

# DELHI TECHNOLOGICAL UNIVERSITY

## Academic Section

F.No. 101/6/Acad/2001-04/ 4614-23,

Dated: - 05/03/2015

### Back/Improvement Exam. Notice

All the students of B.Tech IV and VI Semester, and Ex-students are directed to submit Exam form ~~desirous~~ for appearing in Back/Improvement in End Semester Examination for the Even End Semester Examination along with the requisite fee as per the following schedule and details. **Students need not to apply for regular Exams.**

S. No.	Date of Schedule	Semester
1.	12.03.2015 10.00 a.m. to 1.00 p.m.	B.Tech. IV Semester Computer Engg. Production Environmental Information Tec. Polymer Science Civil Mechanical Engg. Biotechnology
2.	13.03.2015 10.00 a.m. to 1.00 p.m.	B.Tech. IV Semester Electronics & Comm. Electrical Engg. Automotive Engg. Electrical & Electronics Software Engg. Engg. Physics Mathematic & Computing
3.	16.03.2015 10.00 a.m. to 1.00 p.m.	B.Tech. VI Semester Computer Engg. Production Environmental Information Tec. Polymer Science Civil Mechanical Engg. Biotechnology
4.	17.03.2015 10.00 a.m. to 1.00 p.m.	B.Tech. VI Semester Electronics & Comm. Electrical Engg. Automotive Engg. Electrical & Electronics Software Engg. Engg. Physics Mathematic & Computing
5.	18.03.2015 10.00 a.m. to 1.00 p.m.	Ex-Students of B.E/B.Tech All Branches

#### I General Instructions.

Students have to submit applications only on downloaded application form, Admit Card and Bank Challan which can be downloaded from DTU Website ([www.dce.edu](http://www.dce.edu)). No forms will be issued from Academic Section.

1. All students have to submit back/improvement Exam forms along with original fee receipt. The forms should be filled carefully and overwriting and cutting should be avoided. Indication of registered Papers also is to be made in the back Paper Form.

2. Ex-students should apply on separate Form meant only for ex-students along with usual back paper forms. All students have to paste passport size photograph on admit cards. All students must sign on the list and indicate back papers, if any.
3. Exam forms in which Back Paper code, name and registration detail are not mentioned or incomplete in any sense will not be accepted.
4. Students shall stand to have surrendered their previous marks in case they apply for improvement. Earlier marks shall be considered to be surrendered and result will be declared according to fresh performance in exam. Application once submitted will not be allowed to withdraw Improvement applications.

**II. Improvement paper will not be cancelled in any case after the submission of exam form.**

**III. Late submission of examination forms:-**

Late submission of Exam Forms shall not be permitted under any circumstances. However, in exceptional cases, late submission of fees and Form will be accepted with a fine of Rs. 50/- per day on working hours or maximum up to Rs.1000/- is upto maximum of 20 days from last date of application be charged for late registration. Students are therefore, advised, to follow the above schedule. Those, who wish to submit the examination forms on behalf of someone else, may produce a written authorization to the effect and the identity card of the concerned person.

**IV. Fee Structure:**

1. Appearing in End Sem. exams only as Back Paper.

Rs. 500/- per paper (Not Semester).

For detailed guidelines all are advised to visit DTU website ([www.dce.edu](http://www.dce.edu)).



(Dr. Lokesh Garg)  
Asst. Registrar Academic (UG)

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**Copy for information and further necessary action:-**

- (1) Controller of Examination, DTU.
- (2) All HoDs, DTU: with the request to display on notice board.
- (3) All Deans, DTU
- (4) Registrar, DTU.
- (5) Head (CC); with the request to upload on DTU website.
- (6) The Security Officer with the request to kindly provide one Security Guard in the Academic Section so that they would help officials in controlling rush of students.
- (7) Chief Warden: with the request to display in all Hostels.
- (8) PS to the V.C. for the kind information of the Hon'ble Vice Chancellor.
- (9) PA to the P.V.C. for the kind information of the Pro Vice Chancellor.
- (10) Notice Board of Academic Branch.
- (11) Guard file.



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