F.No.105(500)/DTU/Acad-UG/2016-17/ 1671-81   Dated:- 5/6/17

Notification

Sub: Make-up Examination for B.Tech (2K15 and onwards batches) students who could not appear in End-Term Even Sem May. 2017 Exam.

Pursuant to the clause 24(2) of the B.Tech. Ordinance 2015 relating to undergraduate programmes leading to Bachelor of Technology, if a student is absent during End-Term Examination of a course due to medical reasons or other special circumstance (Annexure – F), he / she may apply for the award of "I" grade to the HoD of the concerned Department offering the course, through the Course Coordinator. Student should submit following documents alongwith the application:

1. Original medical certificate.
2. Self attested copy of treatment records, prescriptions and medical tests undertaken.
3. Fitness certificate in original.

The HoD may forward this request to Dean Academic (UG). Make-up examination shall be normally held along with the Supplementary Examination of End Term Examination to convert "I" grade to proper letter grade.

Therefore, the students who could not appear in End-Term Examination May. 2017 due to medical reasons or other special circumstance may apply in prescribed format (Annexure F, page 44 of the DTU Academic Program) and submit to respective HoDs along with all required enclosures on or before **06/06/2017**.

Make-up-examination will be allowed only if a student has not been disqualified earlier, due to shortage of attendance.
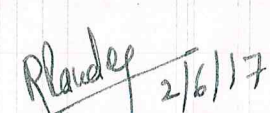
(Prof. Madhusudan Singh)
Dean Academic (UG)

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Copy to:
1. All HoDs: with the request to bring of knowledge of B.Tech. (2015, 2016 batches) students and display on Notice Boards and forward the applications of 'I' grade to AD Academic (UG).
2. All Deans.
3. Programmer Academic (UG): With the request to upload notification on DTU Website Academic Page and upload copy of 'Annexure-F' (copy enclosed).
4. Controller of Examinations.
5. OSD (Results).
6. Superintendent (B.Tech Examinations).
7. Director, Physical Education, DTU.
8. Librarian.
9. Registrar, DTU.
10. PS to VC for kind information to the Hon'ble Vice Chancellor.
11. PA to PVC for information to the Pro Vice-Chancellor.

(Dr. Rajeshwari Pandey)
Associate Dean Academic (UG)