



## Academic-UG Section DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi Vide Act 6 of 2009  
Shahbad Daulatpur, Bawana Road, Delhi-110042  
Tel : +91-11-27296337, Fax : +91-11-2787 1023

F. No. 105 (321) DTU/Acad-UG/NSP Schl./2015-16/835-44 Dated 22.11.2016

### **CIRCULAR (SCHOLARSHIP)**

**Subject: Procedure for forwarding of applications for scholarship under various schemes for SC/ST/OBC/Minorities students.**

**Reference: F. No. 105 (321) DTU/Acad-UG/NSP Schl./2015-16/125-134 dated 16.08.2016**

The student of SC/ST/OBC/Minorities category, who wish to apply for various scholarships schemes offered by Govt. of India and different states including Govt. of NCT of Delhi are advised to visit respective web portals (<http://scholarships.gov.in/main.do>, [www.scstwelfare.delhigovt.nic.in](http://www.scstwelfare.delhigovt.nic.in), [www.minorityaffairs.gov.in](http://www.minorityaffairs.gov.in), <http://socialjustice.nic.in/scholarship.php>, <http://ekalyan.jharkhand.gov.in>, <http://www.dirsamajkalyan.in/main.htm>, [www.aicte=india.org](http://www.aicte=india.org) etc. of respective Ministry or State for scheme details, eligibility criteria and procedure of applications.

- 1. Process of applications to concerned Ministry or Deptt. of Govt. of India or State:** Students may apply online or physically as the case may be. The students are advised to make sure of their eligibility for the scholarship before applying and attach self-attested copies of required certificates and documents along with the completed applications in format as specified by the concerned Ministry and State or apply online as case may be. Student shall be solely responsible for completing all formalities required by the concerned sponsors. non-submission of required documents and non-verification of documents vis-à-vis original documents etc. Students may download User's Manual from Student Login page of [www.scholarships.gov.in](http://www.scholarships.gov.in)

**IMPORTANT NOTICE:** As per directions of Govt. of India, all applicants are required to get their bank accounts AADHAR linked for direct benefit transfer (DBT) of scholarships failing which scholarship will not be credited to their bank accounts. For this purpose students are advised to visit their respective bank branch for further necessary action.

- 2. Process of forwarding verification of applications by DTU:** All eligible students who are applying/have applied for above scholarships are directed to submit following self-attested documents at Window no. 1, of Academic UG section during working hours from 10:00 AM to 02:00 PM, **All self-attested. This list is not comprehensive student has to attach all documents as required under relevant Scheme.**

1.	Application in prescribed proforma (click here)
2.	Copy of online generated application
3.	Caste certificates
4.	Income certificate issued by Distt. Revenue Authority
5.	Mark sheets of 12 <sup>th</sup> for the 1 <sup>st</sup> year student only
6.	First year students have to submit JEE Rank Card.
7.	Mark sheets of previous semesters.
8.	If Involved in any disciplinary case. If yes, detail of case (Copy of order)

9.	Copy of Death Certificate of parent (if applicable)
10.	Cancelled Cheque (Account must be in name of student only)
11.	Copy of Aadhar Card
12.	Copy of fee receipt for year of claim
13.	Original bills for books, Computer etc.
14.	Original bills for boarding lodging , rent receipts, hostel charges

All SC/ST/OBC/Minorities students who have applied for different scholarship schemes online on are required to submit application to Academic UG Section as per procedure mentioned above and visit the Section and bring one set of self-attested copies of all documents and original document for verification.

DTU will not be responsible in case application is rejected by sponsorer Ministry due to any discrepancies left on part of the student.

No application will be forwarded to concerned Department or Ministry in case student does not apply in required format, does not attach self-attested documents as required under the relevant schemes and does not get documents verified physically vis-à-vis original documents. For any clarification student may visit Window no.1 of DTU Academic UG Section.

(Dr. Lokesh Garg)  
Asth. Registrar Academic (UG)

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**Copy to:**

1. PS to the VC for information to the Hon'ble Vice Chancellor, DTU
2. PA to PVC for information to the PVC, DTU
3. All Deans
4. All HODs
5. Librarian
6. Chief Warden
7. Director Physical Education
8. Registrar, DTU
9. DR (A/c's)
10. Head (CC): With the request to put hyperlinks to various scholarships schemes of Govt. of NCT of Delhi and Govt. of India and put this notice, and Common scholarship form under scholarship page on DTU website.

(Dr. Lokesh Garg)  
Asth. Registrar Academic (UG)