

**DELHI TECHNOLOGICAL UNIVERSITY**  
Academic Section (UG)

F.No. 101/6/Acad/2001-04/2096-3007/6118-28

Date: 28/10/15.

**Notice**

**Subject: Registration for Back paper examination and Improvement exams for B.Tech. regular students/ Ex- students.**

All the B. Tech Ex-students are directed to download the Examination forms from the DTU Website and submit the Examination Forms for the ODD Semester 2015 Back Paper and Improvement Examination of the subjects, for which they wish to appear in end semester exams (Nov-Dec 2015) along with the requisite fee receipt latest by 02/11/2015 on Window No.-03 in Academic Section (UG) DTU..

**General Instructions**

- i. All **B.Tech. Ex-students** have to submit exam forms along with fee receipt. The forms should be filled carefully and overwriting and cutting should be avoided. For Back Paper, an additional Back Paper Form for each semester has to be submitted, wherein the Paper Code and Subject Name should be mentioned clearly. All students have to submit passport size photograph for pasting the same on admit cards. All students must sign on the registration list.
- ii. Exam forms in which Back Paper code, name and registration detail is not mentioned will not be accepted.
- iii. Students shall not be allowed to have their previous marks in case they apply for improvement. Earlier marks shall be considered to be surrendered and result will be declared according to fresh performance in exam.
- iv. Improvement paper will not be cancelled in any case after the submission of exam form.
- v. Students who have already re-registered and paid requisite fee for Full Semester or specific papers need not apply again.
- vi. **Regular B.Tech. students** who appeared in Suppl. Exams and are declared fail may also apply for back papers latest by 05.11.2015.
- vii. Regular students who have already applied for back paper online at the time of registration to the Semester, can also apply a fresh/modify their back papers/improvement by submitting a written request to PA, Dean Acad (UG) for unlocking his/her online registration. The student should submit online registration form along with Back-Paper Fee receipt to respective window of Academic Section.
- viii. Late submission of examination forms:-

Late submission of Exam Forms is not permitted, However, in exceptional cases, but not after 13.11.2015 with late submission of fees, Exams. Form will be accepted with a late fee of Rs. 50/- per day or maximum up to Rs.1000/- on working hours for late registration. Students are therefore, advised, to follow the above schedule. Those, who wish to submit the examination forms on behalf of someone else, may produce a written authorization to the effect and the concerned person.

**Fee Structure**

Appearing in End Sem exams only as Back Paper/Improvement.  
Rs.500/- per paper (Not Semester).

  
(Prof. Madhusudan Singh)  
Dean (Academic-UG)