



**Academic-UG Section**  
**DELHI TECHNOLOGICAL UNIVERSITY**

Established by Govt. of Delhi Vide Act 6 of 2009  
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F.No. 105(216)/DTU/Acad-UG/Make up Exam/2015-16/6610-20


Dated:-13/1/16

**Notification**

**Sub: Make-up Examination for B.Tech (2K15 batch) students who could not appear in End-Term Exam of Odd Sem Nov-Dec 2015**


Pursuant to the clause 24(2) of the B.Tech Ordinance 2015 relating to undergraduate Programmes leading to Bachelor of Technology, If a student is absent during End Term Examination of a course due to medical reasons or other special circumstance (Annexure – F), he / she may apply for the award of "I" grade to the HoD of the concerned Department offering the course, through the Course Coordinator, make-up-examination will be allowed only if a student has not been disqualified earlier, due to shortage of attendance. The HoD may forward this request to Dean Academic (UG), Make-up examination shall be normally held along with the Supplementary Examination of End Term Examination to convert "I" grade to proper letter grade.

Therefore, the students who could not appear in End-Term Examination Nov-Dec 2015 due to medical reasons or other special circumstance may apply in prescribed format (Annexure F, page 38 of the DTU Academic Program) and submit to respective HoDs along with all required enclosures on or before 20.01.2016.

  
**Prof. Madhusudan Singh**  
**Dean Academic (UG)**

Copy to:

1. All HoDs: with the request to bring of knowledge of B.Tech, 1<sup>st</sup> year students and display on Notice Boards and forward the applications of 'I' grade to AR Academic (UG).
2. All Deans.
3. Head Computer Centre: With the request to upload notification on DTU Website Academic Page.
4. Controller of Examinations
5. OSD (Results)
6. Superintendent (B.Tech Examinations)
7. Director, Physical Education, DTU
8. Librarian
9. Registrar, DTU
10. PS to VC for kind information to the Hon'ble Vice Chancellor.
11. PA to PVC for information to the Pro Vice-Chancellor.

  
**Dr. Lokesh Garg**  
**Asstt. Registrar Academic (UG)**