DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)
(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Main Bawana Road, Delhi-110042
Tel : +91-11-27296337, Fax : +91-11-2787 1023

ACADEMIC (UG) SECTION

F. No. 105 (321) DTU/Acad-UG/NSP Sch./2016-17/14666-75 Dated 11/10/23

CIRCULAR SCHOLARSHIP

Subject: **Procedure for forwarding of applications for scholarship under various schemes for SC/ST/OBC/Minorities students for AY 2023-24 on National Scholarship Portal (NSP).**

The students of SC/ST/OBC/Minorities category, who wish to apply for various scholarships schemes offered by Govt. of India and different states including Govt. of NCT of Delhi for **AY 2023-24** are advised to visit respective web portal **https://scholarships.gov.in/** of respective Ministry or State for scheme details, eligibility criteria and procedure of applications. The last date for online application is **31.12.2023**.

Process of applications to concerned Ministry or Deptt. of Govt. of India or State: Students may apply online or physically as the case may be. The students are advised to make sure of their eligibility for the scholarship before applying and attach self-attested copies of required certificates and documents along with the completed applications in format as specified by the concerned Ministry and State or apply online as case may be. Student shall be solely responsible for completing all formalities required by the concerned sponsorers.

Process of forwarding verification of applications by DTU: All eligible students who are applying/have applied for scholarships are directed to submit following self-attested documents at Window no. 06, of Academic UG section during working hours from 10:00 AM to 02:00 PM, **all self-attested. This list is not comprehensive student has to attach all documents as required under relevant Scheme.**

1.	Copy of online generated application
2.	Caste certificates
3.	Income certificate issued by Distt. Revenue Authority
4.	Mark sheets of 12th for the 1st year student only
5.	First year students have to submit JEE Rank Card.
6.	Mark sheets of previous two semesters.
7.	Copy of Death Certificate of parent (if applicable)
8.	Cancelled Cheque/Passbook (Account must be in name of student only)
9.	Copy of Aadhaar Card
10.	Copy of fee receipt for year of claim
11.	Original bills for books, Computer etc.
12.	Original bills for boarding lodging , rent receipts, hostel charges

All SC/ST/OBC/Minorities students who have applied for different scholarship schemes online on are required to submit application to Academic UG Section window no. 06 as per procedure mentioned above and visit the Section and bring one set of self-attested copies of all documents and original document for verification.

DTU will not be responsible in case application is rejected by sponsorer Ministry due to any discrepancies left on part of the student.

No application will be forwarded to concerned Department or Ministry in case student does not apply in required format, does not attach self-attested documents as required under the relevant schemes and does not get documents verified physically vis-à-vis original documents. For any clarification student may visit Window no.06 of DTU Academic UG Section.

(Prof. Priya Mahajan)
Associate Dean Academic (UG)

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Copy to:

1. PA to the VC for information to the Hon'ble Vice Chancellor, DTU
2. Registrar, DTU
3. Dean Academic-UG
4. All HODs :- With the request to display on departmental notice boards
5. Librarian
6. Chief Warden
7. COO & Head (CC): With the request to upload on DTU website.
8. Guard File

(O.P. Singh)
Section Officer, Academic (UG)