



**Academic-UG Section  
DELHI TECHNOLOGICAL UNIVERSITY**

Established by Govt. of Delhi Vide Act 6 of 2009  
ShahbadDaulatpur, Bawana Road, Delhi-110042  
Tel : +91-11-27296337, Fax : +91-11-2787 1023  
<http://dtu.ac.in/Web/Academics/bacheloroftechnology.php>

F.No. 105(269)/DTU/Acad-UG/2016-17/69360-73

Dated: 19.04.2016

**NOTIFICATION**

**Subject:** Schedule and Procedure for Registration & fee deposit for Back and Improvement papers for B.Tech. Regular and Ex-students for Even Semester (4<sup>th</sup>, 6<sup>th</sup>, and 8<sup>th</sup> semester) - May 2016.

**Fee structure** for all students: Rs. 500/- (Rupees Five Hundred only) per paper (not semester)

**Step 1: Registration:**

Online registration starts: 19.04.2016 (Tuesday onward) (16:00:00hrs)

Last date of Registration: 24.04.2016 (Sunday) 23:59:59 hrs

1. Login using your ID (your registered email is your ID) and password on <http://result.exam.dtu.ac.in>. Students (Regular or Ex-students) who have not registered so far should visit Dean UG office with identity proof to obtain login credentials.
2. Students who wish to change paper-name and paper-codes may personally visit PA to Dean Academic (UG), 2<sup>nd</sup> floor, Admin block for unlocking their registration page. Paper codes will be locked at 23:59:59 hrs on 24.04.2016 and no change, addition and deletion will be allowed thereafter.
3. Students shall not be allowed to retain their previous marks in case they apply for improvement. Earlier marks shall be considered to be surrendered and result will be declared according to fresh performance in exam. Improvement paper will not be cancelled in any case after the online submission of exam form.

**Step 2: Fee payment:**

1. Login again on 25.04.2016 Monday (16:00hrs) and proceed to pay required fee (@ Rs. 500/ per paper) online.
2. Fee portal will close at 23:59:59 hrs. on 01.05.2016.
3. Fee will not be accepted in any case via any other mode thereafter.
4. Students who have already paid fee for back papers/improvement, must intimate the full details on or before 25.04.2016 to the Academic Section (UG).

**Step 3: Admit card for Back Paper/ Improvement Exams generation:**

1. Login in your account at 10:00hrs on 03.05.2016 and proceed to generate your admit card for back paper & improvement exams.
2. Take a print out of online generated Admit card, sign it and submit along with online generated fee receipt - in person to their respective dealing windows of Academic – UG section.
3. **Admit cards generated** after 03.05.2016 only will be treated **as valid for appearing in Back and improvement papers.**

### General Instructions:

1. Students who do not wish to change paper codes already registered online may proceed directly to pay fee online on 25.04.2016 as per above schedule.
2. Ex-students who have already registered may also use above said procedure for generating Admit card.
3. Ex-students who wish to register afresh may register at <http://result.exam.dtu.ac.in> using your ID (your registered email is your ID) and password as described in Step1.
4. Students who registered online but did not pay fee shall not be allowed to appear for end semester exams May-June 2016.


  
(Prof. Madhusudan Singh)  
Dean Academic (UG)

F.No. 105(269)/DTU/Acad-UG/2016-17/69360-73.

Dated: 19.04.2016

### Copy to:

1. All HoDs: with the request to bring of knowledge of all B.Tech, students and display on Notice Boards.
2. All Deans.
3. Head Computer Centre: With the request to upload notification on DTU Website Academic Page.
4. Controller of Examinations
5. OSD (Results): with a request to create online fee deposit link and provision for downloading admit cards back paper/ improvement exam, May 2016 on or before 25.04.2016 positively.
6. Dy. Registrar (A/Cs): with a request to provide online fee link to Dr. Kapil Sharma (OSD Results) and activate online fee deposits w.e.f 25.04.2016 till 01.05.2016.
7. Superintendent (B.Tech Examinations)
8. Director, Physical Education, DTU
9. Librarian
10. Registrar, DTU
11. Chief Warden: with a request to arrange for display of notice on hostels notice boards.
12. PS to VC for kind information to the Hon'ble Vice Chancellor.
13. PA to PVC for information to the Pro Vice-Chancellor.

  
(Dr. Lokesh Garg)  
Asst. Registrar (Acad.UG)