



Academic-UG Section
DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi Vide Act 6 of 2009
Shahbad Daulatpur, Bawana Road, Delhi-110042
Tel : +91-11-27296337, Fax : +91-11-2787 1023

F. No. 105 (321) DTU/Acad-UG/NSP Schl./2016-17/4775-82 Dated 13/10/17

CIRCULAR (IMPORTANT)

Subject: Process of forwarding verification of applications by DTU:

All eligible students of SC/ST/OBC/Minorities category who are applying/have applied for various scholarships are directed to submit following self-attested documents at Window no. 1, Academic UG section during working hours from 10:00 AM to 02:00 PM latest by 25.10.2017. **Since this list is not comprehensive, student has to attach all documents as required under relevant Scheme, duly self-attested.**

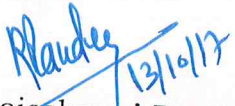
IMPORTANT NOTICE: As per directions of Govt. of India, all applicants are required to get their bank accounts AADHAR linked for direct benefit transfer (DBT) of scholarships failing which scholarship will not be credited to their bank accounts. For this purpose students are advised to visit their respective bank branch for further necessary action.

1.	Application in prescribed proforma
2.	Copy of online generated application
3.	Cast certificates
4.	Income certificate issued by Distt. Revenue Authority
5.	Mark sheets of 12 th for the 1 st year student only
6.	First year students have to submit JEE Rank Card.
7.	Mark sheets of previous semesters.
8.	If Involved in any disciplinary case. If yes, detail of case (Copy of order)
9.	Copy of Death Certificate of parent (if applicable)
10.	Cancelled Cheque or Passbook (Account must be in name of student only)
11.	Copy of Aadhar Card
12.	Copy of fee receipt for year of claim
13.	Original bills for books, Computer etc.
14.	Original bills for boarding lodging , rent receipts, hostel charges

All SC/ST/OBC/Minorities students who have applied for different scholarship schemes online are required to submit application to Academic UG Section as per procedure mentioned above and visit the Section and bring one set of self-attested copy of all documents and original document for verification.

DTU will not be responsible in case application is rejected by sponsorer Ministry due to any discrepancies left on part of the student.


No application will be forwarded to concerned Department or Ministry in case student does not apply in required format, does not attach self-attested documents as required under the relevant schemes and does not get documents verified physically vis-à-vis original documents. For any clarification, student may visit Window no.1 of DTU Academic UG Section.


(Prof. Rajeshwari Pandey)
Associate Dean Academic (UG)

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Copy to:

1. PS to the VC for information to the Hon'ble Vice Chancellor, DTU
2. PA to PVC-I for information to the Pro Vice-Chancellor-I, DTU
3. PA to PVC-II for information to the Pro Vice-Chancellor-II, DTU
4. Registrar, DTU
5. All HODs
6. Librarian
7. Chief Warden
8. Programmer Acad-UG: - With the request to upload on DTU website.


(Prof. Rajeshwari Pandey)
Associate Dean Academic (UG)