility of the candidate to prove his/her eligibility for claiming reservation under any of the reserved categories/sub-categories. The candidates claiming reservation under SC/ST/OBC/EWS/KM categories, CW/PwD sub-categories will be required to produce the original certificate of the respective reserved category/sub-category issued by the competent authority (as mentioned in this information brochure) at the time of physical verification. If the reserved category/sub-category certificate is not found in order, no benefit of the reserved category/ sub-category will be given and the candidate shall be considered for allotment in GENERAL category in subsequent rounds on submission of written request by the candidate to MBA(BA) admission committee in person or through email in this regard, as per the eligibility of the candidate and availability of seats. If such candidate is able to produce his/her category certificate in further rounds, he/she shall be considered for the category and will be allotted a fresh seat as per the vacancy available and his/her merit. The decision of MBA(BA) admission committee on matters pertaining to Admission will be final. Any litigation/dispute regarding the admission in the participating Institutions will be settled subject to jurisdiction of the Delhi Court.

## TENTATIVE COUNSELING SCHEDULE FOR MBA(BA) ADMISSION

S. No.	Events	Start Date	End Date
1	Uploading of Information bulletin and Application form on MBA(BA) admission website	26/02/2020	Till Admission 2020 closes
2	Last date of submitting the completely filled application form	--	26/07/2020
3	1 <sup>st</sup> Round of Online Seat Allotment and Intimation to the selected candidates	31/08/2020	03/09/2020
4	Last date of payment of fees for candidates allotted seat in the 1 <sup>st</sup> Round	31/08/2020	03/09/2020
5	Display of Vacant seats after 1 <sup>st</sup> round of allotment	05/09/2020	05/09/2020
6	2 <sup>nd</sup> Round of Online Seat Allotment and Intimation to the selected candidates	07/09/2020	10/09/2020
7	Last date of payment of fees for candidates allotted seat in the 2 <sup>nd</sup> Round	07/09/2020	10/09/2020
8	Display of Vacant seats for spot round of allotment	The spot round shall be conducted and details uploaded depending upon availability of seats.	
9	Detailed Schedule of Spot Round		
10	Spot round		

**MBA (Business Analytics) Admission Committee, Delhi**