



Academic-UG Section
DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi Vide Act 6 of 2009
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F. No. 105(323)/DTU/Acad-UG/Misc./2016-17/383-398 Dated: 20.09.2016

NOTICE

Guideline for preparation of list of detainees (Shortage of attendance <60%) of B. Tech. students for mid-term, odd-sem September 2016..

With reference to notification dated 04/09/2015, 09.10.2015 and Section 23 and 27 of B. Tech. Ordinance 2015, and guidelines for monitoring of attendance of the B. Tech. students as given in Annexure 'E' to the ordinance. All HODs and teachers are requested to make aware all students regarding above clause to avoid last moment hassle to the students particularly final year students- who have shortage of attendance.

In this regard the Hon'ble Vice-Chancellor has directed to keep track of attendance from very beginning of the semester itself to inculcate discipline among students and not allow students with less than 60% of attendance (as on 23.09.2016) to appear at mid-sem examination. All subject teachers/ course coordinator(s) are advised to prepare list of students, having shortage of attendance subject wise and communicate to respective HODs in case of 3rd, 5th, and 7th semester B. Tech. students and to Academic-UG Section in case of 1st Sem students latest by 23.09.2016 (Friday) as mid-sem exam are scheduled w.r.t. 26.09.2016 (Monday). **All faculty members need to specify the details in their report even if number of students having short of attendance is NIL.** All HODs are requested to compile detainee lists of all subjects and display list of detainees on Deptt. Notice boards and send a copy to Dean Academic (UG).

Copies of all previous notification are available on www.dtu.ac.in/web/Academics/notice.php


(Prof. Madhusudan Singh)
Dean Academic-(UG)

Copy for information and further necessary action:-

1. PS to the VC for kind information to the Hon'ble Vice Chancellor, DTU
2. PA to PVC for information to the Pro. Vice-Chancellor, DTU
3. The Registrar, DTU
4. All Deans
5. All Course Coordinators/ subject Teachers-Through respective HODs
6. All HODs: - With the request to intimate schedule of shortage of attendance to faculty members and students and to display the list of detained students on the Department Notice Board with a copy to Dean Academic (UG).
7. Chief Warden: With the request to arrange for display of notice on Hostels notice boards.
8. Controller of Examinations
9. B. Tech. Exam Superintendent: With the request not to allow such students to appear in mid-sem exam.
10. Librarian
11. Director Physical Education
12. DR (A/c's)
13. Head (CC): With the request to upload the same at the University Website.
14. All dealing Assistant Acad-UG: With the directions to prepare relevant data.
15. Notice Boards (Academic Branch)
16. Guard File



(Dr. Lokesh Garg)
Asth. Registrar Academic-(UG)