

# DELHI TECHNOLOGICAL UNIVERSITY

Academic Section

F.No. 101/6/Acad/2001-04/496-507

Dated: - 18/02/14

## Notice

All the students of B.Tech II, IV, VI, VIII Semester, M.Tech & MBA II, IV Semester and Ex-students must submit their Examination Forms for the Even Semester Examination along with the requisite fee receipt as per the following schedule and details:-

S. No.	Date of fee Schedules	Semester	Color of the Examination Cards
1.	25.02.2014 2.00 p.m. to 5.00 p.m.	B.Tech. IV Semester Computer Engg. Production Environmental Information Tec. Polymer Science Civil Mechanical Engg. Biotechnology	Green
2.	26.02.2014 2.00 p.m. to 5.00 p.m.	B.Tech. V Semester V Electronics & Comm. Electrical Engg. Automotive Engg. Electrical & Electronics Software Engg. Engg. Physics Mathematic & Computing	Green
3.	27.02.2014 2.00 p.m. to 5.00 p.m.	B.Tech. VI Semester VI Computer Engg. Production Environmental Information Tec. Polymer Science Civil Mechanical Engg. Biotechnology	Yellow
4.	28.02.2014 2.00 p.m. to 5.00 p.m.	B.Tech. VII Semester VII Electronics & Comm. Electrical Engg. Automotive Engg. Electrical & Electronics Software Engg. Engg. Physics Mathematic & Computing	Yellow
5.	03.03.2014 2.00 p.m. to 5.00 p.m.	B.Tech. VIII Semester VIII Computer Engg. Production Environmental Information Tec. Polymer Science Civil Mechanical Engg. Biotechnology	Pink
6.	04.03.2014 2.00 p.m. to 5.00 p.m.	B.Tech. IX Semester IX Electronics & Comm. Electrical Engg.	Pink

		Automotive Engg. Electrical & Electronics Software Engg. Engg. Physics	
7.	05.03.2014 2.00 p.m. to 5.00 p.m.  06.05.2014 2.00 p.m. to 5.00 p.m.	2 <sup>nd</sup> Semester Group A1 to A10 to deposited their Examination Forms and Admit cards.  2 <sup>nd</sup> Semester Group B1 to B10 to deposited their Examination Forms and Admit cards.	
8.	07.03.2014 10.00a.m. to 2.00 p.m.	Ex-Students of B.E/B.Tech All Branches	
9.	03.03.2014 2.00 p.m. to 5.00 p.m.  04.03.2014 2.00 p.m. to 5.00 p.m.	M.Tech II & IV Semester  MBA II & IV Semester Ex- students of M.Tech/MBA all	Collect the Exam forms from Academic Branch and submit the same in Academic Branch.

#### A: FOR B. TECH. STUDENT

##### 1. Maximum number of subjects:

Maximum number of subjects in which a student can register for attending classes and appearing for Mid Term.

**1.1. Regular Students:** Maximum 06 minus Number of Theory Papers of the current semester in which student is currently appearing.

**1.2. Ex Students:** Six papers in a semester i.e. in ODD semester, the papers of I, III, V, and VII semesters and in EVEN semester, the papers of II, IV, VI and VIII semesters. Subjects from Multiple Semester are permitted subject to the suitability of Time Table.

Ex- students are allowed to improve the internal marks also subject to the condition that student will register himself for the semester & will attend the classes for the particular subject(s) for improvement purpose. Student must apply to the Academic Branch for registration of subject atleast 15 days before the start of the semester.

##### 1.3. General Instructions

i. All students have to submit exam forms along with fee receipt. The forms should be filled carefully and overwriting and cutting should be avoided. For Back Paper, an additional Back Paper Form for each semester has to be submitted, wherein the Paper Code and Paper Name should be mentioned clearly. Indication of registered Papers also are to be made in the back Paper Form. Ex-students should apply on separate Form meant only for ex-students along with usual back paper forms. All students have to bring passport size photograph for pasting the same on admit cards. All students must sign on the list and indicate back papers, if any.

ii. Exam forms in which Back Paper code, name and registration detail is not mentioned, will not be accepted.

iii. Students shall not be allowed to have their previous marks in case they apply for improvement. Earlier marks shall be considered to be surrendered and result will be declared according to fresh performance in exam.

iv. Improvement paper will not be cancelled in any case after the submission of exam form.

v. Late submission of examination forms:-

Late submission of Exam Forms shall not be permitted under any circumstances. However, in exceptional cases, late submission of fees and Form will be accepted with a fine of Rs. 50/- per day on working hours or maximum up to Rs.1000/- be charged for late registration. Students are therefore, advised, to follow the above schedule. Those, who wish to submit the examination forms on behalf of

someone else, may produce a written authorization to the effect and the identity card of the concerned person.

**2. Fee Structure:**

2.1. Appearing in End Sem exams only as Back Paper.

Rs. 500/- per paper (Not Semester).

2.2. Registration for classes and appearing in Mid Semester Exams also.

Rs. 5,500/- per paper (not semester) (Rs 5,000/- Tuition Fee + Rs 500/- Examination Fee per paper).

**B: FOR M. TECH STUDENTS (REGULAR AND EX STUDENTS)**

1. There is no provision in the Ordinance for registration and appearing in the Mid Semester for M.Tech students or improve the Internal Marks. Thus, they can appear only in the end semester as Back papers. However, the candidate can re- register for complete year considering previous year as 'drop year' and has to pay the full annual fees, applicable to the batch he is joining.

**2. Fee Structure**

Appearing in End Semester Exams only as Back Paper.

Rs. 500/- per paper (Not Semester).



(Dr. Lokesh Garg)  
Asst. Registrar (Acad.)

F.No. 101/6/Acad/2001-04/1496-507

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Copy for information and further necessary action:-

- (1) Controller of Examination, DTU.
- (2) All HoDs, DTU.
- (3) All Deans, DTU
- (4) OSD (Results), DTU.
- (5) Registrar, DTU.
- (6) Head (CC) for uploading on DTU website.
- (7) The Security Officer with the request to kindly provide one Security Guard near the Bank and 02 Security Guard in the Academic Section so that they would help officials in controlling rush of students also apprise us with the problems of students/bank official.
- (8) Asst Programmer (Acad. Branch) for uploading on academic.dtu.ac.in
- (9) PS to the V.C. for the kind information of the Hon'ble Vice Chancellor.
- (10) PA to the P.V.C. for the kind information of the Pro Vice Chancellor.
- (11) Notice Board of Academic Branch.
- (12) Guard file.



(Dr. Lokesh Garg)  
Asst. Registrar (Acad.)